

**ALAMEDA UNIFIED SCHOOL DISTRICT**  
*Alameda, California*  
**Resolution**

January 11, 2022

Resolution No. 2021-2022.33

**Delegation of Authority to Purchase and Contract**

*WHEREAS*, the Board of Education desires to streamline the procurement of goods and services for the Alameda Unified School District, and

*WHEREAS*, delays in contracting and purchasing may cause increased cost and decreased services to the classroom, and

*WHEREAS*, Education Code §35161 allows the governing board of any school district to delegate authority to an officer of the district powers or duties delegated to it by law, and

*WHEREAS*, Education Code §17604 provides that whenever state law invests the Board of Education with the power to enter into contracts on behalf of the District, the Board may, by a majority vote, delegate this power to the Superintendent or designees, and

*WHEREAS*, Public Contract Code §20111 requires school district governing boards to award any contract involving an expenditure of more than \$99,100 (per 2022 increase from \$96,700) for the purchase of supplies, materials, equipment, and non-specialized services other than for construction and any contract for a public project involving an expenditure of \$15,000 or more to the lowest responsible bidder, and

*WHEREAS*, Board Policies 3312 (Contracts) and 3300 (Expenditures and Purchases) authorize the Superintendent or designees to enter into contracts on behalf of the Alameda Unified School District and to purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111,

*NOW, THEREFORE, BE IT RESOLVED*, that for the fiscal year 2021-2022 the Alameda Unified School District Board of Education hereby delegates the authority contained in Public Contract Code §20111 and Education Code §17604 to the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Education Services, Assistant Superintendent of Human Resources, and Purchasing Manager; and

*THEREFORE, BE IT FURTHER RESOLVED*, that this delegation is limited to expenditures of less than \$99,100; and

*THEREFORE, BE IT FURTHER RESOLVED*, that contracts requiring the expenditure of between \$25,000 - \$99,099 approved under this delegation of authority must be ratified by the Board of Education within sixty (60) days of incurring the expense.

*PASSED AND ADOPTED* by the following vote this 11th day of January 2022:

AYES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

NOES: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

ABSENT: \_\_\_\_\_ MEMBERS: \_\_\_\_\_

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Jennifer Williams, President  
Board of Education  
Alameda Unified School District

ATTEST:

By: \_\_\_\_\_  
Pasquale Scuderi, Secretary  
Board of Education  
Alameda Unified School District