

Alameda Unified School District

Fiscal Department: Purchasing
 2060 Challenger Drive, Alameda, CA 94501
 Phone 510.337.7087 Fax 510.337.2322

Property Transfer or Retirement Form

From: 2615 EAGLE AVE

Current Location

To: WASTE

New Location

5.2.18

Quantity	Item Description	Model or Serial Number	AUSD Number	Condition
1	LATHE MACHINE	46-525	9218	Poor
1	Planner	9666	04001	Poor
1	BAND SAW	28200	06016	Poor
1	GRINDER	82-041	06017	Poor
1	GRINDER	433-02-314-0429	06018	Poor
1	SANDER	NONE	03989	Poor
1	LATHE	149040	NONE	Fair

E-waste – Please Submit This Form to the Technology Dept.
 Furniture & Equipment – Please Submit This Form to MOF

Approved and Released by Site Administrator Signature:

Director Signature:

Forward Director Approved Form to Business Services

Chief Business Officer Signature:

BOE Consent Item Approval (Date):

Forward Form to Purchasing

Posted to Inventory Control by Purchasing (Date):

Condition Code:

1	Excellent
2	Fair
3	Poor-Retire