

## **SCHOOL PARENT FAMILY INVOLVEMENT POLICY**

**Ruby Bridges Elementary School • 351 Jack London Avenue**

**Alameda, CA 94501 • (510) 748-4006**

### **I. GENERAL EXPECTATIONS**

Ruby Bridges Elementary School agrees to implement the following statutory requirements:

- A. The School Site Council/Title I Advisory Committee will jointly develop and distribute a Family Involvement Policy agreed upon by the school and families of students.
- B. The school will notify parents about the Family Involvement Policy, to the extent possible, in a language they can understand.
- C. The school will make the Family Involvement Policy available to the local community.
- D. The school will update the Family Involvement Policy periodically as needs of parents/guardians and the school change.
- E. The school agrees to be governed by the following statutory definition of “family involvement” and will carry out programs, activities and procedures accordingly:

### **II. HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL FAMILY INVOLVEMENT POLICY COMPONENTS**

A. Ruby Bridges Elementary School will involve parents/guardians in the joint development and joint agreement of its School Parental Involvement Policy and its school-wide plan, if applicable, in an organized, ongoing, and timely way under § 1118(b) of the ESEA through:

- ★ Monthly School Site Council/Title I Advisory Committee Meetings
- ★ English Learner Advisory Committee
- ★ PTA Meetings

B. To make accessible the School Parental Involvement Policy to parents/guardians of participating children and the local community, Ruby Bridges Elementary School will distribute the (i) “Pledge for Learning” Compact, (ii) Notification of Title I Services, and (iii) Family Involvement Policy at Fall Conferences and to new families upon registration.

C. To meet the changing needs of parents/guardians, Ruby Bridges Elementary School will update periodically its School Parental Involvement Policy and share updates with parents/guardians through:

- ★ The School Site Council ("SSC")/Title I Advisory Committee meetings held quarterly or as scheduled.
- ★ PTA Meetings held up to four times per year.
- ★ English Language Advisory Committee ("ELAC") held up to four times per year.

D. Ruby Bridges Elementary School will convene an annual meeting to inform parents/guardians of the following:

- ★ Their child's school participates in Title I and a description of the school's program
- ★ The requirements of Title I
- ★ Parents'/guardians' right to be involved (See School Pledge for Learning; Student Success Team information; Promotion, and Retention, Intervention letter, SSC invitations to join the committee)

E. In order to maximize parental involvement and participation in their children's education, Ruby Bridges Elementary School will hold a flexible number of additional meetings at varying times. Under guidance from the county order related to COVID19, we will provide childcare and refreshments with Title 1 funding as long as these services relate to family involvement, and as long as we are safe to meet in person.

- ★ Childcare provided at School Site Council, PTA and ELAC meetings as needed  
Special Events for families including Winter Crafts Night, Family Heritage Night, Field Day  
Family Education Events: An Evening of Learning (Math, Reading, Social Issues)  
Invitations to events translated and/or communicated by email or phone in the family's primary language whenever possible  
Principal/designee and English Language Development paraeducator attend all English Learner Advisory Committee meetings  
Translators provided for Student Study Team meetings, conferences, Back To School Night
- ★ Student performances done in a safe and/or virtual manner.  
Principal or Assistant Principal annually meet with Coast Guard, Esperanza, Alameda Point Collaborative, and Bay Port families within their communities  
AUSD Family liaison reaches out to families that are homeless or in transitional housing  
Provision of family counseling provided upon request

F. Ruby Bridges Elementary School will provide information about Title I programs to parents/guardians of participating children in a timely manner through:

- ★ Phone dialer to remind families of upcoming events or schedule changes

- ★ Parent Square or Aeries Communication
- ★ Twitter
- ★ School marquee
- ★ Principal's bi-weekly newsletter
- ★ Flyers to publicize events
- ★ Translators to contact families re: special events
- ★ School website
- ★ Family/Parent liaison

G. Ruby Bridges Elementary School will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through:

- ★ Back To School Night & Spring Open House
- ★ Student Success Team meetings
- ★ Fall and Spring Conference
- ★ English Learner Advisory Committee Meetings
- ★ Annual Title 1 parent meeting

H. Ruby Bridges Elementary School will provide parents/guardians of participating children, if requested, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible, through:

- ★ School Site Council/Title I Advisory Committee (quarterly or as scheduled)
- ★ PTA Meetings (4-5 times per year)
- ★ Site English Learner Advisory Committee - ELAC
- ★ Fall and Spring Family Conferences
- ★ COST/Student Study Team Meetings
- ★ PAR/POSSIBLE RETENTION meetings re: interventions (January, March, May)

I. Ruby Bridges Elementary School will submit to the district any parent comments if the school wide plan under section (1114)(b)(2) is not satisfactory to parents/guardians of participating children, communicated by:

- ★ Email communication
- ★ District complaint procedure
- ★ Meetings with site and district administration

### III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

A. To ensure effective involvement of parents/guardians and to support a partnership among the school, parents/guardians, and the community to improve student academic achievement, Ruby Bridges Elementary School will offer the following:

- ★ Designated and Integrated English Language Instruction for English learners
- ★ Under guidance from the county order related to COVID19, after-school academic enrichment (Camp EdMo, Woodstock Child Development Center; such programs include homework support)
- ★ Family Education Events

B. The school will encourage parents/guardians to sign the school-parent compact ("Pledge For Learning") at Back To School Night, Fall Conferences, or upon registration as a component of its School Parental Involvement Policy, which compact is monitored by the Title I teachers.

C. The school will, with the assistance of the AUSD district, help parents/guardians understand the following topics through the actions described below:

- ★ The state's Common Core standards (Back To School Night, Report Cards, Conferences)
- ★ The state's student academic achievement standards (Report Cards, Conferences)
- ★ The state and local academic assessments including alternate assessments (Report Cards, Conferences, Student Study Team meetings)
- ★ The requirements of Title I ("Pledge for Learning" Compact)
- ★ How to monitor their child's progress (Fall and Spring Conferences)
- ★ Instruction for adult English learners (sponsored by the AUSD Adult School)

D. The school will, with the assistance of the AUSD district, provide materials and training to help parents/guardians work with their children to improve their children's academic achievement by:

- ★ ELAC meetings
- ★ Title I family education night(s)
- ★ AUSD Special Education Meetings inclusive of families (coordinated by District Office SPED)

E. To the extent feasible and appropriate, the school will coordinate and integrate parental involvement programs and activities with public preschool and other programs that encourage and support parents/guardians in more fully participating in the education of their children, by providing:

- ★ Under guidance from the county order related to COVID19, childcare program on site (feeder school from preschool child care program)
- Kindergarten Information Night
- ELAC Meetings
- Phone calls to parents/guardians of English learners (in their primary language)
- Increased translation of special event flyers and notices

F. The school will, with the assistance of the AUSD district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and

in how to implement and coordinate parent programs and build ties between parents and schools, through:

- ★ Monthly faculty meetings and monthly professional development days; grade level collaborations
- Distribution of articles on equity and parent/guardian involvement
- Staff representation on School Site Council, Title I Advisory Committee, ELAC and PTA

#### IV. DISCRETIONARY SCHOOL FAMILY INVOLVEMENT POLICY COMPONENTS

Ruby Bridges will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students including providing information and school reports required under section 6311 in a format and, to the extent practicable, in a language such parents understand. (20 u.s.c. §6318(f).)

All newsletters, flyers, and announcements that are sent or mailed home can be translated in the five major languages: Arabic, Chinese, Tagalog, Spanish, and Vietnamese using our Parent Square or our school website. All visitors have to do is select the language of their choice. The selection option is at the bottom of the title page. Oral translation can also be provided for during our English Learner Advisory Committee Meetings.

A. Federal and state funds will be used to pay reasonable and necessary expenses associated with parental involvement activities, including child care costs, to enable parents to participate in school-related meetings and training sessions.

B. The school will foster appropriate roles for community-based organizations and businesses, including faith-based organizations, and military, in parental involvement activities.

C. We will provide other reasonable support for parental involvement activities under § 1118 as parents/guardians may request.

#### V. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents/guardians of children participating in Title I, Part A programs, as evidenced by the January 2018 School Site Council/Title I Advisory Committee minutes.

This policy was reviewed and revised by the Ruby Bridges Elementary School Site Council/Title I Advisory Committee, on October 19, 2020 and will be in effect for the period of one year. The school will distribute this policy to all parents/guardians of participating Title I, Part A children and to the local community on or before December 15, 2020. The Ruby Bridges Elementary School's notification to families of this policy will be in an understandable format and, to the extent practicable, provided to parents/guardians in a language that they can understand.

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Danielle Pharr-Matthews, Principal

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Date

Signature of Authorized Official

Jordana Hemberg

SSC Co-Chair

Date

KIMBLE TALLEY

Digitally signed by KIMBLE  
TALLEY  
Date: 2020.10.20 12:16:07 -07'00'

SSC Co-Chair

Date

THE ALAMEDA UNIFIED SCHOOL DISTRICT (AUSD) IS COMMITTED TO ENSURING EQUAL, FAIR, AND MEANINGFUL ACCESS TO EMPLOYMENT AND EDUCATION SERVICES. THE AUSD DOES NOT DISCRIMINATE IN ANY EMPLOYMENT PRACTICE, EDUCATION PROGRAM, OR EDUCATIONAL ACTIVITY ON THE BASIS AND/OR ASSOCIATION WITH A PERSON OR GROUP WITH ONE OR MORE OF THESE ACTUAL OR PERCEIVED CHARACTERISTICS OF AGE, ANCESTRY, COLOR, DISABILITY, ETHNICITY, GENDER, GENDER IDENTITY OR EXPRESSION, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, NATIONAL ORIGIN, POLITICAL AFFILIATION, PREGNANCY AND RELATED CONDITIONS, RACE, RELIGION, RETALIATION, SEX (INCLUDING SEXUAL HARASSMENT), SEXUAL ORIENTATION, VIETNAM ERA VETERANS' STATUS, OR ANY OTHER BASIS PROHIBITED BY CALIFORNIA STATE AND FEDERAL NONDISCRIMINATION LAWS RESPECTIVELY.

# Ruby Bridges Elementary School

## *Our Pledge for Learning*



The Teacher's Pledge and Signature:

Date:

I agree to be a part of our school community and will work in partnership with students and families to increase academic achievement.

**I will:**

- ☐ Provide high-quality instruction based on data and establish reasonable, attainable goals.
- ☐ Strive to be aware of the needs of your child communicate regularly with you regarding your child's progress.



The Student's Pledge and Signature:

Date:

I realize my education is important to me. It helps me develop tools I need to become a happy and productive citizen. I agree to share the responsibility with my family and my teacher in order to improve my academic achievement.

**I will:**

- ☐ Let my teacher know if I need help and will actively participate in class discussions and activities.
- ☐ Read on my own or with my family everyday.
- ☐ Work on my reading and math skills at home, using the materials based on the grade level standards that my teacher provides.



The Family's Pledge and Signature:

Date:

I understand that my participation in my child's education is an important part of their success and achievement.

**I will:**

- ☐ Let the teacher know if my child has any problems with learning and will participate in decisions relating to my child's education.
- ☐ Make sure my child attends school every day and on time.
- ☐ Use the Common Core State Standards-based reading and math materials that are sent home to help my child.

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## *Parent/Guardian Notification of Title 1 Services*

**Title 1 interventions provided at Ruby Bridges:**

- |   |  |
|---|--|
| <input type="checkbox"/> Monitoring/in-class support            | <input type="checkbox"/> Counseling  |
| <input type="checkbox"/> RtI Leveled Reading                    | <input type="checkbox"/> Health/Attendance/Student Support                 |
| <input type="checkbox"/> Fountas and Pinnell Reading Assessment | <input type="checkbox"/> Fountas and Pinnell Leveled Literacy Intervention |

☐ I received copy of Ruby Bridges Title 1 Parent Involvement Policy

Signature \_\_\_\_\_

Date \_\_\_\_\_