

This spring, The Jazz Band from Alameda High School will be traveling to Reno Nevada for participation in a national music festival: 'The Reno Jazz Fest'. AHS Jazz Band will receive adjudicated comments and scores for their performances. In addition to performing for ratings as well as experience the ensemble will undergo multiple master classes as well as viewing top high school, college and professional bands. This experience touches on all the state and national music standards, from performance practice, rehearsal, and analysis. Particularly state music standard 2.4 Perform on an instrument a repertoire of instrumental literature representing various genres, styles, and cultures with expression, technical accuracy, tone quality, and articulation, by oneself and in ensembles (level of difficulty: 4 on a scale of 1-6) and 2.5 Perform on an instrument in small ensembles, with one performer for each part. The master classes will provide cultural context and aesthetic instruction (standards 3 and 4) that will hopefully enrich their roles as performers as well as listeners. All music students currently participating have the opportunity to volunteer to go to the festival, this is restricted by an overall grade point average of 2.0 . The trip cost is partially subsidized by the Alameda High School Music Boosters, and in cases where the students are unable to raise funds, the AHSMB provides scholarships for the full amount. Prior to going on the trip, Jazz band will be rehearsing, analyzing and writing music in preparation for the adjudications and clinics. After we get back, students will provide in-class reflection via discussion. Jazz Band will also debrief the adjudicator scores and apply relevant changes to make the ensemble as good as it can possibly be.

Jesse Randell

Music Director

Visual and Performing Arts Dept. Chair

Alameda High School

**Educational Services Office Use Only:**

☒ Approved Signature of Director of Teaching and Learning: 3/23/15

Date approved: 3/23/15

☒ Conditional Approval Pending upon receipt of: ☐ E-3 ☐ E-3A ☐ E-5 ☐ E-7 ☐ E-9 ☒ E-12  
☒ E-13 ☐ E-14 ☐ E-15 ☐ E-31A-B ☐ E-32 ☐ E-33

☐ Not Approved Reason: \_\_\_\_\_

**E-3A - OUT-OF-STATE OR OUT-OF-COUNTRY FIELD TRIP REQUEST**

**Requirements:**

1. All students must be allowed to participate regardless of ability to pay or associated fees.
2. Form must be submitted 6 weeks prior to field trip, not including days district is closed, to Teaching and Learning Office.
3. BOE approval is required for all out of state or country trips.
4. Write a letter fully explaining the purpose of this field trip, including the state standards which will be addressed.
  - Include how all students will have the full opportunity for participation in this activity
  - Include provisions for scholarships for students who may not have the personal financial resources for participation.
  - Include Pre-activities
  - Include Post-activities

*This letter will be included with the board item requesting official school board approval for the trip.*

**Field Trip Checklist to be completed by sponsoring teacher:**

- ☒ Submit Field Trip Request (Form E-3A) to school administrator at least 30 business days prior to trip and then to the Teaching and Learning Office.
- ☒ Issue and collect permission slips (one set to be taken on trip, one set to remain in office on day of trip).
- ☒ Order bus/transportation at least 4 weeks in advance if needed.
  - ☐ If transportation is by private vehicle, submit driver forms certifying insurance coverage to the principal. (Form E-5)
- ☒ Provide the list of participating students' names to school office. (Form E-7 or Class List from Aeries).
- ☒ Request a substitute at least one week before the trip if one is needed.
- ☐ Note: Complete a "Notification of Fieldtrip and Request of Bag Lunches" form located on the AUSD intranet (under Food and Nutrition Services) and submit to Food Services 5 days prior to field trip date for those students who need a bag lunch. NA

ALAMEDA UNIFIED SCHOOL DISTRICT  
Excellence & Equity For All Students

Educational Services  
2060 Challenger Drive  
Alameda, CA 94501

Date Request Sent: 3/17/2015      Date of Field Trip: 4/24-26/2015  
School: Alameda High School      Name of Teacher(s): Jesse Randell  
Teacher's Cellphone: 510-224-7399 Teacher's School Phone #: 510337-7022  
Destination: Reno Nevada

Number of Miles (one way): 216      Number of students: 24 ✓  
Date & Time of Departure: 4/24/15 5:00am      Date & Time of Return: 4/24/15 4:00pm

Number of Chaperone(s): (Minimum 1 adult for every 15 students) Jackie Bassman, Linda Lee, *Jesse Randell*

Include all Chaperone names and contact information on E-33 Chaperone List

Overnight Field Trip Information:

Name of Lodging: Grand sierra resort      Lodge Contact Name: Jennifer Weis  
Lodging Address: 2500 E 2nd St, Reno, NV 89502      Phone Number: (775) 789-2000

Instructional Purpose: What is the purpose of this trip? To participate in the Reno Jazz Festival

List activities and anticipated student outcome.

Adjudicated performance, clinics concerts. Students will gain a larger perspective on Jazz music performance practice and history.

List Standards/Content to be addressed:

1. 1.4 Analyze and describe the use of musical elements and expressive devices (e.g., articulation, dynamic markings) in aural examples in a varied repertoire of music representing diverse genres, styles, and cultures. 1.5 Identify and explain a variety of compositional devices and techniques used to provide unity, variety, tension, and release in aural examples. 1.6 Analyze the use of form in a varied repertoire of music representing diverse genres, styles, and cultures.
2. 4.1 Develop specific criteria for making informed critical evaluations of the quality and effectiveness of performances, compositions, arrangements, and improvisations and apply those criteria in personal participation in music. 4.2 Evaluate a performance, composition, arrangement, or improvisation by comparing each with an exemplary model.

Describe pre-activities prior to the trip: Rehearsal and CMEA adjudicated performance

Describe post activities after the trip: Post trip reflections. Listen to and discuss adjudications

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Reasons for excluding student: (Keep in mind that no student may be excluded due to lack of payment)

Students must have an overall gpa of 2.0 at the time of solidifying hotel reservations

Provision for students not participating: Substitute teacher with theory lesson plan

Transportation Method:

Transportation costs will be paid by:

- ☐ Commercial Transport (Bus/BART/Ferry/etc.) ☐ School ☐ Individual Student  
☐ Personal Car (Parents to complete Form E-5. School site is responsible for collection and confirmation of Form E-5 and Proof of Insurance verification on form E-33)  
☒ Chartered Bus

☐ District

☐ Student Body

☐ Other Click here to enter text.

☐ PTA

Transportation Company Name: Charterpros

Contact: K.Nino

Address: po box 505 pleasanton, Ca 94566

Phone Number: 925 497 2376 Confirmation number for transportation: 150424 -26

Bag Lunch Request: Complete a "Notification of Fieldtrip and Request of Bag Lunches" form located on the AUSD intranet (under Food and Nutrition Services forms) and submit to Food Services 5 days prior to field trip date for those students who need a bag lunch

Itinerary (Daily schedule of specific events and times)		
Date	Time	Activity/Event
4/24/2015	5:00am	Depart for Reno
4/24/2015	10:00am	Arrive university of Nevada Reno. Start participating in clinics/adjudications
4/24/2015	4:30pm	Check in to hotel
4/24/2015	7:00pm	Go to main event concert at unr.
4/25/2015	9:00am	Depart hotel for unr, clinics and adjudications
4/25/2015	7:00pm	Awards ceremony
4/26/2015	9:00am	Return to Alameda High

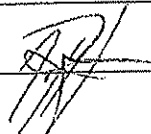
Print Name:

JESSE RANDELL

Date:

3/20/15

Signature:



Date:

3/20/15

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2060 Challenger Drive  
Alameda, CA 94501

(Teacher Signature)  
Approval: [Signature] Date: 3/20/15

(Dept. Chairperson 9-12 only)  
Approval: [Signature] Date: 3/20/15

(Administrator/Principal) ✓