



## MEMORANDUM OF UNDERSTANDING BETWEEN

West Contra Costa Unified School District  
And  
Alameda Unified School District

### **Mathematics Coaching Consortium (MCC) Support Program**

This Memorandum of Understanding is entered into by and between the West Contra Costa Unified School District (hereinafter referred to as "WCCUSD") and Alameda Unified School District (hereinafter referred to as AUSD).

#### **A. Period of Agreement**

The term of this agreement shall be the period of July 1, 2015 through June 30, 2016.

#### **B. Project Supervision**

Phil Gonsalves and Drew Kravin are designated as the Project Coordinators of the WCCUSD Mathematics Coaching Consortium (MCC) Support Program and shall monitor the accomplishment of all services in the Agreement, in collaboration with AUSD district administrators.

#### **C. Scope of Work**

WCCUSD will provide the following services for AUSD:

Five AUSD mathematics coaches will participate in mathematics coaching professional development at the WCCUSD Mathematics Coaching Consortium that will meet nine times between August 2015 and June 2016, 8:30 am–3:00 pm, at WCCUSD. The professional development will focus on:

- Mathematics content for coaches, with articulation through and beyond Algebra I and college-level mathematics, in the transition to Common Core State Standards;
- Best practices in facilitating lesson design, unit planning, and curriculum guide development, based on best practice resources and the adopted textbook;
- Effective mathematics coaching strategies to support teachers in the classroom;
- Use of student assessment data (e.g., item analysis of multiple choice, selected response, constructed response, and student work samples) to provide professional development and coaching support for differentiation of instruction and intervention and for the development and implementation in the classroom of instructional mitigations to transform teachers' instruction.

Additionally:

- As part of the WCCUSD Mathematics Coaching Consortium, the AUSD mathematics coaches will have access to ongoing technical assistance and support in their role as AUSD mathematics coaches.
- MCC will provide CCSS and mathematics content-focused support, professional development, and/or technical assistance for AUSD site administrators, in order to facilitate site administrators' understanding of mathematics coaching and "what to look for in a classroom".

#### D. Compensation

Under the terms of this agreement, AUSD shall pay an amount equal to thirty-five thousand dollars (\$35,000) for participation in the Mathematics Coaching Consortium Support Program.

WCCUSD will invoice AUSD for these services upon receipt of this signed MOU.

The chart below provides details.

Component	Cost to AUSD	MCC In-Kind Support
MCC Coaching Professional Development (\$5,000 per coach times five coaches = \$25,000)	\$25,000	NA
Curriculum guide and assessment development and revisions, including hyper-linking curriculum guides for Grades K-Geometry	No Charge	\$10,000
Curriculum development for enhanced lessons incorporating MCC best practices (e.g., side-by-side comparison of multiple approaches)	No Charge	\$5,000
CCSS continuing rollout and mathematics content-focused principal and administrator professional development, and/or ongoing technical assistance	\$10,000	NA
<b>TOTAL</b>	<b>\$35,000</b>	<b>\$15,000</b>

In addition, it is noted that a Chevron grant to California State University East Bay is covering the following mathematical support services, as part of the Mathematics Achievement Academies (MAA). AUSD's inclusion in MAA is made possible by participation in MCC.

Component	Cost to AUSD	Cost of MAA (in-kind)
Entering Algebra I Mathematics Achievement Academies (2 section at \$25,000 per section)	\$0	\$50,000

**E. Hold Harmless Agreement**

1. WCCUSD shall indemnify, hold harmless and defend the AUSD and its trustees, officers, employees and agents from and against every claim, demand and/or liability which may be made by reason of the negligent act(s) or omission(s) of WCCUSD and/or its employees or agents in their performance of this Memorandum of Understanding.
2. The AUSD shall indemnify, hold harmless and defend WCCUSD and its trustees, officers, employees and agents from and against every claim, demand and/or liability which may be made by reason of the negligent act(s) or omission(s) of the AUSD and/or its employees or agents in their performance of this Memorandum of Understanding.
3. In the event of the concurrent negligence of the AUSD, its officers, and/or employees, and WCCUSD, its officers and/or employees, the liability for any and all claims for injuries which arise out of the performance of this contract shall be apportioned under "California's Theory of Comparative Negligence" as presently established or as may hereafter be modified.

**F. Independent Sub-Contractor**

While engaged in carrying out and complying with the terms and conditions of this Agreement, the WCCUSD is an independent sub-contractor and not an officer, agent, or employee of AUSD.

**G. Affirmative Action-Nondiscrimination**

AUSD shall provide services and activities under this contract that do not restrict the participation nor otherwise discriminate among participants and staff with regard to their race, color, religion, age, sex, ancestry, or national origin.

**H. Assignment of Sub-Contract**

AUSD shall not assign or transfer, by operation or law or otherwise, any or all of their rights, burdens, duties, or obligations, without the prior written consent of WCCUSD.

**I. Amendment-Termination of Contract**

This agreement may be amended or altered on terms and conditions mutually agreed upon in writing by the parties hereto. AUSD may terminate the agreement upon 30 days' notice to WCCUSD.

**J. Term**

This agreement takes effect upon signature by the authorized representative of each party and shall remain in effect until terminated by either party upon thirty days' written notice. If AUSD terminates prior to June 30, 2016, AUSD shall remain responsible for paying a proportionate share of the compensation set forth in section D above.

**K. Modifications**

This agreement expresses the entire agreement of the parties and may not be modified or altered except by writing and executed by the authorized representative of the WCCUSD and AUSD.

In witness whereof, the parties hereto have caused this agreement to be executed by their duly authorized representative as of the day and year first above written.

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Sheri Gamba

Associate Superintendent, Business Services  
West Contra Costa Unified School District  
Authorized Representative

\_\_\_\_\_  
Date



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Name: *Barbara E. Adams, Ed. D.*

Title: *Assistant Supt.*  
Alameda Unified School District  
Authorized Representative

\_\_\_\_\_  
Date