Alameda Unified School District

Fiscal Department: Purchasing 2060 Challenger Drive, Alameda, CA 94501 Phone 510.337.7087 Fax 510.337.2322

Property Transfer or Retirement Form

	odward/Rob Slauson						
Current Location							
	lementary - Basement						
New Location							
Quantity	Item Description	Model or Serial Number	AUSD Number	Condition			
8	1' black plastic squares			Old			
22sq ft	Pavers			Good			
2	Wall dividers			Unknown			
2	Plastic pallets (black)			Good			
1	Television			Unknown			
2	TV stands			Fair			
1	Small beige cart			Fair			
1	VCR			Unknown			
2	Computers	4		Unknown			
8	Monitors			Unknown			
E-waste – Please Submit This Form to the Technology Dept.							
Furniture & Equipment – Please Submit This Form to MOF							
Approved and Released by Site Administrator Signature:							
New York and the second							
Director Signature:							
Forward Director Approved Form to Business Services							
Object Purples and Office and Circumstatures							
Chief Business Officer Signature:							
BOE Consent Item Approval (Date):							
Famulard Farm to Divishasing							
Forward Form to Purchasing Rested to Inventory Central by Burchasing (Data):							
Posted to Inventory Control by Purchasing (Date):							
Condition Code:							

1	Excellent	
2	Fair	
3	Poor-Retire	

Rev. 01-28-2015

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Cı	urrent Location			_			
To: Edison E	Elementary - Basement						
Ne	ew Location						
Quantity	Item Description	Model or Serial Number	AUSD Number	Condition			
2	Keyboards			Unknown			
1	External drive			Unknown			
1	Mouse	,		Unknown			
1	Smartboard Bulb			Bad			
2	Quickpads			Unknown			
10	Various cables			Unknown			
1	Modem			Unknown			
1	Black rolling basket cart			Unknown			
E-waste – Please Submit This Form to the Technology Dept. Furniture & Equipment – Please Submit This Form to MOF							
Furniture & Equipment - Flease Submit This Form to MOF							
Approved and Rel	eased by Site Administrator Signature:	-Boler Jo	11000				
Director Signature							
Forward Director Approved Form to Business Services							
Chief Business Officer Signature:							
BOE Consent Item	n Approval (Date):						
Forward Form to Purchasing							
Posted to Inventory Control by Purchasing (Date):							
Condition Code							

1

2

3

Excellent

Poor-Retire

Fair

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