

Recommendations from the AUSD Enrollment Committee Part 2

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Enrollment Committee Recommendations

Purpose of tonight's presentation:

- Review values expressed by Board members at March 15 meeting
- Review data requested at March 15 meeting
- Discuss Board-recommended changes in policy and procedures following March 15 Board Study Session

Enrollment Committee Background

- Convened at request of Superintendent
- Composed of parents, teachers, principals, district staff, board members
- Eight meetings between October 2015 and February 2016

Enrollment Committee: Definitions

Diversion: When a student has to move to a new school because his/her grade at his/her neighborhood school is full.

Intradistrict Transfer: When a student's request to attend a school outside his/her neighborhood school zone is granted.

Interdistrict Transfer: When a student who resides outside Alameda attends a school within AUSD.

Board Policy Values from 3/15 Meeting

Diversions

- Students should be diverted only once.
- Diverted students should have the right to return to their home school if a space opens.
- Diverted students have a right to know what their number is on the divert waiting list to return at the time of their enrollment appointment.
- Diverted students should have first right of refusal for that space.

Board Policy Values from 3/15 Meeting

Diversions (continued)

- Siblings/families should be kept together to provide stability.
- Neighborhood schools are important.
- Parents should know as soon as possible where child will go to school.

Board Policy Values from 3/15 Meeting

Employees' Children

1. The children of employees who work at school sites have the same enrollment rights/priorities as neighborhood residents *for that school*.
2. Teachers need to know the status of their child's enrollment by last day of school, so they can make a decision about their work assignment.

Coast Guard Discussion from March 15

US Coast Guard

1. Board members expressed an interest in allowing Coast Guard families to enroll remotely, as long as they have valid Change of Station order and valid lease.
2. The idea of doing a pilot program was raised.
3. Board members asked for more data.
4. Staff is awaiting more guidance, but will discuss ideas for a pilot program tonight.

Potential Policy Changes Needing More Discussion (from 3/15)

1. When do intradistrict transfer students earn residency status? (Immediately? After one year? After two years?)
2. How long do diverted students stay on the wait list to return back to their home school after parent turns down a space when it first becomes available?
3. Can families enroll remotely?

Requested Data: Bay Farm Enrollment

<u>Bay Farm K-5 Students Enrolled as of 3-24-2016</u>				
Grade	94501	94502	Interdistrict (not from Alameda)	Total
K	8	61	1	70
1	11	63	1	75
2	10	65		75
3	10	79	2	91
4	15	64		79
5	4	73	2	79
Total	58	405	6*	469

*Of 6 interdistrict students:

4 are AUSD employees' children

2 have been at Bay Farm ES for more than 3 years

Requested Data: Bay Farm Students from 94502

Grade	From Bay Farm Zone	From Earhart Zone	Total
K	55	6	61
1	61	2	63
2	61	4	65
3	68	11	79
4	54	10	64
5	65	8	73
Total	364	41	405

Requested Data: Earhart Students at Bay Farm ES

<u>Intradistrict Transfers from Earhart to Bay Farm</u>		
Reasons		
AUSD employees' children	2	
Moved to Earhart zone from BF zone	7	
Sibling at Bay Farm ES	7	
Special Ed placement	2	
Other intradistrict request	18	
Subtotal	36	
<u>Diversions from Earhart to Bay Farm</u>	5	
Total	41	

Requested Data: 94501 Students at Bay Farm

<u>Intradistrict Transfers from 94501 to Bay Farm</u>		
Reasons		
Moved to 94501	2	
Sibling at Bay Farm	9	
Special Ed Placement	3	
Opt out (NCLB Program Improvement)	16	
Other Intradistrict request	18	
Subtotal	48	
<u>Diversions from 94501 to Bay Farm</u>	10	
Total	58	

Requested Data: When Did 94501 Students Diverted to Bay Farm ES Arrive?

Year	# of Students
2011-2012	1
2012-2013	2
2013-2014	4
2014-2015	3
2015-2016	0
Total	10

Requested Data: Diverted and Intradistrict Students at Bay Farm Who Have Earned Residency

Current Grade	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	Total
K						14	14
1					13		13
2				12	2		14
3		2	12	2	1	4	21
4	2	11	4	3	3	2	25
5	3	3		5		1	12
Total	5	16	16	22	19	21	99
	59				40		
	Students enrolled at Bay Farm 2+ years (and so have earned residency)				Students who have not yet earned residency		

Requested Data: 14 Intradistrict K's at Bay Farm

Reasons		
AUSD employee's child	1	
Sibling at Bay Farm ES	2	
Special Ed placement	1	
Opt out (NCLB Program Improvement)	5	
Other Intradistrict request	5	
Total	14*	
<i>*6 are from Earhart zone; 8 live in 94501</i>		

Requested Data: AUSD Diverted Students (2014-15) (as of the last day of 14-15 school year)

Diverted From	K	1	2	3	4	5	Total
Bay Farm		2	6	1			9
Earhart		3	1			1	5
Edison			1	5	1		7
Franklin	1						1
Haight	5			1	1	1	8
Lum	2	2	1	1	4	1	11
Otis		2	5	7	2	4	20
Paden		1	2	1			4
Ruby Bridges	1	1	6	1	2	2	13
Total	9	11	22	17	10	9	78

Requested Data: What Happened to AUSD Students Diverted in 2014-15?

Returned to home school	34
Left AUSD	23
Chose to stay at diverted school	7
Moved on to middle school	4
Remained diverted	9
Total	78
Number diverted once	77
Number diverted twice	1

Requested Data: AUSD Diverted Students (2015-2016) (as of March 24, 2016)

Diverted From	K	1	2	3	4	5	Total
Bay Farm			4	1	1	1	7
Earhart			3		3		6
Edison	4		1			1	6
Franklin				1	1		2
Haight	1					3	4
Lum	1						1
Otis	3	3	2			2	10
Paden	3	1		2			6
Ruby Bridges						1	1
Total	12	4	10	4	5	8	43

Requested Data: Who are AUSD's Diverted Students in 2015-16?

Enrolled before September 2015	20	
Enrolled after September 2015	23	
Total	43	
Number returned to home school	2	
Number diverted once	40	
Number diverted twice	3	

Requested Data: Off-Island Teachers Who Have Enrolled Their Children in AUSD

# of teachers who live off-island and have enrolled children in a school where they do not work	15
# of teachers who live off-island and have enrolled children in their work site school	12
Total # of teachers who live off-island and have enrolled their children in AUSD schools	27

Potential USCG Pilot

Starting May 1:

- USCG member provisionally enrolls student by completing and emailing online form to Student Services.
- Member also emails:
 - Copy of military orders to Alameda
 - Copy of military ID
 - Immunization records for child
 - Transcripts for child
 - Copy of Military Housing Agreement or signed lease
- Member schedules in-person enrollment appointment (to show all BP-required documents) at later date
- Staff investigating deadline for in-person appointment
- Challenge to fit into timeline for all other residents

Potential USCG Pilot Evaluation Plan

Benefit to USCG members:

- Track # of incoming USCG members who enroll using and not using pilot procedure.
- Measure # of USCG diversions for both categories.

• Administrative impact to AUSD:

- Measure time spent by staff to execute pilot.

• Enrollment impact to new residents:

- Track # of non-USCG residents who move into AUSD between 5/1 and 8/22 and associated diversions.

Enrollment Recommendations: Timeline

January-June (for next year enrollment)

1. Students enroll in AUSD schools beginning in January (for TK/K) and February (grades 1-12). From this time until May 31, parents are notified if their child's grade level at their neighborhood school is full within five business days.
2. If the grade level is full, parents are told where they are on the waiting list (based on date of enrollment) for that grade at their neighborhood school.
3. Parents are asked which schools they would prefer if their child cannot attend their neighborhood school and has to be diverted.
4. Parents are notified by last day of school if their child is being diverted.

Enrollment Recommendations: Timeline

Summer (for September enrollment)

1. In-zone parents who enroll children during the summer are notified, in writing, within 5 business days if:

- a. Space is available and their child has been enrolled at their neighborhood school; **or**
- b. No space is available and the student has been diverted to one of their requested schools; **or**
- c. The student has been diverted to another AUSD school (where space is available).

2. If diverted, the student will remain on the waiting list for their neighborhood school and will be enrolled in seniority order, according to the wait list number they were assigned when they first enrolled.

Proposed Timeline: Pros and Cons

Pros

- ✓ Students start in school where they will be all year.
- ✓ Families can get to know their new school community.
- ✓ Parents can plan afterschool care.

Cons

- ✓ May result in more diversions (as the district gets more information about students exiting the district throughout the summer).
- ✓ Families that don't enroll until late August may lose their spots in neighborhood schools, if students are diverted into those schools earlier than previously.

Enrollment Recommendations: Timeline

15 business days before school starts

Student Services will begin to approve/deny:

- State and federally mandated opt-out requests (e.g., for safety or Romero Act reasons) into spaces available at AUSD schools;
- Other Intradistrict Transfer Requests from outside the zone

Enrollment Recommendations: Residency Verification

- Continue current policy of requiring families to submit documents verifying their residency in grades TK or K, 6, & 9, but add an additional check at 3rd or 4th grade. **(Vote: 11-1)**
- Continue current policy of requiring families to provide three documents to prove residency (an ID; a property deed, property tax bill, or rental agreement; and a utility bill). **(Vote 12-0)**

Enrollment Recommendations

Discussion