

Alameda Unified School District

Fiscal Department: Purchasing
 2060 Challenger Drive, Alameda, CA 94501
 Phone 510.337.7087 Fax 510.337.2322

Property Transfer or Retirement Form

From:
 School Site (Present Location)

To:
 School Site (New Location)

Date:

Quantity	Item Description	Model or Serial Number	AUSD Number	Condition
1	optiplex 745	563n6jc1	02207	3
1	"	54n6jc1	02221	3
1	"	d2n6jc1	02227	3
1	"	83n6jc1	02236	3
1	"	c2n6jc1	02228	3
1	"	33n6jc1	02226	3
1	"	13n6jc1	02222	3
1	"	j1n6jc1	02210	3
1	"	93n6jc1	02213	3
1	"	14n6jc1	02223	3

Please Submit This Form To The Technology Department

Approved and Released by Site Administrator Signature: _____

IT Director Signature: _____

Chief Business Officer Signature: _____

BOE Consent Item Approval (Date): _____

Posted to Inventory Control by Purchasing (Date): _____

Condition Code:

1	Excellent
2	Fair
3	Poor-Retire

Revision Date: 09/08/2014

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Date:

Quantity	Item Description	Model or Serial Number	AUSD Number	Condition
1	optiplex 745	h2n6jc1	02212	3
1	"	c3n6jc1	02211	3
1	"	62n6jc1	02217	3
1	"	24n6jc1	02233	3
1	"	63n6jc1	02243	3
1	"	72n6jc1	02209	3
1	"	92n6jc1	02208	3
1	"	22n6jc1	02229	3
1	"	f3n6jc1	02218	3
1	"	g2n6jc1	02216	3

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1	optiplex 745	h3n6jc1	02214	3
1	"	h1n6jc1	02215	3
1	"	82n6jc1	02235	3
1	"	g3n6jc1	02237	3
1	"	j2n6jc1	02220	3
1	optiplex 620	drnjzb1	02126	3
1	"			3
1	"			3
1	"			3
1	"			3

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