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| Customer | Alameda Unified School District |
| Date | 06/16/2014 |
| Reference | Client Issue Number: NA PCO Number: 0325.01.001 PCO |
| Scope | <p>Following discussions with Alameda Unified School District, the following changes were identified as a change to the previously agreed upon scope of services under the Master Consulting Services engagement or any previous Statement of Work. This Project Change Order ("PCO") describes the change and authorizes WorkForce Software, LLC ("WorkForce") to perform the services described herein.</p> <p>Change in Services, Functional Requirements, Scope, Timeline, or Assumptions</p> <p>The following changes to the original scope outlined in the SOW were requested by Alameda Unified School District and have already been completed:</p> <ul style="list-style-type: none"> • Created APTA financial system and SubFinder interface files to match new Alameda Unified requirements. Created new fields in EmpCenter to match new requirements. • Changed Substitute Employee profile to track hours needed by AUSD. • AUSD had originally assumed full responsibility for the LDAP coordination. WorkForce Software worked with the Alameda County Office of Education to configure access to the District's Active Directory. • Additional hours needed to resolve compatibility issues between data being exported by APTA financial system and available fields in EmpCenter Time Attendance Software. <p>Work Required to Meet Functional Requirements:</p> <ul style="list-style-type: none"> • Configuration, Testing, and coordination will take approximately 302 hours. <p>Reason for Change:</p> <p>Alameda Unified School District and WFS have agreed to this change in scope. It was not identified in the original SOW, Requirements Document, or PCOs but was identified through the configuration process.</p> <p>Alternatives Considered and Rejected:</p> <ul style="list-style-type: none"> • None |
| Services Required | <p>The following encompasses the services to be delivered by Workforce under this PCO:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Project Management <input checked="" type="checkbox"/> Requirements Analysis <input checked="" type="checkbox"/> Technical Installation Services <input checked="" type="checkbox"/> Software Configuration <input type="checkbox"/> Custom Report Development <input type="checkbox"/> Custom Documentation <input type="checkbox"/> Training <input checked="" type="checkbox"/> Test Plan Development or Testing Assistance <input type="checkbox"/> Product Enhancement <input type="checkbox"/> Other - Please Specify: _____ <p>To implement this change, WorkForce Software will engage various resources including but not limited to those entitled as Implementation Consultant, Application Consultant, and/or Project Manager.</p> |

| Impact | <input checked="" type="checkbox"/> Scope: Additional functionality added and removed <input checked="" type="checkbox"/> Schedule: Undetermined at this time. <input checked="" type="checkbox"/> Cost/Effort: There is additional cost associated to implement this change. <input type="checkbox"/> Quality: No impact on quality identified <input type="checkbox"/> Risk: There is no additional risk identified with this PCO. | | | | | | | | | | | | |
|---------------------------------|---|-------|-----------------|------|----------|---------------------------------|-----|-------|----------|-----------------------------|--|--|-----------------|
| Costs | <p>Cost to Implement the PCO:</p> <table border="1"> <thead> <tr> <th>Item</th><th>Estimated Hours</th><th>Rate</th><th>Extended</th></tr> </thead> <tbody> <tr> <td>Estimated Professional Services</td><td>302</td><td>\$160</td><td>\$48,320</td></tr> <tr> <td>Total Cost Estimate:</td><td></td><td></td><td>\$48,320</td></tr> </tbody> </table> <p>The above cost represents a good faith estimate of costs to perform the changes described above. Actual costs may be higher or lower and will be charged on an actual basis as incurred.</p> | Item | Estimated Hours | Rate | Extended | Estimated Professional Services | 302 | \$160 | \$48,320 | Total Cost Estimate: | | | \$48,320 |
| Item | Estimated Hours | Rate | Extended | | | | | | | | | | |
| Estimated Professional Services | 302 | \$160 | \$48,320 | | | | | | | | | | |
| Total Cost Estimate: | | | \$48,320 | | | | | | | | | | |
| Travel and Expenses | No travel was incurred in the execution of this work. | | | | | | | | | | | | |
| Timeline | WorkForce Software will schedule work for this change order to a mutually agreeable date for both parties upon receipt of authorization from Customer. | | | | | | | | | | | | |
| Terms and Conditions | This document when executed by the parties forms an amendment to the Statement of Work in effect between the Customer and WorkForce. The terms and conditions of the Statement of Work apply, unless stated otherwise within this document. | | | | | | | | | | | | |

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| ALAMEDA UNIFIED SCHOOL DISTRICT | WorkForce Software, LLC |
| Date: 23 Jul 2014 | Date: |
| Signature: [Signature] | Signature: |
| Printed Name: Robert Clark | Printed Name: |
| Title: CBO | Title: |