

BOARD OF EDUCATION MEETING

September 25, 2018

City Hall Council Chambers

2263 Santa Clara Avenue

Alameda, CA 94501

UNADOPTED MINUTES

REGULAR MEETING: The regular meeting of the Board of Education was held on the date and place mentioned above.

A. CALL TO ORDER

1. Public Comment on Closed Session Topics
There were no public comments prior to Closed Session.
2. Adjourn to Closed Session - 5:30 PM
Board of Education Members present: Ardella Dailey, Gray Harris, Gary K. Lym, Anne McKereghan, and Jennifer Williams.
3. Reconvene to Public Session - 6:39 PM
Board President Harris reconvened the meeting at 6:39PM.
4. Call to Order - Pledge of Allegiance – Alameda High School
Robert Ithurnburn, AHS principal, led the Pledge of Allegiance.
5. Introduction of Board Members and Staff:
Board of Education Members present: Ardella Dailey, Gray Harris, Gary K. Lym, Anne McKereghan, and Jennifer Williams.

AUSD staff members present: Superintendent Sean McPhetridge, General Counsel Chad Pimentel, Chief Business Officer Shariq Khan, Chief Student Support Officer Kirsten Zazo, Chief Academic Officer Steven Fong, and Administrative Assistant to the Superintendent Kerri Lonergan.

B. MODIFICATION(S) OF THE AGENDA

Motion to adjust the agenda to move General Business Item #3 – Back to School Enrollment Report – Day 20 to the first item presented under General Business.

MOTION: Member McKereghan **SECONDED:** Member Harris

AYES: Members Dailey, Harris, Lym, McKereghan, and Williams

NOES:

MOTION APPROVED

C. APPROVAL OF MINUTES

1. Approval of Minutes

Minutes from the August 28th Board Meeting were considered.

Motion to approve the adoption of the August 28th Board Meeting minutes.

MOTION: Member Lym

SECONDED: Member Williams

AYES: Members Dailey, Harris, Lym, McKereghan, and Williams

NOES:

MOTION APPROVED

D. COMMUNICATIONS

1. Highlighting Alameda Schools and Employee Spotlight

Alameda High School principal Robert Ithurnburn introduced Nancy Read, a teacher at the school. Mr. Ithurnburn recognized Ms. Read as an exemplary teacher at the school. Mr. Ithurnburn explained Ms. Read has taught at AHS for 5 years and started many computer science courses at the school in addition to reaching out to a local business to establish a partnership for Career Technical Education. Mr. Ithurnburn also recognized Barbara Stahl, an office manager at the school. Mr. Ithurnburn explained the value of Ms. Stahl's institutional memory at the school. Mr. Ithurnburn stated Ms. Stahl has worked at AHS since 2001. Mr. Ithurnburn stated Ms. Stahl helps students, staff, principals, and even once supported Superintendent Sean McPhetridge when he was a vice principal at the school.

Mr. Ithurnburn shared Alameda High School's School Wide Learner Outcomes. Mr. Ithurnburn shared AUSD's LCAP Goals, and he shared the ways Mr. Ithurnburn and his AHS team structure student life at the school in order to meet LCAP goals. Among the ways AHS strives to help balance student work/home life is the addition of a SMART Period two years ago. This SMART period is a time when students can check in with teachers, make up missed tests or work, make up tests, study, see a staff member for assistance, etc. Mr. Ithurnburn shared the statements of "Hornet Pride" – Be Prepared, Be Respectful, Be Inclusive, Be Dedicated, and Be Engaged.

Mr. Ithurnburn shared historical data on how many students are receiving a grade of a D or F on their second semester report card. Mr. Ithurnburn stated the number of students who are receiving a D or F on the second semester report card has declined greatly across various courses. Mr. Ithurnburn shared data on English Language Learner students at Alameda High School, and he shared information on the supports provided to these students.

2. Written Correspondence

The Board did not receive any written correspondence related to this agenda.

3. Installation of Student Board Members

Board President Gray Harris performed the swearing in ceremony for Student Board Members Aidan Byrne-Sarno (ASTI), Lily Conable (EJSHS), and Lydia Peterson (AHS).

4. Board Members' Report

Board Member Ardella Dailey – Member Dailey stated she has a family member who was an incoming 6th grade student at Lincoln Middle School in August. Member Dailey shared her appreciation for Lincoln Middle School staff for providing a welcoming environment for incoming 6th grade students.

Board Member Jennifer Williams – Member Williams stated she met with School Resource Officer Mrak to thank her for the arrest of an individual for making threats towards students. Member Williams shared Officer Mrak apprehended the suspect who was armed with a loaded fire arm. Member Williams stated she attended an Oakland Athletic's baseball game where Teachers of the Year were honored. Member Williams stated she attended many of the Back to School Nights across the district. Member Williams also thanked Katherine Crawford, principal of Bay Farm School.

Board Member Gary K. Lym – Member Lym stated he attended Edison School's Back to School Night. Member Lym thanked interim Edison Elementary principals Jane Lee and Laurie McLachlan-Fry. Member Lym stated he recently attended the Encinal Senior Class car wash and the Encinal DECA garage sale, and he thanked teacher Derek Lyons for his work on the DECA garage sale.

Board Member Gray Harris – Member Harris welcomed student Board members Aidan Byrne-Sarno, Lily Conable, and Lydia Peterson.

Board Member Anne McKereghan – Member McKereghan stated she attended the first two meetings of Consolidation Committee. Member McKereghan thanked Committee members for their work. Member McKereghan announced today as National Voter Registration Day. Member McKereghan thanked the League of Women Voters for their work to register Alameda residents. Member McKereghan stated she attended the Alameda County School Board Ice Cream Social with Member Williams. Member McKereghan stated she attended a special surprise event to honor Alameda community member Nick Cabral. Member McKereghan recognized Mr. Cabral for changing the lives of youth in Alameda.

5. Superintendent's Report

Superintendent Sean McPhetridge introduced new Edison Elementary Principal Greg Sahakian. Dr. McPhetridge also announced the 28th Annual City-Wide College Fair.

Dr. McPhetridge gave information about proclamations on the agenda, including:

- October as Filipino American History Month

- LGBTQ History Month
- National Domestic Violence Awareness Month
- National Dyslexia Awareness Month

Dr. McPhetridge stated staff is introducing a resolution reflecting how AUSD, the California Department of Education, and other public agencies are recognizing September as Suicide Prevention Awareness Month.

Dr. McPhetridge stated the Board will also hear a presentation that was given last week to the Committee to Consider High School Consolidation by Mark Quattrocchi from Quattrocchi, Kwok, and Associates.

Dr. McPhetridge acknowledged that AUSD is struggling to recruit and retain employees because of the substandard salaries and benefits the district is able to provide, and he acknowledged that this also has a detrimental effect on employee morale and the services that AUSD wants to provide to students. Dr. McPhetridge stated the Committee to Consider High School Consolidation represents an effort by Board and staff to provide detailed and transparent accounts of how monies are spent and what benefits and drawbacks exist in the ways we do business.

Dr. McPhetridge gave the Board information about his intention to begin a strategic planning process in 2019. Dr. McPhetridge stated staff have heard from community members that there are many issues that need further study and increased community engagement with regard to challenges and opportunities the district is facing.

6. Student Board Members' Report

Aidan Byrne-Sarno (ASTI) – Student Board Member Byrne-Sarno stated ASTI recently had their Club Day, including the Freshman Letters Club, which helps to welcome new students to the school. Student Board Member Byrne-Sarno announced that this Friday is Bonding Day at ASTI, and he explained that Bonding Day helps to create a welcoming community for the students.

Lily Conable (EJSHS) – Student Board Member Conable stated Encinal Jr. & Sr. High School has switched over to a Block Schedule. Student Board Member Conable also stated the school has also instituted a Jet Period. Student Board Member Conable stated Restorative Justice Practices in classrooms have begun which has had a positive impact on students. Student Board Member Conable gave the Board information about the Encinal Student Center, and she explained the Center is for students to go for help, including Restorative Justice and tutoring. Student Board Member Conable shared that the new student center seems to be helping with student suspensions.

Lydia Peterson (AHS) – Student Board Member Peterson stated Alameda High recently held Club Day where 75-80 clubs were represented. Student

Board Member Peterson announced fall sports have started. Student Board Member Peterson stated Alameda High has been doing a lot of fundraisers and will be doing a Suicide Prevention Fair soon. Student Board Member Peterson stated Alameda High has a newscast which is shown during SMART period. Student Board Member Peterson announced the Alameda High fall theatre production is Crush, and she announced today was the Senior Panoramic picture.

7. Report from Employee Organizations

Judith Klinger, President, Alameda Education Association: Ms. Klinger welcomed the Student Board members. Ms. Klinger stated she recently attended an event for other presidents of teacher unions, and she realized she is deeply grateful for the administrators in Alameda. Ms. Klinger announced the Executive Board and Bargaining Team met with a California Teachers Association (CTA) representative to discuss bargaining. Ms. Klinger stated this is because AEA is taking bargaining very seriously. Ms. Klinger stated the low rate of pay in Alameda is impacting the quality of teachers AUSD is able to attract. Ms. Klinger asked for information on student overages in secondary schools. Ms. Klinger stated the LCAP group presentation does not mention bargaining groups as a part of the group, and she hoped this was an oversight.

Cindy Zecher, President, CSEA 27: Ms. Zecher welcomed the Student Board members. Ms. Zecher congratulated Nancy Read and Barbara Stahl from Alameda High School for being recognized by Alameda High School principal Robert Ithurburn. Ms. Zecher thanked the Board for the opportunity to be on the Committee to Consider High School Consolidation. Ms. Zecher stated she was happy the committee was widening the scope of the committee. Ms. Zecher stated AUSD has a great need for paraprofessionals in Alameda, and she asked the audience to consider applying for a job in AUSD as a paraprofessional. Ms. Zecher thanked Board Member Dailey for recognizing Lincoln Middle School for being a welcoming place for 6th grade students and shared that Member Dailey's family member recently made her feel welcome.

8. Report from PTA Council

Page Tomblin, President PTA Council – Ms. Tomblin welcomed the Student Board members. Ms. Tomblin thanked the Maintenance and Facility Department for their work to get schools ready over the summer. Ms. Tomblin thanked Susan Davis, AUSD's Senior Manager of Community Affairs, for the work to redesign the AUSD website. Ms. Tomblin announced the first PTA Council meeting of the year is tomorrow night at Lincoln Middle School. Ms. Tomblin asked the audience to thank their local PTA President. Ms. Tomblin recognized former Edison PTA president Ryan LaLonde for his work in Alameda prior to his family's move.

9. Public Comments

S. Arroyo, student at Bay Farm School: Ms. Arroyo asked the Board to reexamine why Bay Farm School does not have a Halloween Parade or Fall Festival the way some elementary schools in Alameda have. Ms. Arroyo presented the Board with a signed petition from students at Bay Farm School who are in favor of being able to celebrate Halloween or a Fall Festival. Ms. Arroyo asked that the Board add an agenda item to an upcoming Board of Education meeting to discuss the current AUSD Halloween Policy.

10. Closed Session Action Report

There was no reportable action taken in Closed Session.

E. ADOPTION OF THE CONSENT CALENDAR

1. Certificated Personnel Actions
2. Classified Personnel Actions
3. Approval and Acceptance of Donations
4. Approval of Bill Warrants and Payroll Registers
5. Approval of Local Early Access Program (LEAP) 2018-2019
6. Approval of Measure I Contracts (Standing Item)
7. Approval of New Job Description for Parent/Guardian Liaison
8. Approval of Revised Salary Schedule for Substitutes and Unrepresented Hourly Employees
9. Approval of Special Education Local Plan Area Master Contracts
10. Out-of-State Field Trip Request: EJSHS to Seattle, WA
11. Proclamation: American Character Education Month - October
12. Proclamation: Disability Employment Awareness Month - October
13. Proclamation: Energy Awareness Month - October
14. Proclamation: Filipino American History Month - October
15. Proclamation: Lesbian, Gay, Bisexual, Transgender, Queer/Questioning History Month - October
16. Proclamation: National Child Health Day - October 1, 2018
17. Proclamation: National Domestic Violence Awareness Month - October
18. Proclamation: National Dyslexia Awareness Month - October
19. Proclamation: World Teachers' Day - October 5, 2018
20. Proclamation: Walk and Roll to School Day - October 10, 2018
21. Ratification of Contracts Executed Pursuant to Board Policy 3300
22. Resolution No. 2018-2019.07 Declaring September as Suicide Prevention Awareness Month
23. Resolution No. 2018-2019.09 Approval of Budget Transfers, Increases,

Decreases

24. Resolution No. 2018-2019.10 Authorization to Dispose of Surplus Property
Motion to approve the adoption of the Consent Calendar.

MOTION: Member McKereghan

SECONDED: Member Dailey

STUDENT BOARD MEMBER VOTES

AYES: Byrne-Sarno, Conable, and Peterson

NOES:

BOARD MEMBER VOTES

AYES: Members Dailey, Harris, Lym, McKereghan, and Williams

NOES:

MOTION APPROVED

F. GENERAL BUSINESS

3. Back to School Enrollment Report - Day 20

Kirsten Zazo, Chief Student Support Officer, presented enrollment data for elementary, middle, and high schools for the first 20 days of school. Ms. Zazo explained enrollment is monitored daily for the first 10 days, as well as on the 15th and 20th days, with manual counts. Ms. Zazo stated classes must be balanced by the 20th day to meet class size maximums as specified in the Alameda Education Association contract.

1. Facilities Capacity Analysis - Presentation by Mark Quattrocchi, Quattrocchi Kwok Architects

Shariq Khan, Chief Business Officer, gave the Board an update about the recent work done as a part of the Committee to Consider High School Consolidation. In the spring of 2018, the Board of Education directed staff to convene a committee to consider the potential effects of consolidating Alameda High School and Encinal High School. At the committee's first meeting, Greg Davis of Davis Demographics provided student enrollment projections. At the second meeting on September 17th, Mark Quattrocchi of Quattrocchi Kwok Architects (QKA) presented information on the classroom capacity at Alameda High School and Encinal Jr. & Sr. High School and compared that to the projected enrollment for the two schools.

A Board Member asked if the Alameda High School cafeteria is a sufficient size to accommodate a combined high school. Mr. Quattrocchi stated there is currently enough room in the cafeteria but the kitchen would not be big enough to make the amount of food needed to feed the population of a combined campus. Mr. Quattrocchi stated the combined school would be a densely populated campus, but this is not unlike other urban high schools. Mr. Quattrocchi added that the school would be denser than the current Alameda and Encinal High Schools. Mr. Quattrocchi stated it would cost approximately \$3.5 million dollars to increase the kitchen and cafeteria infrastructure to

upgrade kitchen and cafeteria so that it could accommodate the two consolidated schools.

A Board member stated according to the presentation there is a shortfall of what would be needed for a combined high school in the next 2-3 years. The Board member stated he visited other Bay Area high schools to look at the footprint of the schools, and he stated he noticed the footprint of the schools are much larger than the current Alameda High School campus would be. The Board member stated he would not be able to support a combined high school at this time.

A Board member agreed with the prior comments and stated she does not believe Alameda High and Encinal High can be combined at the current Alameda High School location. The Board member stated she was interested in hearing what the Committee had to say about other options.

A Student Board member stated there will be a significant increase in classrooms at Alameda High School once the construction is finished. The Student Board member asked how the potential inequities at Alameda High School and Encinal High School will be addressed. Mr. Quattrocchi stated, once the work is finished at Alameda High and Encinal High, undersized classrooms will not be used at either school site because the undersized classrooms will be additional rooms. The Student Board member stated she was worried about the surplus rooms at Alameda High School.

A Board member stated when the topic was first addressed there were several challenges the Board wanted to explore, and one of these challenges was the fact that there are classes that cannot be offered at Encinal that are offered at Alameda High School due to economy of scale. The Board member stated she was hoping this was something the Committee to Consider High School Consolidation was going to brainstorm. The Board member suggested maybe there is a scheduling way that students can take classes at both campuses the way they have done in the past.

A Board member asked what would be the best use of any additional classroom space. The Board member stated the value of the Board is to make sure students are not using undersized classroom spaces.

Dr. McPhetridge stated the original discussion about the Historic Alameda High School building started four to five years ago when the Measure I Bond was passed. Dr. McPhetridge stated the extra classrooms will not be used to give Alameda High room to “spread out.” Dr. McPhetridge stated one option would be to move the Alameda Adult School into the excess classrooms at Alameda High School. Dr. McPhetridge stated his goal is to address the inequity across the island.

2. AUSD’s Process for Reviewing Charter Renewal Petitions/Public Hearing on Charter Renewal Petitions

On August 28, the district received charter renewal petitions from the Academy of Alameda Elementary School and Nea Community Learning Center. This presentation sets out the standards governing charter renewal petitions and serves as the required public hearing on the petitions.

Public Hearing Opened: 8:51pm

No Public Comments:

Public Hearing Closed: 8:51pm

There will be presentations from the two Charter schools on the agenda in October.

4. Approval of Superintendent's Recommendation to Appoint Members to Measure B1 Oversight Committee

On November 8, 2016, Alameda voters passed an extension of the existing parcel tax ("Measure A"). The extension tax is called "Measure B1."

One of AUSD's commitments is to maintain accountability and transparency with all expenditures of Measure B1 dollars. A key component of that commitment is maintaining an Oversight Committee that annually will review the District's compliance with the terms of Measure B1.

The 2017-18 Measure A Oversight Committee met throughout the 2017-18 school year and will continue to meet this fall to complete an annual report.

On August 23, 2018, the District made available applications for the 2018-19 Measure B1 Oversight Committee to local media, every District employee, and all AUSD families. The District also posted news of the applications to Facebook and Twitter.

There are four seats available on the committee. So far AUSD has received two applications. The District has reached out to CSEA for potential applicants and will continue to notify the community of the opportunity to sit on the committee.

Returning Members

- Roxanne Clement (AEA member)
- Carrie Hahnel
- Kathryn Saulsgiver, PhD
- Doug Biggs
- Bob Kreitz
- Steven Smith
- Bronwyn Harris

New Applicants

- Mark Ouimet
- Chris McCaslin

The 2018-19 Oversight Committee will hold its first meeting after the 2017-18 Committee completes its annual report and presents it to the Board of Education in January. It is likely the 2018-19 Oversight Committee will meet five or six times over the next year to complete its Annual Report in the fall of 2019.

All meetings of the Oversight Committee comply with the Brown Act. Minutes, agendas, and any other relevant communications and information are posted on AUSD's website 72 hours prior to each meeting. Meetings will not exceed two hours unless extended by majority vote. A quorum of six will be required to conduct a meeting. Meetings start on time and are open to the public. Members of the public have the opportunity to address the Committee by submitting speaker cards at the time of any item or presentation on which they wish to speak.

Any recommendations or reports from the Oversight Committee must be supported by a majority of Oversight Committee members voting, but the Oversight Committee will have the goal and intention of reaching agreement by consensus. A chair will be selected from among voting members to conduct the meetings and to serve in representative capacity as needed.

Motion to Approve the Superintendent's Recommendation to Appoint Members to Measure B1 Oversight Committee.

MOTION: Member Harris

SECONDED: Member McKereghan

STUDENT BOARD MEMBER VOTES

AYES: Byrne-Sarno and Conable

NOES:

ABSENT: Peterson

BOARD MEMBER VOTES

AYES: Members Dailey, Harris, Lym, McKereghan, and Williams

NOES:

MOTION APPROVED

5. Presentation of Scenarios for LCAP District Advisory Group (DAG)

Steven Fong, Chief Academic Officer, gave the Board an overview of the requirements for LCAP stakeholder engagement, summarized existing stakeholder engagement in AUSD, and sought guidance for next steps in meeting the Board's priority for districtwide input opportunities. Mr. Fong presented several scenarios for the Board to discuss regarding potential next steps.

A Board Member asked if AUSD was required to have a District Advisory Group. Mr. Fong answered that AUSD is required to have LCAP community engagement. A Board member stated she likes Scenario 2 the most, which would involve parents at a greater level. The Board member stated she

preferred to have this group be separate from existing groups. A second Board member stated he agreed with Scenario 2 as being the most favorable.

A Student Board member asked how students are selected for these groups. Mr. Fong stated in previous years it was Student Board members who participated in the LCAP Group. A Student Board member stated she believes that the opportunity to participate in LCAP groups should be published to all students.

A Board member stated she also preferred Scenario 2 and appreciated the inclusion of community members in the process in addition to parent/guardians. The Board member stated she would like District Group members to really feel heard and as a part of the process rather than just approving what staff presents.

A Board member stated the group has to have 50% parent/guardian participation, which necessitates a smaller number of other groups. The Board member stated she would like to run a separate parallel group. The Board member stated she would like to hear cross conversation from the stakeholders. The Board member stated she doesn't want to be tied to an exact number.

A Board member stated that one school district has school site LCAP groups that feed into the larger DAG LCAP group. The Board member stated the second district in Scenario 2 has one LCAP DAG that has all the other subgroups underneath it.

The Board directed staff to come back with options for the group using the model of school districts in Scenario 2. The Board also asked staff to get more information specifically from San Lorenzo Unified School District.

A Board member asked for a way to break down the LCAP in a manageable way to gather input from the DAG.

Dr. McPhetridge stated this item came up when the Board asked to see a more robust LCAP process.

6. Next Steps for AUSD Kindergarten Program

Steven Fong, Chief Academic Officer, presented information on next steps as AUSD transitions from extended day Kindergarten to the schedule the district previously had, which was a shorter school day for Kindergarten students. As part of the spring 2018 budget prioritization process, the Board of Education decided to return to the Kindergarten program schedule in effect prior to 2016-17. This presentation summarizes the plan for transitioning back to the shorter-day schedule including key considerations and action steps.

Board members asked Mr. Fong to start letting families and afterschool providers know now of the proposed change to the former/shorter day Kindergarten schedule.

7. Extended School Year/Summer School Report 2018

Steven Fong, Chief Academic Officer, gave the Board and audience information on how AUSD's summer school programs include a diverse range of offerings providing support to specific student groups. These include:

- Extended School Year (ESY) for students in grades K-12 (eligibility determined by Individualized Education Program (IEP))
- Elementary academic program for eligible English Learners and students participating in Title 1 programs
- Elementary afterschool program for students participating in CDE grant-funded afterschool program during regular school year
- Woodstock Child Development Center (WCDC) school-age program serving eligible students in Transitional Kindergarten through age 11
- Secondary academic program for eligible English Learners
- Cyberhigh credit recover for eligible high school students
- Adult school program offerings including English as a Second Language (ESL) courses, High School Diploma/Equivalency courses, and Optometric Assistant Job Training

A Board member congratulated Mr. Fong on the Extended School Year program. The Board member also stated he was very happy to see 40 classes completed by students using the Cyber High system. The Board member stated he was grateful to see the progress made with Cyber High.

8. Resolution No. 2018-2019.15 Authorization to hire on Provisional Internship Permits (PIP)

The California Commission on Teacher Credentialing created the Provisional Internship Permit (PIP) to allow an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter in an intern program. A District may request a PIP only after a diligent search has been conducted. The PIP is issued for one year, and all requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must include verification that a notice of intent to employ the named applicant has been made public.

Motion to Approve Resolution No. 2018-2019.15 Authorization to hire on Provisional Internship Permits.

MOTION: Member Dailey

SECONDED: Member Williams

STUDENT BOARD MEMBER VOTES

AYES: Byrne-Sarno and Conable

NOES:

ABSENT: Peterson

BOARD MEMBER VOTES

AYES: Members Dailey, Harris, Lym, McKereghan, and Williams

NOES:

MOTION APPROVED

G. ADJOURNMENT

The Board adjourned the public meeting at 9:36PM and the Board reconvened to closed session.

H. ADJOURNMENT

The Board adjourned the meeting at 9:59PM.