

# **BOARD OF EDUCATION AGENDA**

REGULAR MEETING  
February 14, 2017 - 5:30 PM

Alameda City Hall

2263 Santa Clara Avenue  
Alameda, CA 94501

Regular meetings held in Council Chambers will be recorded and broadcast live on Comcast, Channel 15

The Board of Education will meet for Closed Session and to discuss labor negotiations, student discipline, personnel matters, litigation, and other matters as provided under California State law and set forth on the agenda below. Following Closed Session, the Board reconvenes to Public Session. Adjournment of the Public Session will be no later than 10:30 PM for all regular and special meetings, unless extended by a majority vote of the Board.

Writings relating to a board meeting agenda item that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 2060 Challenger Drive, Alameda, CA. Such writings may also be available on the District's website. (Govt Code 54957.5b). Individuals who require special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact Kerri Lonergan, Assistant to the Superintendent, at 337-7187 no later than 48 hours preceding the meeting.

## **IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION**

Please submit a "Request to Address the Board" slip to Kerri Lonergan, Assistant to the Superintendent, prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the President of the Board, please come to the podium and identify yourself prior to speaking. The Board of Education reserves the right to limit speaking time to three (3) minutes or fewer per individual. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four (4) minutes.

**Closed Session Items:** may be addressed under Public Comment on Closed Session Topics.

**Non Agenda and Consent Items:** may be addressed under Public Comments.

**Agenda Items:** may be addressed under either Public Comments or General Business after the conclusion of the staff presentation on the item.

### **A. CALL TO ORDER**

1. Public Comment on Closed Session Topics: The Board of Education reserves the right to limit public comment to 10 minutes.
2. Adjourn to Closed Session - 5:30 PM - to discuss:

Conference with Real Property Negotiators - Pursuant to Section 54956.8:

(1) District sites: District Office (2060 Challenger Drive).

Agency Negotiators: Economic & Planning Systems, Inc. (EPS), Allan D. Kotin &

Associates (ADK&A), and Shariq Khan (AUSD Chief Business Officer)  
Negotiating Parties: SteelWave, LLC.  
Under Negotiation: Lease/option to purchase

(2) Woodstock Campus, 1900 3rd Street Alameda, California, 94501  
Agency Negotiators: Chad Pimentel, General Counsel  
Negotiating Parties: Community Learning Center Schools, Inc.  
Under Negotiation: Facilities Use Agreement Amendment

(3) Chipman Campus, 401 Pacific Avenue Alameda, California, 94501  
Agency Negotiators: Chad Pimentel, General Counsel  
Negotiating Parties: Academy of Alameda  
Under Negotiation: Facilities Use Agreement

Conference with Legal Counsel Regarding Existing Litigation Pursuant to Subdivision  
(b) to Government Code section 54956.9:

(1) Nelco, Inc. et al v. Alameda Unified School District,  
Case No. RG16-841074 (Alameda County Superior Court)

Confidential Student Matters - Pursuant to CA Education Code Section 35146:

Student Discipline/Expulsion/Readmit: None at this time.

Public Employee Discipline/Dismissal/Release - Pursuant to Subdivision 54957:

3. Reconvene to Public Session: 6:30 PM Council Chambers
4. Call to Order - Pledge of Allegiance - Encinal Jr. & Sr. High School
5. Introduction of Board Members and Staff

**B. MODIFICATION(S) OF THE AGENDA - The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action**

**C. APPROVAL OF MINUTES**

1. Approval of Minutes - Minutes from the January 24th Board Meeting will be considered

**D. COMMUNICATIONS**

1. Highlighting Alameda Schools - Encinal Jr. & Sr. High School
2. Written Correspondence - Written correspondence regarding an agenda item that is distributed to a majority of Board Members is shared.
3. Superintendent's Report - The Superintendent of Schools may make announcements or provide information to the Board and Public in the form of an oral report. The Board will not take action on such items.
4. Board Members' Report - The Board of Education Members may make

announcements or provide information to the Public in the form of an oral report. The Board will not take action on such items.

5. Student Board Members' Report - Student Board Members may make announcements or provide information to the Board and the Public in the form of an oral report. The Board will not take action on such items.
6. Report from Employee Organizations - Representatives from the District's employee organizations may make announcements or provide information to the Board and Public in the form of a brief oral report. The Board will not take action on such items. Alameda Education Association (AEA); California School Employees Association Chapter 27 (CSEA 27); California School Employees Association Chapter 860 (CSEA 860).
7. Public Comments - Members of the public may address the Board on Consent Calendar Items, Agenda and Non-Agenda items within the subject matter jurisdiction of the District. However, speakers who have already spoken on an Agenda item during Communications will not be entitled to speak to that item under General Business. Public comments are limited to 30 minutes under this item. Any remaining comments will be heard under G.
8. Closed Session Action Report

**E. ADOPTION OF THE CONSENT CALENDAR**

1. Certificated Personnel Actions
2. Classified Personnel Actions
3. Proclamation: Teen Dating Violence Prevention and Awareness Month - February
4. Proclamation: Susan B. Anthony Day - February 15, 2017
5. Proclamation: Washington Day - February 20, 2017
6. Approval and Acceptance of Donations
7. Approval of New Secondary Course Descriptions
8. Approval of Bill Warrants and Payroll Registers
9. Approval of Measure I Contracts (Standing Item)
10. Approval of 2016-17 Consolidated Application for Funding Categorical Programs
11. Approval of Special Education Local Plan Area Master Contracts
12. Approval of Amendment to License Agreement at Otis Elementary School between AUSD and the City of Alameda
13. Ratification of Contracts Executed Pursuant to Board Policy 3300
14. Resolution No. 2016-2017.54 Approval of Budget Transfers, Increases, Decreases
15. Resolution No. 2016-2017.55 Authorization to Dispose of Surplus Property
16. Resolution No. 2016-2017.56 Seeking Modernization Funds from State Allocation Board and Acknowledging State School Facility Program is Beyond Current State Bond Authority

**F. GENERAL BUSINESS – Informational reports and action items are presented**

**under General Business. The public may comment on each item listed under General Business as the item is taken up. The Board reserves the right to limit public comment on General Business items to ten (10) minutes per item. The Board may, with the consent of persons representing both sides of an issue, allocate a block of time to each side to present their issue.**

1. Season for Non-Violence Daily Reading (5 Mins/Information)
2. Approval of 2017-2018 School Calendar (10 Mins/Action)
3. Preliminary Offers of Space to Academy of Alameda Elementary and Middle Charter Schools Pursuant to Proposition 39 (10 Mins/Action)
4. Enrollment Policy Review (15 Mins/Information)
5. Overview of New State Accountability System (10 Mins/Information)

**G. ADJOURNMENT**



ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

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**Item Title:** Adjourn to Closed Session - 5:30 PM

**Item Type:**

**Background:** Adjourn to Closed Session - 5:30 PM - to discuss:

Conference with Real Property Negotiators - Pursuant to Section 54956.8:

(1) District sites: District Office (2060 Challenger Drive).

Agency Negotiators: Economic & Planning Systems, Inc. (EPS), Allan D. Kotin & Associates (ADK&A), and Shariq Khan (AUSD Chief Business Officer)

Negotiating Parties: SteelWave, LLC.

Under Negotiation: Lease/option to purchase

(2) Woodstock Campus, 1900 3rd Street Alameda, California, 94501

Agency Negotiators: Chad Pimentel, General Counsel

Negotiating Parties: Community Learning Center Schools, Inc.

Under Negotiation: Facilities Use Agreement Amendment

(3) Chipman Campus, 401 Pacific Avenue Alameda, California, 94501

Agency Negotiators: Chad Pimentel, General Counsel

Negotiating Parties: Academy of Alameda

Under Negotiation: Facilities Use Agreement

Conference with Legal Counsel Regarding Existing Litigation Pursuant to Subdivision (b) to Government Code section 54956.9:

(1) Nelco, Inc. et al v. Alameda Unified School District,

Case No. RG16-841074 (Alameda County Superior Court)

Confidential Student Matters - Pursuant to CA Education Code Section 35146:

Student Discipline/Expulsion/Readmit: None at this time.

Public Employee Discipline/Dismissal/Release - Pursuant to Subdivision 54957:

**Goals:**

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):**

**Department Budget:**

**Recommendation:**

**AUSD Guiding Principle:**

**Submitted By:**

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ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

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**Item Title:** Approval of Minutes - Minutes from the January 24th Board Meeting will be considered

**Item Type:** Action

**Background:** Staff has prepared minutes following Board Bylaw 9324 – Minutes and Recordings:  
In order to ensure that the minutes are focused on Board action, the minutes shall include only a brief summary of the Board's discussion, but shall not include a verbatim record of the Board's discussion on each agenda topic or the names of Board members who made specific points during the discussion.

**Goals:** Routine Matter

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

**Submitted By:** Kerri Lonergan, Administrative Assistant to the Superintendent

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**ATTACHMENTS:**

Description	Upload Date	Type
☐ Minutes from January 24th Board meeting	2/8/2017	Backup Material

## BOARD OF EDUCATION MEETING

January 24, 2017  
City Hall Council Chambers  
2263 Santa Clara Avenue  
Alameda, CA 94501

### UNADOPTED MINUTES

**REGULAR MEETING:** The regular meeting of the AUSD Board of Education was held on the date and place stated above.

#### A. CALL TO ORDER

1. Public Comment on Closed Session Topics:

There were no public comments on Closed Session topics.

2. Adjourn to Closed Session: 5:30 pm

3. Reconvene to Public Session: 6:35 pm

4. Call to Order - Pledge of Allegiance

The Pledge of Allegiance was led by students from Maya Lin School.

5. Introduction of Board of Education Members and Staff

Board of Education Members present: Ardella Dailey, Gray Harris, Solana Henneberry, Gary Lym, and Jennifer Williams; AUSD Executive Cabinet members present: Superintendent Sean McPhetridge, General Counsel Chad Pimentel, Chief Business Officer Shariq Khan, Chief Human Resources Officer Tim Erwin, and Chief Academic Officer Steven Fong; Student Board Members present: Elizabeth McDonough, Rasarea Chan, and Amy Chu.

**B. MODIFICATION(S) OF THE AGENDA:** There were no modifications to the agenda.

**C. APPROVAL OF MINUTES** – Minutes from the January 10, 2017 Board meeting were considered.

*Motion to approve the adoption of the January 10, 2017 Board of Education meeting minutes.*

**MOTION:** Member Harris

**SECONDED:** Member Henneberry

**AYES:** Members Dailey, Harris, Henneberry, Lym, Williams

**NOES:** None

**MOTION APPROVED**

#### D. COMMUNICATIONS

1. Installation of Student Board Member from Encinal Jr. & Sr. High School

Superintendent Sean McPhetridge performed the public swearing in of Amy Chu, who is the newly selected Student Board Member for Encinal Jr. & Sr. High School.

2. Highlighting Alameda Schools – Maya Lin School

Judy Goodwin, Maya Lin School Principal, gave the Board details about the programs at Maya Lin School.

The mission of Maya Lin School is to provide arts integration and inquiry based learning. We embrace 21<sup>st</sup> century learning and the involvement of our community in building a dynamic school environment. We acknowledge learning is a lifelong process and support ongoing professional development and collaboration for all members of the school community. Three Maya Lin students shared information about a current art project they are working on and told the Board what the topics for their projects were. Ms. Goodwin also shared information about the school coming together to create a project to memorialize the large oak tree that came down as a result of a storm in December.

Board members thanked Ms. Goodwin for her work at Maya Lin School.

3. Employee of the Month – January 2017

Kai Dwyer, a counselor from Wood Middle School, received the January Employee of the Month award.

4. Written Correspondence – The Board received two emails regarding the Resolution declaring AUSD a Safe Haven School District.

5. Superintendent’s Report

Dr. McPhetridge gave the Board information about the proclamations on the agenda:

- Fred Korematsu Day of Civil Liberties and the Constitution – January 30<sup>th</sup>
- Lincoln Day – February 12<sup>th</sup>
- President’s Day – February 20<sup>th</sup>
- African American History Month – February

Dr. McPhetridge also shared information about the “Safe Haven School District” Resolution and explained that the City of Alameda and AUSD recently collaborated on a joint press release on this topic. Dr. McPhetridge shared information about a report that is coming up in the meeting about the various real estate holdings of and property challenges in AUSD. Dr. McPhetridge also told the Board and audience about a recent meeting with two Board members and Peralta Community College District Trustees Bill Withrow and Meredith Brown, and Tim Karas, the new president of the College of Alameda.

Dr. McPhetridge acknowledged the passing of longtime employee, May Castrillo, and the retirement of longtime district employees Terri Cooley, Fern Krueger, and Robyn Williams. Two other retiring employees that are retiring Dr. McPhetridge spoke about are Al Hockenhull, who worked as a custodian in the district for 40 years, and Laurie McLachlan-Fry, who started in AUSD as a special education teacher, was a middle school teacher, a vice principal and principal of Chipman Middle School, came to the district office as our Chief Human Resources Officer, was AUSD’s Director of Educational Options, and finally for the last several years played a key role in the Special Education Department.

6. Board Members’ Report

*Board Member Gary Lym:* Member Lym shared the thoughts of the Superintendent and thanked the Peralta Board members and the new president of COA for meeting with AUSD Board members and the Superintendent. Member Lym also expressed appreciation to his fellow Board members for serving on the many committees the Board oversees. Member Lym expressed his appreciation to the teachers at Alameda High School for voting to extend the SMART period, which gives students a chance to regroup and catch up. Member Lym shared good wishes for past CSEA 860 president Frank Munoz who recently was hit by a car.

*Board Member Gray Harris:* Member Harris shared that she recently visited Cuba, where citizens have housing paid for, have medical insurance paid for, don’t have high tech buildings, and don’t have fancy

supplies. Member Harris stated she visited schools in the country where the literacy rate is over 99%, and the children were very engaged in their learning. Member Harris drew the conclusion that this is due to the teachers. Member Harris made the comparison that as opposed to Cuba, in Alameda we have technology, supplies, etc. but our most important asset we have is the people, the teachers, our staff. Member Harris thanked all the people in Alameda Unified School District for making a difference in the lives of children.

*Board Member Ardella Dailey:* Member Dailey shared that she and Member Williams have started visiting schools and recently visited Paden Elementary School. Dr. Dailey stated she is proud to see the work being done at the sites.

*Board Member Jennifer Williams:* Member Williams shared that she and Member Dailey enjoyed their visit to Paden Elementary, and she stated she was very impressed by the learning happening at the school and by principal Katherine Barr. Member Williams stated she liked seeing students from many different backgrounds all learning together. Member Williams stated she also appreciated visiting Encinal Junior and Senior High School and thanked the new principal, Daniel Hurst. Member Williams thanked school sites for accommodating these visits. Member Williams stated she recently provided information to Superintendent McPhetridge about AB 9, which is a bill that strengthens anti-bullying legislation and requires a specific complaint process around bullying. Member Williams stated AUSD has a process for bullying complaints but thinks we can tighten up these processes. Member Williams thanked Dr. McPhetridge for listening to her suggestions.

#### 7. Student Board Members' Report

*Elizabeth McDonough, Alameda High School Student Board Member:* Ms. McDonough stated finals ended last week, and Mock Congress for seniors is currently happening. Ms. McDonough invited the Board to attend the mock congress. Ms. McDonough stated there is an upcoming blood drive and an anti-tobacco education drive is ongoing at the school site.

*Rasarea Chan, ASTI Student Board Member:* Ms. Chan shared that ASTI classes started their new semester on Jan 17<sup>th</sup>. Ms. Chan shared that ASTI Club day is Friday, January 27<sup>th</sup> and Thursday, February 2<sup>nd</sup> is ASTI's Multicultural Night Potluck event. Ms. Chan shared ASTI's Spring Dance is on Friday, February 10<sup>th</sup>.

*Amy Chu, Encinal Student Board Member:* Ms. Chu shared that the Encinal Jr. & Sr. High School DECA team did very well at their recent conference, with 40 percent of the participating students winning medals. Ms. Chu shared that the EJSHS Senior class is holding a rummage sale on Saturday, January 28<sup>th</sup> from 9am-12pm. Ms. Chan shared that recently staff and the EHS community met to talk about the plans for the Encinal bond work. The site is waiting for a demographer's report to come back to let them know about upcoming developments that may bring additional enrollment to the school.

#### 8. Report from Employee Organizations

*Audrey Hyman, President, Alameda Education Association (AEA):* Ms. Hyman explained there was a group of kindergarten teachers present to share their thoughts on full day kindergarten. Ms. Hyman shared that the teachers came to the meeting because they believe there is more work to be done to improve what is currently in place for full day kindergarten. Ms. Hyman stated she also asked concerned parents to attend the meeting to share their thoughts. Ms. Hyman read a letter from a parent who could not attend tonight's meeting. The letter stated that the parent was unhappy with their child's transition from preschool to full day kindergarten. Ms. Hyman stated there are parents in Alameda that are not happy with the way full day kindergarten was implemented.

Ms. Hyman shared information received from the members of the ELA Curriculum Adoption groups and stated that one teacher felt the process was rushed. Ms. Hyman stated she appreciates the work the district has done to put the teams together for adoption but asked that we take the time to implement this new curriculum. Ms. Hyman stated teachers need support to use new curriculum.

*Cindy Zecher, President, California Education Association, Chapter 27 (CSEA 27):* Ms. Zecher let the Board know that she is back as the CSEA 27 president. Ms. Zecher shared she has been working with Chief Human Resources Officer Tim Erwin on putting together a mentoring program to help new employees. The mentoring program would partner seasoned CSEA 27 members with new employees. Ms. Zecher thanked Board Member Williams for helping former CSEA 860 president, Frank Munoz, when he got in a recent car accident. Ms. Zecher thanked Chief Business Officer, Shariq Khan, for inviting her to attend the School Services Governor's Budget Workshop in Sacramento.

#### 9. Public Comment

*Blanche Kim – Wood School PTA* – Ms. Kim asked the Board as they are considering next year's budget to please remember and keep in place all the financial supports that have been put into place for Wood Middle School's restructure.

*Laura Miles – Parent of 3<sup>rd</sup> grade student and incoming kindergarten student.* Ms. Miles shared she is not in favor of full day kindergarten and asked the Board to reconsider the change from half day to full day kindergarten.

*Kathleen Hackett – Parent of a current 1<sup>st</sup> grader and incoming kindergarten student.* Ms. Miles shared she is not in favor of full day kindergarten and asked the Board to reconsider the change from half day to full day kindergarten.

*A group of kindergarten teachers* shared that AEA took a survey of current kindergarten teachers to find out what the issues are. Some of the issues expressed by teachers included:

- Children are overwhelmed and tired
- Teachers didn't understand the motivation for the change from half day to full day kindergarten
- Increased chaotic student behavior, including fighting among students
- Accidents
- Increased student visits to the Health Clerk
- Fewer academic gains
- Loss of small group instruction
- Less opportunity to lesson plan
- 1/3 of kindergarten teachers who responded stated they are looking at alternate employment for next year
- Teachers stated they have not been given the supports they were promised by district
- Teachers asked district to go back to the drawing board

*Monica Sloan – Parent of three current AUSD students.* Ms. Sloan stated her children attended the ½ day kindergarten program at Edison. Ms. Sloan is not in favor of full day kindergarten and asked the Board and district staff to reconsider class size for full day kindergarten.

*Ron Parodi – AEA member.* Mr. Parodi spoke about Governor's Budget Report. Mr. Parodi stated that each year the district has underestimated the funding reductions and the district seems to find money every year between March and June. Mr. Parodi stated it would take a 13 percent raise to get AUSD teachers up to the average salary in Alameda County.

*Tonya Zimmer, Parent of current and former AHS students and athletes* – Ms. Zimmer stated she just learned that Thompson Field was slated to be rezoned so that it can be sold. Ms. Zimmer stated the Thompson Field community will fight the rezoning every step of the way and asked the Board to withdraw the rezoning application for Thompson Field.

10. Closed Session Action Report

The Board did not take any action in Closed Session.

**E. ADOPTION OF THE CONSENT CALENDAR**

1. Certificated Personnel Actions
2. Classified Personnel Actions
3. Approval and Acceptance of Donations
4. Approval of Bill Warrants and Payroll Registers
5. Proclamation: Fred Korematsu Day of Civil Liberties and the Constitution - January
6. 30, 2017
7. Proclamation: African American History Month - February
8. Proclamation: Lincoln Day - February 12, 2017
9. Proclamation: President's Day - February 20, 2017
10. Resolution No. 2016-2017.51 Approval of Budget Transfers, Increases, Decreases
11. Resolution No. 2016-2017.52 Delegation of Authority to Purchase and Contract
12. Resolution No. 2016-2017.53 Authorization to Dispose of Surplus Property
13. Approval of Measure I Contracts (Standing Item)
14. Ratification of Contracts Executed Pursuant to Board Policy 3300
15. Approval of Northern Alameda Consortium for Adult Education JPA Agreement

***Motion to approve the adoption of the Consent Calendar.***

**MOTION:** Member Henneberry

**SECONDED:** Member Daily

**AYES:** Members Dailey, Harris, Henneberry, Lym, Williams

**NOES:** None

**MOTION APPROVED**

**F. GENERAL BUSINESS**

1. Audit Report for Fiscal Year Ended June 30, 2016

Each year, a school district is required by law to review at a public meeting the annual audit of the school district's financial records for the prior fiscal year.

The audit examines the District's compliance with state and federal standards and procedures in order for the District to implement sound fiscal management practices for the most effective and efficient use of public funds.



Audit firm Christy White Accountancy Corporation presented the audit report and issued an unmodified opinion. The audit firm stated there were no deficiencies. Two findings were noted, one for Associated Student Body (ASB) funds, which the district has already responded to by increasing training for staff, and one finding for LCFF pupil count. One student out of 60 was found to not have been included in the unduplicated report. The auditor stated that the two findings were easily correctable by the district. The auditor thanked district staff including site staff for their assistance during the audit process.

***Motion to approve the Audit Report for Fiscal Year Ended June 30, 2016.***

**MOTION:** Member Henneberry

**SECONDED:** Member Harris

**AYES:** Members Dailey, Harris, Henneberry, Lym, Williams

**NOES:** None

**MOTION APPROVED**

**2. AUSD Real Estate Strategy and Planning**

The Alameda City Unified School District owns multiple properties in the City of Alameda. In addition, the District also leases real estate for office space. These properties are used for instructional and non-instructional activities. After a competitive selection process, the District retained Economic & Planning Systems, Inc. (EPS) and Allan D. Kotin & Associates (ADK&A) to assist in analyzing the challenges and opportunities associated with the potential utilization of the District's properties.

Representatives from Economic & Planning Systems, Inc. (EPS) and Allan D. Kotin & Associates (ADK&A) presented possible options for specific AUSD property challenges and shared a map of where all AUSD's non-school real estate assets are located.

Some of the issues AUSD asked the firms to research include:

- Employee housing
- Maintenance yard at end of useful life
- Food Service Warehouse at end of useful life
- Thompson Field – non regulation sized track, and far away from high school. There may be a way to put field on campus of Alameda High.
- Singleton property conveyance
- BOQ and Alameda Point (BOQ infrastructure cost is extremely high)
- Deadline considerations (e.g., District Office lease expiration)

Priorities:

- District office alternatives
- Opportunity to create regulation sports fields at AHS
- Employee housing

The district office lease is expiring at the beginning of 2019. The current lease of 26k square feet of space provides office work space for up to 80 staff members, with 77 work stations, 15 offices, and 8 shared office spaces. The district office has a centralized enrollment office. Options for the district office include filling unused classroom space, relocating to "old" AHS, utilizing City-owned sites, building new construction, buying new office space, continuing the lease at the current location, etc.

The district has submitted a rezoning application for Thompson Field. The goal is to have a regulation sports field. The idea behind rezoning is that the property will be much more valuable if it is zoned for

residential. Rezoning the field does not lock the district into selling Thompson Field. It just creates opportunity to have as many options on the table as possible. There will be many opportunities for the Board and public to weigh in on this issue.

Employee Housing has to be placed on district owned property in order to not violate the Fair Housing Act.

Remaining properties the district owns are 700 West Essex and the former Bachelor Officer Quarters (BOQ), which is a historic property. The firm has just begun to research the potential opportunities for these two properties. The Maintenance Yard is located at 2615 Eagle Avenue and is currently zoned for residential. The Singleton property is zoned for General Manufacturing. This property needs to be used as a school site according to the military conveyance rules.

A Board Member asked what current school sites are zoned for. Staff responded that school sites are zoned for public use.

A Board Member asked what infrastructure costs for Singleton would be. Staff responded that the estimate to fix the sewage system at the site would be very high.

Student Board Member McDonough asked how what would happen between the time Thompson is monetized and a possible new field was built. The consultant responded that there are no current plans for building a new field. Dr. McPhetridge stated the district doesn't have plans because this is the first time the district is opening the discussion on this topic. Dr. McPhetridge stated he has heard from the community that we need practice fields for AHS and we need a new pool for Alameda High and the East End of Alameda. Dr. McPhetridge stated we cannot turn Thompson Field into a regulation track, and we need adequate sports facilities for Alameda High School.

A Board member clarified that we do not have plans to sell Thompson Field. The Board member stated she would like to see more information on what improved sports fields would look like at the Alameda High School campus. A Board member stated she is shocked at the condition of Thompson Field.

A Board member, who sat on the Base Reuse Committee, asked what the environmental concerns are for the properties located at the former Alameda Navy Base and the BOQ building in particular. The consultant stated the historic mitigation can be accomplished in many ways, and the current structure may even be able to be demolished. The City of Alameda is the agency that decides on the historical mitigations.

A Board member asked about the time and cost of an EIR process. The consultant stated it is about an 18 month process and the cost is in the \$200-300k range, although some of the technical studies may have already been started. The Board member asked if an additional EIR is needed once a property is rezoned. The consultant stated this could be the case. The Board member asked if it is more cost efficient to have the rezoning done at the same time the plan was submitted.

A Board member asked if the district has asked the City if they have property available for the AUSD district office. Dr. McPhetridge stated we have been communicating with the City for years about this issue.

A Board member stated he went to Alameda High, and he has not seen any changes to the field in 30 years. The Board member stated he was worried about the timeline for the district office move. Staff

responded there will be information shared about this timeline and negotiations with the current landlord of the property with the Board in Closed Session on February 14<sup>th</sup>.

A Board member stated she was in favor of slowing the process down on the rezoning of Thompson Field. The Board member stated that conversations about locations for District office need to be started immediately.

Dr. McPhetridge stated that a majority of the Board have shared their concerns about District office, so that topic will be prioritized.

Public Comment:

*Karin Fox, parent of current AUSD student athletes* – Ms. Fox asked the consultants where the new field would be on the AHS campus. Ms. Fox stated our children would not benefit from losing a field without a plan for a replacement field.

*Tia McKenzie, parent of current AUSD student athletes* – Ms. McKenzie asked the Board for transparency around the Thompson Field issues. Ms. McKenzie shared that the community doesn't know about this issue and the district has to share these issues with the community. Ms. McKenzie suggested the district sell the Food Warehouse property and use the proceeds from that sale to fix the current sports field.

*S. McKenzie, current student athlete* – Mr. McKenzie shared that three generations of his family have played on Thompson field. Mr. McKenzie shared that students do not complain about adequacy of the field. Mr. McKenzie asked the Board to not get rid of Thompson Field.

3. Measure A Annual Report

On March 8, 2011, Alameda voters approved Measure A, with 68.01% voting yes. This parcel tax generates approximately \$12 million per year for seven years. It has replaced the former Measure A (passed in 2005) and Measure H (passed in 2008).

In May 2015, the Board reviewed staff recommendations for allocations of Measure A funds for the 2015-16 school year. In June 2015, the Board acted on those recommendations as part of its budget adoption for 2015-16.

Measure A provides that the "...District will provide the Board of Education and the general public...an annual report on the Measure." Tonight, staff presents the 2015-16 staff Measure A Annual Report.

To ensure public accountability and fiscal transparency, Measure A also provides for an Oversight Committee to "review District compliance with the terms of this Measure."

In September 2015, the Board of Education approved the appointment of the 11-member 2015-16 Measure A Oversight Committee. The Committee met five times in public meetings between February 2016 and January 2017 to review the District's compliance with the terms of Measure A for 2015-16.

Jose Alvarez, the president of the Measure A Oversight Committee, presented the Board with the Measure A Annual Report. Mr. Alvarez encouraged community members to apply for future parcel tax oversight committees.

4. Update on K-5 ELA (English Language Arts) / ELD (English Language Development) Instructional Materials Adoption (10 Mins/Information)

AUSD is currently engaged in the process of adopting new instructional materials for K-5 English Language Arts and English Language Development instruction. This item provides an update detailing the adoption process, the adoption committee members, the different program materials being piloted by teachers, and the upcoming steps for selection and implementation in the 2017-2018 school year.

Dr. Shirley Clem, Elementary Coordinator, and Adelita Martinez, ELD Coordinator, presented the update to the Board on the process, timeline, and goals for these material adoptions.

A Board member asked how many teachers at each grade level participated in the pilot. Dr. Clem stated all grade levels, sites, and groups were represented in the pilot groups. A Board member stated she wants to make sure we are choosing the right program and she is worried we are not fully vetting these programs.

Steven Fong, AUSD's Chief Academic Officer, shared that there is a Curriculum Committee that will meet and is part of the most recent AEA contract negotiations. Mr. Fong shared that this committee will be helping to structure the professional development. A Board member asked if the committee came back with information that they need more time to pilot these programs, would that be something the district is open to. Ms. Martinez stated there have been discussions internally about this topic, and all are open to giving the process more time if asked for by the committee.

Public Comment:

*Audrey Hyman, president Alameda Education Association (AEA):* Ms. Hyman stated when she first joined the district AUSD would take a year to do a curriculum pilot program. Ms. Hyman stated there are teachers that are being told they must attend four days of EL training and some teachers do not want to be out of the classroom for that long. Ms. Hyman asked that the district spend the money to make training mandatory, not optional.

5. Overview of New State Accountability System

***Motion to postpone consideration of Overview of New State Accountability System to a subsequent meeting.***

**MOTION:** Member Henneberry

**SECONDED:** Member Williams

**AYES:** Members Dailey, Harris, Henneberry, Lym, Williams

**NOES:** None

**MOTION APPROVED**

6. Governor's Budget Proposal

Shariq Khan, Chief Business Officer, gave the Board an update on what was presented at the recent School Services Governor's Budget Workshop in Sacramento. New funding is coming in, but most of this funding is going back to the State, which is not giving us enough money for what they expect us to do. Federal funding is expected to be flat.

7. Resolution No. 2016-2017.48 Declaring Alameda Unified School District as a Safe Haven School District

***Motion to approve Resolution No. 2016-2017.48 Declaring Alameda Unified School District as a Safe Haven School District***

**MOTION:** Member Henneberry

**SECONDED:** Member Dailey

**AYES:** Members Dailey, Harris, Henneberry, Lym, Williams

**NOES:** None

## **MOTION APPROVED**

### **G. ADJOURNMENT**

The Board of Education meeting was adjourned at 10:18pm in honor of May Castrillo, an AUSD employee who passed away last November.

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Highlighting Alameda Schools - Encinal Jr. & Sr. High School

**Item Type:**

**Background:** Highlighting Alameda Schools - Encinal Jr. & Sr. High School

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):**

**Department Budget:**

**Recommendation:** This item is presented for information only.

**AUSD Guiding Principle:** #4 - Parental involvement and community engagement are integral to student success.

**Submitted By:** Steven Fong, Chief Academic Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
□ Highlighting - Encinal	2/8/2017	Presentation

# **Highlighting Alameda Schools: Encinal Junior/Senior High School**

**February 14, 2017**  
**Daniel Hurst, Principal**

# Introduction

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- **Vision:** Our vision is to be an extraordinary school in the eyes of our students, educators, staff, and community. At Encinal all students will become college and career ready in our dynamic, engaging, and innovative environment.
- **Mission:** Encinal is an inclusive learning community engaging and empowering students to actively take ownership of their education and future.



# LCAP Goals

---

1. Eliminate barriers to student success and maximize learning time
- 2a. Support all students in becoming college and career ready
- 2b. Support all English Learners (ELs) in becoming college and career ready
3. Support parent/guardian development as knowledgeable partners and effective advocates for student success
4. Ensure that all students have access to basic services

# Positive Behavior Intervention and Supports (PBIS)

---

- Tier One (School-wide):
  - Increased use of SOAR certificates for recognizing positive school behaviors
  - Data-driven school-wide lessons for addressing problem behaviors
  - Targeted coaching for teachers around creating strong classroom cultures and routines
  - PBIS team regularly monitors disproportionality in discipline referrals
  - Next Steps: Refine discipline referral data system and monitoring



# Positive Behavior Intervention and Supports (PBIS)

---

- Tier Two (Targeted):
  - Streamlined COST referral system, allowing us to identify students earlier
  - Strengthened relationships with outside service providers and built capacity for Tier 2 intervention groups
  - Next Steps: Develop universal screening system
- Tier Three (Individualized):
  - Defined process for Tier 3 referrals
  - Dramatic reduction in SST meetings and SPED referrals (without prior interventions attempted)



# Student Academic Discourse Initiative

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- **Collaboratively developed**
- **Working definition:** *The practice of students working in collaboration to use the vocabulary, skills, and concepts of a discipline to develop a deeper understanding of the stated learning objective*
- **Initial phase:** school wide implementation of Think/Pair/Share (TPS)
- **Examination of the practice:** deconstructing TPS, student fishbowl, creating data collection tool, dept. discussions, peer observation
- **Preliminary data:** 82% of teachers report using TPS more frequently, 94% report improved implementation of it
- **Long term outcomes:** true Socratic seminars, increased academic achievement, school approval rating, graduation, college eligibility for all students

# Current Pathways

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- Genomics
  - Partnership with Peralta Community College District
  - 100% Encinal students A in college section of Genomics
- Radio/TV
  - <https://www.youtube.com/watch?v=807WBw4cOyc&t=1s>
- Marketing

# English Learner (EL) Program

---

- Newcomer program
- Mainstream EL students not in Newcomer:
  - 9 sheltered classes from 2015/16 reduced to 1 for 2016/17
- Constructing Meaning training for all faculty
- Increased # of EL students in language support class in addition to English from 50 in 2015/16 to 118 in 2016/17
- Next steps
  - Examine data about EL student achievement in mainstreamed classes vs. sheltered to make sheltered/mainstream decision
  - Further increase # ELs served by language support class

# Parent/Guardian Engagement

---

In addition to Back to School Night, SSC, ELAC, PTSA, JJ Info Nights, 9<sup>th</sup> Grade Info Night, Family Athletics Nights, and other traditional engagement venues:

- Survive and Thrive
  - AP support served 50 families
- Alameda Point Collaborative partnership
  - School loop workshop
  - Monthly meetings with school counselors and APC staff
  - School staff attendance at APC family events
- Individual meetings with incoming JJ families
- Sunday evening phone call
- Educational Equity and Family Engagement Coordinator

---

# Questions?



ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Certificated Personnel Actions

**Item Type:** Consent

**Background:**

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** All positions shown are authorized by the board and are included in the 2016-2017 budget.

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Timothy Erwin, Chief Human Resources Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Certificated Personnel Report	2/14/2017	Backup Material

Certificated Personnel Actions February 14, 2017

Resignation(s)

<u>Last</u>	<u>First</u>	<u>Assignment</u>	<u>Reason</u>	<u>FTE</u>	<u>Location</u>	<u>Effective Date</u>
Chalale	Yitzak	ESL	Other	Hourly	Adult	1/31/2017
Levine	Kate	Transitional Kindergarten	Other	1.0	Haight	6/9/2017
Mathieson	Scott	Science	Retirement	1.0	Alameda High	9/1/2017

Certified:



Timothy Erwin, Chief Human Resources Officer

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Classified Personnel Actions

**Item Type:** Consent

**Background:**

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** All positions shown are authorized by the board and are included in the 2016-2017 budget.

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Timothy Erwin, Chief Human Resources Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Classified Personnel Report	2/14/2017	Backup Material

**Classified Personnel Actions  
February 14, 2017**

**Appointments**

<u>Last</u>	<u>First</u>	<u>Assignment</u>	<u>FTE</u>	<u>Location</u>	<u>Effective Date</u>
Alexander	Monique	FS Asst. I	0.1875	Ruby Bridges	1/23/2017
Alexander	Monique	FS Asst. I	0.3125	Ruby Bridges	1/23/2017
Leon	Brandon	FS Asst. II-Van Driver	0.5	FS	1/23/2017
Pokati	Leaana	Custodian	1	WMS	12/19/2017
Ramos	Ryan	Grounds & Fac. Attendant	1	AHS	2/7/2017
Yu	Ricardo	Custodian	1	Paden	2/1/2017
Zhao	Hongye	SPED Para V	0.75	WCDC	2/6/2017

**Change of Status**

Archibeque	Barbara	FS Asst. I	0.375	EHS	
		to FS Asst. I	0.625	EHS	1/23/2017
Bonino-Okamura	Maria	School Off. Asst.	0.8125	Otis	
		to School Off. Manager	1	Otis	2/8/2017
Stockwell	Jessica	Student Services Assistant	1	Stud Serv	
		to Staff Secretary II	1	Stud Serv	2/2/2017
Garcia	Nilo	Custodian Head-HS	1	EHS	
		to Custodian Head-HS	1	AHS	2/6/2017

**Resignations**

<u>Last</u>	<u>First</u>	<u>Assignment</u>	<u>FTE</u>	<u>Location</u>	<u>Effective Date</u>
Bhakta	Priti	SPED Para V	0.75	Paden	1/27/2017
Cole	Aimee	Leaves Desk Administrator	1	HR	2/3/2017
Llanos	Carmen	SPED Para IV	0.75	AHS	2/3/2017
Leung	Mun Ha	Para I-Childcare	0.875	WCDC	3/31/2017
Moore	Stacy	Budget Analyst	1	MOF	2/10/2017
Robertson	Holly	SPED Para V	0.75	Edison	2/10/2017

**Retirement**

<u>Last</u>	<u>First</u>	<u>Assignment</u>	<u>FTE</u>	<u>Location</u>	<u>Effective Date</u>
Johnson	John L.	Custodian	1	Haight	2/8/2017

Certified:



Timothy Erwin Chief Human Resources Officer

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Proclamation: Teen Dating Violence Prevention and Awareness Month - February

**Item Type:** Action

**Background:** The Alameda Unified School District is urging all Alameda residents to work toward ending teen dating violence by empowering young people to develop healthier relationships, assisting victims in accessing the information and supportive services they need, creating better and more resources for young people in need, instituting effective intervention and prevention policies in schools, and engaging in discussions with family members and peers to promote awareness and prevention of the quiet epidemic of teen dating violence.

**Goals:** Routine Matter

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.

**Submitted By:** Steven Fong, Chief Academic Officer

---

**ATTACHMENTS:**

	<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
□	Proclamation: Teen Dating Violence Prevention	2/8/2017	Backup Material

**PROCLAMATION**  
***Teen Dating Violence Prevention and Awareness Month***  
***February***

*WHEREAS*, one in three teens experience relationship abuse; and

*WHEREAS*, high school students who experience physical violence in a dating relationship are more likely to use drugs and alcohol, are at greater risk of suicide, and are much more likely to carry patterns of abuse into future relationships; and

*WHEREAS*, young people, victimized by a dating partner, are more likely to engage in risky sexual behavior and unhealthy dieting behaviors, and the experience may disrupt normal development of self-esteem and body image; and

*WHEREAS*, nearly half of teens who experience dating violence report that incidents of abuse took place in a school building or on school grounds; and

*WHEREAS*, only 33% of teens who are in an abusive relationship ever tell anyone about the abuse and 81% of parents surveyed either believe teen dating violence is not an issue or admit they do not know if it is one; and

*WHEREAS*, by providing young people with education about healthy relationships, relationship skills, and by changing attitudes that support violence, we recognize that dating violence can be prevented; and

*WHEREAS*, the City of Alameda Domestic Violence Task Force (comprised of Building Futures with Women and Children, Alameda Boys & Girls Club, the Alameda Police Department, Alameda Hospital, the City of Alameda, Family Violence Law Center, Alameda Family Services, Alameda Point Collaborative, Alameda's Social Service Human Relations Board, and Girls Incorporated of the Island City) coordinates domestic violence prevention and intervention services in the City of Alameda, executes outreach activities during teen dating violence awareness month and domestic violence awareness month, and mobilizes all members of our community to take a proactive role in building a domestic violence free community; and

*WHEREAS*, the establishment of Teen Dating Violence Prevention and Awareness Month will benefit young people and their families, schools, and communities regardless of socioeconomic status, gender, sexual orientation, or ethnicity; and

*WHEREAS*, everyone has the right to a safe and healthy relationship and to be free from abuse.

*THEREFORE, BE IT PROCLAIMED* that the Alameda Unified School District proclaims February 2016 as Teen Dating Violence Prevention and Awareness Month.

*PASSED AND ADOPTED* this 14<sup>th</sup> day of February, 2017.

AYES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

NOES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

ABSENT: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

---

Gary K. Lym, President  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ATTEST:

By: \_\_\_\_\_

Sean McPhetridge, Secretary  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Proclamation: Susan B. Anthony Day - February 15, 2017

**Item Type:** Consent

**Background:** Pursuant to California Education Code Section 37221, we commemorate February 15<sup>th</sup> as Susan B. Anthony Day for the work she did for the women's rights movement.

**Goals:** Routine Matter

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:**

**Submitted By:** Steven Fong, Chief Academic Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
□ Proclamation: Susan B. Anthony	2/7/2017	Exhibit

# PROCLAMATION

*Susan B. Anthony*

*February 15*

*WHEREAS*, February 15<sup>th</sup> has been established as a day to celebrate and honor the accomplishments of Susan B. Anthony, a great leader in the movement for women's right to vote; and

*WHEREAS*, Susan B. Anthony was born February 15<sup>th</sup>, 1820 and as a young girl supported social reform; began teaching school in New York at the age of 14; and strongly supported and participated in the abolition and the temperance movements; and

*WHEREAS*, in 1851, Susan B. Anthony was introduced to Elizabeth Cady Stanton, a women's rights advocate, and worked side-by-side with her for many years in support of women's suffrage; and

*WHEREAS*, in 1869, the Fifteenth Amendment was ratified granting black men the right to vote, yet still denying women that same right; and Susan B. Anthony and Elizabeth Cady Stanton organized the National Woman Suffrage Association (NWSA), open to all who wanted to join; and

*WHEREAS*, in 1872, Susan registered and voted in the 1872 presidential election in Rochester, NY and was fined \$100, eventually becoming the President of the National American Women's Suffrage Association (NAWSA) in 1892; and

*WHEREAS*, during her 60 years of service for women's suffrage, Susan B. Anthony continued to keep the issue of women's rights to vote alive by touring nearly every state and giving approximately 75-100 speeches per year; and

*WHEREAS*, Susan B. Anthony died March 13, 1906 at the age of 86, before the amendment was passed giving women the right to vote; and

*WHEREAS*, in 1920, the Nineteenth Amendment, often referred to as the Susan B. Anthony Amendment, was passed, giving all women the legal right to vote; now

*THEREFORE, BE IT PROCLAIMED* that the Alameda Unified School District Board of Education hereby recognizes February 15<sup>th</sup> as Susan B. Anthony Day.

*PASSED AND ADOPTED* this 14<sup>th</sup> day of February, 2017.

AYES:\_\_\_\_\_MEMBERS:\_\_\_\_\_

NOES:\_\_\_\_\_MEMBERS:\_\_\_\_\_

ABSENT:\_\_\_\_\_MEMBERS:\_\_\_\_\_

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Gary K. Lym, President  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ATTEST:

By: \_\_\_\_\_

Sean McPhetridge, Secretary  
Board of Education  
Alameda Unified School District  
Alameda County, State of California



ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Proclamation: Washington Day - February 20, 2017

**Item Type:** Consent

**Background:** Pursuant to California Education Code Section 37221, we commemorate February 20<sup>th</sup> as Washington Day. George Washington was inaugurated on April 30, 1789 as the first President of our country, and this date recognizes his birth date and acknowledges his contributions as our nation's first President.

**Goals:** Routine Matter

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:**

**Submitted By:** Steven Fong, Chief Academic Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
□ Proclamation: Washington Day	2/8/2017	Backup Material

# PROCLAMATION

## *Washington Day February 20, 2017*

*WHEREAS*, February 20<sup>th</sup> has been established as a day to celebrate and honor the accomplishments of George Washington, a great leader in this country; and

*WHEREAS*, George Washington was born on Feb. 22, 1732 in Westmoreland County, Virginia, and at the age of 20 he was appointed adjutant in the Virginia Militia; and

*WHEREAS*, in 1759, he resigned from the militia, married Martha Dandridge Custis, a widow with children, and settled down as a gentleman farmer at Mount Vernon, Virginia; and

*WHEREAS*, as a delegate to the Continental Congress, Washington was selected as commander in chief of the Continental Army and took command at Cambridge, Massachusetts, on July 3, 1775; and

*WHEREAS*, while presiding over the Constitutional Convention, he yielded to the universal demand that he serve as first President and was inaugurated on April 30, 1789; and

*WHEREAS*, according to the federal government, the holiday observed on the third Monday in February is officially Washington's Birthday; and

*WHEREAS*, Washington's Birthday was celebrated publicly for the first time in the late 18th century, while George Washington was still president.

*THEREFORE, BE IT PROCLAIMED* that the Alameda Unified School District Board of Education hereby recognizes February 20, 2017 as Washington Day.

*PASSED AND ADOPTED* this 14<sup>th</sup> day of February, 2017.

AYES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

NOES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

ABSENT: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

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Gary K. Lym, President  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ATTEST:

By: \_\_\_\_\_

Sean McPhetridge, Secretary  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval and Acceptance of Donations

**Item Type:** Consent

**Background:** Throughout the school year, donations are routinely accepted by the District. The donations are from various sources and are commonly designated for specific uses.

**Goals:** Routine Matter

**Fund:** General Fund

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** Will increase the revenues of the District in the amount of \$22,791.77.

**Department Budget:** Various

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Shariq Khan, Chief Business Officer

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**ATTACHMENTS:**

Description	Upload Date	Type
☐ Summary Site Donations	2/7/2017	Backup Material

2016-2017								
Summary Site Donations								
1/18/2017-2/6/2017								
Slip Date	Site	Check#	Date	Donor	Amount	Site Total	Total Donations	Account
12/19/2016	Adult Ed	Various Credit Card	11/7-16/16	No Name	\$ 75.00			K-12 Instruction
						\$ 75.00		
10/31/2016	Alameda	Cash	10/25-29/16	No Name	\$ 80.00			K-12 Instruction
1/11/2017	Alameda	Cash	12/22/2016-1/6/201	No Name	\$ 1,771.00			K-12 Instruction
1/11/2017	Alameda	Cash	12/20/2016	No Name	\$ 358.00			K-12 Instruction
1/17/2017	Alameda	Cash	12/21/16-1/6/17	No Name	\$ 40.00			K-12 Instruction
1/17/2017	Alameda	1184	1/13/2017	Mehran Mojtahedi	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	6608	12/21/2016	Daniel Herrera, Jr	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	3987	1/6/2017	Charlie Chu	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	2925	1/12/2017	Beth and Greg Helms	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	1251	1/9/2017	Bradley Potts	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	3843	1/12/2017	Frederick Dizon	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	1363	1/10/2017	Cobi Chu	\$ 15.00			K-12 Instruction
1/17/2017	Alameda	Cash	1/13-14/2017	No Name	\$ 997.00			K-12 Instruction
1/17/2017	Alameda	Cash	1/9-11/2017	No Name	\$ 10.00			K-12 Instruction
1/18/2017	Alameda	2424	1/16/2017	Alameda PTSA	\$ 7,281.00			K-12 Instruction
1/18/2017	Alameda	Cash	1/6-13/17	No Name	\$ 10.00			K-12 Instruction
1/18/2017	Alameda	Cash	1/6-18/17	No Name	\$ 65.00			K-12 Instruction
1/18/2017	Alameda	159053	12/28/2016	Strayer University, Inc.	\$ 3.00			K-12 Instruction
1/23/2017	Alameda	1160105887	12/2/2016	Chevron YourCause	\$ 225.00			K-12 Instruction
1/23/2017	Alameda	44662	12/6/2016	The Benevity Community Impact Fund	\$ 125.00			K-12 Instruction
						\$ 11,070.00		
1/12/2017	Bay Farm	13324305	12/31/2016	Wells Fargo Community Support Campaign	\$ 105.00			K-12 Instruction
1/12/2017	Bay Farm	1069	12/20/2016	Coloma Outdoor	\$ 160.00			K-12 Instruction
						\$ 265.00		
1/17/2017	Earhart	1059	1/13/2017	Norman McBride	\$ 8.00			K-12 Instruction
1/18/2017	Earhart	3313	1/17/2017	Earhart PTA	\$ 7,000.00			K-12 Instruction

[illegible]

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval of New Secondary Course Descriptions

**Item Type:** Consent

**Background:** This item seeks approval for the following new or revised secondary courses:

**AP Studio Art: 2D Design (General Section):**  
**Prerequisite:** None  
**Elective/Required:** Elective  
**Grade Level:** 10-12  
**Subject Area:** Art/VAPA  
**Length/Credits:** One Year  
**Proposed by:** Encinal Junior/Senior High School

**AP Studio Art: 2D Design (Photography Section):**  
**Prerequisite:** None  
**Elective/Required:** Elective  
**Grade Level:** 10-12  
**Subject Area:** Art/VAPA  
**Length/Credits:** One Year  
**Proposed by:** Encinal Junior/Senior High School

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success.

**Submitted By:** Steven Fong, Chief Academic Officer

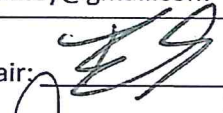

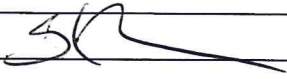
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**ATTACHMENTS:**

	<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
❑	Course Description - Art LAPL	2/8/2017	Backup Material
❑	Course Description - Art LTPL	2/8/2017	Backup Material

**ALAMEDA UNIFIED SCHOOL DISTRICT**

**SECTION A. COURSE DESCRIPTION COVER PAGE**

1. Course Title: AP Studio Art: 2D Design	6. Prerequisite(s): NA	<b>General 2D Design SECTION</b>  This course code is one of multiple codes to be used within the AP Studio Art: 2D Design course. The different course codes signify the specific medium that will be the focus of the course section.
2. Action: X New Course ___ Course Revision ___ Title Change Only	7. Grade Level: 10 <sup>th</sup> – 12 <sup>th</sup> grade	
3. Transcript Title/Abbreviation: <b>AP StudioArt 2D</b>	8. Elective/Required: Elective	
4. Transcript Course Code/Course Number:  <b>LAPL</b>	9. Subject Area: Art	
5. CBEDS Code: <b>Pending</b>	10. Department: VAPA	
11. Length /Credits: ___ 0.5 (half year or semester equivalent) X 1.0 (one year equivalent) ___ 2.0 (two year equivalent)		
12. Was this course previously approved by UC?    X Yes    ___ No If so, year removed from list: _____		
13. Meets the "F" requirements in the a-g university/college entrance requirement. Approval date: TBD.		
14. School Contact Information Name: Allison Henley    Title/Position: Art Teacher Phone: 510.748-4023 Fax: 510.521.4956 E-Mail: allisonhenley@gmail.com		
16. Signatures: Department Chair:  Principal:  Acknowledged by Other Principals: _____ _____ Educational Services:  _____		
16. Date Approved by Board of Education:		

## SECTION B. COURSE CONTENT

### 17. Course Description:

AP Photography promotes a sustained investigation of all three aspects of portfolio development: quality, concentration, and breadth as outlined in the Course Description by the College Board. Student's work will be subject to teacher evaluation, peer review, and community scrutiny. This course requires independent ability, commitment, and a desire to produce creative, quality work. This course enables students to develop mastery in concept, composition, and execution of photographic imagery. Throughout the course, students will create a portfolio fulfilling the following three sections.

1. **Breadth:** This course teaches students a variety of concepts and approaches to photography so that the student is able to demonstrate a range of abilities and versatility with technique, problem-solving, and ideation. Students will need to produce twelve pieces that emphasize the elements and principles of design. These pieces must show an understanding of color, form, line, shape, space, texture, value, balance, contrast, emphasis/dominance, harmony, movement, pattern, proportion, repetition, rhythm, unity and variety.
2. **Concentration:** This course enables students to develop a body of work investigating a strong underlying visual idea that grows out of a coherent plan of action or investigation. Students will need to produce twelve pieces that conform to a chosen theme or subject of personal interest. Students are to create an underlying visual cohesiveness among the twelve pieces.
3. **Quality:** Students, using an informed and critical decision making process, will select five of their best works. These works will show their mastery in concept, composition, and execution. The pieces will be printed and matted and can be no larger than 18" x 24".

### 18. Course Goals and/or Major Student Outcomes:

The instructional goals of AP Photography include the following...

- Encourage creative and systematic investigation of formal and conceptual issues.
- Emphasize making art as an ongoing process that involves the student in informed and critical decision making.
- Help students develop technical skills and familiarize them with the functions of the visual elements.
- Encourage students to become independent thinkers who will contribute inventively and critically to their culture through artmaking.

### 19. Course Objectives (standards):

The AP Photography course and portfolio assessment focuses on students developing the following practices and habits of mind...

- Critical analysis
- Evidence-based decision-making
- Innovative thinking
- Articulation of design elements and principles
- Systematic investigation of formal and conceptual aspects of photography



- Technical competence with camera and editing processes to communicate ideas
- Incorporation of expressive qualities in photography
- Demonstration of artistic intention
- Creation of a body of photographs unified by a visual or conceptual theme

## 20. Course Outline:

Students will complete a series of projects related to following types of photography...

- Landscape
- Architecture
- Portraiture
- Fashion
- Advertising
- Still Life
- Flora
- Fauna
- Action
- Abstraction
- Photojournalism
- The Photographic Essay

For each project students will take 120 photographs editing their best 10 images to consider for inclusion in their AP Portfolio. There will be individual and group critiques for each project. Critiques will guide students to focus on a given concentration that will involve extensive research and investigation over several weeks.

## 21. Instructional Materials:

Board approved required text: N/A

Supplementary materials:

- 10 Point and shoot cameras
- 3 Tripods
- 3 Reflectors and tents
- Battery charger and rechargeable batteries
- 10 Desktop computers with access to the Adobe CC
- Large format photo printer

## 22. Instructional Methods and/or Strategies

Class instruction will be broken down into the following...

- Lectures: Slide presentations covering critical issues and artists relevant to projects.
- Workshops: Technical and conceptual training involving in-class activities.

- **Tutorials:** Tutorials prepared for students to do on their own time throughout the year. These tutorials cover production, software and camera techniques and are meant to augment weekly in class workshops.
- **Projects:** Projects to produce professional-quality images.
- **Critiques:** Class discussion and teacher evaluation of assignments.
- **Lab Time:** Individual consultations and production time.

### 23. Assessment and Evaluation

Student work will be evaluated via a rubric based on the following criteria outlined by the College Board...

- General Use of Art Elements and Application of the Principles of Design
- Decision Making and Intention
- Originality, Imagination, and Invention of Composition
- Experimentation and Risk Taking
- Confident, Evocative Work, and Engagement of the Viewer
- Technical Competence and Skill with Materials and Media
- Appropriation and the Student "Voice"
- Overall Accomplishment

### 24. Grading Policy

A (90-100%) Advanced Grade-Level Standard 5.0 grade points

B (80-89%) At or Above Grade-Level Standard 4.0 grade points

C (70-79%) Proficient Grade-Level Standard 2.0 grade points

D (60-69%) Approaching Grade-Level Standard 1.0 grade points

F ( 0-59%) Below Basic Grade-Level Standard 0

## SECTION C. OPTIONAL INFORMATION

25. Context for offering the course:

26. History of Course Description:

ALAMEDA UNIFIED SCHOOL DISTRICT

SECTION A. COURSE DESCRIPTION COVER PAGE

1. Course Title: AP Studio Art: 2D Design	6. Prerequisite(s): NA	<b>PHOTOGRAPHY SECTION</b>  This course code is one of two course codes to be used within the AP Studio Art: 2D Design course. The different course codes signify the specific medium that will be the focus of the course section.
2. Action: X New Course ___ Course Revision ___ Title Change Only	7. Grade Level: 10 <sup>th</sup> – 12 <sup>th</sup> grade	
3. Transcript Title/Abbreviation: <b>AP StudioArt PH</b>	8. Elective/Required: Elective	
4. Transcript Course Code/Course Number: <b>LTPL</b>	9. Subject Area: Art	
5. CBEDS Code: <b>Pending</b>	10. Department: VAPA	
11. Length /Credits: ___ 0.5 (half year or semester equivalent) X 1.0 (one year equivalent) ___ 2.0 (two year equivalent)		
12. Was this course previously approved by UC? X Yes ___ No If so, year removed from list: _____		
13. Meets the "F" requirements in the a-g university/college entrance requirement. Approval date: TBD.		
14. School Contact Information Name: Allison Henley Title/Position: Art Teacher Phone: 510.748-4023 Fax: 510.521.4956 E-Mail: allisonhenley@gmail.com		
16. Signatures: Department Chair: _____ Principal: _____ Acknowledged by Other Principals: _____ Educational Services: _____		
16. Date Approved by Board of Education:		



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## SECTION C. OPTIONAL INFORMATION

25. Context for offering the course:

26. History of Course Description:

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval of Bill Warrants and Payroll Registers

**Item Type:** Consent

**Background:** On a routine basis, all payments from the funds of the District are made by written order of the Board of Education. This requirement is provided under Education Code 42631.

Three redactions were made where posting of that information would violate agreed upon confidentiality settlements. The District is posting all bills and warrants except for the ones that are redacted.

**Goals:** Routine Matter

**Fund:** General Fund

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** Will reduce the available funds of each respective site/department budget by \$7,493,850.13

**Department Budget:** Various

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Shariq Khan, Chief Business Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Summary of Register	2/7/2017	Backup Material

**ALAMEDA UNIFIED SCHOOL DISTRICT**  
Excellence & Equity For All Students

**Fiscal Services Department**  
**2060 Challenger Dr**  
**Alameda, CA 94501**  
**(510) 337-7082**


Re Board Meeting of February 14, 2017

To: Recording Secretary, Board of Education

From: Fiscal Department

Subject: Summary of Register (Bill and Payroll Warrants Version)

Attached is the summary of Register issued for the period. Supporting register attached.

Signed: R. Carbajal 

Date: 02-06-17

**Board of Education**

Approved by:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date



**Summary of Register  
For Board Meeting February 14, 2017  
Alameda Unified School District**

Pages	Warrant Number	Date	Amount
1-1	50828182-50828209	1/24/2017	\$ 4,623,838.56
1-1	50828210-50828211	1/24/2017	\$ 112,933.25
1-3	50828212-50828370	1/25/2017	\$ 2,688,542.09
1-1	50828366-50828367	1/25/2017	\$ 47,129.36
1-1	50828371	1/26/2017	\$ 2,437.50
1-1	50828372-50828375	2/2/2017	\$ 19,489.37
	void check 50828032-410	1/30/2017	\$ (520.00)
Total			\$ 7,493,850.13

Prepared By:

Date

Reviewed By:

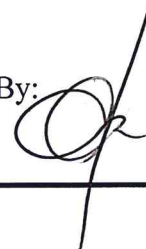
Date

R. Carbajal



02-06-17

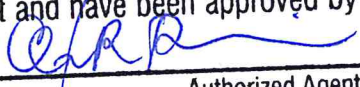
A. Dizon



2/7-17

Number	Date	Cleared	Description	Deposit	Net Pay
50828182	1/24/2017		Alameda County Sheriff's Dept		\$ 638.51
50828183	1/24/2017		Alameda Education Foundation		\$ 91.33
50828184	1/24/2017		Alameda Unified School Dist -		\$ 159,377.23
50828185	1/24/2017		Alameda Unified School Distric		\$ 530.00
50828186	1/24/2017		Alameda USD - CA State Distrib		\$ 3,669.00
50828187	1/24/2017		Alameda USD - Dir Dep		\$ 3,211,000.60
50828188	1/24/2017		Alameda USD - MidAmerica		\$ 218,397.33
50828189	1/24/2017		Alameda USD - Pay Taxes		\$ 898,189.11
50828190	1/24/2017		American Fidelity Assur - Flex		\$ 13,029.43
50828191	1/24/2017		American Fidelity Assurance		\$ 15,838.15
50828192	1/24/2017		Assoc of Calif School Admin		\$ 1,860.33
50828193	1/24/2017		AUSD Revolving Fund		\$ 2,813.34
50828194	1/24/2017		Calif School Employees Assoc.		\$ 13,758.70
50828195	1/24/2017		Calif Teachers Association		\$ 51,507.05
50828196	1/24/2017		California Association of Scho		\$ 15.50
50828197	1/24/2017		CALSTRS		\$ 300.00
50828198	1/24/2017		Court-Ordered Debt Collections		\$ 30.00
50828199	1/24/2017		CSEA Alameda Chapter 27		\$ 1,055.00
50828200	1/24/2017		CSEA Alameda Chapter 860		\$ 249.00
50828201	1/24/2017		PHEAA		\$ 196.35
50828202	1/24/2017		Provident Credit Union		\$ 15,002.58
50828203	1/24/2017		State Teachers Retirement Syst		\$ 1,976.64
50828204	1/24/2017		Texas Life		\$ 1,755.85
50828205	1/24/2017		The Standard		\$ 2,578.20
50828206	1/24/2017		The Standard Ins. Co.		\$ 3,540.31
50828207	1/24/2017		United Way		\$ 25.00
50828208	1/24/2017		US Dept of Education		\$ 1,282.14
50828209	1/24/2017		Withholding Services and Compl		\$ 5,131.88
					\$ 4,623,838.56

I certify to the best of my knowledge and belief, the payments shown above are correct and have been approved by the governing board of the district.

  
 \_\_\_\_\_  
 Authorized Agent

1/24/17  
 \_\_\_\_\_  
 Date

Number	Date	Cleared	Description	Deposit	Net Pay
50828210	1/24/2017		Alameda USD - Dir Dep		\$ 102,185.31
50828211	1/24/2017		Alameda USD - Pay Taxes		\$ 10,747.94
					\$ 112,933.25

I certify to the best of my knowledge and belief, the payments shown above are correct and have been approved by the governing board of the district.

  
\_\_\_\_\_  
Authorized Agent

1/24/17  
Date

**ALAMEDA UNIFIED SCHOOL DISTRICT**  
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**Fiscal Services Department**  
**2060 Challenger Dr**  
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Re Board Meeting of February 14, 2017

To: Recording Secretary, Board of Education

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Subject: Summary of Register (Bill and Payroll Warrants Web Version)

Attached is the summary of Register issued for the period. Supporting register attached.

Signed: R. Carbajal 

Date: 02.06.17

**Board of Education**

Approved by:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date



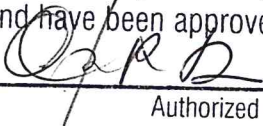
Number	Date	Cleared	Description	Withdrawal
50828212	1/25/2017		Bliss, Elsa-Jennie	\$ 673.55
50828213	1/25/2017		Goldfield, Daniel	\$ 52.69
50828214	1/25/2017		Horton, Bruce	\$ 217.62
50828215	1/25/2017		Lai, Daniel C	\$ 343.11
50828216	1/25/2017		Read, Nancy	\$ 998.00
50828217	1/25/2017		Ward, Patrick T	\$ 171.23
50828218	1/25/2017		Cooper, Michael	\$ 323.11
50828219	1/25/2017		Copeland, Janet	\$ 323.11
50828220	1/25/2017		McKean, Robert L	\$ 242.00
50828221	1/25/2017		Lakeshore Learning	\$ 190.59
50828222	1/25/2017		Lincoln	\$ 6,326.78
50828223	1/25/2017		Loomis	\$ 443.25
50828224	1/25/2017		Lunger, Judith G	\$ 170.00
50828225	1/25/2017		MailFinance	\$ 276.63
50828226	1/25/2017		Maxim Health Care Services Inc	\$ 7,008.50
50828227	1/25/2017		Meehleis Modular Buildings, In	\$ 452,029.41
50828228	1/25/2017		Merritt College	\$ 8,100.00
50828229	1/25/2017		Michael's Transportation Servi	\$ 1,920.50
50828230	1/25/2017		MidFREQ Audio	\$ 1,108.90
50828231	1/25/2017		Mitel Leasing	\$ 227.83
50828232	1/25/2017		Mobile Modular Management Corp	\$ 475.00
50828233	1/25/2017		Monoprice, Inc.	\$ 149.68
50828234	1/25/2017		Musician's Friend	\$ 413.83
50828235	1/25/2017		National Construction Rentals	\$ 205.86
50828236	1/25/2017		NCS Pearson Inc	\$ 4,210.40
50828237	1/25/2017		Niles Biological Inc	\$ 16.92
50828238	1/25/2017		O'Reilly Auto Parts	\$ 48.96
50828239	1/25/2017		Office Depot	\$ 1,962.21
50828240	1/25/2017		Oticon, Inc.	\$ 564.41
50828241	1/25/2017		Pacific Child & Family Associa	\$ 4,227.35
50828242	1/25/2017		Pacific Coast Trane Service &	\$ 637.30
50828243	1/25/2017		Pacific Rim Produce	\$ 2,317.50
50828244	1/25/2017		Paganos Hardware Mart	\$ 461.41
50828245	1/25/2017		Personalized Software Inc.	\$ 125.00
50828246	1/25/2017		Plank Road Publishing Inc	\$ 112.45
50828247	1/25/2017		Premier Healthcare Services LL	\$ 4,050.00
50828248	1/25/2017		ProSound & Stage Lighting	\$ 107.70
50828249	1/25/2017		Quill Corporation	\$ 88.70
50828250	1/25/2017		Refrigeration Supplies Distrib	\$ 4,209.94
50828251	1/25/2017		RFC Wireless Inc	\$ 1,320.15
50828252	1/25/2017		Ricoh USA, Inc. - 15025	\$ 604.48
50828253	1/25/2017		Ro Health, Inc.	\$ 2,475.20
50828254	1/25/2017		School Based Reimbursement Par	\$ 2,000.00
50828255	1/25/2017		Seneca Center	\$ 26,250.00
50828256	1/25/2017		Seton Identification Products	\$ 1,070.40
50828257	1/25/2017		Sherwin Williams	\$ 34.85
50828258	1/25/2017		Southpaw Enterprises	\$ 834.00
50828259	1/25/2017		Southwest School & Office Supp	\$ 1,925.28
50828260	1/25/2017		Spectrum Center Inc.	\$ 27,696.50
50828261	1/25/2017		Speech Pathology Group Inc	\$ 39,597.00
50828262	1/25/2017		Speedpro East Bay	\$ 528.77
50828263	1/25/2017		Sprint	\$ 948.93
50828264	1/25/2017		St Mary's College of Californi	\$ 65.00
50828265	1/25/2017		Star View Behavioral Health, I	\$ 43,226.58
50828266	1/25/2017		STARS High School	\$ 8,466.00
50828267	1/25/2017		State Board Of Equalization	\$ 7,780.00
50828268	1/25/2017		Valero Marketing And Supply Co	\$ 1,951.33
50828269	1/25/2017		William V. MacGill and Co.	\$ 6,172.41
50828271	1/25/2017		Lathrop Construction Associate	\$ 526,892.13
50828272	1/25/2017		Meehleis Modular Buildings, In	\$ 25,097.96
50828273	1/25/2017		Miller Pacific Engineering Gro	\$ 7,410.20



Number	Date	Cleared	Description	Withdrawal
50828274	1/25/2017		Otis Elevator Company	\$ 3,455.00
50828275	1/25/2017		Professional Tutors of America	\$ 450.00
50828276	1/25/2017		Quattrocchi Kwok Architects, I	\$ 48,484.72
50828277	1/25/2017		San Lorenzo Unified School Dis	\$ 3,545.75
50828278	1/25/2017		School Facility Consultants	\$ 2,000.00
50828279	1/25/2017		Siemens Building Technologies	\$ 1,099.89
50828280	1/25/2017		Texthelp Inc	\$ 100.00
50828281	1/25/2017		Toledo Physical Education Supp	\$ 268.31
50828282	1/25/2017		Wallace-Kuhl & Associates	\$ 2,720.00
50828283	1/25/2017		YMCA of the East Bay	\$ 11,202.00
50828284	1/25/2017		Accurate Label Designs	\$ 150.95
50828285	1/25/2017		ACTS	\$ 244.00
50828286	1/25/2017		Alameda Municipal Power	\$ 39,199.26
50828287	1/25/2017		American Stage Tours, LLC	\$ 1,880.00
50828288	1/25/2017		Apple Computer Inc	\$ 53.66
50828289	1/25/2017		AT&T	\$ 57.56
50828290	1/25/2017		AUSD Revolving Fund	\$ 9,084.96
50828291	1/25/2017		Barnes & Noble	\$ 26.27
50828292	1/25/2017		Bay Area News Group	\$ 305.00
50828293	1/25/2017		Books Inc	\$ 18.57
50828294	1/25/2017		Brain POP	\$ 1,080.00
50828295	1/25/2017		Breakout EDU	\$ 125.00
50828296	1/25/2017		Burns-McCloskey, Deborah	\$ 1,102.50
50828297	1/25/2017		California Shakespeare Theater	\$ 150.00
50828298	1/25/2017		CDW Government Inc	\$ 8,997.98
50828299	1/25/2017		Center For The Collaborative C	\$ 240.00
50828300	1/25/2017		Chelouche, Samantha M.	\$ 873.00
50828301	1/25/2017		Choose College Educational Fou	\$ 10,227.00
50828302	1/25/2017		CMC	\$ 50.00
50828303	1/25/2017		CollinsFlags.com	\$ 41.45
50828304	1/25/2017		Contra Costa SELPA	\$ 100.00
50828305	1/25/2017		Cypress School	\$ 6,883.50
50828306	1/25/2017		Davis Demographics & Planning	\$ 5,100.00
50828307	1/25/2017		Diamond Ranch Academy	\$ 12,740.19
50828308	1/25/2017		East Bay Reg Parks	\$ 800.00
50828309	1/25/2017		Economic & Planning Systems, I	\$ 4,075.00
50828310	1/25/2017		Ed Support Services	\$ 2,947.36
50828311	1/25/2017		Employment Development Departm	\$ 6,741.89
50828312	1/25/2017		Everbank Commercial Finance, I	\$ 7,535.48
50828313	1/25/2017		Follett School Solutions Inc	\$ 646.14
50828314	1/25/2017		Inkbox	\$ 1,681.14
50828315	1/25/2017		Island Print Express	\$ 111.69
50828316	1/25/2017		Special Ed Reimbursement	\$ 26,000.00
50828317	1/25/2017		Jostens Inc	\$ 1,972.02
50828318	1/25/2017		KBA Docusys Inc.	\$ 2,968.59
50828319	1/25/2017		4 Paws Goose Control, Inc.	\$ 2,250.00
50828320	1/25/2017		Academy of Alameda Elementary	\$ 25,911.39
50828321	1/25/2017		Academy Of Alameda Middle Scho	\$ 95,736.21
50828322	1/25/2017		ACC Environmental	\$ 655.00
50828323	1/25/2017		Acrell Inspection Services	\$ 12,609.90
50828324	1/25/2017		Alameda Community Learning Cen	\$ 71,098.39
50828325	1/25/2017		Alameda Municipal Power	\$ 33,869.25
50828326	1/25/2017		Alameda Sun	\$ 454.50
50828327	1/25/2017		Alternatives in Action	\$ 38,428.82
50828328	1/25/2017		Anderson's	\$ 290.15
50828329	1/25/2017		Anova Inc.	\$ 3,856.00
50828330	1/25/2017		Apex Industry Service Inc.	\$ 413.30
50828331	1/25/2017		AT&T	\$ 94.93
50828332	1/25/2017		AT&T Teleconferencing Center	\$ 143.12
50828333	1/25/2017		Athens Baking Company, Inc.	\$ 1,284.93
50828334	1/25/2017		Baker Distributing Company LLC	\$ 93.61

Number	Date	Cleared	Description	Withdrawal
50828335	1/25/2017		Bay Alarm	\$ 14,281.12
50828336	1/25/2017		Bay Area Community Resource (B	\$ 60,512.05
50828337	1/25/2017		Bayhill High School	\$ 3,298.00
50828338	1/25/2017		Brelje & Race	\$ 10,620.00
50828339	1/25/2017		Bright Path Therapists, Inc.	\$ 2,996.76
50828340	1/25/2017		BSREP Marina Village Owner LLC	\$ 46,816.00
50828341	1/25/2017		Burns-McCloskey, Deborah	\$ 2,452.50
50828342	1/25/2017		Bush, Michael Paul	\$ 1,843.75
50828343	1/25/2017		CalPERS	\$ 620,938.72
50828344	1/25/2017		Special Ed Reimbursement	\$ 259.20
50828345	1/25/2017		CDW Government Inc	\$ 13,129.67
50828346	1/25/2017		Community Learning Center Scho	\$ 99,826.85
50828347	1/25/2017		Comtel Service Co	\$ 1,334.70
50828348	1/25/2017		Diamond Ranch Academy	\$ 12,294.90
50828349	1/25/2017		Digital Dolphin Supplies	\$ 114.43
50828350	1/25/2017		EBMUD	\$ 9,986.09
50828351	1/25/2017		Ed Support Services	\$ 2,059.36
50828352	1/25/2017		Educational Management Solutio	\$ 4,498.75
50828353	1/25/2017		Ewing Irrigation Products	\$ 114.69
50828354	1/25/2017		Exploratorium	\$ 331.25
50828355	1/25/2017		Fix Air	\$ 905.23
50828356	1/25/2017		Gold Star Foods	\$ 6,240.83
50828357	1/25/2017		Grainger Inc	\$ 353.84
50828358	1/25/2017		Home Depot Credit Services	\$ 2,632.56
50828359	1/25/2017		Interpreters Unlimited	\$ 1,526.68
50828360	1/25/2017		Island Print Express	\$ 295.38
50828361	1/25/2017		ISTE	\$ 900.00
50828362	1/25/2017		Special Ed Reimbursement	\$ 171.72
50828363	1/25/2017		Junior Blind of America	\$ 761.25
50828364	1/25/2017		Kelly Moore Paint Co Inc	\$ 250.93
50828365	1/25/2017		Kern County Superintendent of	\$ 1,047.20
50828368	1/25/2017		Alameda USD - Retiree Reimburs	\$ 12,651.41
50828369	1/25/2017		Frechou, Jeannette M	\$ 323.11
50828370	1/25/2017		Diamond, Jerry	\$ 169.23
				\$ 2,688,542.09

I certify to the best of my knowledge and belief, the payments shown above are correct and have been approved by the governing board of the district.

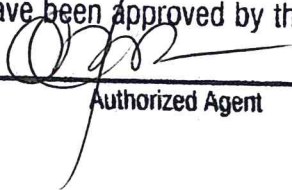
  
 Authorized Agent

1-25-17

Date

Number	Date	Cleared	Description	Deposit	Net Pay
50828366	1/25/2017		Alameda USD - Dir Dep		\$ 36,185.00
50828367	1/25/2017		Alameda USD - Pay Taxes		\$ 10,944.36
					\$ 47,129.36

I certify to the best of my knowledge and belief, the payments shown above are correct and have been approved by the governing board of the district.

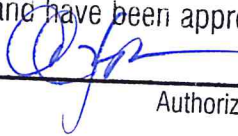
  
\_\_\_\_\_  
Authorized Agent

1/25/17  
\_\_\_\_\_  
Date



Number	Date	Description	Withdrawal
50828371	1/26/2017	Public Economics, Inc.	\$ 2,437.50
			\$ 2,437.50

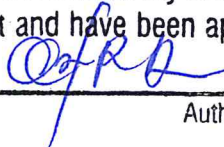
I certify to the best of my knowledge and belief, the payments shown above are correct and have been approved by the governing board of the district.


  
Authorized Agent

1/26/17  
Date

Number	Date	Cleared	Description	Deposit	Withdrawal
50828372	2/2/2017		Alameda USD - Dir Dep		\$ 7,161.74
50828373	2/2/2017		Alameda Unified School Dist -		\$ 859.83
50828374	2/2/2017		Alameda USD - Pay Taxes		\$ 5,661.67
50828375	2/2/2017		AUSD Revolving Fund		\$ 5,806.13
					\$ 19,489.37

I certify to the best of my knowledge and belief the payments shown above are correct and have been approved by the governing board of the district.

  
\_\_\_\_\_  
Authorized Agent

  
\_\_\_\_\_  
Date

DISTRICT  
SHEET NO. **410**

**FUND: General**

[illegible]

**AUTHORIZED AGENT**

\$ (520.00)

**FORM NO. BDF-7**



ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

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<b>Item Title:</b>	Approval of Measure I Contracts (Standing Item)
<b>Item Type:</b>	Consent
<b>Background:</b>	<p>Alameda voters approved Measure I in November 2014, and the Bond Program Project Schedule: Option 5A was approved at the April 14, 2015 board meeting.</p> <p>As the bond program schedule dictates, there will be various contracts to come before the Board for approval. Contracts may include construction bid contracts, architectural services contract addenda, specialists/consultants agreements, etc. Staff has created a standing board item to approve the bond program contracts to keep the bond program contracts separate from the approval of other contracts.</p> <p>The following contracts related directly to the Measure I Bond Program are presented for ratification:</p> <p>1. (Fund 21) Project Addendum No. 211601 to Agreement for Architectural Services for Measure I Bond Projects between AUSD and QKA for an estimated fee of \$313,048.00.</p>
<b>Goals:</b>	Create a system of attractive school options
<b>Fund:</b>	
<b>Fund Codes:</b>	21 Building – Bond Fund
<b>Fiscal Analysis</b>	
<b>Amount (Savings) (Cost):</b>	See attached contract(s) for detailed expenditures.
<b>Department Budget:</b>	
<b>Recommendation:</b>	Approve as submitted.
<b>AUSD Guiding Principle:</b>	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.  #6 - Allocation of funds must support our vision, mission, and guiding principles.
<b>Submitted By:</b>	Shariq Khan, Chief Business Officer

---

**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**



**PROJECT ADDENDUM NO. 211601  
TO  
AGREEMENT FOR ARCHITECTURAL SERVICES FOR MEASURE I BOND PROJECTS**

This Project Addendum No. 211601 to Agreement for Architectural Services for Measure I Bond Projects ("Addendum") is made as of January 27, 2017, and forms a part of the Agreement for Architectural Services between **Alameda Unified School District**, a California public school district ("District") and **Quattrocchi Kwok Architects, Inc.** ("Architect") (collectively "Parties") dated on or about December 19, 2016 ("Agreement"). This Addendum incorporates Services to be performed by Architect for the following project(s) ("Project"):

**Franklin Elementary School Modernization**

The scope of work may include, but is not limited to the following, plus the following assumptions:

- Limited modernization to existing classroom as budget allows.
- Design of three new classrooms for kindergarten.
- Implementation of District Safety and Security Standards as budget allows.
- Implementation of District Technology and Communication Standards as budget allows and as standards are developed and approved.
- Site accessibility upgrades per Master Plan and as required by DSA, as budget allows.
- Critical Mechanical, Electrical, and Plumbing upgrades as budget allows.
- Cost estimates for schematic design and construction document phases.
- Cost estimates for 90% schematic design and construction documents.
- DSA submittal based on 95-99% complete set of construction documents.
- QKA performs in-house constructability review on the DSA submittal set.
- In addition to preparation of construction documents, QKA will also obtain DSA approval and assist the District with Bidding, Construction Administration, and Project Closeout.
- Scope of work does not include:
  - Due to demographic updates, and direction received from AUSD MOF, the design of one reconfigured science classroom per Implementation Plan B dated June 10, 2014 is not included in this proposal.
  - Site topographic and utility surveys
  - Soils reports

This Addendum modifies the Agreement. By signing where indicated below, each party acknowledges and accepts the modifications as indicated in this Addendum. All other terms and conditions of the Agreement shall remain in full force and effect.

**Article 3. Architect Staff**

- 3.1. The Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. The Architect agrees that the following key people in Architect's firm shall be associated with the Project in the following capacities:

Principal in Charge:	Mark Quattrocchi
Project Associate	Nick Stephenson
Project Architect:	TBD



- 3.2.1. The Architect agrees to contract for or employ at Architect's expense, the following consultant(s) to be associated with the Project in the following capacities:

Civil Engineer:	Brelje & Race
Structural Engineer:	ZFA
Mechanical Engineer:	Costa Engineers
Electrical Engineer:	O'Mahony & Myer

- 3.3. The Architect shall not change any of the key personnel listed above without prior written approval by District, unless said personnel cease to be employed by Architect. In either case, District shall be allowed to interview and approve replacement personnel.
- 3.4. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice the Architect shall have five (5) days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any consultant must also be designated by the consultant and are subject to all conditions previously stated in this paragraph.
- 3.5. Architect represents that the Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.6. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

#### Article 6. Fee And Method Of Payment

- 6.1. District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):
- 6.1.2 **Pre-Design / Architectural Program Development Phase through Project Close-Out Phases:**  
An amount not to exceed the figure derived from the Construction Cost Budget, including all subconsultants' fee(s), based on the following fee schedule:

\_\_\_\_\_ Project

#### Architect Fee – OPSC funding – NEW CONSTRUCTION

Total Cumulative	Estimated Construction Cost Budget (Hard Costs)		% of Hard Costs	Estimated Total
	1st 500k	\$0.00	9.00%	
	2nd 500k	\$0.00	8.50%	
	next \$1m	\$0.00	8.00%	
	next \$4m	\$0.00	7.00%	
	next \$4m	\$0.00	6.00%	
	in excess of \$10m	\$0.00	5.00%	
		<b>Architectural Estimated Fee:</b>		

Reimbursable expenses not to exceed: (Not part of architectural estimated fee)	
Estimated Construction Cost Budget:	

**Franklin Elementary School Modernization Project**

**Architect Fee – OPSC funding – MODERNIZATIONS**

Total Cumulative	Estimated Construction Cost Budget (Hard Costs)		% of Hard Costs	Estimated Total
	1st 500k	\$0.00	12.00%	\$60,000
	2nd 500k	\$0.00	11.50%	\$57,500
	next \$1m	\$0.00	11.00%	\$110,000
	next \$4m	\$0.00	10.00%	\$85,548
	next \$4m	\$0.00	9.00%	
	in excess of \$10m	\$0.00	8.00%	
Reimbursable expenses not to exceed: (Not part of architectural estimated fee)				\$15,652
Total Estimated Fee:				\$313,048
Estimated Construction Cost Budget:				\$2,855,475

**BASIC SERVICES:** For all "Basic Services" compensation in the amount of a percentage of construction as follows:

All fees are based on the stated percentage of "total construction costs" for the project and the said compensation applies to work let under a single construction contract. "Total construction costs" for purposes of this paragraph shall mean the total amount of money derived by adding the contractor's bid for the project accepted by District and any Additive Bid Alternates (whether awarded or not) and Change Orders agreed to by District and the contractor which require additional architectural services (deductive Change Orders and deductive Bid Alternatives shall not reduce "total construction costs" for purposes of this paragraph). For the Lease-Leaseback delivery method "total construction costs" for purposes of this paragraph shall mean the Guaranteed Maximum Price (GMP) inclusive of GMP contingencies, agreed to by District plus any additive construction Change Orders agreed to by District.

Each portion of the project let separately on a segregated bid basis shall be considered a separate project for purposes of determining the fee.

For purposes of computing initial fees based upon "total construction costs" the parties estimate such costs at \$2,855,475, resulting in an initial fee of \$313,048. This estimate may be revised by the parties at any time to more accurately reflect actual "total construction costs" as such costs become apparent from later estimates, the award of the contract of GMP, or additive change orders agreed to by District and contractor. Any revision must be agreed to by District and Architect and reduced to writing.

- 6.2. District shall pay Architect the Fee for all Services performed and pursuant to the provisions of Exhibit "D."



- 6.3. Architect shall bill its work under this Agreement in accordance with **Exhibit "D."**
- 6.4. No increase in Fee will be due from change orders caused by Architect's error or omission unless (1) the change order resulted in the District requiring Architect to provide additional services and (2) for omissions only, the omission did not result in an increase to the cost of the Project as commissioned. District will meet and confer with Architect before denying a Fee increase based on subsection (2).
- 6.5. The Architect's Fee set forth in this Agreement shall be full compensation for all of Architect's Services incurred in the performance hereof as indicated in **Exhibit "D."**
- 6.6. Regardless of the structure of Architect's Fee, the Architect's Fee may be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement.

**Exhibit "A," Section I (MEETINGS / SITE VISITS / WORKSHOP)**

Add the following to indicate the number of meetings for each Phase as applicable:

To be determined.

**Exhibit "B," Section K (CRITERIA AND BILLING FOR EXTRA SERVICES)**

Replace with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of the Agreement, unless agreed to in writing by the Parties and approved by the District's Board.

QKA BASIC HOURLY RATE SCHEDULE	
Job Title	Hourly Rate
Architect - Principal	\$ 215.00
Architect - Associate	\$ 200.00
Project Architect/Designer	\$ 195.00
Job Captain	\$ 185.00
Construction Admin Project Manager	\$ 185.00
Specifications Writer	\$190.00
CADD/Drafting/BIM Modeler	\$170.00
Construction Admin Technician	\$160.00
Clerical	\$110.00

Consultant BASIC HOURLY RATE SCHEDULE	
Job Title	Hourly Rate
Managing Principal	
Senior Vice President/Regional Vice President	
Director of Cost Management	
Senior Cost Manager	
Cost Manager	
Cost Management Technician/Coordinator	

**Exhibit "C" (SCHEDULE OF WORK)**

Add the following to indicate the schedule for Architect's performance of the Project:

Phase	Date to be Completed
Pre- Design/Architectural Program Development Phase:	_____
For Schematic Design Phase:	_____
For Design Development Phase:	_____
For Construction Documents Phase:	_____
For Bidding Phase:	_____
For Construction Administration Phase:	_____
For Close Out:	_____, 201__

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date(s) indicated below.

**Alameda Unified School District**

Date: 2/3/17, 2017

By: \_\_\_\_\_

Print Name: Robbie Lyng

Print Title: Director, Maintenance Operations & Facilities

**Quattrocchi Kwok Architects, Inc.**

Date: 1/31, 2017

By: \_\_\_\_\_

Print Name: Mark Quattrocchi

Print Title: Principal

License No.: C-15438

Date: \_\_\_\_\_, 2017

By: \_\_\_\_\_

Print Name: Shariq Khan

Print Title: Chief Business Officer

Date: \_\_\_\_\_, 2017

By: \_\_\_\_\_

Print Name:

Print Title: School Board President



QUATTROCCHI KWOK  
ARCHITECTS

Dec 19, 2016

Robbie Lyng  
Director of Maintenance and Operations  
Alameda Unified School District  
2060 Challenger Drive  
Alameda, CA 94501

RE: Franklin Elementary School – Measure I Bond Project  
Project No. TBD

Dear Robbie,

We are pleased to provide this proposal for architectural services for the Franklin Elementary School – Measure I Bond Project. The project consists of preparation of construction documents needed for the following campus improvements;

#### Scope of Work

- Limited modernization to existing classrooms as budget allows.
- Design of three new classrooms for kindergarten.
- Implementation of District Safety and Security Standards as budget allows.
- Implementation of District Technology and Communication Standards as budget allows and as standards are developed and approved.
- Site accessibility upgrades per Master Plan and as required by DSA, as budget allows.
- Critical Mechanical, Electrical and Plumbing upgrades as budget allows.
- Cost estimates for schematic design and construction document phases.
- Cost estimates for 90% schematic design and construction documents
- DSA submittal based on 95-99% complete set of construction documents

636 Fifth St.  
Santa Rosa, CA  
95404  
P: 707.576.0829  
F: 707.576.0295  
A California Corporation  
  
[www.qka.com](http://www.qka.com)

- QKA performs in-house constructability review on the DSA submittal set.
- In addition to preparation of construction documents, QKA will also obtain DSA approval and assist the District with Bidding, Construction Administration, and Project Closeout.
- Scope of work does not include:
  - Due to demographics update, and direction received from AUSD MOF, the design of one reconfigured science classroom per Implementation Plan B dated June 10, 2014 is not included in this proposal.
  - Site topographic and utility surveys
  - Soils reports

### Architectural Staff

We propose the following key people to be associated with this project in the following capacities;

Principal in Charge: Mark Quattrocchi  
Project Associate: Nick Stephenson  
Project Architect: TBD

We propose to include the following consultants as part of our team on this project

Civil Engineer: Brelje & Race  
Structural Engineer: ZFA  
Mechanical Engineer: Costa Engineers  
Electrical Engineer: O'Mahony & Myer

### Compensation

QKA proposes to provide services for a fee based on a percentage of the construction cost for modernization work. For purposes of this proposal, the Construction Cost Budget is set at \$2,855,475 (escalated to year of construction of 2018). The total fee is calculated in the following table;

Construction Cost	% of Construction Cost	Fee
1st \$500k	12.00%	\$60,000
2nd \$500k	11.50%	\$57,500
next \$1m	11.00%	\$110,000
next \$4m	10.00%	\$85,548
next \$4m	9.00%	
in excess of \$10m	8.00%	
Total Fee		\$313,048

Compensation will be adjusted as necessary after the Bid and Construction Administration Phases.



Compensation is exclusive of reimbursable expenses that may include DSA fees, copying, plotting, mileage, and postage. Costs for these items will be billed at direct cost plus 5% and are not expected to exceed \$15,652. Services requested by the District that are not included in this proposal will be provided as an Additional Service using the hourly rates included in Exhibit B of the Master Agreement.

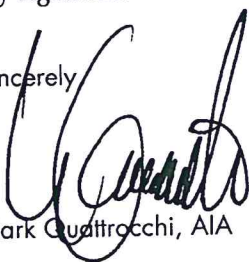
### Project Schedule

Work will be performed in accordance with mutually agreed upon project schedule that satisfies the District's need to have construction completed in 2019.

All work will be performed in accordance with the Master Agreement for Architectural Services on District Measure I Bond Program Projects, dated April 10, 2015. I understand you will provide an amendment to the Master Agreement for this project.

Thank you for the opportunity to provide this proposal. Please let me know if you have any questions. If this proposal is deemed acceptable, we will look forward to receiving a completed Project Addendum for my signature.

Sincerely

A handwritten signature in black ink, appearing to read 'Mark Guattrocchi', written over the word 'Sincerely'.

Mark Guattrocchi, AIA

Cc: Brenda Parella, Jamie Ferranti

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval of 2016-17 Consolidated Application for Funding Categorical Programs

**Item Type:** Consent

**Background:** The 2016-17 Consolidated Application for Funding Categorical Programs is the District's annual application to the State for specified categorical program funds. The Alameda Unified School District programs funded through the Consolidated Application for 2016-17 are the following:

**Federal Programs:**

- Title I, Part A (Basic Grant)
- Title II, Part A (Teacher Quality)
- Title III, Part A (Immigrant) Title III, Part A (LEP Students)  
(LEP=Limited English Proficient Students/English Language Learners)

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):**

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Steven Fong, Chief Academic Officer

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**ATTACHMENTS:**

Description	Upload Date	Type
☐ Consolidated App for Funding Categorical Programs	2/7/2017	Backup Material



## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Alameda Unified (01 61119 0000000)

[Home](#)
[Data Entry Forms](#)
[Certification Preview](#)
[Certify Data](#)
[Reports](#)
[Users](#)
[Contacts](#)
[FAQs](#)

### Current Submissions and Deadlines

Below are data entry forms with upcoming deadlines or are overdue to be certified. All open data collections can be found under Data Entry Forms.

Certified data that is no longer editable can be viewed in the Reports section.

20 Data Collection(s) found.

Fiscal Year 2014-15	Deadline	Status
<a href="#">Title I, Part A Closeout Report</a>	February 28, 2017	<i>Draft</i> adizon, 2/2/2017 12:07 PM
<a href="#">Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/7/2017 12:07 PM
<a href="#">Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/2/2017 2:18 PM
<a href="#">Title III, Part A LEP YTD Expenditure Report, Closeout 27 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/2/2017 2:08 PM

Fiscal Year 2015-16	Deadline	Status
<a href="#">Title I, Part A Carryover</a>	February 28, 2017	<i>Draft</i> adizon, 2/2/2017 2:45 PM
<a href="#">Title III, Part A Immigrant YTD Expenditure Report, 18 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/2/2017 3:30 PM
<a href="#">Title III, Part A LEP YTD Expenditure Report, 18 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/6/2017 11:36 AM

Fiscal Year 2016-17	Deadline	Status
<a href="#">School Student Counts, Actuals</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 12:24 PM
<a href="#">Title I, Part A Notification of Authorization of Schoolwide Program</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 12:25 PM
<a href="#">Federal Transferability</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 12:05 PM
<a href="#">Title I, Part A LEA Allocation</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 12:12 PM
<a href="#">Title I, Part A Reservations, Required</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 1:22 PM
<a href="#">Title I, Part A Reservations, Allowed</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 1:22 PM
<a href="#">Title I, Part A School Allocations</a>	February 28, 2017	<i>Draft</i> sfong, 2/7/2017 1:24 PM
<a href="#">Title II, Part A LEA Allocations</a>	February 28, 2017	<i>Draft</i> adizon, 2/3/2017 5:28 PM
<a href="#">Title III, Part A Immigrant LEA Allocations</a>	February 28, 2017	<i>Draft</i> adizon, 2/3/2017 4:34 PM
<a href="#">Title III, Part A Immigrant YTD Expenditure Report, 6 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/2/2017 3:43 PM
<a href="#">Title III, Part A English Learner LEA Allocations</a>	February 28, 2017	<i>Draft</i> adizon, 2/3/2017 4:53 PM
<a href="#">Title III, Part A English Learner YTD Expenditure Report, 6 Months</a>	February 28, 2017	<i>Draft</i> adizon, 2/6/2017 11:35 AM
<a href="#">Consolidation of Administrative Funds</a>	February 28, 2017	<i>Draft</i> adizon, 2/7/2017 12:23 PM

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval of Special Education Local Plan Area Master Contracts

**Item Type:** Consent

**Background:** Each year, Alameda Unified School District’s Special Education Department prepares “Master Contracts” that allocate funds for its ongoing annual services provided to AUSD students under SELPA (Special Education Local Plan Area) agreements.

Due to the size of the documents, the master contracts for non-public school and non-public agencies related service providers listed below will be maintained in the Special Education Department for board members and public review.

- **Diamond Ranch NPS**  
Student #1 - A     \$67,068.70
- **Gateway NPA**  
Student #1 - R     \$36,364
- **The Phillip’s Academy NPS**  
Student #1 - B     \$22,285  
Student #2 - F     \$21,465

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Steven Fong, Chief Academic Officer

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ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval of Amendment to License Agreement at Otis Elementary School between AUSD and the City of Alameda

**Item Type:** Consent

**Background:** On January 12, 2016, the Board approved the District to license a small portion of their property known as Otis Elementary School located at 3010 Fillmore Street, Alameda, CA 94501 to the City of Alameda. This license created a road for emergency access to the City's property known as Krusi Park located at 900 Mound Street, Alameda, CA 94501.

The City of Alameda has proposed an extension to the emergency vehicle access location. Staff is requesting the Board approve the proposed amendment to the existing license agreement.

**Goals:** Build nonprofit, business and philanthropic partnerships

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

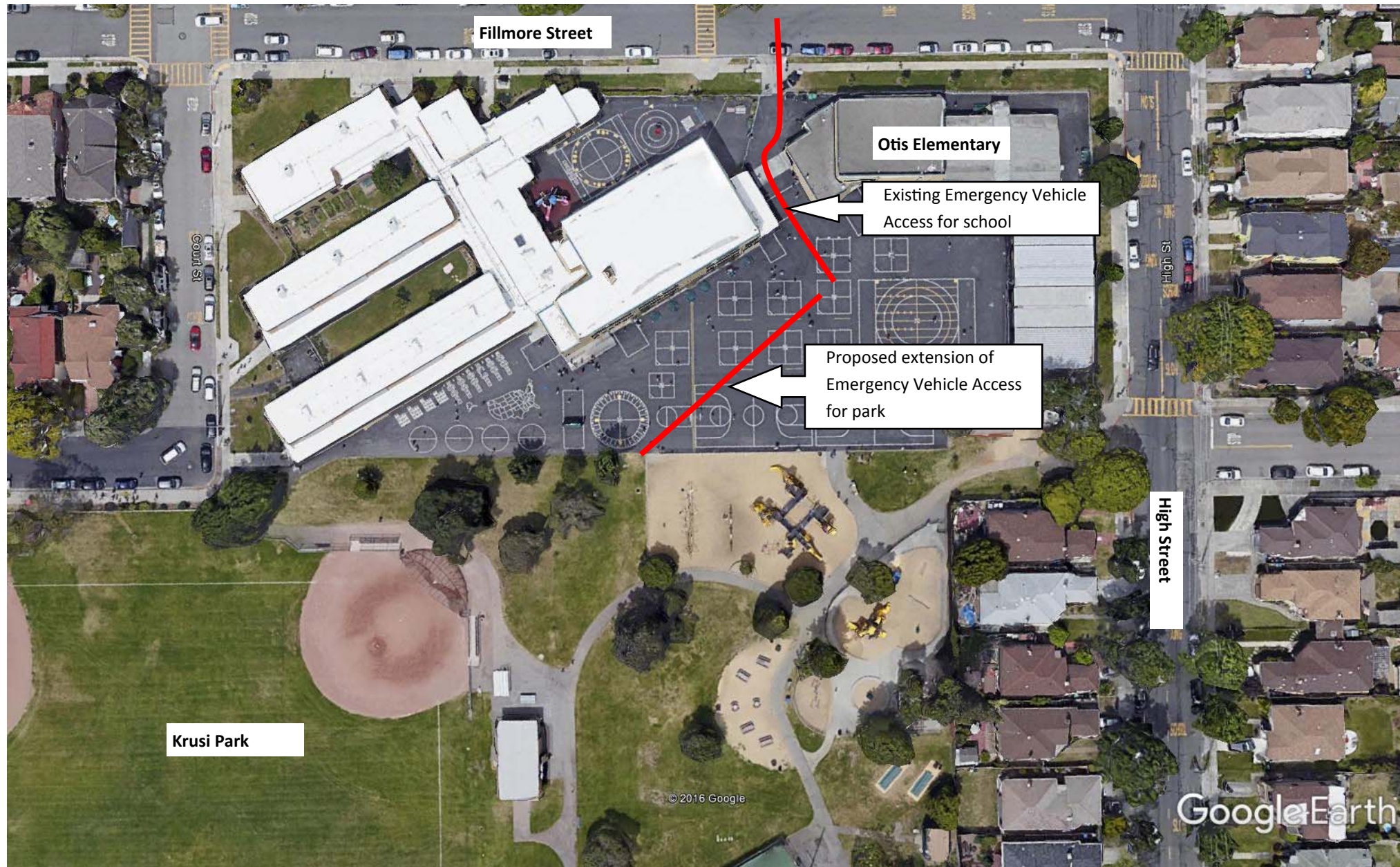
**Submitted By:** Shariq Khan, Chief Business Officer

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**ATTACHMENTS:**

Description	Upload Date	Type
□ Proposed Access Location	2/6/2017	Backup Material

**Otis Elementary School & Krusi Park**  
**Revised Emergency Vehicle Access Proposal**  
**Jan. 5, 2017**



ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

<b>Item Title:</b>	Ratification of Contracts Executed Pursuant to Board Policy 3300
<b>Item Type:</b>	Consent
<b>Background:</b>	<p>On January 24, 2017, the Board of Education delegated authority to enter into contracts on behalf of the Alameda Unified School District and to purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111 and Education Code section 17604 to the Superintendent of Schools, Chief Student Support Officer, Chief Academic Officer, Chief Business Officer, Chief Human Resources Officer, and the General Counsel.</p> <p>Resolution Number 2016-2017.52 further limited the delegation to expenditures of less than \$88,300 and required that the Board of Education ratify the contracts within sixty (60) days of incurring the expense.</p> <p>The following contracts are presented for ratification:</p> <p>1. (Fund 01) Standard Agreement between AUSD and Pioneer Contractors, Inc. for a total not to exceed \$40,000.00</p>
<b>Goals:</b>	Routine Matter
<b>Fund:</b>	General Fund
<b>Fund Codes:</b>	01 General Fund
<b>Fiscal Analysis</b>	
<b>Amount (Savings) (Cost):</b>	See attached contract(s) for detailed expenditures.
<b>Department Budget:</b>	N/A
<b>Recommendation:</b>	Approve as submitted.
<b>AUSD Guiding Principle:</b>	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.  #6 - Allocation of funds must support our vision, mission, and guiding principles.  #7 - All employees must receive respectful treatment and professional support to achieve district goals.
<b>Submitted By:</b>	Shariq Khan, Chief Business Officer

---

**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**



ALAMEDA UNIFIED SCHOOL DISTRICT  
STANDARD AGREEMENT

THIS AGREEMENT, made and entered into this 23rd day of January, 2017 in the State of California, County of Alameda, by and between the **Alameda Unified School District**, hereafter referred to as District, and Pioneer Contractors, Inc. hereafter referred to as Contractor.

WITNESSETH: That Contractor for and in consideration of the covenants, conditions, agreements and stipulations of District hereinafter expressed, does hereby agree to furnish to District services and/or materials, as follows:

Scope of work:

Provide roof repairs to various school sites on a Time and Materials basis per attached Pioneer Contract rate sheet/proposal dated 1/19/17, attached hereto as Exhibit A.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In consideration of the above services and/or materials, District agrees to pay to the Contractor the sum of \$ 40,000 NTE on a time & materials basis, upon completion of the work, delivery and receipt of invoice, except for any amounts the District disputes as owed.

Lead-time(s) Required: Contractor to address roof leaks within 24 hrs. upon receipt of District Notice.

Time for Completion of Work: The Contractor shall complete the Scope of Work no later than: July 1, 2017

The provisions on the following pages hereof, entitled **Terms and Conditions** constitute a part of this Agreement.

\_\_\_\_\_

Contract Number: 1640 PWC Reg #: 1000002195 PWC-100 #: 155241



IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date below

DISTRICT

Alameda Unified School District  
2060 Challenger Drive  
Alameda, CA, 94501  
Phone: (510) 337-7090  
Fax: (510) 337-7083

Signature Date

Robbie Lyng

Printed Name

Director MOF

Title

Approved:

Signature Date

Shariq Khan

Printed Name

CBO

Title

CONTRACTOR

 1/23/17  
Authorized Signature Date

Michael Li  
Printed Name

Vice President  
Title

Pioneer Contracting, Inc.  
Company Name

1485 Armstrong Ave  
Address

San Francisco, CA 94124  
City, State ZIP

415-671-1070  
Phone Number

michael.li@pioneercontracting.com  
Email Address

94-3357330  
Federal Employer ID Number

777064  
License Number

Budget Code: 01-8150-0-0000-8110-5600-077-77-3004

## TERMS AND CONDITIONS

1. The contractor detailed on the front of this Agreement will hereinafter be referred to as Contractor. Alameda Unified School District will hereinafter be referred to as District.
2. The Contractor shall indemnify, defend and save harmless the District, its Board, agents and employees from any and all claims and losses accruing or resulting from any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this contract.
3. The Contractor and the agents and employees of Contractor, in the performance of this agreement, shall act in an independent capacity and not as officers, employees or agents of the District. The Contractor shall, in the performance of this Agreement, comply with all applicable federal, state and local laws and regulations, and shall secure and maintain in force, at Contractor's sole cost and expense, all licenses and permits as are required by law, in connection work and materials to be provided.
4. The District may terminate this agreement and be relieved of the payment of any consideration to Contractor should Contractor fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination the District may proceed with the work in any manner deemed proper by the District and seek reimbursement from the Contractor. The cost to the District shall be deducted from any sum due the Contractor under this agreement, and the balance, if any, shall be paid the Contractor upon demand.
5. Without the written consent of the District, this agreement is not assignable by Contractor either in whole or in part.
6. Time is of the essence in this agreement. The failure to complete the Scope of Work in a timely manner shall be considered a material breach of this Agreement.
7. No alteration or variation of the terms or specification of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.
8. The consideration to be paid Contractor, as provided herein, shall be the total compensation for all of Contractor's expenses, and costs incurred in the performance hereof, including travel per diem, unless otherwise so provided, in writing signed by the District..
9. All equipment, supplies and services sold to the District shall conform to the general safety orders, regulations and laws of the State of California.
10. The District reserves the right to withhold payment until this Agreement is completed and/or accepted by the District.

Item 11   x   is        is not applicable to this Agreement.

11. Sections 1771 through 1775 of the Labor Code are hereby made part of this agreement as if written in its entirety herein. The Contractor also agrees to comply with all applicable provisions of the California Labor Code, including, without limitation, the payment of the general prevailing per diem wage rates for public work projects of more than one thousand dollars (\$1,000).

12. A Certificate of Insurance is required that must include the following coverage:

(a) Liability Insurance (\$1,000,000/\$1,000,000/\$1,000,000 minimum).

(b) Worker's Compensation Insurance.

Contractor shall be responsible for carrying its own worker's compensation insurance. District shall not withhold or set aside state or federal income tax, FICA taxes, unemployment insurance, disability insurance, or any other federal or state taxes or payment whatsoever. Internal Revenue Service regulations require District to report all payments to individuals for consultant services. Contractor shall be responsible for the collection and payment of any and all sales and/or use taxes. It shall be the sole responsibility of Contractor to account for all of the above and Contractor agrees to hold District harmless for all liability for these taxes.

The Contractor shall name the District as an additional insured with respect to the above referenced liability insurance and shall provide the District with a Certificate of Insurance indicating such before any work under this Agreement is commenced.

13. Pursuant to the Lead-Safe Schools Protection Act (Education Code Section 32240 et seq.) and other applicable law, no lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall be utilized on this Project, and only trained and state-certified contractors, inspectors and workers shall undertake any action to abate existing risk factors for lead. Contractor must execute the Lead-Based Paint Certification, if applicable.

14. The District has a "NO SMOKING" policy at all sites. Contractor is responsible to make sure that no one smokes on school district property.

15. Contractor certifies that it has registered with the Department of Industrial Relations and is eligible to perform public works as required by Public Contracting Code Sections 1725.5 and 1771.1. Contractor acknowledges that failure to acquire and maintain its registration is grounds for termination of this Agreement.

16. It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, or religious creed, and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment Practice Act beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).

17. Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

18. Neither this Agreement nor any duties or obligations hereunder shall be assignable by the Contractor without the prior written consent of District. In the event of an assignment by the Contractor to which District has consented, the assignee or his/her legal representative shall agree in writing with District to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.



19. This Agreement may be signed in multiple counterparts, all of which shall be taken together as a single document. A facsimile signature constitutes an original and all evidentiary objections to same other than for authenticity of signature are waived.

### **PREVAILING WAGE CERTIFICATION**

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project.

Date: 1/23/17  
Proper Name of Contractor: Pioneer Contractors, Inc.  
Signature: [Signature]  
Print Name: Michael Li  
Title: Vice President

---

### **WORKERS' COMPENSATION CERTIFICATION**

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
- b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 1/23/17  
Proper Name of Contractor: Pioneer Contractors, Inc.  
Signature: [Signature]  
Print Name: Michael Li  
Title: Vice President

(In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Work under this Contract.)

## CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

The undersigned does hereby certify to the governing board of the District as follows:

That I am a representative of the Contractor currently under contract ("Contract") with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken at least one of the following actions with respect to the construction Project that is the subject of the Contract (check all that apply):

\_\_\_\_\_ The Contractor has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122. 1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; and/or

\_\_\_\_\_ Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

✓ \_\_\_\_\_ Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: Tony Avila or Javier Bigman  
Title: Superintendent/Foreman Foreman

\_\_\_\_\_ The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with the District pupils.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: 1/23/17  
Proper Name of Contractor: Pioneer Contractors, Inc.  
Signature: [Signature]  
Print Name: Michael Li  
Title: Vice President

*Exhibit "A"*

**PCI**

CA License # 777064

**Pioneer Contractors, Inc.**

Roofing Specialists

1/19/2017

Mr. James Ferranti  
Construction Project Manager  
Alameda Unified School District  
2060 Challenger Dr  
Alameda, CA 94501

Subject: Alameda USD Roof Leaks  
RE: On-call T & M repair proposal R1

Jamie,

Thank you for the proposal request. We are happy to provide on-call leak repairs for the Alameda USD on a T & M basis. Please see the terms below:

**Terms for T & M Repairs:**

- Labor at a rate of \$95/man-hour, normally a crew of 2 individuals
- Labor OT rate at \$115/man-hour
- Labor DT rate at \$135/man-hour
- Materials at invoice pricing
- 15% mark-up on materials and labor
- 2-hour crew minimum



Michael Li

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Resolution No. 2016-2017.54 Approval of Budget Transfers, Increases, Decreases

**Item Type:** Consent

**Background:** After the adoption of the proposed budget for the fiscal year, it is often necessary to make budgetary transfers and revisions. Budget transfers allow budget managers to redistribute funds as needs and plans change. Budget revisions allow the District to increase or decrease funds based on entitlements and grants actually received by the District.

**Goals:** Routine Matter

**Fund:** General Fund

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** Will increase revenues and expenditures in the District in the amount of \$22,791.77.

**Department Budget:** Various

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.| #7 - All employees must receive respectful treatment and professional support to achieve district goals.

**Submitted By:** Shariq Khan, Chief Business Officer

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**ATTACHMENTS:**

Description	Upload Date	Type
❑ Resolution No. 2016-2017.54	2/7/2017	Resolution Letter
❑ Attachment A	2/7/2017	Backup Material

**ALAMEDA UNIFIED SCHOOL DISTRICT**

*Alameda, California*

**Resolution**

Approval of Budget Transfers, Increases, Decreases

February 14, 2017

**Resolution No. 2016-2017.54**

*WHEREAS*, the state statutes require budget appropriations to be adopted by the Board of Education in the following object codes:

1000	Certificated Salaries
2000	Classified Salaries
3000	Employee Benefits
4000	Books and Supplies
5000	Services and Other Operating Expense
6000	Capital Outlay
7000	Other Sources and Uses

*AND, WHEREAS*, the Board of Education desires to change the adopted appropriations;

**NOW, BE IT RESOLVED** that the changes be made to the adopted appropriations as per Attachment A.

**PASSED AND ADOPTED** by the following vote this 14th day of February, 2017:

AYES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

NOES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

ABSENT: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

---

Gary K. Lym,  
President Board of Education  
Alameda Unified School District

ATTEST:

By: \_\_\_\_\_

Sean McPhetridge, Secretary  
Board of Education  
Alameda Unified School District

**BUDGET REVISIONS**

(Budget Revisions affect Fund Balance;  
Amounts are either added or subtracted from Fund Balance)

<b>School/Dept</b>	<b>Description</b>	<b>Amount</b>
Adult Ed	Donations	\$ 75.00
Alameda	Donations	\$ 11,070.00
Bay Farm	Donations	\$ 265.00
Earhart	Donations	\$ 7,008.00
Edison	Donations	\$ 48.00
Haight	Donations	\$ 245.27
Island	Donations	\$ 506.75
Lincoln	Donations	\$ 559.50
Lum	Donations	\$ 112.00
Paden	Donations	\$ 1,718.00
Ruby Bridges	Donations	\$ 600.00
WCDC	Donations	\$ 16.00
Wood	Donations	\$ 568.25

**Total Donations \$ 22,791.77**

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Resolution No. 2016-2017.55 Authorization to Dispose of Surplus Property

**Item Type:** Consent

**Background:** Education Code Sections 17545 and 17546 authorize that the Board of Education may through its designated agent legally dispose of surplus equipment that is in such a state of obsolescence or disrepair that it should be disposed of and removed from district inventory.

Exhibit A of Resolution No. 2016-2017.55 contains a list of surplus equipment that is broken, damaged, or obsolete and property to be transferred that is no longer required for district use and should be disposed of.

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

**Submitted By:** Shariq Khan, CBO

---

**ATTACHMENTS:**

Description	Upload Date	Type
❑ Exhibit A	2/6/2017	Backup Material
❑ Resolution No. 2016-2017.55	2/6/2017	Resolution Letter

## Alameda Unified School District

Fiscal Department: Purchasing  
 2060 Challenger Drive, Alameda, CA 94501  
 Phone 510.337.7087 Fax 510.337.2322

## Property Transfer or Retirement Form

From Lincoln Middle School

Current Location

To: MOF Yard and/or Dump

New Location

Quantity	Item Description	Model or Serial Number	AUSD Number	Condition
1	Drill Press		02713	3
1	Radial Arm Saw		donation	2

E-waste – Please Submit This Form to the Technology Dept.  
 Furniture & Equipment – Please Submit This Form to MOF

Approved and Released by Site Administrator Signature: \_\_\_\_\_

Director Signature: \_\_\_\_\_

Forward Director Approved Form to Business Services

Chief Business Officer Signature: \_\_\_\_\_

BOE Consent Item Approval (Date): \_\_\_\_\_

Forward Form to Purchasing

Posted to Inventory Control by Purchasing (Date): \_\_\_\_\_

Condition Code:

1	Excellent
2	Fair
3	Poor-Retire



**ALAMEDA UNIFIED SCHOOL DISTRICT**  
*Alameda, California*  
**Resolution**

February 14, 2017

**Resolution No. 2016-2017.55**

**AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY**

WHEREAS, the state requires a resolution to be adopted by the Board of Education for the property transfer or retirement of used and obsolete equipment used in Management Operations Facilities as listed in

Exhibit A - Property Transfer or Retirement Forms

AND WHEREAS, the Board of Education desires to change the adopted appropriations,

NOW, THEREFORE, BE IT RESOLVED that the changes be made to the adopted appropriations as per Exhibit A.

**PASSED AND ADOPTED** by the following vote this 14th day of February, 2017:

AYES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

NOES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

ABSENT: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
Gary K. Lym, President Board of Education  
Alameda Unified School District  
Alameda County, State of California

ATTEST:

By: \_\_\_\_\_  
Sean McPhetridge, Superintendent  
Secretary of the Board of Education  
Alameda Unified School District

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Resolution No. 2016-2017.56 Seeking Modernization Funds from State Allocation Board and Acknowledging State School Facility Program is Beyond Current State Bond Authority

**Item Type:** Action

**Background:** The District is in the midst of implementing its school modernization program. The program is funded by Measure I, the local construction bond approved by voters in 2014.

The Board has consistently instructed staff to seek additional sources of funding for the school modernization program which could be used to supplement Measure I funds. These could include State construction bond funding where available. However, the State has had no such funds available for some time.

Regardless, the State Allocation Board has continued to accept applications for state funding in anticipation of possible future state bond revenue. In November 2016, state voters approved such a state bond. It is unclear whether those bonds will in fact be issued. It is also unclear whether, if issued, any District projects will qualify for State funds. Despite this uncertainty, staff recommends that the District submit applications now for possible future State funding for modernization program projects.

Before the District can submit any such applications, the Board must adopt a resolution acknowledging the current lack of State bond funding and the possibility that projects might not qualify for future State funding. This resolution meets that requirement and allows the District to place Alameda High School and any other appropriate modernization project on the State's list for possible future State funding.

**Goals:** Routine Matter

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization. | #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:**

Chad Pimentel, General Counsel

---

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Resolution	2/8/2017	Resolution Letter

**ALAMEDA UNIFIED SCHOOL DISTRICT**  
**Alameda, California**  
**Resolution**

February 14, 2017

Resolution No. 2016-2017.56

**Resolution Seeking Modernization Funds from State Allocation Board and Acknowledging  
State School Facility Program is Beyond Current State Bond Authority**

*WHEREAS*, the Governing Board of the Alameda Unified has determined that school facilities within the Alameda Unified School District (the “District”) need to be constructed, reconstructed and modernized; and

*WHEREAS*, the Board has approved a schematic design for a project to modernize Alameda High School; and

*WHEREAS*, the State Allocation Board (SAB) has established an “Applications Received Beyond Bond Authority List” (the “SAB List”) for projects that have been received; and

*WHEREAS*, pursuant to title 2, Code of California Regulations section 1859.95.1, in order to place District projects on the SAB List, the Board must acknowledge the following:

- (1) the remaining State School Facility Program bond authority is currently exhausted for the funds being requested on these applications;
- (2) the State of California is not expected nor obligated to provide funding for the project(s) and the acceptance of the applications does not provide a guarantee of future State funding;
- (3) any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted;
- (4) criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current State School Facility Program, and the District’s proposed projects may not meet the changed criteria;
- (5) the District is electing to commence any pre-construction or construction activities at the District’s discretion and that the State is not responsible for any pre-construction or construction activities;

NOW, THEREFORE, BE IT RESOLVED,

- (1) The foregoing findings are true and correct;
- (2) The Board accepts and acknowledges that the above requirements apply to funding applications submitted under the School Facility Program;

- (3) District staff is authorized to submit the Alameda High School Modernization Project and any other potentially qualifying Board-approved projects to the State Allocation Board for possible placement on the SAB List.

PASSED AND ADOPTED by the following vote this 14<sup>th</sup> day of February, 2017:

AYES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

NOES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

ABSENT: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

---

Gary K. Lym, President  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ATTEST:

By: \_\_\_\_\_  
Sean McPhetridge, Secretary  
Board of Education  
Alameda Unified School District  
Alameda County, State of California

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Season for Non-Violence Daily Reading (5 Mins/Information)

**Item Type:** Information

**Background:** A Season for Nonviolence is a national 64-day educational, media, and grassroots campaign dedicated to demonstrating that nonviolence is a powerful way to heal, transform, and empower our lives and our communities. Inspired by the memorial anniversaries of Mahatma Gandhi and Dr. Martin Luther King, Jr., this international event starts January 30 and ends April 4 and thus honors their vision for an empowered, non-violent world.

Since 1996, the County of Alameda and the City of Alameda have partnered with AUSD to create the Alameda Collaborative for Children, Youth, and their Families (ACCYF). Moreover, ACCYF each year helps to support a city-wide speech contest.

Daily readings are just one of the highlighted activities practiced during the season. AUSD schools have been provided materials by which teachers and administrators integrate these daily readings into the school day.

Today's Season for Nonviolence way of living peacefully is Love. Martin Luther King Jr. said that love is at the center of nonviolence. In conflict, rather than putting your energy toward winning, see what channeling that energy toward a loving, nonviolent solution can accomplish.

“Darkness cannot drive out darkness: only light can do that. Hate cannot drive out hate: only love can do that.” —Martin Luther King, Jr.

**Goals:** Routine Matter

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:**

**Recommendation:** This item is presented for information only.

**AUSD Guiding Principle:** #4 - Parental involvement and community engagement are integral to student success.

**Submitted By:** Steven Fong, Chief Academic Officer

---

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

---

**Item Title:** Approval of 2017-2018 School Calendar (10 Mins/Action)

**Item Type:** Action

**Background:** On November 30, 2016, the Alameda Education Association (AEA) and Alameda Unified School District (AUSD) entered a Memorandum of Understanding regarding calendar development for the 2017-18 , 2018-19 , and 2019-20 school years.

For the 2017-18 calendar the parties agreed to amend the December 1, 2016 date found in article 8.08.02 to be amended to read December 21, 2016. The joint committee presented two calendar options to the AEA membership. The attached calendar has been chosen by the association and is now presented for board approval.

We request that the board approve this calendar so that we may start informing staff and community.

**Goals:** Routine Matter

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** No Fiscal Impact

**Department Budget:**

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

**Submitted By:** Timothy Erwin, Chief Human Resources Officer

---

**ATTACHMENTS:**

Description	Upload Date	Type
❏ Proposed 2017-18 School Year Calendar	2/8/2017	Cover Memo

MONTH							Important Dates	
	M	Tu	W	Th	F	Teaching Days	Cumulative Teaching Days	
<b>Jul-2017</b>	3	④	5	6	7			<b>First Day of School</b> August 21, 2017
	10	11	12	13	14			<b>Professional Development (PD) Days (No Students)</b> August 16, 2017 August 17, 2017 October 9, 2017
	17	18	19	20	21			
	24	25	26	27	28	0	0	
<b>Aug-2017</b>		1	2	3	4			
	7	8	9	10	11			
	14	15	16	17	18			
	21	22	23	24	25			
	28	29	30	31		9	9	<b>Teacher Work Days (No Students)</b> August 18, 2017 June 7, 2018
<b>Sep-2017</b>					1			
	④	5	6	7	8			
	11	12	13	14	15			
	18	19	20	21	22			
	25	26	27	28	29	20	29	<b>Last Day of School</b> June 6, 2018
<b>Oct-2017</b>	2	3	4	5	6			<b>Holidays and Breaks</b> Independence Day: 7/4/2017 Labor Day: 9/4/2017 Veteran's Day: 11/10/2017 Fall Break: 11/20 - 11/24/2017 Winter Break: 12/22/2017 - 1/5/2018 MLK Jr.: 1/15/2018 Lincoln's Day: 2/16/2018 Presidents Day: 2/19/2018 Spring Break: 4/2/2017 - 4/6/2018 Memorial Day: 5/28/2018
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	25	26	27	21	50	
	30	31						
<b>Nov-2017</b>			1	2	3			
	6	7	8	9	⑩			
	13	14	15	16	17			
	20	21	22	23	24			
	27	28	29	30		16	66	
<b>Dec-2017</b>					1			
	4	5	6	7	8			
	11	12	13	14	15			
	18	19	20	21	22			
	25	26	27	28	29	15	81	<b>High School Finals</b> 1/17/2018 - 1/19/2018 6/4/2018 - 6/6/2018
<b>Jan-2018</b>	1	2	3	4	5			
	8	9	10	11	12			
	15	16	17	18	19			
	22	23	24	25	26			
	29	30	31			17	98	
<b>Feb-2018</b>				1	2			
	5	6	7	8	9			
	12	13	14	15	⑩			
	19	20	21	22	23			
	26	27	28			18	116	
<b>Mar-2018</b>				1	2			
	5	6	7	8	9			
	12	13	14	15	16			
	19	20	21	22	23			
	26	27	28	29	30	22	138	
<b>Apr-2018</b>					⑥			
	2	3	4	5	6			
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	25	26	27			
	30					16	154	
<b>May-2018</b>		1	2	3	4			
	7	8	9	10	11			
	14	15	16	17	18			
	21	22	23	24	25			
	28	29	30	31		22	176	
<b>Jun-2018</b>					1			
	4	5	6	7	8			
	11	12	13	14	15			
	18	19	20	21	22			
	25	26	27	28	29	4	180	



= District Holiday



= School Breaks



= First and Last Student Day



= Teacher Work and PD Day



ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

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**Item Title:** Preliminary Offers of Space to Academy of Alameda Elementary and Middle Charter Schools Pursuant to Proposition 39 (10 Mins/Action)

**Item Type:** Action

**Background:** Proposition 39 is the state law entitling charter schools of a certain size to use a proportional share of district school buildings. The Prop 39 process begins on November 1, when charter schools submit requests for space for the following school year. Academy of Alameda Charter Middle School and Academy of Alameda Charter Elementary School submitted timely Prop 39 requests for next year.

The next step in the Prop 39 process is for the District to make a preliminary offer of space identifying the number and location of rooms to be allocated to the requesting charter schools. The District has until February 15 to make its offer. The charter schools then have until March 10 to make any objections in advance of the District's final offer of space on April 1.

The proposed preliminary offer for each Academy school now comes to the Board for approval in advance of the District's deadline to respond.

**Goals:**

**Fund:** N/A

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success. | #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

**Submitted By:** Chad Pimentel, General Counsel

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**ATTACHMENTS:**

	Description	Upload Date	Type
□	Preliminary Offers of Space to AOA for Prop 39	2/8/2017	Presentation

# Preliminary Offers of Space for Academy of Alameda Charter Schools Pursuant to Proposition 39

**Chad Pimentel**  
**General Counsel**

February 14, 2017

# Proposition 39 Basics

- Entitles charter schools to space in district facilities.
  - Space is allocated based on number of in-district students reasonably projected to attend the charter.
  - Facilities must be “reasonably equivalent” to those provided to students in comparable district schools.
- AoA Elementary and AoA Middle only schools participating in Prop 39 process for next year.

# Proposition 39 Timeline

AoA and the District agreed to the following timeline :

- November 1: Charters provide District with enrollment projections and identify preferred locations.
- January 11: District either accepts the projections or objects and proposes its own projections.
- January 31: If District objects, charters respond and either reaffirm or modify their initial projections.
- February 15: District makes preliminary space offer.
- March 10: Charters respond to preliminary offer.
- April 1: District makes final space offer.

# AOA Elementary School's Response to District Projections

- AOAES has not modified projections in response to District objections
- School has continued to solicit applications
  - 65 kindergarten in-district applications received for 50 seats (twice number collected by same point last year); new applications received for other grades in lesser amounts
  - Significant percentage of current families indicate plan to return

In-District ADA	2016-17 Actual Enrollment	AOA's Initial Projections for 2017-18	District's Initial Projections	AOA's Revised Projections
Kindergarten	41.80	45.60	41.80	45.60
1st Grade	29.45	45.60	41.80	45.60
2nd Grade	21.85	35.15	29.45	35.15
3 <sup>rd</sup> Grade	--	28.50	21.85	28.50
Total	93.10	153.90	93.10	153.90

# District's Final ADA Projections for AOA Elementary

- District now accepts AOAES's kindergarten projection of 45.60 based on uptick in applications from last year
- District does not believe grades 1-3 projections reasonably account for attrition seen in past years; District has not adjusted those projections:

	2016-17 Actual	AOA Projections	Final District Projections
Kindergarten	41.80	45.60	45.60
1st Grade	29.45	45.60	41.80
2nd Grade	21.85	35.15	29.45
3rd Grade	--	28.50	21.85
Total In-District ADA	93.10	153.90	<b>138.70</b>

# Standard for Calculating AOA Elementary's Space Entitlement

- Recall that facilities must be “reasonably equivalent” to what in-district students would receive if they attended comparable district schools
- Comparable district schools:
  - Serve same grades as charter school making request
  - Serve students living in high-school attendance zone where majority of charter's in-district students live (here, Encinal)
- Comparable schools for AOAES are Maya Lin, Ruby Bridges, and Paden



# Calculating AOA Elementary's Space Entitlement

- Start by calculating ADA per classroom for comparable schools. (5 C.C.R. § 11969.3(b)(1)). Two categories:
  - “Teaching stations” (meaning regular education classrooms)
  - “Specialized classroom space”
    - Could include purpose-built space like science lab, MPR
    - For elementary, often ordinary classrooms put to a specialized purpose (art room, music room, etc.)
  - Exclude rooms not “made available” to students in grades and programs served by charter school<sup>1</sup>
    - Child Development, Pre-K and T-K program classrooms
    - Stand-alone special education classes (SDCs) because class size is limited by law and AOAES has no such program

<sup>1</sup> *Cal. Charter Sch. Ass’n v. Los Angeles Unified Sch. Dist.*, 60 Cal. 4th 1221 (2015)

# Calculating AOA Elementary's Space Entitlement (cont.)

- Comparable school specialized classrooms:
  - Maya Lin (7): Art, Media Center (2), Title I, Afterschool Program (3)
  - Paden (4): Music, Media Center, Title I, Afterschool Program
  - Ruby Bridges (7): Music, Media Center, Title I (2), Afterschool Program (2), Tinker Space (1)
- Excluded rooms:
  - Maya Lin: Preschool SPED (1), Other Special Education (4), Counseling (nonstandard room), ELL (1)
  - Paden: TK (1), Preschool SPED (2), Other Special Education (3), ELL (1)
  - Ruby: WCDC (1), Preschool SPED (2), Other Special Education (3), ELL (1)

# Calculating AOA Elementary's Space Entitlement (cont.)

- Now that we have teaching station and specialized classroom counts, we calculate the ratio of ADA to space for each type of room at each of the three comparable schools
- Then take weighted average to determine overall comparable school ratio to be applied to AOAES's projected in-district ADA

Comparable School	K-5 ADA	Teaching Stations	ADA/Teaching Station	Specialized Classrooms	ADA/Specialized Classroom
Maya Lin	306.15	13	23.55	7	43.74
Paden	293.48	11	26.68	4	73.37
Ruby Bridges	452.40	19	23.81	7	64.63
<b>Weighted Average</b>	--	--	<b>24.54</b>	--	<b>51.68</b>

# Calculating AOA Elementary's Space Entitlement (cont.)

- Teaching Stations
  - AOA Projected ADA/Comparable School ADA per room
  - $138.70/24.54 = 5.65$  room entitlement
  - No such thing as 0.65 of a room; rounds to **6 rooms**
- Specialized Classrooms
  - $138.70/51.68 = 2.68$
  - Rounds to **3 rooms**
- Total AOAES entitlement = **9 rooms**
- No change if AOAES's projections used instead:
  - $154.85/24.54 = 6.31$ ; rounds to 6 rooms
  - $154.85/51.68 = 3.00$

# AOA Middle School's Revised Enrollment Projections

- AOAMS has revised its grade 7-8 projections downward; District accepts
- AOAMS reiterated belief in reasonableness of sixth-grade projection:

In-District ADA	2016-17 Actual Enrollment	Initial AOA Projections	District's Projection	Revised AOA Projections
6 <sup>th</sup> Grade	112.32	127.68	112.32	127.68
7 <sup>th</sup> Grade	128.64	120.00	112.32	112.32
8 <sup>th</sup> Grade	125.76	132.48	128.64	128.64
Total	366.72	380.16	<b>353.28</b>	368.84

- District continues to object to 6<sup>th</sup> grade projection
  - Size of incoming sixth-grade cohort continues to decrease: 768 in 2015-16; 729 in current year; 711 for next year
  - To meet even District's projection, AOAMS needs to attract a higher percentage of in-district 5<sup>th</sup> graders than last year; counter to trend

# Calculating AOA Middle's Space Entitlement

- Comparable schools: Wood MS, Encinal Junior Jets
- Special classrooms:
  - Wood (10): MPR, Maker Space, Media Center, Multimedia Lab, Music, Robotics, Science Lab, STEAM, Vocational, Computer Lab
  - Junior Jets (1): Media Center
- Junior Jets also has limited use of Encinal Senior HS campus equivalent to .975 regular classrooms and 0.12 specialized classrooms
- Excluded rooms:
  - Wood: Demonstration classroom, SPED/ELL (4)
  - Junior Jets: None

# Calculating AOA Middle's Space Entitlement (cont.)

- As with AOAES, now calculate ratios of students to classrooms and find weighted average:

Comparable School	6-8 ADA	6-8 Teaching Stations	ADA/Teaching Station	Specialized Classrooms	ADA/Specialized Classroom
Wood	481.00	21	22.90	10	48.1
Junior Jets	289.56	11.975	24.18	1.12	258.54
<b>Weighted Average</b>	--	--	<b>23.39</b>	--	<b>128.07</b>

# Calculating AOA Middle's Space Entitlement (cont.)

- Teaching Stations
  - AOA Projected ADA/Comparable School ADA per room
  - $353.24/23.39 = 15.10$  room entitlement
  - Rounds to **15 rooms**
- Specialized Classrooms
  - $353.24/128.07 = 2.76$
  - Rounds to **3 rooms**
- Total AOAMS entitlement = **18 rooms**
- +1 room change if AOAMS's projections used
  - $154.85/24.54 = 15.76$ ; rounds to 16 rooms
  - $154.85/45.22 = 2.88$ ; rounds to 3 rooms



# Recommended Preliminary Offer

- AoA schools want to remain at Chipman Campus
- Recommended offer (at Chipman):
  - AOAMS to have exclusive use of fifteen (15) regular classrooms and three (3) specialized teaching spaces
  - AOAES to have exclusive use of six (6) regular classrooms and three (3) “specialized” teaching spaces
  - AOAMS and AOAES to continue current shared use of MPR, school’s designed office space
  - Continue use of current restrooms and dedicated storage space

# Recommended Preliminary Offer

- Collectively, next year AOA Schools would use same space that they use this year
- Will work with AOA to identify rooms to be reassigned from middle school to elementary school
- Open to working with AOA to change assignment of space between schools
- Will continue to review space issues between now and March 28<sup>th</sup> final offer

# Questions?

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

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**Item Title:** Enrollment Policy Review (15 Mins/Information)

**Item Type:** General Business

**Background:** In the fall of 2015, AUSD convened a committee of community members, district staff, teachers, union representatives, Board of Education members, and parents to review the district's current enrollment procedures and recommend possible revisions. Committee members were especially concerned with issues regarding diversions, enrollment dates, residency verification, transfers, and enrollment priorities.

After one school year of data collection, staff has identified areas of possible improvement within these new procedures. Tonight's presentation will outline proposed changes to over-enrollment procedures that hope to reduce the amount of students being diverted from their neighborhood schools.

**Goals:** Create a system of attractive school options| Maintain a policy of neighborhood elementary schools| Optimize enrollment

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Department Budget:** N/A

**Recommendation:** This item is presented for information only.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

**Submitted By:** Kirsten Zazo, Chief Student Support Officer

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**ATTACHMENTS:**

Description	Upload Date	Type
❑ Enrollment Policy Review presentation	2/8/2017	Presentation

# **Enrollment Policy Review**

**Kirsten Zazo**

**Chief Student Support Officer**

**February 14, 2017**

# Background on Recent Enrollment Policy Changes

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In the fall of 2015, AUSD convened a committee of community members, district staff, teachers, union representatives, Board of Education members, and parents to review the district's current enrollment procedures and recommend possible revisions. Committee members were especially concerned with issues regarding diversions, enrollment dates, residency verification, transfers, and enrollment priorities.

The Committee met eight times between October 2015 and February 2016. In the course of those meetings, the committee developed a set of recommendations for changing policies affecting AUSD enrollment.

Some of the changes made included:

- Remote enrollment for military families
- Families know at the time of enrollment if the school is over enrolled and what their priority number is
- Families get to choose to start at a school with space before school begins

# Over-Enrollment Procedures

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- Parents/guardians are notified of over enrollment at the time of enrollment (AR 5116.1).
- If students need to be moved after the start of the school year, the district shall redirect students in the following order (AR 5116.1):
  1. AUSD seek volunteers to transfer
  2. AUSD redirects interdistrict transfers
  3. AUSD redirects intradistrict transfers
  4. AUSD redirects students residing within the zone as determined by enrollment date

# **Over-Enrollment Procedures Prior to 2016-2017**

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Old Policy: New students used to be enrolled into their homeschool and would wait to see who showed up to the first 5 days of school to determine space. Students would then be re-directed to another school if their grade level was over enrolled after the first 5 days of school.

- Positives: District knew which schools were actually over enrolled and only diverted where it was needed.
- Negatives: Families were re-directed after school had started.



# Changes to Over-Enrollment Procedures 2016-2017

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Policy Changed 2016-17 Due to Enrollment Committee Suggestions: If the school appeared over enrolled on paper at the time of enrollment, the family was told the grade level is over enrolled, the family was given options of schools that appear to have space, and the family was redirected to one of the schools that has space.

- Positives: Families knew their priority number at their home school at the time of enrollment and knew where their student would be starting at a school that had space for them.
- Negatives: More families were re-directed then needed. Families were being re-directed before the district had a understanding of who moved during the summer and what the actual student count was. This led to more families not attending their home school and more students moving back and forth between schools. At the start of the 2016-17 school year, we diverted 131 new students to the district. 52 of these were true diverts. 79 students were offered space back to their home school. 48 of these students decided to stay at their re-directed school.

# Proposed Updates to Enrollment Procedures

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## Proposed 2017-18 Revision #1: Procedures from First Date of Pre-Enrollment for Upcoming School Year through July 1<sup>st</sup>.

- Parents/guardians of students seeking enrollment at a zoned school shall be notified in writing if the requested grade level or school is at or over capacity. Parent/guardians will be informed of the student's number on the waiting list and asked to which school(s) with capacity they would prefer as a diversion placement if the resident school remains over enrolled.
- No later than July 15<sup>th</sup>, the parents/guardians of all students who received a notice of possible diversion shall be informed whether (a) the student has been moved off of the waiting list and enrolled at the student's zoned school or (b) the student remains on the waiting list and what the current wait list number is. At this time, the family will be given the choice to be diverted to a school with space or start at the home school knowing that the student may be diverted within the first 10 days of school.

# Proposed Updates to Enrollment Procedures

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Proposed 2017-18 Revision #2: Procedures from July 1<sup>st</sup> through the 1<sup>st</sup> week of August.

Parents/guardians shall be notified in writing, upon enrollment, if a grade level or school is at or over capacity. Such notice shall clearly state that the student may be diverted to another school if sufficient space does not become available at the student's zoned school. All such students shall be placed on a waiting list based on date of enrollment. Parent/guardians will be informed of the student's number on the waiting list and asked to which school(s) with capacity they would prefer as a diversion placement if the resident school remains over enrolled.

At this time parents/guardians will be given the choice to be diverted to a school with space or start at the home school knowing that the student may be diverted within the first 10 days of school.

# Proposed Updates to Enrollment Procedures

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Proposed 2017-18 Revision #3: **Procedures from the 2<sup>nd</sup> week of August through the current school year.**

Parents/guardians shall be notified in writing at the time of registration if a grade or school is at or over capacity. Such notice shall clearly state that the student may be diverted to another school if sufficient space does not become available at the student's zoned school. All such students shall be placed on a waiting list based on date of enrollment. Parents/guardians will be informed of the student's number on the waiting list and asked to which school(s) with capacity they would prefer as a diversion placement. The district shall take these rankings into account when determining the school placement for the student.

At this time, if the student's zoned school is at or over capacity, the student will be redirected to a school with space.

# Over-Enrollment Procedures That Will Remain Unchanged

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Students who are diverted to a school outside their home school attendance zone will be offered the opportunity to return to their home school if space becomes available. The order of return will be based on enrollment date.

A student who is diverted may not be involuntarily re-diverted into a third school. The District shall redesignate the diversion site as the diverted student's home school if either:

- a. The student's parent/guardian so requests, or
- b. The student's parent/guardian declines offers to return the student to his/her home school in multiple school years.

If the diversion site is redesignated as the diverted student's home school, the student's family shall have the right to designate the diversion site as the home school for the student's siblings.

# TK-K Pre-Enrollment for the 2017-18 School Year

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***TK-K Pre-Enrollment appointments begin Monday, January 30, 2017***

**January 20:** Families may go online to [www.alameda.k12.ca.us](http://www.alameda.k12.ca.us) and follow the directions for online enrollment, which includes setting up an account in Info-snap for each incoming student and making an enrollment appointment at the District Office for each incoming student.

**January 30:** TK-K Pre-enrollment appointments begin. Every student seeking enrollment must complete online enrollment first, set up the Pre-enrollment appointment, and then attend an enrollment appointment.

Bring all the paperwork to the District Office located at 2060 Challenger Drive at the time of your Pre-Enrollment appointment. The appointment lasts approximately 20 minutes if all paperwork is complete.

Appointments can be scheduled Mon.-Fri. between the hours of 8am – 5pm.

# 1<sup>st</sup> -12<sup>th</sup> Grade Pre-Enrollment for the 2017-18 School Year

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*Pre-Enrollment appointments for new 1<sup>st</sup>-12<sup>th</sup> graders for the 2017-18 school year begin Tuesday, February 28, 2017; TK-K continue....*

Families may go online to [www.alameda.k12.ca.us](http://www.alameda.k12.ca.us) and follow the directions for online enrollment, which includes setting up an account in Info-snap for each incoming student and making an enrollment appointment at the District Office for each incoming student.

**February 28:** Pre-enrollment appointments begin at Student Services for 2017-18 school year, grades 1-12. TK-K may continue to pre-enroll for the rest of the year. Every student seeking enrollment must complete online enrollment first, set up the Pre-Enrollment appointment, and then attend an enrollment appointment.

Bring all the paperwork to the District Office located at 2060 Challenger Drive at the time of your Pre-Enrollment appointment. The appointment lasts approximately 20 minutes if all paperwork is complete.

Appointments can be scheduled Mon.-Fri. between the hours of 8am – 5pm.

ALAMEDA UNIFIED SCHOOL DISTRICT  
BOARD AGENDA ITEM

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**Item Title:** Overview of New State Accountability System (10 Mins/Information)

**Item Type:** Information

**Background:** This item provides an overview of the new state accountability system including key implications of the newly approved Every Student Succeeds Act (ESSA) and the state indicators that comprise the Local Control Funding Formula (LCFF) accountability reporting.

**Goals:**

**Fund:**

**Fund Codes:**

**Fiscal Analysis**

**Amount (Savings) (Cost):**

**Department Budget:**

**Recommendation:**

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.

**Submitted By:** Steven Fong, Chief Academic Officer

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**ATTACHMENTS:**

Description	Upload Date	Type
□ Overview of New State Accountability System	2/7/2017	Presentation



# **Overview of New State Accountability System**

**February 14, 2017**  
**Teaching and Learning**  
**Educational Services**

# Presentation Goals

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- Provide brief background and key implications of Every Student Succeeds Act (ESSA)
- Provide overview of Local Control Funding Formula (LCFF) accountability system including key state indicators
- Share examples of state indicator rubrics and dashboard for reporting school and district performance

# Background

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On December 10, 2015, President Obama signed the Every Student Succeeds Act of 2015 (ESSA), a bipartisan bill that provides new frameworks and requirements for states as they develop their individual accountability systems.

ESSA replaces the No Child Left Behind (NCLB) Act of 2001. Key differences in ESSA from NCLB include:

- States set their own performance targets
- States develop own ranking/rating systems for schools
- States develop and apply their own interventions to schools who are not meeting performance targets
- More flexibility to states and districts for administration of standardized tests

On November 28, 2016, the United States Department of Education finalized regulations for ESSA's accountability provisions.

# Key impacts of new ESSA regulations

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- Deadline for creation of state plans extended from July to September 2017
- California needs to consult with Community-Based and Civil Rights Organizations in development of plan
- Each school's performance must be given a '**single summative determination**' (a dashboard alone is insufficient) and report this annually – this determination must be influenced by the **performance of student subgroups**
- Students must be involved in the development of school improvement plans
- State must involve parents in developing state and LEA report cards
- States are encouraged to set 'N-sizes' of 30 or smaller

# ESSA Reporting Requirements

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1. Schools identified for Support/Improvement
2. Disaggregated results on all accountability indicators, including state assessments and graduation rates
3. Disaggregated participation rates
4. Disaggregated results on indicators already part of the Civil Rights Data Collection (CRDC):
  1. Access to advanced coursework (AP, dual enrollment)
  2. Exclusionary discipline rates
  3. Chronic absenteeism
5. Professional qualifications of educators including credentialing, English Learner authorization, and assignment
6. State, local, and federal per-pupil expenditures
7. Number and percentage of students taking alternate assessment
8. (At state level) Results of National Assessment of Educational Progress (NAEP)
9. Disaggregated rates at which high school graduates enroll in higher education

# LCFF Evaluation System

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California has developed a set of indicators to measure performance. Some rubrics, cut scores, and other aspects of the system are still in development.

## 6 State Indicators:

- College and Career
- Academics
- Chronic Absenteeism
- Graduation Rate
- English Learner
- Suspension Rate

## 4 Local Indicators:

- Basic Conditions
- Parent Engagement
- Implementation of Academic Standards
- School Climate

# LCFF Evaluation System

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LCFF requires that the new accountability system reflect a clear expectation that all LEAs and schools can and should improve and emphasizes equity by focusing on student group performance. LCFF replaces the former system of sanctions and punishment with a support system that focuses on helping all LEAs and schools improve. It will also provide additional support to LEAs with performance issues that affect one or more student groups and will help focus that support on the areas with the most need and areas most likely to improve student outcomes.

# State Indicator: College and Career

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Student is 'prepared' if they have earned their High School Diploma AND met at least 1 of the following measures:

- At least level 3 on both ELA and Math SBAC
- 2 semesters of dual enrollment with a passing grade (academic and/or CTE coursework)
- Passing score on two AP or IB exams
- CTE pathway completion **plus one** of the following:
  - On SBAC: at least one level 3 and one level 2
  - One semester of dual enrollment with a passing grade
- Completion of UC 'a-g' coursework **plus one** of the following:
  - On SBAC: at least one level 3 and one level 2
  - One semester of dual enrollment with a passing grade
  - Passing score on one AP/IB exam
  - CTE Pathway completion



# State Indicator: College and Career

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The CDE is further defining a measure for 'well prepared' and will be further exploring the following measures as data becomes available:

- Articulated CTE Pathway
- Work Experience/Career Internship
- AP/IB Career Program
- State Seal of Biliteracy
- Golden State Seal Merit Diploma

Additional exploration of the following will also occur:

- Course Information
- Industry Certificates

# State Indicator: English Learners

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Percent of English Learners who make ***progress*** from prior year to current year on either:

- California English Language Development Test (CELDT)
  - Progress of at least one proficiency level
- Reclassified Fluent English Proficient (RFEP)
  - Overall CELDT score of Early Advanced or Advanced
  - Minimum score of Low/High Intermediate on all areas assessed
  - District-determined academic performance (e.g. SBAC)
  - Teacher evaluation
  - Parent consultancy

# 2016-17 ENGLISH LEARNER REFERENCE CHART

ENGLISH LEARNER (All LEAs and all Schools)		CHANGE (PRIOR YEAR)				
		Declined Significantly by more than 10.0%	Declined by 1.5% to 10%	Maintained Declined or improved by less than 1.5%	Increased by 1.5% to less than 10.0%	Increased Significantly by 10.0% or more
STATUS (2014-15)	Very High 85% or greater	Yellow	Green	Blue	Blue	Blue
	High 75% to less than 85%	Orange	Yellow	Green	Green	Blue
	Medium 67% to less than 75%	Orange	Orange	Yellow	Green	Green
	Low 60% to less than 67%	Red	Orange	Orange	Yellow	Yellow
	Very Low Less than 60%	Red	Red	Red	Orange	Yellow

# State Indicator: Suspension Rate

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Student is suspended while enrolled at the district for any period of time

- All suspensions are counted the same
- Count is unduplicated (multiple suspensions by the same student are not counted)
- Includes all students that have been enrolled for any period of time

# 2016-17 SUSPENSION RATE REFERENCE CHART

*Applicable to Unified School Districts Only*

Suspension Rate (Unified School Districts Only)		CHANGE (PRIOR YEAR)				
		Increased Significantly by more than 2%	Increased by 0.3% to less than 2.0%	Maintained Declined or increased by less than 0.3%	Declined by 0.3% to less than 2.0%	Declined Significantly by 2.0% or more
STATUS (2014-15)	Very Low 1.0% or less		Green	Blue	Blue	Blue
	Low Greater than 1.0% to 2.5%	Orange	Yellow	Green	Green	Blue
	Medium Greater than 2.5% to 4.5%	Orange	Orange	Yellow	Green	Green
	High Greater than 4.5% to 8.0%	Red	Orange	Orange	Yellow	Yellow
	Very High Greater than 8.0%	Red	Red	Red	Orange	Yellow

# State Indicator: Chronic Absenteeism

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Percentage of students missing 10 percent or more of school days for any reason during the days enrolled (CA EC 60901). This includes:

- Excused absences
- Unexcused absences
- Suspensions

# State Indicator: Academics

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Elements:

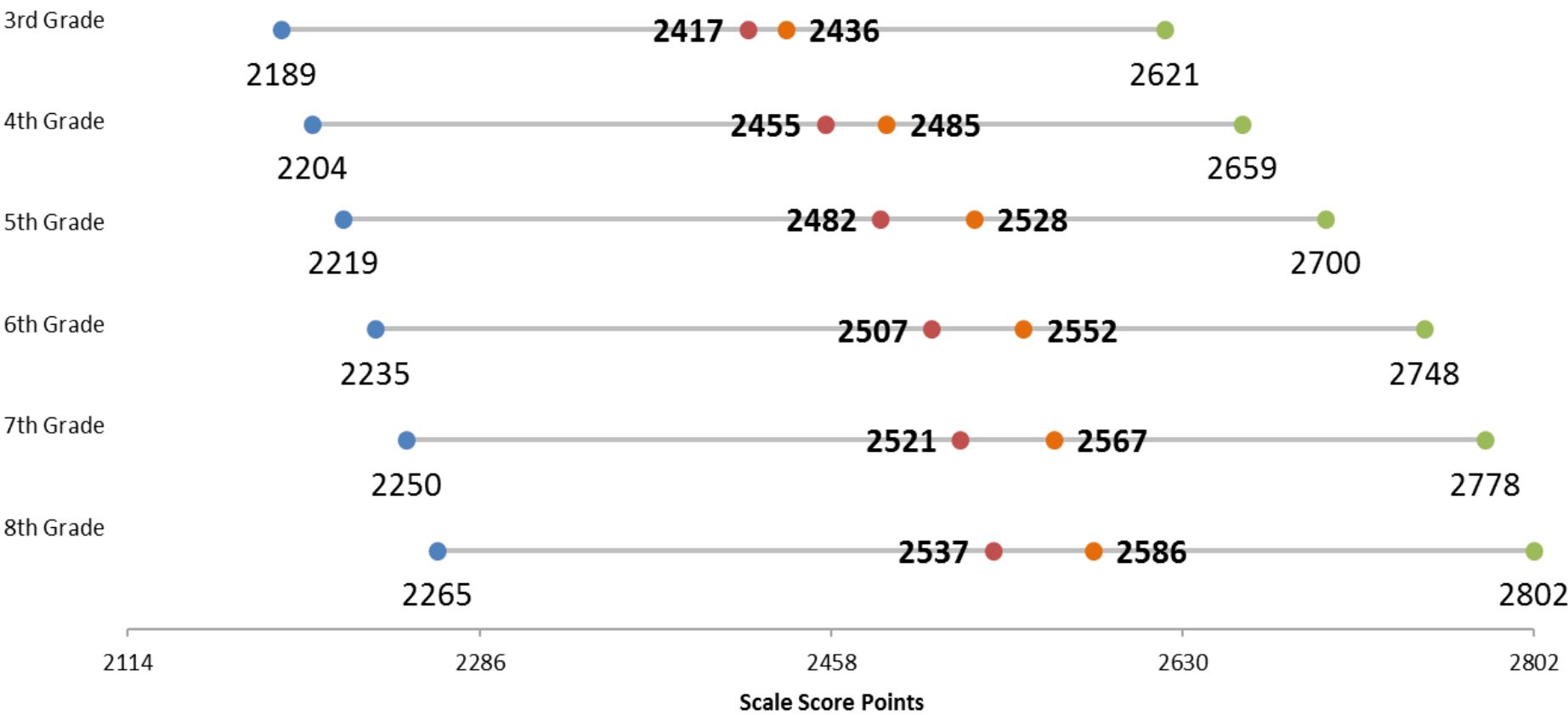
- CAASPP English Language Arts (ELA) performance
- CAASPP Mathematics performance

Key Criterion: Distance from Level 3 (Standard Met)

The CDE has reprioritized to focus on scaled score methodology that can represent the needed improvement to bring the average student to Level 3 ('meets standard'). This provides a more precise measure of how far students are from the fixed point.

# State Indicator: Academics

## MATH CAASPP Scale Score Ranges





# State Indicator: Academics

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Considerations noted by Educational Testing Services (ETS) relative to using scaled score averages across grades and sites with multiple grade spans:

- Grades with smaller range of scale scores will have narrower distributions relative to grades with larger ranges
- Schools with multiple grade spans will have more extreme values (distances from Level 3 or 2) than single grade span schools

# State Indicator: Academics

## District ELA Academic Indicator - Distance From Level 3

### Change in Average Distance From Level 3

Average Distance From Level 3	Level	Declined Significantly by more than 15 points	Declined by 1 to 15 points	Maintained Declined by less than 1 point or Improved by less than 7 points	Increased by 7 to less than 20 points	Increased Significantly by 20 points or more
	<b>Very High</b> 45 or more points above	1 (0.1%) Yellow	9 (0.6%) Green	35 (2.2%) Blue	93 (5.9%) Blue	22 (1.4%) Blue
	<b>High</b> 10 above to less than 45 points above	3 (0.2%) Orange	26 (1.7%) Yellow	81 (5.2%) Green	147 (9.4%) Green	58 (3.7%) Blue
	<b>Medium</b> 5 below to less than 10 points above	3 (0.2%) Orange	25 (1.6%) Orange	58 (3.7%) Yellow	89 (5.7%) Green	25 (1.6%) Green
	<b>Low</b> More than 5 below to 70 points below	21 (1.3%) Red	130 (8.3%) Orange	221 (14.1%) Yellow	336 (21.5%) Yellow	103 (6.6%) Yellow
	<b>Very Low</b> More than 70 points below	12 (0.8%) Red	26 (1.7%) Red	21 (1.3%) Red	15 (1%) Orange	6 (0.4%) Yellow

# State Indicator: Graduation Rate

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Class of 2015 graduation rate:

Number of cohort members who earn a regular high school diploma by the end of 2014-15 divided by the number of first-time grade nine students in 2011-12 plus students who transfer in and minus students who transfer out.

# 2016-17 GRADUATION RATE REFERENCE CHART

Graduation Rate (All LEAs and High Schools)		CHANGE (PRIOR 3 YEAR AVG)				
		Declined Significantly by more than 5%	Declined by 1% to 5%	Maintained Declined or improved by less than 1%	Increased by 1% to less than 5%	Increased Significantly by 5% or more
STATUS (2014-15)	Very High 95% or greater		Blue	Blue	Blue	Blue
	High 90% to less than 95%	Orange	Yellow	Green	Green	Blue
	Medium 85% to less than 90%	Orange	Orange	Yellow	Green	Green
	Low 67% to less than 85%	Red	Orange	Orange	Yellow	Yellow
	Very Low Less than 67%	Red	Red	Red	Red	Red

# Local Indicator: Climate

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Standard: LEA administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness such as the California Healthy Kids Survey (CHKS) to students in at least one grade within the grade spans that the LEA serves (e.g. K-5, 6-8, and 9-12).

AUSD currently administers the CHKS in compliance with the above.

# Local Indicator: Implementation of Academic Standards

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Standard: LEA annually measures its progress implementing state academic standards

Evidence: LEAs may provide a narrative summary of progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the *optional* reflection tool (Option 2).

# Local Indicator: Parent Engagement

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Standard: LEA annually measures its progress in (1) seeking input from parents in decision making and (2) promoting parental participation in programs

Evidence: LEAs will provide a narrative summary of their progress toward (1) seeking input from parents/guardians in school and district decision making and (2) promoting parent participation in programs. This summary must be based *either* on survey data *or* other local measures.

# Local Indicator: Basic Conditions

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Professional qualifications of educators

- Percentage of teachers appropriately assigned
- Percentage of teachers authorized to teach English Learners
- Percentage of teachers fully credentialed

Access to curriculum-aligned instructional materials

Functional school facilities



# GOLDEN STATE UNIFIED SCHOOL DISTRICT

	Chronic Absenteeism	Suspension Rate	College/ Career	English Learner	Graduation Rate	ELA Assessment	Math Assessment
All Students	N/A		N/A				
American Indian	N/A	---	N/A	---	---	---	---
Asian	N/A		N/A				
African American	N/A		N/A	---			
English Learner	N/A		N/A				
Filipino	N/A	---	N/A	---	---	---	---
Foster Youth	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic	N/A		N/A				
Homeless	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pacific Islander	N/A		N/A	---	★		
Socioecon.	N/A		N/A				
Stud. w/ Disability	N/A		N/A				
Two or more Races	N/A		N/A	---			
White	N/A		N/A	---			

# GOLD RUSH MIDDLE SCHOOL

	Chronic Absenteeism	Suspension Rate	College/ Career	English Learner	Graduation Rate	ELA Assessment	Math Assessment
All Students	N/A		N/A		N/A		
American Indian	N/A	---	N/A	---	N/A	---	---
Asian	N/A		N/A		N/A		
African American	N/A		N/A	---	N/A		
English Learner	N/A		N/A		N/A		
Filipino	N/A	---	N/A	---	N/A	---	---
Foster Youth	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic	N/A		N/A		N/A		
Homeless	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pacific Islander	N/A	---	N/A	---	N/A	---	---
Socioecon.	N/A		N/A		N/A		
Stud. w/ Disability	N/A		N/A	★	N/A		
Two or more Races	N/A		N/A	---	N/A		
White	N/A		N/A	---	N/A		

# QUESTIONS and REFERENCES

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California State Board of Education (SBE) materials:

<http://www.cde.ca.gov/be/ag/ag/index.asp>

LCFF/ESSA reports from the Ed-Trust West:

<https://west.edtrust.org/>

California Collaborative for Educational Excellence  
(CCEE) materials:

<http://ccee-ca.org/>