

Process for Filling Vacancy on the Board of Education



Presented to the Board of Education

August 25, 2026

Pasquale Scuderi, AUSD Superintendent

Process for Filling a Board Vacancy

- With former Board Clerk Jennifer Williams resigning from the Board, there is a vacant seat on the Board of Education. The term was to run through November 2028.
- Education Code § 5091 gives the Board two options for filling the vacancy:
 - Call a special election; or
 - Make an appointment of a qualified applicant.
- If the Board chooses to appoint, the appointment must be made within 60 days of the date the vacancy occurred.
 - Resignation date: August 12, 2026
 - 60-day deadline: October 11, 2026
- If the Board does not make an appointment within the 60-day period, the County Superintendent of Schools must call step in to appoint or call an election to fill the vacancy.
- An appointed Board member will serve for the remainder of the term originally held by the member who created the vacancy; in this case, the appointed member would serve through November 2028.

Board Vacancy: Proposed Next Steps if Appointment Process Selected

Date	Task	Status
August 25, 2026	Board vote on appointment process	In progress
August 26, 2026	Applications available and announcement	Pending
	Announcement placed in newspapers and sent to community via <i>Parent Square</i> , etc.	
	Application posted online, sent to school sites, and paper applications printed for District Office and School Sites.	

Board Vacancy: Proposed Next Steps if Appointment Process Selected

Date	Task	Status
August 26 – September 11, 2026	Application Period	Pending
September 22, 2026	Interviews and Appointment Vote at Regular Board Meeting	
October 13, 2026	Provisional Trustee Sworn In	

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Board Discussion, Public Comments, and Action