

SCHOOL FAMILY INVOLVEMENT POLICY

Paden Elementary School
444 Central Ave
Alameda, CA 94501
(510) 748-4014

I. GENERAL EXPECTATIONS

Paden Elementary agrees to implement the following statutory requirements:

- A.** The School Site Council/Title I Advisory Committee will jointly develop and distribute a Family Involvement Policy agreed upon by the school and families of students.
- B.** The school will notify parents about the Family Involvement Policy, to the extent possible, in a language they can understand.
- C.** The school will make the Family Involvement Policy and Parent Compact available to the local community.
- D.** The school will update the Family Involvement Policy and Parent Compact periodically as needs of parents/guardians and the school change.
- E.** The school agrees to be governed by the following statutory definition of “family involvement” and will carry out programs, activities and procedures accordingly:

II. HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL FAMILY INVOLVEMENT POLICY COMPONENTS

A. Paden Elementary will involve parents/guardians in the joint development and joint agreement of its School Parental Involvement Policy and its school-wide plan, if applicable, in an organized, ongoing, and timely way under § 1118(b) of the ESEA through:

- Monthly School Site Council/Title I Advisory Committee Meetings
- English Learner Advisory Committee
- Parent Teacher Association “PTA” Meetings

B. To make accessible the School Parental Involvement Policy to parents/guardians of participating children and the local community, Paden Elementary will distribute the (i) Parent Compact, (ii) Notification of Title I Services, and (iii) Family Involvement Policy at Fall Conferences and to new families upon registration.

C. To meet the changing needs of parents/guardians, Paden Elementary School will update periodically its School Parental Involvement Policy and share updates with parents/guardians through:

- The Spring School Site Council (“SSC”)/Title I Advisory Committee
- Spring PTA Meetings
- English Language Advisory Committee (Spring) (English Language Advisory Committee/“ELAC”)

D. Paden Elementary School will convene an annual meeting to inform parents/guardians of the following:

- Their child’s school participates in Title I and a description of the school’s program

- The requirements of Title I
- Parents'/guardians' right to be involved (See School Compact)

E. In order to maximize parental involvement and participation in their children's education, Paden Elementary School will hold a flexible number of additional meetings and parent trainings at varying times and and provide child care, refreshments, and translation services as needed paid for with Title I funding, as long as these services relate to family involvement:

- Childcare and refreshments provided at School Site Council, PTA and ELAC meetings as needed
- Special Events for families including Family fun Nights, Parent Classes, and Open House
- Invitations to events translated and/or communicated by phone in the family's primary language, using the translation service provided by phone as well as placing direct text into parent square posts and messages.
- Principal and Coach attend all ELAC meetings
- Translators provided for Student Study Team meetings, conferences, Back To School Night, conferences; parent square has multiple language options.
- Student performances during and beyond the school day
- Paden Family liaison support for families in need.
- Provision of family counseling and student counseling provided upon request

F. Paden Elementary School will provide information about Title I programs to parents/guardians of participating children in a timely manner through:

- Parent Square to remind families of upcoming events or schedule changes
- School marquee
- Principal's newsletter and Parent Square announcements
- Flyers to publicize events
- Translators to contact families re: special events

G. Paden Elementary I will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through:

- Back To School Night & Spring Open House
- Student Success Team meetings
- Fall Conferences
- Individualized Intervention Plans

H. Paden Elementary School will provide parents/guardians of participating children, if requested, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible, through:

- School Site Council/Title I Advisory Committee (October/January/March/May)
- PTA Meetings (4-5 times per year)
- Site English Learner Advisory Committee (Fall, Winter, Spring)
- Fall Family Conferences
- Student Study Team Meetings

I. Paden Elementary School will submit to the district any parent comments if the school wide plan under section (1114)(b)(2) is not satisfactory to parents/guardians of participating children, communicated by:

- Email/Schoolloop communication
- District complaint procedure
- Meetings with site and district administration

III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

A. To ensure effective involvement of parents/guardians and to support a partnership among the school, parents/guardians, and the community to improve student academic achievement, Paden Elementary School will offer the following:

- Individualized Intervention Plans
- Small group instruction at your child's level through our Title I program or general ed staff
- Family Education Events and family fun Nights

B. The school will encourage parents/guardians to sign the school-parent compact at Back To School Night, Fall Conferences, or upon registration as a component of its School Parental Involvement Policy, which compact is monitored by administration.

C. The school will, with the assistance of the AUSD district, help parents/guardians understand the following topics through the actions described below:

- the state's Common Core standards (Back To School Night, Report Cards, Conferences)
- the state's student academic achievement standards (Report Cards, Conferences)
- the state and local academic assessments including alternate assessments (Report Cards, Conferences, Student Study Team meetings) the requirements of Title I (Parent Compact)
- how to monitor their child's progress (Fall Conferences)

D. The school will, with the assistance of the AUSD district, provide materials and training to help parents/guardians work with their children to improve their children's academic achievement by:

- Parent University/Trainings
- ELAC meetings
- Title I/family education workshop

E. To the extent feasible and appropriate, the school will coordinate and integrate parental involvement programs and activities with PTA, GEMS, and other programs that encourage and support parents/guardians in more fully participating in the education of their children, by providing:

- Childcare program on site
- Information Night and School Tours (TK/Kindergarten Introductory Night)
- English Language Advisory Committee Meetings
- Phone calls to parents/guardians of English learners (in their primary language)
- Increased translation of special event flyers and notices

F. The school will, with the assistance of the AUSD district and parents, educate its teachers, student services personnel, principals and other staff, in how to reach out to, communicate with, and work Paden Elementary School Parental Involvement Policy with parents as equal partners, in

the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, through:

- Bi-monthly faculty meetings and three professional development days; staff meetings and collaboration
- Distribution of articles on equity and parent/guardian involvement
- Staff representation on School Site Council, Title I Advisory Committee, ELAC and PTA

IV. DISCRETIONARY SCHOOL FAMILY INVOLVEMENT POLICY COMPONENTS

A. All newsletters, flyers, and announcements that are sent or mailed home will be translated in major languages

B. Federal and state funds will be used to pay reasonable and necessary expenses associated with parental involvement activities, including child care costs, to enable parents to participate in school related meetings and training sessions.

C. The school will foster appropriate roles for community-based organizations and businesses, including faith-based organizations, Coast Guard, in parental involvement activities.

D. We will provide other reasonable support for parental involvement activities under § 1118 as parents/guardians may request.

V. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents/guardians of children participating in Title I, Part A programs, as evidenced by School Site Council in May of 2017 and language has been adopted, reviewed and approved by School Site Council yearly.

Last review: October 16, 2023

Approved by SSC: October 16, 2023

This policy was reviewed and revised by the Paden Elementary School Site Council/Title I Advisory Committee, and will be in effect for the period of one year. The school will distribute this policy to all parents/guardians of participating Title I, Part A children and to the local community on or before **October 17, 2023**. The Paden Elementary School's notification to families of this policy will be in an understandable format and, to the extent practicable, provided to parents/guardians in a language that they can understand.

Tri Nguyen, Principal

Signature of Authorized Official

Parent Compact attached

Paden Elementary School
Student-Parent-Teacher-Principal Title 1 Compact/Agreement
2023-2024 School Year

As a student, I agree to:

- o Use my best effort to learn and complete assignments
- o Discuss with my parents what I am learning in school and my goals
- o Follow the school and classroom rules
- o Advocate for my needs and the well being of others, be an ally
- o Ask questions about things I do not understand or am curious about
- o Participate in literacy activities related to my goals daily
- o Use my tools to help me make good decisions and learn from mistakes

As a parent/guardian, I agree to:

- o Provide a quiet study time at home and encourage good study habits
- o Talk with my child about his/her school activities every day and support the toolbox tools
- o Communicate and collaborate with the teacher and the school by attending conferences, Title I Parent Meetings, looking at school work, and talking to the teacher
- o Encourage my child to engage in activities to help them reach their literacy goals.
- o Ensure that my child gets adequate rest, nourishment, and arrives at school on time

As a teacher I agree to:

- o Provide motivating and interesting learning experiences in my classroom and on technology.
- o Explain my expectations and instructional goals. Teach, Review and model Toolbox tools.
- o Engage students in creating successful norms for our learning environment
- o Communicate and collaborate with parent(s)/guardian(s) about student goals to ensure the best education possible and a strong working relationship with families.
- o Provide families tools to support with school-wide goals at home (literacy, math, SEL)
- o Provide a safe, positive, and healthy learning environment

As a principal, I agree to:

- o Create a welcoming and safe environment for children and families
- o Communicate to students and families the school's goals and expectations.
- o Ensure a safe and orderly learning environment
- o Encourage the partnership between student, parent(s)/guardian(s), and staff
- o Act as the instructional leader by supporting teachers in their classroom
- o Provide appropriate in-service and training for teachers and parents

We agree to carry out the compact/agreement.

Student's Signature

Date: _____

Parent's Signature

Date: _____

Teacher's Signature

Date: _____

Principal's Signature

Date: _____