

**TERMS OF AGREEMENT  
PUBLIC SCHOOL DISTRICTS*****Field Experience Participant / Student Teaching*****CalStateTEACH and the Alameda Unified School District for 2015 - 2020**

About CalStateTEACH: CalStateTEACH is a multiple subject credential program of the California State University. Its goal is to prepare creative, collaborative, and reflective teachers for California's future. It offers an Intern, as well as, a Student Teaching option and is managed through Regional Centers located on the following CSU campuses: Fresno, Fullerton, Los Angeles, and Monterey Bay.

***Purpose of the Agreement:***

To engage the Alameda Unified School District and CalStateTEACH in a partnership to provide support for the preparation of CalStateTEACH candidates in the District. This partnership will be concentrated in the activities of three individuals: the CalStateTEACH Field Experience Participant / Student Teacher, the faculty representative of the CSU, hereinafter referred to as the assigned Faculty, and a mentor teacher from the School, hereinafter referred to as the Cooperating Teacher or Master Teacher. CalStateTEACH does not demand or require any exclusive arrangement with the District. The District is obligated only to provide appropriate support for CalStateTEACH credential candidate and staff to reach the common goal of placing fully credentialed teachers in California classrooms.

***Overview of this Agreement:***

CalStateTEACH agrees to provide multiple subjects coursework, student professional liability insurance, and university supervision for each participating candidate, and the District agrees to provide them with a faculty mentor and appropriate support.

***CalStateTEACH agrees to do the following:***

1. Give highest priority in admissions to qualified applicants whom the District may ultimately wish to offer position(s) as a Multiple Subjects teacher(s).
2. Provide candidates with student professional liability insurance through the CSU Student Professional Liability Insurance Program which shall cover general liability, professional liability, and educator's errors & omissions liability. More information about the insurance policy can be found at <http://bfa.sdsu.edu/prosrvcs/pdf/splip.pdf>.
3. Cooperate to the fullest extent possible to assist the School and District to reach its goals of providing quality educational experiences for its students by conducting all activities with respect to preparing candidates in an unobtrusive, efficient, and supportive manner.
4. Provide a subject-matter competence evaluation of the applicant's transcripts, an on-line diagnostic to determine candidates' subject matter preparation or candidates' readiness to pass CSET.
5. Provide assistance to all candidates who are not yet subject matter qualified to reach subject matter competence.



6. Provide each candidate with a high quality program of study which integrates program assignments with the candidate's classroom teaching.
7. Establish a Central Advisory Board for the CalStateTEACH program and encourage the District to participate on the Board.
8. Provide each candidate with an assigned Faculty member who will make regular visits to the classroom, evaluate lessons and give specific feedback, confer with the principal and staff as needed, and act as program advisor.
9. Provide orientation materials and training to both the school cooperating or master teacher and the principal.
10. Communicate regularly with the principal and the school cooperating or master teacher, as well as provide the opportunity for them to give feedback on any aspect of the program and staff.
11. Provide an on-going, faculty-facilitated online forum for all candidates in the group, with regular opportunities for discussion, problem solving, peer interaction and access to the assigned Faculty member.
12. Assist District candidates in processes related to enrollment, financial aid, and ultimately a preliminary credential application.

***The School and District agree to do the following:***

1. Nominate a fully credentialed teacher with at least three years teaching experience and authorization to work with English learners to serve as a cooperating or master teacher for each participating candidate. This should be a current elementary teacher in the School.
2. Ensure that cooperating or master teachers have sufficient opportunity to observe, coach and guide the candidate.
3. Upon the request of the assigned Faculty, assure the participation of the school principal in specific CalStateTEACH candidate progress reviews or evaluations.
4. Provide additional resources (such as staff development, exemplary classroom observations, additional mentoring) as needed to promote the success of candidates in difficult assignments.
5. Ensure that each candidate has access to technological resources available at the school site.

***Addendum entry per request of Alameda Unified School District:***

***Rights of Removal:***

This agreement may be terminated for any reason or without reason by either party by providing (30) thirty-calendar day's advance written notice of the Termination to the other party. Upon termination of this Agreement, all fees shall be prorated to reflect only those services rendered and shall be invoiced as contemplated under the terms of this Agreement.

Institution, for good cause, may refuse to accept for Student Teaching, Student School Counseling or School Psychology, and Student and CalStateTEACH, may terminate the assignment of any Student assigned to the Institution. The termination of any individual Student shall not terminate this Agreement and CalStateTEACH may, during the term of this Agreement, seek to assign additional or different Students to Institution.



**CalStateTEACH**

California State University  
Teacher Preparation Program



Distinguished Program in Higher Education

**Hold Harmless:**

11.1 CalStateTEACH agrees to defend indemnify and hold harmless Institution against all claims, suits, liabilities and costs, included but not limited to, reasonable attorney's fees, for claims or suits arising out of or related to the negligence or intentional wrongful acts of CalStateTEACH.

11.2 Institution agrees to defend, indemnify and hold harmless CalStateTEACH from any claims, suits, liabilities and costs, including but not limited to, reasonable attorney's fees, for claims or suits arising out of or related to the negligence or intentional wrongful acts or omissions of Institution or its employees.

This Agreement is valid from August 1, 2015, through August 15, 2020

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Signature of School Principal, District Superintendent,  
or Authorized Representative

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Signature of the CalStateTEACH Regional Director

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed