BOARD OF EDUCATION AGENDA

REGULAR MEETING
January 13, 2026 - 5:00 PM

Alameda City Hall - Council Chambers

2263 Santa Clara Avenue
Alameda, CA 94501

Regular meetings held in Council Chambers will be recorded and broadcast live on Comcast, Channel 15

The Board of Education will meet for Closed Session and to discuss labor negotiations, student discipline, personnel matters, litigation, and other matters as provided under California State law and set forth on the agenda below. Following Closed Session, the Board reconvenes to Public Session. Adjournment of the Public Session will be no later than 10:30 PM for all regular and special meetings, unless extended by a majority vote of the Board.
Writings relating to a board meeting agenda item that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 2060 Challenger Drive, Alameda, CA. Such writings may also be available on the District's website. (Govt Code 54957.5b).
Individuals who require special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact Kerri Lonergan, Assistant to the Superintendent, at 337-7187 no later than 48 hours preceding the meeting.

IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Please submit a "Request to Address the Board" slip to Kerri Lonergan, Assistant to the Superintendent, prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the President of the Board, please come to the podium and identify yourself prior to speaking. The Board of Education reserves the right to limit speaking time to three (3) minutes or fewer per individual. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four (4) minutes.

Closed Session Items: may be addressed under Public Comment on Closed Session Topics.

Non Agenda and Consent Items: may be addressed under Public Comments.

Agenda Items: may be addressed after the conclusion of the staff presentation on the item.

A. CALL TO ORDER

1. Call to Order - Closed Session - 5:00 PM - Board President Ryan LaLonde Will Call the Meeting to Order in Council Chambers in Alameda City Hall (2263 Santa Clara Avenue).
2. Public Comment on Closed Session Topics: The Board will hear public comments on Closed Session agenda items. The Board of Education Reserves the Right to Limit Public Comment to 10 Minutes for Closed Session Items.
3. Recess to Closed Session - Board Members will meet privately in Conference Room 361 in City Hall for Closed Session. Any action taken during Closed Session will be reported out under "Closed Session Action Report."

   Public Employee Discipline/Dismissal/Release (Gov. Code §54957 (b)(1))
   (Request to Appeal Resolution of Complaint Against an Employee) (1 Case):

   1) Complaint No. 25-0016

Conference with Labor Negotiators – (Govt. Code, §54957.6, subd. (a))
Agency designated representative: Timothy Erwin, Assistant Superintendent, Human Resources:

Employee organizations: Alameda Education Association (AEA), California School Employees Association Chapter 27 (CSEA 27), California School Employees Association Chapter 860 (CSEA 860) and Executive Cabinet/Administrative and Supervisory/Confidential/Licensed/Unrepresented.

4. **********

Reconvene to Public Session - 6:30 PM - Council Chambers

Alameda Unified School District encourages public participation in person or remotely.

In Person Participation
Meeting locations are listed at the top of the agenda.
A speaker slip must be submitted to speak on any item in person.

Remote Participation via Zoom on a Computer/Smart Phone/Device
Ensure you are using the most current version of the Zoom app or an updated web browser. Certain functionality may be disabled if the app or browser are not updated.

Register using the link below. Click "raise hand" when you wish to speak on an item and click "unmute" once you have been called to speak.

Remote Participation via Standard Telephone Call
Call **669-900-9128** and enter the Meeting ID listed at the top of the agenda. Dial *9 to raise your hand when you wish to speak on an item and dial *6 to unmute once you have been called to speak.

Join Public Board Meeting at 6:30pm
(Zoom format)

Zoom Registration Link:
https://alamedaca-gov.zoom.us/webinar/register/WN_LxU07bNWRqa7BbaGnCXAsw

For Telephone Participants:

Zoom Phone Number: 669-900-9128
Zoom Meeting ID: 892 1582 9256
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5. Reconvene to Open Session - 6:30 PM - City Council Chambers - Board President Ryan LaLonde will reconvene to Open Session.
6. Pledge of Allegiance - Board President Ryan LaLonde will lead the Pledge of Allegiance
7. Roll Call/Introduction of Board Members and Staff
8. Closed Session Action Report

B. MODIFICATION(S) OF THE AGENDA - The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out

of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action

C. APPROVAL OF MINUTES

1. Minutes from the December 9, 2025 Regular Board of Education Meeting will be considered (5 Mins/Action)

D. COMMUNICATIONS

1. Public Comments - This public comment period is for items not listed on the agenda but that are under the Board's jurisdiction. Members of the public can join the meeting in person or from their computer, tablet or smartphone. Please submit a speaker slip (in person) or use the "raise your hand" feature (Zoom). Once public comments begin, additional speaker slips and raised hands will not be accepted. The Board may limit this Public Comment period to 20 minutes, with any additional comments being taken after the General Business agenda is complete. If we experience technical difficulties or if there is a disruption, the Board may discontinue online public comments at any time. If a member of the public is unable to join the meeting, they may send their comments to: klonergan@alamedaunified.org.
2. Written Correspondence - Written correspondence regarding an agenda item that is distributed to a majority of Board Members is shared.
3. Report from Employee Organizations - Representatives from the District's employee organizations may make announcements or provide information to the Board and Public in the form of a brief oral report. The Board will not take action on such items. Alameda Education Association (AEA); California School Employees Association Chapter 27 (CSEA 27); California School Employees Association Chapter 860 (CSEA 860) (5 Mins Each/Information).
4. PTA Council Report - Representatives from the District's PTA Council group may make announcements or provide information to the Board and Public in the form of a brief oral report. The Board will not take action on such items. (5 Mins/Information)
5. Board Members' Report - Board of Education Members may make announcements or provide information to the Public in the form of an oral report. The Board will not take action on such items.
6. Superintendent's Report - The Superintendent of Schools may make announcements or provide information to the Board and Public in the form of an oral report. The Board will not take action on such items.
7. Student Board Members' Report - Student Board Members may make announcements or provide information to the Board and the Public in the form of an oral report. The Board will not take action on such items. (5 Mins Each/Information)

E. ADOPTION OF THE CONSENT CALENDAR

1. Certificated Personnel Actions
2. Classified Personnel Actions
3. Approval and Acceptance of Donations
4. Approval of Bill Warrants and Payroll Registers
5. Approval of Facilities Bond Measure I and Measure B Contracts (Standing Item)
6. Approval of Individual Service Agreements (ISAs) with Non-Public Schools and Non-Public Agencies

7. Approval of New High School Course Description: Multimedia 1
8. Approval of New Middle School Course Description: Introduction to 3D Art
9. Approval of Memoranda of Understanding with Colleges and Universities for Internship Programs
10. Approval of Out-of-State Field Trip Request: Encinal Jr. & Sr. High School Students to Attend the National High School Model United Nations (NHSMUN) Conference in New York, N.Y.
11. Approval of Quarterly Report on Williams Uniform Complaints: October-December 2025
12. Approval of Updated California Interscholastic Federation Representatives to League for 2025-26 School Year: Alameda High School
13. Ratification of Contracts Executed Pursuant to Board Policy 3300
14. Resolution No. 2025-2026.26 Delegation of Authority to Purchase and Contract
15. Resolution No. 2025-2026.27 Approval of Budget Transfers, Increases, Decreases
16. Resolution No. 2025-2026.28 Authorization to Dispose of Surplus Property

F. GENERAL BUSINESS – Informational reports and action items are presented under General Business. The public may comment on each item listed under General Business as the item is taken up. The Board reserves the right to limit public comment on General Business items to ten (10) minutes per item. The Board may, with the consent of persons representing both sides of an issue, allocate a block of time to each side to present their issue.

1. 2025-26 Three-Year Local Control and Accountability Plan (LCAP) Goal 2 Featuring Earhart Elementary and Wood Middle School (20 Mins/Information)
2. Process for Naming Encinal Jr. & Sr. High School Athletic Field (5 Mins/Action)
3. Resolution No. 2025-2026.29 Declaration of Intent to Grant an Easement to the City of Alameda, Alameda Municipal Power, at Frank Otis Elementary School (5 Mins/Action)
4. Resolution No. 2025-2026.30 Annual Accounting for Developer Fees for Fiscal Year 2024-2025 Collected by the District in Account: Fund 25 (5 Mins/Public Hearing/Action)

G. ADJOURNMENT

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Recess to Closed Session - Board Members will meet privately for Closed Session in Conference Room 361 in City Hall. Any action taken during Closed Session will be reported out under "Closed Session Action Report."

Item Type: Closed Session

Background: Recess to Closed Session - Board Members will meet privately in Conference Room 361 in City Hall for Closed Session. Any action taken during Closed Session will be reported out under "Closed Session Action Report."

Public Employee Discipline/Dismissal/Release (Gov. Code §54957 (b)(1)) (Request to Appeal Resolution of Complaint Against an Employee) (1 Case):

1) Complaint No. 25-0016

Conference with Labor Negotiators – (Govt. Code, §54957.6, subd. (a)) Agency designated representative: Timothy Erwin, Assistant Superintendent, Human Resources:

Employee organizations: Alameda Education Association (AEA), California School Employees Association Chapter 27 (CSEA 27), California School Employees Association Chapter 860 (CSEA 860) and Executive Cabinet/Administrative and Supervisory/Confidential/Licensed/Unrepresented.

AUSD LCAP Goals: 1. Eliminate barriers to student success and maximize learning time.

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost):

Recommendation:

AUSD Guiding Principle:

Submitted By:

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Minutes from the December 9, 2025 Regular Board of Education Meeting will be considered (5 Mins/Action)

Item Type: Action

Background: Staff has prepared minutes following Board Bylaw 9324 – Minutes and Recordings:
In order to ensure that the minutes are focused on Board action, the minutes shall include only a brief summary of the Board's discussion, but shall not include a verbatim record of the Board's discussion on each agenda topic or the names of Board members who made specific points during the discussion.

Minutes coming to the Board for approval are:

- December 9, 2025 Regular Board Meeting

AUSD LCAP Goals:

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost):

Recommendation: Approve as submitted.

AUSD Guiding Principle:

Submitted By: Kerri Lonergan, Senior Executive Assistant to the Superintendent and Board of Education

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ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Certificated Personnel Actions
Item Type:	Consent
Background:	***NOTE: If approved by the Board, personnel reports are uploaded the day after the meeting.***
AUSD LCAP Goals:	
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	All positions shown are authorized by the board and are included in the 2025-2026 budget.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Timothy Erwin, Assistant Superintendent, Human Resources

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Classified Personnel Actions
Item Type:	Consent
Background:	***NOTE: If approved by the Board, personnel reports are uploaded the day after the meeting.***
AUSD LCAP Goals:	
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	All positions shown are authorized by the board and are included in the 2025-2026 budget.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Timothy Erwin, Assistant Superintendent, Human Resources

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval and Acceptance of Donations
Item Type:	Consent
Background:	Throughout the school year, donations are routinely accepted by the District. The donations are from various sources and are commonly designated for specific schools or departments, and for specific use. The attached report provides a detailed summary of all donations received during the reporting period, including donation amount, donor names, and designated recipients.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	01 General Fund
Fiscal Analysis	
Amount (Savings) (Cost):	Will increase the revenues of the District in the amount of $143,356.87.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Summary Site Donations	1/6/2026	Backup Material

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

Slip Date	Site	Donor		Amount	Site Total	Total Donations
11/13/2025	Alameda HS	Jasmin Hernandez	$	104.25		
11/20/2025	Alameda HS	A. Portolese	$	99.00		
11/20/2025	Alameda HS	Aaron Rozenek	$	297.00		
11/20/2025	Alameda HS	Alain McLaughlin	$	396.00		
11/20/2025	Alameda HS	Alameda Nails	$	198.00		
11/20/2025	Alameda HS	Alan Wands	$	594.00		
11/20/2025	Alameda HS	Alba Barber	$	297.00		
11/20/2025	Alameda HS	Albert Leung	$	297.00		
11/20/2025	Alameda HS	Alexandra Kent	$	99.00		
11/20/2025	Alameda HS	Alina Chow	$	198.00		
11/20/2025	Alameda HS	Alina Stark	$	492.00		
11/20/2025	Alameda HS	Allan Ballesteros	$	297.00		
11/20/2025	Alameda HS	Alvin Huang	$	198.00		
11/20/2025	Alameda HS	Amanda Thompson	$	198.00		
11/20/2025	Alameda HS	Amelia & Jonathon Foos	$	99.00		
11/20/2025	Alameda HS	Amy Miller	$	396.00		
11/20/2025	Alameda HS	Amy Woolridge	$	297.00		
11/20/2025	Alameda HS	Ana Davies	$	198.00		
11/20/2025	Alameda HS	Ana Marinez	$	297.00		
11/20/2025	Alameda HS	Anand Krishman	$	297.00		
11/20/2025	Alameda HS	Andrew Leigh Pate	$	297.00		
11/20/2025	Alameda HS	Andrew Stewart	$	198.00		
11/20/2025	Alameda HS	Andrew Wong	$	99.00		
11/20/2025	Alameda HS	Angela Bach	$	99.00		
11/20/2025	Alameda HS	Angela Corriero	$	99.00		
11/20/2025	Alameda HS	Anita Wingsze Ki	$	396.00		
11/20/2025	Alameda HS	Anjelle Skates	$	198.00		
11/20/2025	Alameda HS	Ann Naffziger	$	297.00		
11/20/2025	Alameda HS	Anna Maria Jones	$	297.00		
11/20/2025	Alameda HS	Anne Hallford	$	99.00		
11/20/2025	Alameda HS	Anthony Lynch Sloan	$	297.00		
11/20/2025	Alameda HS	Antonia Hernandez	$	99.00		
11/20/2025	Alameda HS	Ashokraj Rajagopal	$	297.00		
11/20/2025	Alameda HS	Barbara Bick	$	297.00		
11/20/2025	Alameda HS	Barmak Vemeghi Vessali	$	297.00		
11/20/2025	Alameda HS	Bassey Obot	$	297.00		
11/20/2025	Alameda HS	Beatrice Liu	$	396.00		

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Beatriz Garcia	$	15.00
11/20/2025	Alameda HS	Bella Notte Events	$	94.00
11/20/2025	Alameda HS	Bernadette Castillo	$	198.00
11/20/2025	Alameda HS	Betsy Christine Fedewa	$	297.00
11/20/2025	Alameda HS	Bianca Ling	$	495.00
11/20/2025	Alameda HS	Brett Piatt	$	297.00
11/20/2025	Alameda HS	Brett Weston	$	198.00
11/20/2025	Alameda HS	Brian and Jeannie Lau Living Trust	$	198.00
11/20/2025	Alameda HS	Brian Edwards	$	198.00
11/20/2025	Alameda HS	Bruce & Michelle Kaneshiro	$	198.00
11/20/2025	Alameda HS	Bruce Olson	$	99.00
11/20/2025	Alameda HS	Carlo and Rebekah Balboni	$	297.00
11/20/2025	Alameda HS	Carlton Sue	$	297.00
11/20/2025	Alameda HS	Charisma Serrano	$	198.00
11/20/2025	Alameda HS	Chong Yu	$	297.00
11/20/2025	Alameda HS	Christine May	$	297.00
11/20/2025	Alameda HS	Christopher Connor	$	99.00
11/20/2025	Alameda HS	Christopher Wong	$	400.00
11/20/2025	Alameda HS	Christopher Zorn	$	396.00
11/20/2025	Alameda HS	Chuang Li	$	198.00
11/20/2025	Alameda HS	Chuck Lopez	$	99.00
11/20/2025	Alameda HS	Cindy Chueng	$	99.00
11/20/2025	Alameda HS	Cindy Shultz	$	396.00
11/20/2025	Alameda HS	Cindy Yun Wang	$	297.00
11/20/2025	Alameda HS	Cloud Schnoebelen	$	297.00
11/20/2025	Alameda HS	Craig Smith	$	99.00
11/20/2025	Alameda HS	Cuc Hua	$	99.00
11/20/2025	Alameda HS	Cuiyan Li	$	99.00
11/20/2025	Alameda HS	Cynthia Andrada	$	297.00
11/20/2025	Alameda HS	Dale Taylor	$	297.00
11/20/2025	Alameda HS	Dan Liao & Jingquan Li	$	693.00
11/20/2025	Alameda HS	Daria Mehra	$	396.00
11/20/2025	Alameda HS	David Boone	$	198.00
11/20/2025	Alameda HS	David Crotty	$	200.00
11/20/2025	Alameda HS	David Lamb	$	396.00
11/20/2025	Alameda HS	David Mitchell	$	198.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	David Weber	$	99.00
11/20/2025	Alameda HS	David Yong-Gun Chin	$	99.00
11/20/2025	Alameda HS	Deanna Howard	$	99.00
11/20/2025	Alameda HS	Deeann Hhoward	$	198.00
11/20/2025	Alameda HS	Deirdre Freeman	$	297.00
11/20/2025	Alameda HS	Dennis McNabb	$	198.00
11/20/2025	Alameda HS	Devin Dirstine	$	99.00
11/20/2025	Alameda HS	Diana Fan	$	198.00
11/20/2025	Alameda HS	Diana Fan & Allen Fong	$	297.00
11/20/2025	Alameda HS	Diana La	$	396.00
11/20/2025	Alameda HS	Dolan Shoblo	$	198.00
11/20/2025	Alameda HS	Dolio Tag-At Revocable Trust	$	396.00
11/20/2025	Alameda HS	Donna Lee Castaneda	$	198.00
11/20/2025	Alameda HS	Douglas Griswold	$	297.00
11/20/2025	Alameda HS	Dr. Adam Shreve	$	100.00
11/20/2025	Alameda HS	Dr. William Garin Wood	$	297.00
11/20/2025	Alameda HS	Dung Lu	$	99.00
11/20/2025	Alameda HS	Edward Chan	$	297.00
11/20/2025	Alameda HS	Edwin Morrison	$	99.00
11/20/2025	Alameda HS	Elena Pivovarova	$	495.00
11/20/2025	Alameda HS	Elena Rivkin	$	99.00
11/20/2025	Alameda HS	Elizabeth Afolabi	$	10.00
11/20/2025	Alameda HS	Elizabeth Anne Ostergren	$	198.00
11/20/2025	Alameda HS	Elizabeth Quirarte	$	99.00
11/20/2025	Alameda HS	Elizabeth Struble	$	297.00
11/20/2025	Alameda HS	Eri Hatta-Tsuji	$	297.00
11/20/2025	Alameda HS	Eric Karson	$	396.00
11/20/2025	Alameda HS	Eric Long	$	198.00
11/20/2025	Alameda HS	Erin Cogan	$	99.00
11/20/2025	Alameda HS	Evan Schwimmer	$	396.00
11/20/2025	Alameda HS	Faiza Flores	$	99.00
11/20/2025	Alameda HS	Feng Gu	$	396.00
11/20/2025	Alameda HS	Flora Tso	$	297.00
11/20/2025	Alameda HS	Ganna Teng	$	297.00
11/20/2025	Alameda HS	Garrick Werdmuller	$	99.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Gavin Funabiki	$	297.00
11/20/2025	Alameda HS	Genevieve Borja	$	99.00
11/20/2025	Alameda HS	Grace Caulfield	$	99.00
11/20/2025	Alameda HS	Gunther Hofmann	$	396.00
11/20/2025	Alameda HS	Heather Marie Lagrone	$	99.00
11/20/2025	Alameda HS	Heather Wagner	$	297.00
11/20/2025	Alameda HS	Hector Corrada Bravo	$	99.00
11/20/2025	Alameda HS	Henning Schulz	$	99.00
11/20/2025	Alameda HS	Hopi Breton	$	198.00
11/20/2025	Alameda HS	Huddle Tickets	$	4,836.00
11/20/2025	Alameda HS	Ian Boyd	$	99.00
11/20/2025	Alameda HS	Ismail Kapudere	$	396.00
11/20/2025	Alameda HS	Ivan Goldwasser	$	99.00
11/20/2025	Alameda HS	Jack Liu	$	396.00
11/20/2025	Alameda HS	Jackie Gerosolimo	$	297.00
11/20/2025	Alameda HS	Jacob Avidon	$	198.00
11/20/2025	Alameda HS	Jaein Yoon	$	99.00
11/20/2025	Alameda HS	James and Veronica Welch	$	99.00
11/20/2025	Alameda HS	James Ausmus	$	198.00
11/20/2025	Alameda HS	James Connolly	$	297.00
11/20/2025	Alameda HS	James Liu	$	396.00
11/20/2025	Alameda HS	James Lynch	$	297.00
11/20/2025	Alameda HS	James Quilici	$	396.00
11/20/2025	Alameda HS	James Urquhart	$	396.00
11/20/2025	Alameda HS	Janice Ryan	$	495.00
11/20/2025	Alameda HS	Janneke Van Hofwegen	$	396.00
11/20/2025	Alameda HS	Jasmine Ye	$	99.00
11/20/2025	Alameda HS	Jason Berger	$	99.00
11/20/2025	Alameda HS	Jason Elter	$	297.00
11/20/2025	Alameda HS	Jason Mapa	$	99.00
11/20/2025	Alameda HS	Jason Michael Pollard	$	99.00
11/20/2025	Alameda HS	Jason Obroin	$	594.00
11/20/2025	Alameda HS	Jason Yu	$	99.00
11/20/2025	Alameda HS	Jay Cheuk Hin Yu	$	198.00
11/20/2025	Alameda HS	Jayne Marie DeYoung	$	198.00
11/20/2025	Alameda HS	Jeanette Abe	$	297.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Jeffrey Arndt	$	99.00
11/20/2025	Alameda HS	Jeffrey Tang	$	99.00
11/20/2025	Alameda HS	Jennifer Bennett	$	297.00
11/20/2025	Alameda HS	Jennifer Dowell	$	198.00
11/20/2025	Alameda HS	Jennifer Zippin	$	198.00
11/20/2025	Alameda HS	Jenni-Mimi Rui	$	198.00
11/20/2025	Alameda HS	Jerone Bacud	$	297.00
11/20/2025	Alameda HS	Jesus Lopez	$	99.00
11/20/2025	Alameda HS	Jhana Kind	$	99.00
11/20/2025	Alameda HS	Jian An Luo	$	99.00
11/20/2025	Alameda HS	Jian Cong Lin	$	396.00
11/20/2025	Alameda HS	Jimmy Lam	$	693.00
11/20/2025	Alameda HS	Joann Brooke	$	99.00
11/20/2025	Alameda HS	Joanne Borromeo	$	297.00
11/20/2025	Alameda HS	Joel Welter	$	396.00
11/20/2025	Alameda HS	John Canella	$	198.00
11/20/2025	Alameda HS	John Fong	$	198.00
11/20/2025	Alameda HS	John Ford	$	297.00
11/20/2025	Alameda HS	John Larsen	$	198.00
11/20/2025	Alameda HS	John Piazza	$	99.00
11/20/2025	Alameda HS	John Sweeney	$	99.00
11/20/2025	Alameda HS	Johnny Le	$	100.00
11/20/2025	Alameda HS	Jonathan De La Cruz	$	297.00
11/20/2025	Alameda HS	Jong-Gwan Hwang	$	297.00
11/20/2025	Alameda HS	Jose Paredes	$	495.00
11/20/2025	Alameda HS	Joseph Finlaw Jr	$	297.00
11/20/2025	Alameda HS	Joshua Steinberger	$	99.00
11/20/2025	Alameda HS	Joy Bose	$	99.00
11/20/2025	Alameda HS	Joy Lynn Goldin	$	99.00
11/20/2025	Alameda HS	Joyce Cheng	$	594.00
11/20/2025	Alameda HS	Joyce Munoz	$	297.00
11/20/2025	Alameda HS	Jrhung Tsai	$	297.00
11/20/2025	Alameda HS	Judelyn Camacho	$	297.00
11/20/2025	Alameda HS	Julian Kean Fix	$	100.00
11/20/2025	Alameda HS	Jyothi Marbin	$	495.00
11/20/2025	Alameda HS	Kalle Axel Lindgren	$	35.00
11/20/2025	Alameda HS	Kannah Kirk	$	99.00
11/20/2025	Alameda HS	Kanwar Singh	$	99.00
11/20/2025	Alameda HS	Kate Foley	$	198.00
11/20/2025	Alameda HS	Katharine Nasitka	$	99.00
11/20/2025	Alameda HS	Kathie Chow	$	297.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Kathleen Von Martens	$	198.00
11/20/2025	Alameda HS	Kathy Choi	$	396.00
11/20/2025	Alameda HS	Kelly Gregor Hartlaub	$	297.00
11/20/2025	Alameda HS	Kelly Skimabukuro	$	198.00
11/20/2025	Alameda HS	Keo Boun Mao	$	297.00
11/20/2025	Alameda HS	Kevin McSweeney	$	297.00
11/20/2025	Alameda HS	Kevin Russert Walsh	$	396.00
11/20/2025	Alameda HS	Kevin Slauson	$	99.00
11/20/2025	Alameda HS	Khanh Thai	$	99.00
11/20/2025	Alameda HS	Kim Becker	$	99.00
11/20/2025	Alameda HS	Kristen Batten	$	198.00
11/20/2025	Alameda HS	Kwokchun Yu	$	15.00
11/20/2025	Alameda HS	Lance Lum	$	297.00
11/20/2025	Alameda HS	Laura Aerni	$	15.00
11/20/2025	Alameda HS	Laura Miles	$	198.00
11/20/2025	Alameda HS	Leah Bellis	$	396.00
11/20/2025	Alameda HS	Li Li Zhong Xing Wu	$	297.00
11/20/2025	Alameda HS	Liana Hamilton Hans	$	396.00
11/20/2025	Alameda HS	Lihong Li	$	198.00
11/20/2025	Alameda HS	Lillian Tam	$	297.00
11/20/2025	Alameda HS	Lily Lin	$	99.00
11/20/2025	Alameda HS	Linda Quong	$	891.00
11/20/2025	Alameda HS	Lisa Fitts	$	297.00
11/20/2025	Alameda HS	Lisa Ong	$	297.00
11/20/2025	Alameda HS	Luis Perez Victorio	$	198.00
11/20/2025	Alameda HS	Luther Dupree III	$	198.00
11/20/2025	Alameda HS	Lydia Van Nostrand	$	99.00
11/20/2025	Alameda HS	Lyn V To	$	200.00
11/20/2025	Alameda HS	Lynn Chen	$	99.00
11/20/2025	Alameda HS	Lynn Esquer	$	198.00
11/20/2025	Alameda HS	Marek Gilbert	$	396.00
11/20/2025	Alameda HS	Mari Sunderland	$	198.00
11/20/2025	Alameda HS	Maricar Rodriguez	$	297.00
11/20/2025	Alameda HS	Mark Falk	$	297.00
11/20/2025	Alameda HS	Mark Garrett	$	297.00
11/20/2025	Alameda HS	Mark Hersman	$	100.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Mary Fisher & Steven Mack	$	198.00
11/20/2025	Alameda HS	Matt Parker	$	99.00
11/20/2025	Alameda HS	Matthew Attaway	$	198.00
11/20/2025	Alameda HS	Matthew McGowan	$	99.00
11/20/2025	Alameda HS	Matthew Schrager	$	297.00
11/20/2025	Alameda HS	Maureen Whitney	$	198.00
11/20/2025	Alameda HS	Maximiliano Mendezmejia	$	99.00
11/20/2025	Alameda HS	Megan Clinton	$	99.00
11/20/2025	Alameda HS	Megan Rapp Mills	$	198.00
11/20/2025	Alameda HS	Melanie Lee	$	198.00
11/20/2025	Alameda HS	Meresa Connors	$	99.00
11/20/2025	Alameda HS	Micah Ascarrunz	$	198.00
11/20/2025	Alameda HS	Michael Flowers	$	297.00
11/20/2025	Alameda HS	Michael Johnson	$	297.00
11/20/2025	Alameda HS	Michelle Coffey	$	198.00
11/20/2025	Alameda HS	Michelle Lager	$	297.00
11/20/2025	Alameda HS	Mildred Bonoan	$	99.00
11/20/2025	Alameda HS	Min Yang	$	5.00
11/20/2025	Alameda HS	Mitchell Brack	$	396.00
11/20/2025	Alameda HS	Monica Bhatnagar	$	300.00
11/20/2025	Alameda HS	Monica Jean Vigil Dombeck	$	396.00
11/20/2025	Alameda HS	Monique Faure	$	99.00
11/20/2025	Alameda HS	Nathaniel Fennell	$	297.00
11/20/2025	Alameda HS	Neil Cochrane	$	198.00
11/20/2025	Alameda HS	Nicholas McAvoy	$	15.00
11/20/2025	Alameda HS	Nicholas Myerhoff	$	198.00
11/20/2025	Alameda HS	Nicola or William Taggart	$	297.00
11/20/2025	Alameda HS	Nicolas Alan Barillaro	$	297.00
11/20/2025	Alameda HS	Nicolas Barillaro	$	198.00
11/20/2025	Alameda HS	Nicole Myovich	$	99.00
11/20/2025	Alameda HS	Nicole Stone	$	99.00
11/20/2025	Alameda HS	Nina Schittli	$	99.00
11/20/2025	Alameda HS	Noel Rabinowitz	$	297.00
11/20/2025	Alameda HS	Noor Niazi	$	198.00
11/20/2025	Alameda HS	Parousha Zand	$	297.00
11/20/2025	Alameda HS	Patrick Sutton	$	99.00
11/20/2025	Alameda HS	Peter Mastora	$	99.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Peter Overholser	$	99.00
11/20/2025	Alameda HS	Peter Yuen	$	99.00
11/20/2025	Alameda HS	Philanthropic Ventures Foundation	$	500.00
11/20/2025	Alameda HS	Philip Luo	$	198.00
11/20/2025	Alameda HS	Ping Wong	$	99.00
11/20/2025	Alameda HS	Plamen Micovic	$	297.00
11/20/2025	Alameda HS	Qi Guo	$	396.00
11/20/2025	Alameda HS	Rachel Saidman	$	495.00
11/20/2025	Alameda HS	Raffi Aghapekian	$	99.00
11/20/2025	Alameda HS	Raymond Fong	$	396.00
11/20/2025	Alameda HS	Raymond Yeomans	$	99.00
11/20/2025	Alameda HS	Rho Ronquillo	$	99.00
11/20/2025	Alameda HS	Ricky Cheung	$	99.00
11/20/2025	Alameda HS	Ricky Dale Speed	$	99.00
11/20/2025	Alameda HS	Ricky Flanders	$	99.00
11/20/2025	Alameda HS	Ricky Hendrawan	$	600.00
11/20/2025	Alameda HS	Robert Benson	$	396.00
11/20/2025	Alameda HS	Robert Lockwood	$	297.00
11/20/2025	Alameda HS	Rohafza Kohgadai	$	297.00
11/20/2025	Alameda HS	Ronald Catungal	$	200.00
11/20/2025	Alameda HS	Ronald Graham	$	99.00
11/20/2025	Alameda HS	Rowan Richardson	$	198.00
11/20/2025	Alameda HS	Rowena Manlapaz	$	396.00
11/20/2025	Alameda HS	Roy Mui	$	396.00
11/20/2025	Alameda HS	Russell Dawson	$	198.00
11/20/2025	Alameda HS	Ryan Combies	$	200.00
11/20/2025	Alameda HS	Ryan Fischer	$	198.00
11/20/2025	Alameda HS	Ryan Koeneke	$	99.00
11/20/2025	Alameda HS	Ryan Meith	$	198.00
11/20/2025	Alameda HS	Sabrina Britton	$	99.00
11/20/2025	Alameda HS	Sabrina Chapman-Hunter	$	99.00
11/20/2025	Alameda HS	Sally Ly	$	99.00
11/20/2025	Alameda HS	Samantha Lutton	$	198.00
11/20/2025	Alameda HS	Samuel Woldesemayat	$	396.00
11/20/2025	Alameda HS	Sanjay Kapoor	$	198.00
11/20/2025	Alameda HS	Sarah Kennedy	$	198.00
11/20/2025	Alameda HS	Sarah Wyeth McAdam	$	297.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	Satoko Miyamoto	$	99.00
11/20/2025	Alameda HS	Scott Pero	$	99.00
11/20/2025	Alameda HS	Sean Jalleh	$	396.00
11/20/2025	Alameda HS	Sean Wilson	$	99.00
11/20/2025	Alameda HS	Seonghyeok Song	$	198.00
11/20/2025	Alameda HS	Serge Wilson	$	99.00
11/20/2025	Alameda HS	Sherry Perez	$	297.00
11/20/2025	Alameda HS	Shirley Xiaoya Liu	$	99.00
11/20/2025	Alameda HS	Shufei Lei	$	297.00
11/20/2025	Alameda HS	Siang Sin Goh	$	198.00
11/20/2025	Alameda HS	Simon Forder	$	99.00
11/20/2025	Alameda HS	Snem LLC	$	396.00
11/20/2025	Alameda HS	Stacy Reid	$	99.00
11/20/2025	Alameda HS	Stephanie Farnham	$	99.00
11/20/2025	Alameda HS	Stephen Johnson	$	396.00
11/20/2025	Alameda HS	Steve Lavietes	$	99.00
11/20/2025	Alameda HS	Steven Harris	$	99.00
11/20/2025	Alameda HS	Susan Hughes	$	198.00
11/20/2025	Alameda HS	Suzanne Owens	$	396.00
11/20/2025	Alameda HS	Sze Sugimura	$	297.00
11/20/2025	Alameda HS	Tammy Glover	$	198.00
11/20/2025	Alameda HS	Tatia Lira	$	99.00
11/20/2025	Alameda HS	Terence Chea	$	396.00
11/20/2025	Alameda HS	The Menze Living Trust	$	99.00
11/20/2025	Alameda HS	The Scott Family Trust	$	99.00
11/20/2025	Alameda HS	Theresa Bui	$	99.00
11/20/2025	Alameda HS	Theresa Vuong	$	99.00
11/20/2025	Alameda HS	Thiago Silva	$	396.00
11/20/2025	Alameda HS	Thomas Luen Kwong Chan	$	198.00
11/20/2025	Alameda HS	Tiffany Tamano	$	198.00
11/20/2025	Alameda HS	Ursula Salamanca Aldana	$	396.00
11/20/2025	Alameda HS	Vadym Pokotylo	$	396.00
11/20/2025	Alameda HS	Van Lieshout Family	$	99.00
11/20/2025	Alameda HS	Venu Kamarthapu	$	297.00
11/20/2025	Alameda HS	Vernon Garcia	$	99.00
11/20/2025	Alameda HS	Veronica Almonte	$	198.00
11/20/2025	Alameda HS	Vincent Camacho	$	297.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/20/2025	Alameda HS	William McCants	$	396.00
11/20/2025	Alameda HS	William Tran	$	297.00
11/20/2025	Alameda HS	Wilson Chea	$	99.00
11/20/2025	Alameda HS	Winnie Leung	$	99.00
11/20/2025	Alameda HS	Xiaoxia Li	$	594.00
11/20/2025	Alameda HS	Xixia Wang	$	396.00
11/20/2025	Alameda HS	Yafen Li	$	198.00
11/20/2025	Alameda HS	Yaniv & Shawna Sherman	$	198.00
11/20/2025	Alameda HS	Yarmela Pavlovic	$	297.00
11/20/2025	Alameda HS	Young Mi Yoon	$	297.00
11/20/2025	Alameda HS	Zhi K He	$	495.00
11/20/2025	Alameda HS	Zhuo Heng Chen	$	99.00
11/20/2025	Alameda HS	Zijlstra Family Trust	$	297.00
11/20/2025	Alameda HS	Zorah Braithwaite	$	198.00
11/21/2025	Alameda HS	Cash	$	13,402.00
11/23/2025	Alameda HS	Amanda Milo	$	146.00
12/1/2025	Alameda HS	Ayse Harput	$	240.00
12/1/2025	Alameda HS	Leslie Hettich	$	139.00
12/1/2025	Alameda HS	Monica Rosado	$	99.00
12/1/2025	Alameda HS	Sonia Chopra	$	238.00
12/1/2025	Alameda HS	Steve Kniep	$	198.00
12/1/2025	Alameda HS	Derecka Mehrens	$	292.00
12/2/2025	Alameda HS	Gary Chen	$	100.00
12/3/2025	Alameda HS	NeedMyTranscript	$	10.00
12/8/2025	Alameda HS	Alice Ginkens	$	198.00
12/8/2025	Alameda HS	Ana Perez Martinez	$	15.00
12/8/2025	Alameda HS	Andrew Leigh Pate	$	99.00
12/8/2025	Alameda HS	Angela Tamblin	$	99.00
12/8/2025	Alameda HS	Anthony Mark Costello	$	297.00
12/8/2025	Alameda HS	Axenakis	$	297.00
12/8/2025	Alameda HS	Beautiful Shields	$	297.00
12/8/2025	Alameda HS	Brian Krautler	$	99.00
12/8/2025	Alameda HS	Christopher Conway	$	396.00
12/8/2025	Alameda HS	Christopher Robinette	$	396.00
12/8/2025	Alameda HS	Conrado and Michelle Junsay	$	99.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

12/8/2025	Alameda HS	Dwayne Greathouse	$	198.00
12/8/2025	Alameda HS	East Bay Community Foundation	$	15,850.00
12/8/2025	Alameda HS	Emily Rodriguez	$	297.00
12/8/2025	Alameda HS	Feng Xian Lin	$	198.00
12/8/2025	Alameda HS	Ferdinand Ribay	$	297.00
12/8/2025	Alameda HS	H. Vancura	$	198.00
12/8/2025	Alameda HS	Ivo Daniele	$	198.00
12/8/2025	Alameda HS	Jason Narin	$	99.00
12/8/2025	Alameda HS	Jose Pomarino	$	99.00
12/8/2025	Alameda HS	Joseph Keiser	$	396.00
12/8/2025	Alameda HS	Jung Min Song	$	297.00
12/8/2025	Alameda HS	Khary Brown	$	198.00
12/8/2025	Alameda HS	Kuanshen An	$	297.00
12/8/2025	Alameda HS	Larissa K Adam	$	99.00
12/8/2025	Alameda HS	Laura Brotherton	$	99.00
12/8/2025	Alameda HS	Lisa Truong	$	396.00
12/8/2025	Alameda HS	Marci Nettles	$	396.00
12/8/2025	Alameda HS	Maria Torres	$	99.00
12/8/2025	Alameda HS	Melanie Bellez	$	10.00
12/8/2025	Alameda HS	Miao Guan	$	99.00
12/8/2025	Alameda HS	Michael Kang	$	99.00
12/8/2025	Alameda HS	Michael Omarra	$	198.00
12/8/2025	Alameda HS	Mirabelle Celario	$	99.00
12/8/2025	Alameda HS	Nicholas Tsyvinsky	$	297.00
12/8/2025	Alameda HS	Nicole Dare	$	99.00
12/8/2025	Alameda HS	Owen Goodwin	$	198.00
12/8/2025	Alameda HS	Priscilla Tran	$	99.00
12/8/2025	Alameda HS	Rachel Allgood	$	297.00
12/8/2025	Alameda HS	Raul Marquez	$	99.00
12/8/2025	Alameda HS	Robert Brantley	$	198.00
12/8/2025	Alameda HS	Roderick Hirsch	$	198.00
12/8/2025	Alameda HS	Shannon Yuen	$	297.00
12/8/2025	Alameda HS	Smitheram LLC	$	99.00
12/8/2025	Alameda HS	Stone Empire Fabrication	$	400.00
12/8/2025	Alameda HS	Sundaravel Ananthavel	$	198.00
12/8/2025	Alameda HS	Sylvia Balding	$	396.00
12/8/2025	Alameda HS	Sze Wai Yeung	$	100.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

12/8/2025	Alameda HS	The Zarehbin Family Trust	$	495.00	
12/8/2025	Alameda HS	Thomas and Renee Lama	$	99.00	
12/8/2025	Alameda HS	Thong Dat Nguyen	$	99.00	
12/8/2025	Alameda HS	Toby Rabinowitz	$	99.00	
12/8/2025	Alameda HS	Vincent Leonard	$	495.00	
12/8/2025	Alameda HS	Yanna Chen	$	99.00	
12/10/2025	Alameda HS	Manoj Rajpal & Poonam Rani	$	417.00	
					$ 126,917.25

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

12/2/2025	ASTI	Matthew Waters	$	333.00		
11/20/2025	ASTI	Ethan Li	$	25.00		
11/20/2025	ASTI	Nathaniel Arce	$	75.00		
11/20/2025	ASTI	Nejra Hojic	$	75.00		
11/20/2025	ASTI	Nicole Tam	$	75.00		
11/20/2025	ASTI	Oscar Payne Mann	$	75.00		
					$	658.00
11/28/2025	Bay Farm	Charlene Ferguson	$	365.50		
11/28/2025	Bay Farm	Charlene Ferguson	$	365.50		
11/28/2025	Bay Farm	Felix Situhardja	$	365.50		
11/28/2025	Bay Farm	Si Liang	$	365.50		
12/1/2025	Bay Farm	Jamie Saephan	$	121.84		
12/1/2025	Bay Farm	Rena Hong	$	121.84		
12/1/2025	Bay Farm	Sara Lopez	$	178.17		
12/1/2025	Bay Farm	Rose Tam	$	243.67		
12/5/2025	Bay Farm	Kevin Baker	$	336.00		
12/1/2025	Bay Farm	Erim Ulkumen	$	365.50		
12/8/2025	Bay Farm	Pamela Pugh	$	121.84		
					$	2,950.86
11/17/2025	Earhart	The Blackbaud Giving Fund	$	40.00		
					$	40.00
12/9/2025	Encinal Jr-Sr HS	Morgan Vien	$	150.00		
11/19/2025	Encinal Jr-Sr HS	Cash	$	5,418.00		
11/20/2025	Encinal Jr-Sr HS	Meghan Mato	$	5.00		
11/20/2025	Encinal Jr-Sr HS	Molly Calahane	$	15.00		
11/20/2025	Encinal Jr-Sr HS	Meghan Mato	$	2.00		
11/22/2025	Encinal Jr-Sr HS	Nicholas Ellis	$	200.00		
11/30/2025	Encinal Jr-Sr HS	Chris Bositis	$	75.00		
12/1/2025	Encinal Jr-Sr HS	Greg Johnson	$	150.00		
12/8/2025	Encinal Jr-Sr HS	Cash	$	1,040.40		
					$	7,055.40
12/8/2025	Lincoln MS	Claire Saccoccini	$	23.00		
11/17/2025	Lincoln MS	Raenelle Reed	$	40.00		
11/17/2025	Lincoln MS	Stephen Van Maren	$	10.00		
11/17/2025	Lincoln MS	The Blackbaud Giving Fund	$	200.00		
12/2/2025	Lincoln MS	Kay Yang	$	27.00		
12/3/2025	Lincoln MS	Jen McAnaney	$	23.00		
					$	323.00

2025-2026
Summary Site Donations
December 1, 2025 - December 31, 2025

11/18/2025	Otis	Russell Heilig	$	16.25		
11/22/2025	Otis	Jordan Seibert	$	16.25		
11/30/2025	Otis	Nan Jie Lin	$	16.25		
12/1/2025	Otis	Gabrielle LoParo	$	48.75		
12/1/2025	Otis	Ashleigh Serrao	$	16.25		
12/1/2025	Otis	Adriane Tillman	$	16.25		
12/1/2025	Otis	Thi Nguyen	$	16.25		
12/1/2025	Otis	Tracy W	$	16.25		
12/1/2025	Otis	Jonathan Schuler	$	16.25		
12/4/2025	Otis	Otis Elementary PTA	$	1,675.00		
12/4/2025	Otis	Christian Schultz	$	16.25		
					$ 1,870.00	
12/9/2025	Paden	Dorian Artistry	$	374.39		
12/12/2025	Paden	Paden Elementary PTA	$	2,771.99		
					$ 3,146.38	
11/20/2025	Ruby Bridges	Dorian Artistry for Photography	$	395.98		
					$ 395.98	
						$ 143,356.87

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval of Bill Warrants and Payroll Registers
Item Type:	Consent
Background:	Education Code 42631 requires the Board of Education to review and approve all payments from district funds. The attached register contains information for all bills and warrants from December 1, 2025 through December 16, 2025, except for *sixty three (63)* redactions where posting that information would violate confidentiality.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	01 General Fund
Fiscal Analysis	
Amount (Savings) (Cost):	Will reduce the available funds of each respective site/department budget by $7,034,381.56.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Summary of Register	1/6/2026	Backup Material

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Approval of Facilities Bond Measure I and Measure B Contracts (Standing Item)

Item Type: Consent

Background: In November 2014, Alameda voters approved Facilities Bond Measure I, and in June 2022, they approved Facilities Bond Measure B.

According to the bond schedules, various contracts will be presented to the Board for approval. These contracts may include construction bid contracts, addenda to architectural services agreements, specialist and consultant agreements, and more. To streamline this process, staff has established a standing board item to separately track and manage contracts related to Measure I and Measure B, distinct from other district contracts.

1. (Fund 21, Measure B) Project Addendum No. 2107.6 to Master Agreement for Architectural Services for Measure B Bond Projects between AUSD and Quattrocchi Kwok Architects for an increase of $3,045.00 and new fee and reimbursables totaling $3,295,484.00. (Otis)
2. (Fund 21, Measure B) Encroachment Permit Agreement between AUSD and the City of Alameda for applicated fees not to exceed $5,000.00. (WMS)
3. (Fund 21, Measure B) Amendment No. 3 to Professional Services Agreement between AUSD and Miller Pacific Engineering Group for a term extension to June 30, 2026, and an increase of $26,000 with a new total of $109,000.00. (Otis)
4. (Fund 21, Measure B) Amendment No. 1 to Professional Services Agreement between AUSD and Kleinfelder, Inc. for scope modification and no change to the original compensation not to exceed $177,600.00. (AHS)
5. (Fund 21, Measure B) Amendment No. 2 to Professional Services Agreement between AUSD and Panaguiton Construction Inspection, LLC for a term extension to June 30, 2026, and no change to the original compensation not to exceed $69,000.00. (Kofman Theater)
6. (Fund 21, Measure B) Amendment No. 3 to Professional Services Agreement between AUSD and Craig Communications for a term extension to June 30, 2026, and an increase of $10,000 with a new total of $108,210.00. (AHS Swim)
7. (Fund 21, Measure B) Amendment No. 1 to Professional Services Agreement between AUSD and Apodaca Mechanical Consulting, Inc. for a term extension to June 30, 2026, and no change to the original compensation of $185/hour with a total not to exceed $30,000.00. (Otis)
8. (Fund 21, Measure B) Amendment No. 1 to Professional Services Agreement between AUSD and Eichler Associates, Inc. for a term extension to June 30, 2026, and no change to the original compensation total not to exceed $50,000.00. (EJSHS New Gym)
9. (Fund 21, Measure I) Amendment No. 2 to Professional Services Agreement between AUSD and Apodaca Mechanical Consulting, Inc. for a term extension to June 30, 2026, and no change to the original compensation of $185/hour with a total not to exceed $27,772.50. (Longfellow Campus)

AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	21 Building – Bond Fund
Fiscal Analysis	
Amount (Savings) (Cost):	See attached contract(s) for detailed expenditures.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

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ATTACHMENTS:

	Description	Upload Date	Type
🗋	Quattrocchi Kwok Architects, Inc.	1/7/2026	Backup Material
🗋	City of Alameda	1/7/2026	Backup Material
🗋	Miller Pacific Engineering	1/7/2026	Backup Material
🗋	Kleinfelder Inc	1/7/2026	Backup Material
🗋	Panaguiton Construction Inspection	1/7/2026	Backup Material
🗋	Craig Communications	1/7/2026	Backup Material
🗋	Apodaca Mechanical Consulting (Otis)	1/7/2026	Backup Material
🗋	Eichler Associates, Inc.	1/7/2026	Backup Material
🗋	Apodaca Mechanical Consulting (Longfellow)	1/7/2026	Backup Material

AMENDMENT NO. 1 to Professional Services Agreement
Dated October 14, 2025

This Amendment is entered into on January 13, 2026 , between the Alameda Unified School District (District) and Kleinfelder, Inc. (CONTRACTOR). District entered into a Professional Services Agreement with CONTRACTOR for professional environmental site services for Measure B Alameda High School Modernization project and the parties agree to amend that Agreement as follows:

1. Services

Modification to the project scope and services, including reallocation of task budgets, as follows:

- Task 1 Data Gap Investigation Work Plan Development
- Task 2 Data Gap Investigation
- Task 3 Agency Oversight Support and Technical Consultation
- Task 4 Unallocated

2. Compensation
No change to original PSA: NTE $177,600.00

3. Remaining Provisions: All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

4. Amendment History:

X There are no previous amendments to this Agreement.
□ This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
1			
2			

"DISTRICT"

By:_____

Name: Ryan LaLonde

Title: Board President

"CONTRACTOR"

By: _____

Name: Jeremy Scott

Title: Principal

Alameda Unified School District

Reallocation No. 01
December 12, 2025

Professional Services Agreement between Alameda Unified School District and Kleinfelder, dated 30 September 2025 included a total budget of $177,600 broken down into four tasks.
A comparison of the original budget for each task is provided below. The proposed reallocation amount is provided under the "Modification" column.

Task	Task Name	Original Budget Total	Modification	Revised Task Budget
1	Data Gap Inv Work Plan Development	$16,500.00	$4,929.00	$21,429.00
2	Data Gap Investigation	$67,850.00	$27,274.38	$95,124.38
3	Agency Oversight Support and Technical Consultation	$32,000.00	$20,000.00	$52,000.00
4	Unallocated	$61,250.00	($52,203.38)	$9,046.62
TOTAL		**$177,600.00**	**$0.00**	**$177,600.00**

Justification for the proposed reallocation is provided below.

Task 1: Data Gap Investigation Work Plan Development

Actuals for preparation of the Work Plan increased due to requests from Alameda County for additional scope, technical justifications, and document revisions.

Budget:	$16,500.00
Actuals:	$21,429.00
Reallocation Amount:	$4,929.00

Task 2: Data Gap Investigation Cost Comparison

Actuals for execution of the data gap investigation increased due to additional field mobilizations required by Alameda County Environmental Health Department (ACEHD), increased sampling required to comply with ACEHD comments or due to XRF screening results, and additional coordination time. The table below includes a comparison of the budgeted amount and the actuals following execution of the sampling efforts.

Scope Item	Proposed Scope of Services		Actual Scope of Completed Work		Increase
	No.	Budget	No.	Cost	
Mobilizations	1	--	2	--	
Pre-Field and Data Eval	5 days	$ 8,210.00	10 days	$ 12,877.00	$ 4,667.00
Field Days	6 man days	$ 16,300.00	11 man days	$ 27,644.49	$ 11,344.49
Driller Days	3 days	$ 11,860.00	3 days	$ 13,468.35	$ 1,608.35
ODCs					
Eco Rental	N/A	$ 1,997.10	N/A	$ 2,947.69	$ 950.59
Enthalpy	37 samples	$ 7,500.00	76 samples	$ 21,408.45	$ 13,908.45
Drilling Permit	N/A	$ 2,625.00	N/A	$ 1,449.00	$ (1,176.00)
Mileage	150	$ 120.00	955	$ 668.50	$ 548.50
Drum Disposal	5 drums	$ 5,900.00	2 drums	$ 1,323.00	$ (4,577.00)
Reporting Costs	12 days	$ 15,455.00	12 days	$ 15,455.00	$ -
TOTAL		$ 69,967.10		$ 97,241.48	$ 27,274.38

Task 3: Agency Oversight Support and Technical Consultation

The budget for Task 3 was based on a duration of three months from the date of authorization. As of the date of this reallocation request, $4,105 remains in the budget for Task 3, and the three-month anticipated duration is nearing its end. As such, this reallocation includes a request for additional budget to Task 3 for an additional two months of support under Task 3.

Budget:	$32,000.00
Actuals:	$27,895.00
Reallocation Amount:	$20,000.00

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval of Individual Service Agreements (ISAs) with Non-Public Schools and Non-Public Agencies
Item Type:	Consent
Background:	Each year, Alameda Unified School District's Special Education Department executes a Nonpublic, Nonsectarian School/Agency Services Master Contract "Master Contract" with Non-Public Schools and Non-Public Agencies to support Special Education students. Through the year, Individual Service Agreements (ISAs) are entered into under the terms and conditions of the Master Contracts which allocate funds for services required to provide support to individual student needs in accordance with the Individuals with Disabilities in Education Act (IDEA). Below are details of ISAs executed and attached to this agenda item. 1. (Fund 01) Eight (8) Individual Services Agreements between AUSD and Pine Health cancelled with an effective date of 12/19/25 due to changes in staffing needs. 2. (Fund 01) Individual Services Agreement between AUSD and Spectrum, Tara Hills cancelled effective December 5, 2025 due to change in student placement. ISAs uploaded to this item have been redacted to maintain student confidentiality.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	01 General Fund
Fiscal Analysis	
Amount (Savings) (Cost):	See attached contract(s) for detailed expenditures.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.
Submitted By:	Kirsten Zazo, Assistant Superintendent of Educational Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Pine Health_Cancelled eff. 12.19.25	12/29/2025	Backup Material
🗋	Spectrum_Tara Hills_Cancelled eff. 12.5.25	12/29/2025	Backup Material

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 8/11/25, and services may only begin following the date of the final authorized signature. This agreement terminates at 5:00 P.M. on 6/4/25 unless sooner terminated as provided in the Master Contract and by applicable law.

LEA - Alameda Unified School District	(NPA) Pine Health
2060 Challenger Drive Alameda, CA 94501	(Address) (City, State, Zip) 2999 N. 44th St., Suite 220, Phoenix, AZ 85018
Anum Khan, Coordinator anumkhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	(Rep/Contact) Adam Boxberger
[redacted]	(CDE Cert #) 9903791
	(Title of Position(s)) Para 4 – 530
	(Name(s) of Individual Assigned) Jasmin Martinez

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	7	$ 56	159	62328
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED $ 62,328.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

9/10/25

(Signature) (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (09/09/2025 17:00:41 PDT) 09/09/2025

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 8/11/25, and services may only begin following the date of the final authorized signature. This agreement terminates at 5:00 P.M. on 6/4/26 unless sooner terminated as provided in the Master Contract and by applicable law.

LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anun Khan, Coordinator akhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger
[redacted]	9903791
	Para 5 - 633
	McKenzie Kerley

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)				
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other	7	63	180	79,380.00

TOTAL ESTIMATED COSTS NOT TO EXCEED 79380.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

(Signature) 08/08/25 (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (08/08/2025 21:30:39 PDT)

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

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LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anum Khan, Coordinator anumkhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger
[redacted]	9903791
[redacted]	Para 4 1773
[redacted]	Krishonda Wright

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	7	56	180	67032
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
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Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
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Specialized Orthopedic Service (740)				
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Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED 67032

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

08/25/25

(Signature) (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (08/27/2025 09:56:37 PDT)

08/27/2025

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

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LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anun Khan, Coordinator akhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger
[redacted]	9903791
	Para 5 – 641
	Garrett Voitsberger

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)				
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
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Counseling and guidance (515).				
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Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other	6	63	180	68,040.00

TOTAL ESTIMATED COSTS NOT TO EXCEED 68040.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

(Signature) 08/08/25 (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (08/08/2025 21:30:39 PDT)

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

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LEA - Alameda Unified School District	NPA: Pine Health
2060 Challenger Drive Alameda, CA 94501	Address: City, State, Zip: 2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anum Khan, Coordinator anumkhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Rep Contact: Adam Boxberger
[redacted]	CDE Cert #: 9903791
	Unique Registration: Para 5 – 1698
	Name(s) of Individual Assigned: Angel Gonzalez

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	6	63	168	63504
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
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Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

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Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED 63504

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

08/29/25

(Signature) (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (09/02/2025 21:03:28 PDT) 09/02/2025

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

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LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anun Khan, Coordinator akhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger
[redacted]	9903791
	Para 4 - 1327
	Madeline Kim

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)				
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
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Occupational Therapy (450)				
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Counseling and guidance (515).				
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Psychological Services (530)				
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Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
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Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other	6	56	180	60,480.00

TOTAL ESTIMATED COSTS NOT TO EXCEED $ 60,480.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

(Signature) 08/08/25 (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (08/08/2025 21:27:24 PDT)

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

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LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anun Khan, Coordinator akhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger
[redacted]	9903791
	Para 3 - Pos 526
	Xiomara Montalvo

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)				
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other	6	52	180	56,160.00

TOTAL ESTIMATED COSTS NOT TO EXCEED 56160.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

08/08/25

(Signature) (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (08/08/2025 21:27:24 PDT)

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 8/13/25, and services may only begin following the date of the final authorized signature. This agreement terminates at 5:00 P.M. on 6/5/26 unless sooner terminated as provided in the Master Contract and by applicable law.

LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N. 44th St., STE 220 Phoenix, AZ 85018
Jorge Wahner, Sr. Director jwahner@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger o: 602-428-6060 c: 253-230-3908 e: aboxberger@pinehealthstaffing.com
[redacted]	
[redacted]	1689
[redacted]	Caton Woll

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	6	$ 63	180	68040
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED $ 68,040.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health
(Name of Nonpublic Agency)

(Signature) 8/8/25 (Date)

Adam Boxberger SVP of Ops
(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (08/08/2025 21:28:36 PDT)
(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 8/11/25, and services may only begin following the date of the final authorized signature. This agreement terminates at 5:00 P.M. on 6/4/26 unless sooner terminated as provided in the Master Contract and by applicable law.

LEA - Alameda Unified School District	Pine Health
2060 Challenger Drive Alameda, CA 94501	2999 N 44th St., Suite 220, Phoenix, AZ 85018
Anum Khan, Coordinator anumkhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	Adam Boxberger
[redacted]	9903791
	BSS - 635
	Esmeralda Manzo

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	7	78	180	98280.00
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED $ 98,280.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

08/28/25

(Signature) (Date)

Adam Boxberger, SVP of Operations

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

08/29/2025

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 9/2/25, and services may only begin following the date of the final authorized signature. This agreement terminates at 5:00 P.M. on 6/4/26 unless sooner terminated as provided in the Master Contract and by applicable law.

LEA - Alameda Unified School District	(NPA) Pine Health
2060 Challenger Drive Alameda, CA 94501	(Address) (City, State, Zip) 2999 N. 44th St, Suite 220, Phoenix, AZ 85018
Anun Khan, Coordinator akhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	(Rep/Contact) Adam Boxberger
[redacted]	(CDE Cert #) 9903791
	(Title of Position(s)) Para 5 - 1772
	(Name(s) of Individual Assigned) Aline Sandoval

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	6	$ 63	165	62,370
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515).				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED $ 62,370.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health
(Name of Nonpublic Agency)

(Signature) 10/22/25 (Date)

Adam Boxberger, SVP of Operations
(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (10/23/2025 08:19:51 PDT) 10/23/2025

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELED EFFECTIVE 12.19.25 EOD

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC AGENCY SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 9/19/25, and services may only begin following the date of the final authorized signature. This agreement terminates at 5:00 P.M. on 6/4/26 unless sooner terminated as provided in the Master Contract and by applicable law.

LEA - Alameda Unified School District	(NPA) Pine Health
2060 Challenger Drive Alameda, CA 94501	(Address) (City, State, Zip) 2999 N. 44th St, Suite 220, Phoenix, AZ 85018
Anun Khan, Coordinator akhan@alamedaunified.org **Emily Langworth, Contracts/Billing** elangworth@alamedaunified.org	(Rep/Contact) Adam Boxberger
[redacted]	(CDE Cert #) 9903791
	(Title of Position(s)) Para 5
	(Name(s) of Individual Assigned) Sandy Khalil

The CONTRACTOR shall provide educational services as specified in the IEP and paid as specified below.

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Intensive Individual Services (340)	6	$ 63	152	57456.00
Language/Speech Therapy (415)				
Adapted Physical Ed. (425)				
Health and Nursing: Specialized Physical Health Care (435)				
Health and Nursing Services: Other (436)				
Assistive Technology Services (445)				
Occupational Therapy (450)				
Physical Therapy (460)				
Individual Counseling (510)				
Counseling and guidance (515)				
Social Work Services (525)				
Psychological Services (530)				
Behavior Intervention Services (535)				
Specialized Services for Low Incidence Disabilities (610)				
Specialized Deaf and Hard of Hearing Services (710)				
Interpreter Services (715)				
Audiological Services (720)				
Specialized Vision Services (725)				

SERVICE	# of Hours or Sessions	Cost per Hourly Rate or Session	Maximum Number of Hours or Sessions	Estimated Maximum Total Cost for Contracted Period
Orientation and Mobility (730)				
Braille Transcription (735)				
Specialized Orthopedic Service (740)				
Reader Services (745)				
Note Taking Services (750)				
Transcription Services (755)				
Recreation Services (760)				
College Awareness Preparation (820)				
Vocational Assessment, Counseling, Guidance and Career Assessment (830)				
Career Awareness (840)				
Work Experience Education (850)				
Mentoring (860)				
Agency Linkages (865)				
Other Transition Services (890)				
Other				

TOTAL ESTIMATED COSTS NOT TO EXCEED $ 57,456.00

Additional services or service hours must be processed as an Amendment to this ISA

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

Pine Health

(Name of Nonpublic Agency)

9/23/25

(Signature) (Date)

Adam Boxberger, Senior Vice President

(Name and Title)

-LEA-

ALAMEDA UNIFIED SCHOOL DISTRICT

Kirsten Zazo (09/23/2025 17:36:57 PDT) 09/23/2025

(Signature) (Date)

Kirsten Zazo, Assistant Superintendent of Educational Services

(CONTRACTS EXCEEDING $114,800 ARE NOT APPROVED NOR AUTHORIZED TO BEGIN WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

President, Board of Education (Date)
Alameda Unified School District

CANCELLED EFFECTIVE 12.5.25 EOD

Amendment No. _1___
Dated: August 12, 2025

INDIVIDUAL SERVICE AGREEMENT FOR NONPUBLIC SCHOOL SERVICES

EC. Sections 56365 et seq.

*This agreement is effective on August 12, **2025** or the date student begins attending a nonpublic school, if after the date identified, and terminates **at 5:00 P.M. on June 30, 2026**, unless sooner terminated as provided in the Master Contract and by applicable law.*

Local Education Agency	Alameda Unified School District	*Nonpublic School*	Spectrum - Tara Hills
LEA/Case Manager	Jorge Wahner	*Email*	jwahner@alamedaunified.org
Pupil Name	[redacted]		
Address			
DOB			
Parent/Guar.			
Address			

Agreement Terms:

1. Nonpublic School: The average number of minutes in the instructional day will be:	300	during the regular school year (RSY)
	300	during the extended school year (ESY)
2. Nonpublic School: The number of school days in the calendar of the school year are:	180	during the regular school year (RSY)
	6	during the extended school year (ESY)

3. Educational services as specified in the IEP shall be provided by the Contractor and paid at the rates specified below.

Daily Rate $322.00

A. Inclusive and/or Basic Education Program Rate (applies to nonpublic schools only):

ADDITIONAL or LESS Number of Days - Regular SY	180	days x	daily rate	$322.00	*Projected Basic Ed. Costs RSY*	*$57,960.00*
ADDITIONAL OR LESS Number of Days - Extended SY	6	days x	daily rate	$322.00	*Projected Basic Ed. Costs ESY*	*$1,932.00*
					Total Amended Basic Education Costs (regular school year and extended school year)	*$59,892.00*

B. Related Services

Service	*Provider*	*RSY & ESY*	*Cost per Hour*	*Individual*	*Frequency*	*Group*	*Frequency*	*Consult*	*Frequency*	*Total*
510 Individual Counseling	NPS	RSY	$147.00	30	mins/weekly	0	mins/weekly	0	mins/mo/year	$2,646.00
		ESY		30	mins/weekly	0	mins/weekly	0	mins/mo/year	$147.00
									Total Cost	*$2,793.00*
Transportation	NPS	RSY	$256.99	180	mins/weekly	0	mins/weekly	0	mins/mo/year	$46,258.20
		ESY		6	mins/weekly	0	mins/weekly	0	mins/mo/year	$1,541.94
									Total Cost	*$47,800.14*
	NPS	RSY			mins/weekly	0	mins/weekly	0	mins/mo/year	
		ESY		0	mins/weekly	0	mins/weekly	0	mins/mo/year	
									Total Cost	*$0.00*

Amended Estimated Maximum Basic Education and Related Service Costs :	$110,485.14
Original ISA Costs:	*$8,978.85*
Total Amended Estimated Maximum Basic Education and Related Services Costs :	$119,463.99

4. Other Provisions/Attachments:

5. Progress Reporting Requirements: Quarterly Monthly *Other (please specify):*

The parties hereto have executed this Individual Services Agreement by and through their duly authorize agents or representatives as set forth below.

Contractor

Spectrum - Camden

Name of Nonpublic School/Agency

Lucia James
Lucia James (Aug 11, 2025 20:37:36 PDT)

08/11/25

Signature *Date*

Lucia James Director

Name and Title

LEA

Alameda Unified School District

Name of LEA

Kirsten Zazo (08/12/2025 17:05:40 PDT)

08/12/2025

Signature *Date*

Kirsten Zazo, Assistant Superintendent of Education Services

Gary K. Lyon
Gary K Lyon (08/13/2025 13:48:39 PDT)

Signature *Date*

President, Board of Education, Alameda Unified School District

(CONTRACTS EXCEEDING $115,800 ARE NOT AUTHORIZED WITHOUT SIGNATURE OF THE BOARD PRESIDENT)

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval of New High School Course Description: Multimedia 1
Item Type:	Consent
Background:	Staff seek approval of the following new course description that will be offered at the high schools beginning with the 2026-27 SY. **Course Title:** Multimedia 1 **Prerequisite:** None **Elective/Required:** Elective **Grade Level:** 9th - 12th **Subject Area:** VAPA **Length:** 1 Year **Credits:** 10 **Proposed by:** Vernon Walton, Director of Secondary Education
AUSD LCAP Goals:	1. Eliminate barriers to student success and maximize learning time.| 2a. Support all students in becoming college and career ready.| 2b. Support all English Learners (ELs) in becoming college and career ready.| 4. Ensure that all students have access to basic services.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.
Submitted By:	Vernon Walton, Director of Secondary Education

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Multimedia 1_HS_BOE 1.13.26	12/17/2025	Backup Material

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval of New Middle School Course Description: Introduction to 3D Art
Item Type:	Consent
Background:	Staff seek approval of the following new course description that will be offered at the middle schools beginning with the 2026-27 SY. **Course Title:** Introduction to 3D Art **Prerequisite:** None **Elective/Required:** Elective **Grade Level:** 7th **Subject Area:** VAPA **Length:** 1 Semester **Credits:** 5 **Proposed by:** Vernon Walton, Director of Secondary Education
AUSD LCAP Goals:	1. Eliminate barriers to student success and maximize learning time.| 2a. Support all students in becoming college and career ready.| 2b. Support all English Learners (ELs) in becoming college and career ready.| 4. Ensure that all students have access to basic services.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.
Submitted By:	Vernon Walton, Director of Secondary Education

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Intro to 3D Art_MS_BOE 1.13.26	1/5/2026	Backup Material

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Approval of Memoranda of Understanding with Colleges and Universities for Internship Programs

Item Type: Consent

Background: The District enters into yearly contracts and partnerships with Universities' Departments of Education to provide a professional preparation program for teachers to become credentialed. This program is a benefit to the District and it enables student teachers and intern candidates to continue vital training. The five (5) programs which seek to establish partnerships with Alameda Unified School District are:

- Alameda County Office of Education for teacher internship programs
- Dominican University of California for teacher internship programs
- Teacher Lounge, Alliance Strategies Ltd. of Dublin, Ireland, for teacher internship programs for candidates from the Philippines
- University of California, Merced, for teacher and student teacher internship programs
- Western Governors University, for teacher and student teacher internship programs

AUSD LCAP Goals: 1. Eliminate barriers to student success and maximize learning time.| 4. Ensure that all students have access to basic services.

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost):

Recommendation: Approve as submitted.

AUSD Guiding Principle: #1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

Submitted By: Timothy Erwin, Assistant Superintendent, Human Resources

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Alameda County Office of Education MOU	1/9/2026	Backup Material
🗋	Dominican University MOU	1/9/2026	Backup Material

Teacher Lounge MOU	1/9/2026	Backup Material
UC Merced MOU	1/9/2026	Backup Material
Western Governors University MOU	1/9/2026	Backup Material

Docusign Envelope ID: F6B86B03-B154-4C99-93FC-FA20DA4BA8D9

ALAMEDA COUNTY
OFFICE OF EDUCATION
Alysse Castro, Superintendent

MEMORANDUM OF UNDERSTANDING

PARTIES: This Memorandum of Understanding (MOU) is entered into between the Alameda County Office of Education (ACOE) and the Alameda Unified School District (AUSD).

PURPOSE: The purpose of this MOU is to enable ACOE and AUSD to enter into an educator preparation partnership referenced as the Teacher Intern Partnership Program. The Teacher Intern Partnership Program is a collaboration between eighteen school districts, ACOE, Reach University, Santa Clara County Office of Education, and San Diego County Office of Education. The Teacher Intern Partnership Program supports prospective teachers with high-quality, intensive coursework, field supervision, and follows a cohort model with ongoing participation in reciprocal cohort sessions. In alignment with both the Teacher Credentialing Common Standards and specialized standards, the Teacher Intern Partnership Program supports efforts to increase access to high-quality resources for obtaining a teacher credential**.** Additionally, the Teacher Intern Partnership Program assists districts in workforce development and retention.

TERM: This MOU shall become effective upon the date of execution by both parties and shall continue for a period ending June 30th. 2027. Funding of this agreement is contingent upon appropriation and availability of funds.

SCOPE OF SERVICES:

1) **The ACOE shall provide teacher internship support to participants:**
   a) Developing, piloting, and facilitating the ACOE Teacher Intern Partnership within the county. This program will engage Reach University, Santa Clara County of Education, San Diego County Office of Education, the school and district administrators, ACOE leadership, field supervisors, and program participants.
      i) The ACOE Teacher Intern Partnership will implement CTC policies and procedures collaboratively with our credentialing partners
      ii) ACOE will be in communication with our credentialing partners, who are responsible for all accountability and reporting to the CTC.

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iii) The ACOE Teacher Intern Partnership will consist of coursework that satisfies the teacher credentialing common standards, specialized standards, and Teacher Performance Assessment (TPA).
iv) The ACOE Teacher Intern Partnership will consist of field supervision that will promote a deeper understanding of the Teacher Performance Assessment (TPA) as it relates to the participant's developing abilities. This includes:
(1) Regularly scheduled field supervision sessions, either virtual or in-person.
v) The ACOE Teacher Intern Partnership Program will include the use of a cohort model that will promote community among the participants. This includes:
(1) Monthly in-person cohort sessions
vi) ACOE will communicate participants' progress and provide written notification as soon as possible under practical circumstances concerning a student of the Teacher Intern Partnerships Program for purposes that may have bearing upon the student's participation in the specific teacher credentialing program, particularly in the case that an intern credential is in jeopardy.

b) Hiring, training, and supervising field supervisors:
i) Field supervisors shall possess a Clear or Life Credential and at least 3 years of teaching experience, and will be knowledgeable in supporting classroom instruction and building relationships between field supervisors and teachers.
ii) Field supervisors are provided with appropriate training
iii) Field supervisors will be provided with the necessary materials
iv) Field supervisors will have a caseload of no more than 16 participants
v) Field supervisors will collaboratively ensure that interns receive 45 hours of EL support
vi) Field supervisors will have met onboarding requirements (i.e. LiveScan, TB clearance, Keenan training, etc.) through ACOE and will be ready to be in classrooms with students.

c) Notifying AUSD of the assigned Field Supervisors
d) Covering the cost of participants' tuition either through grants or ACOE funding
e) Covering the cost of substitutes for intern teachers' participation in monthly cohort sessions
f) Staying in contact with the district and school administrator as it pertains to the interns' participation

2) The employing agency shall support all elements of the ACOE Teacher Intern Partnership Program.

a) Certification of compliance:
i) Upon request, the employing agency shall provide written certification to the ACOE intern program confirming that no intern has displaced a certificated district employee.
ii) This certification enables the intern partners to verify to the CTC that all statutory and program requirements are met.

b) Intern Teacher Employment
i) Intern Teachers are employed as the teacher of record in an assignment that aligns with the credential being pursued, such as:

Docusign Envelope ID: F6B86B03-B154-4C99-93FC-FA20DA4BA8D9

(1) Single Subject Credential, including in Mathematics, Sciences, Social Science, English, and World Languages
(2) Multiple Subject Credential
(3) Education Specialist (PK-3 Services Credential, Mild to Moderate Support Needs, Extensive Support Needs, or ECSE)

ii) The assignment must be a minimum of 0.5 FTE in an instructional setting with the same group of students on a regular basis, within the credential area they are seeking.

c) Compliance with Credential Requirements
   i) Intern Teachers must assume responsibilities authorized by their credential program, as outlined in Education Code Section 44454.
   ii) The district must ensure the interns' services meet the instructional or service needs of the district, as per Education Code Section 44458 (CTC Precondition 6).
d) Encourage the participation of intern teachers in the ACOE Teacher Intern Partnership Program.
e) The employing agency will provide evaluation data as requested by the CTC and the ACOE District Intern program, including survey compilation, demographic, and/or retention information.
f) Permit participating intern teachers to attend and participate in all coursework, field supervision, and cohort events and activities, which include:
   i) Either not allowing intern teachers to participate in school committees or having them choose from committees that have a minimal load
   ii) Allowing intern teachers to participate in the program's monthly cohort sessions at ACOE, one Friday per month
g) Provide support related to coursework, field supervision, and cohort activities:
   i) Permit ACOE and external partner field supervisors on-site access to participate in classroom observations.
   ii) Permit ACOE and external partner field supervisors to provide co-teaching support during the debriefing of field supervision observations, which may require on-site access.
   iii) The employing agency will release ACOE TIP intern teachers to participate in a minimum of 7 days per year of professional development opportunities to fulfill program standards related to experiencing diverse settings and a variety of service models. These will be taken as professional development release days, and the employing agency will provide substitute support for seven monthly cohort sessions. These meetings are currently scheduled for:
      (1) Thursday, October 16, 2025
      (2) Thursday, November 13, 2025
      (3) Thursday, January 29, 2026
      (4) Thursday, February 26, 2026
      (5) Thursday, March 19, 2026
      (6) Thursday, May 14, 2026
      (7) Friday, June TBD
   iv) Permit the collection of interview and survey data from teachers, administrators, and other district (adult) participants attending any professional development event related to the Teacher Intern Partnership Program.

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v) Permit videotaping and other media collection from teachers, administrators, and other district participants attending any professional development event related to the Teacher Intern Partnership Program, both in-person and virtual professional development. Data will be kept in a secure password-protected location, and only ACOE and/or the partnering IHE will have access to the data. Anonymized student work samples (e.g., notebooks, worksheets) may be requested through the District following proper procedures.

h) The employing agency will provide ACOE TIP PK-3 interns (ONLY) an additional placement, in partnership with the program, to provide the intern with a thorough experience in the grade level that is different from their classroom of record, while creating the least disruption in both settings. The time in the additional placement must be a minimum of 200 hours, over the course of the 2-year intern program. A preschool or TK teacher of record is required to spend 200 hours in a K, 1, 2, or 3rd-grade classroom. A teacher of record in a K, 1, 2, or 3rd-grade classroom is required to spend 200 hours in a preschool or TK classroom.

i) Provide the name of a partner teacher who will sign off as a mentor

j) Allow ACOE's field supervisors to be on-site to provide support for intern teachers

k) Commitment to Best Practices
   i) Sites employing Intern Teachers must demonstrate:
      (1) Developmentally and culturally appropriate practices.
      (2) Collaborative relationships with families.
      (3) Placement of students with disabilities in the Least Restrictive Environment
      (4) Support for dual language learners with disabilities.
      (5) Opportunities for Intern Teachers to work with diverse age groups in both general and special education settings, reflecting the continuum of placement options.

l) Qualified Site Administration
   i) Ensure that the site where the Intern Teacher is employed has a fully qualified site administrator.

m) Access, Representation, and Opportunity
   i) Sites should reflect, to the extent possible:
      (1) Socioeconomic, linguistic, and cultural diversity.
      (2) Opportunities for candidates to observe and practice concepts from the California Dyslexia Guidelines (SB488 5.3d) in clinical practice settings.

n) Data and Program Coordination
   i) Respond to requests for evaluation data from the CTC and ACOE, including:
      (1) Survey completion. c.
      (2) Demographic and retention data.

o) Eligibility Recognition

p) Recognize that Intern Teachers can only be enrolled in the program once all eligibility requirements, including passing exams (or equivalent), are met. Intern Credential Validity
   i) Recognize that an Intern credential ceases to be valid if:
      (1) The Intern Teacher fails to meet ACOE's TIP program requirements.
      (2) The ACOE TIP program terminates the Intern Teacher for non-compliance
         (a) Take appropriate action regarding the intern's position as a teacher of record in such cases.

q) Notification of Changes

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i) Notify ACOE TIP as soon as possible if:
(1) An Intern Teacher's placement is terminated or modified.
(2) An Intern Teacher's employment status changes.

r) Program Updates
i) a. Ensure all site administrators with DSPs and/or Intern Teachers on staff:
(1) Are informed about ACOE TIP processes and materials.
(2) Stay current with changing program requirements, including alignment to Literacy Standards and TPEs.

3) Site Administrator Responsibilities:
a) Recommend, select, and assign a district support provider (DSP) to each Intern Teacher within 30 days of the intern's employment as an intern, according to Intern Program Standards, which requires each DSP to:
i) Hold a valid corresponding Clear or Life credential in the content area they are supporting
ii) Possess EL authorization if responsible for providing EL support
iii) Have at least 3 years of successful teaching experience
iv) Demonstrate exemplary teaching practices as determined by the employer and the program
b) Submit recommended DSP information via ACOE's TIP Program provided format.
i) Provide DSP release time from adjunct duties to attend 10 hours of DSP training as required by the Intern program (for the DSP's first and second years) if necessary.
c) Provide time and resources for candidates, DSPs, and field supervisors to meet CTC program requirements.
d) Permit video capture for the Intern teacher's reflection, and for preparing and passing the TPA to include the Literacy TPA (CTC Program Standard 3C.3)
e) Allow the Intern teacher to provide effective literacy instruction for all students. Specifically, the Intern teacher shall be at a site that allows for instructing students in the literacy areas of meaning making, language development, and effective expression. (CTC Program Standard 7 & TPEs 7.6, 7.7, 7.8)
f) Ensure Intern Teachers can practice and implement screening and diagnostic techniques that inform teaching and assessment, and early intervention techniques. (CTC Program Standard 7 and TPE 7.10 and 7.11)
g) Ensure Intern Teachers can practice teaching performance expectations (TPE) related to oral and written language, as applicable to the credential program (CTC Program Standard 7, TPE 7.6, TPE 7.7, and 7.8)
h) Allow the Intern teacher to acquire hours toward the required 200 hours of early field experiences that include guided observations and initial teaching (e.g., co-planning, co-teaching, or guided teaching) in the general education and special education settings.
i) Ensure interns experience a diversity of age ranges and placements as applicable to the credential
j) Enable the Intern Teacher to attend the classes on time and complete the requirements of the Intern Program.
k) To the extent possible, and in accordance with the educational agency bargaining unit guidelines, the educational agency agrees to assign minimal extra/co-curricular activities and/or provide early release to the Intern Teacher.

4) AUSD Support Provider (DSP) Responsibilities:

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a) Training and Orientation
   i) Attend mandatory virtual orientation and convenings.
   ii) Complete 10 hours of required training.
   iii) Participate in optional ongoing training sessions as appropriate.
b) English Learner (EL) Support
   i) Collaboratively ensure interns receive 45 hours of EL support and supervision.
c) Weekly Support
   i) Provide an average of five hours of support and guidance weekly. Just-in-Time Support Areas
   ii) Offer regular guidance in the following areas:
      (1) Orientation to school policies and initiatives.
      (2) Assisting interns in developing goals for their Individual Development Plan (IDP) and induction at the end of the year.
      (3) Meeting the needs of English Language Learners.
      (4) Referrals to training and resources related to the intern's Individual Learning Plan.
      (5) Lesson planning.
      (6) Building positive relationships with parents and peers.
      (7) Classroom management.
      (8) Addressing other needs specific to new teachers.
   iii) Triad Meetings
      (1) Attend two triad meetings with the assigned intern and their ACOE TIP field supervisor

5) AUSD and ACOE Responsibilities:
a) Family Educational Rights and Privacy Act (FERPA)
   i) To the extent the District generates educational records or PII related to a student, ACOE agrees to comply with the Family Educational Rights and Privacy Act (FERPA) and shall limit access to only those employees or agents with a need to know. Any breach of district student data shall be immediately reported to the District.

INSURANCE:

During the term of this MOU, ACOE shall provide to **AUSD**, and **AUSD** shall provide to ACOE, a current certificate of policy evidencing its comprehensive and general liability insurance coverage in a sum not less than $1,000,000 per occurrence and $3,000,000 aggregate. ACOE shall additionally provide a current certificate of policy evidencing its automobile liability coverage insurance coverage in a sum not less than $1,000,000 per occurrence.. ACOE shall also provide **AUSD** with a written endorsement naming AUSD as an additional insured on both its general and auto liability policies, and such endorsement shall also state "Such insurance as afforded by this policy shall be primary, and any insurance carried by ACOE shall be excess and noncontributory." **AUSD** shall also provide ACOE with a written endorsement naming ACOE as an additional insured on its general liability policy. Any and all insurance coverage may be provided by a **(JOINT POWERS AUTHORITY OR OTHER)** Self-Insurance program. Coverage shall provide notice to the additional insured of any change in or limitation of coverage

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or cancellation of the policy no less than thirty (30) days prior to the effective date of the change, limitation, or cancellation.

ACOE shall also provide AUSD with a current certificate of policy evidencing its workers' compensation insurance coverage with limits as required by CA statute.

INDEMNIFICATION:

A. Insofar as permitted by law, ACOE shall indemnify, defend, protect, and hold harmless **AUSD** and/or any of its officers, agents, or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, arising from or in connection with, or caused by an act, omission or negligence of ACOE, its employees, contractor or invitees.

B. Insofar as permitted by law, **AUSD** shall indemnify, defend, protect, and hold harmless ACOE and/or any of its officers, agents, or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, rising from or in connection with, or caused by an act, omission or negligence of AUSD, its employees, contractors or invitees.

C. ACOE and **AUSD** agree to notify the other party of any claims, administrative actions, or civil actions determined to be within the scope of this Agreement within ten (10) calendar days of such determination. ACOE and **AUSD** further agree to cooperate in the defense of any such actions. Nothing in this Agreement shall establish a standard of care for or create any legal right for any person not a party to this Agreement.

COMPENSATION:

ACOE will reimburse AUSD for the actual cost of substitute coverage for the 7 cohort days, not exceeding $390 per substitute per day. This fee is intended to cover costs related to covering each intern teacher's class, so they can attend ACOE's Cohort Sessions. **AUSD** shall invoice **ACOE (annually)** for associated costs.

TERMINATION/SUSPENSION:

This MOU may be terminated without cause by either party upon thirty (30) days' prior written notice to the other party. When required by law, this MOU may be immediately suspended by either party upon notice to the other party; any such suspension shall not extend the term of this MOU

NON-DISCRIMINATION:

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No person shall be subjected to discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code in any program or activity conducted by an educational institution that receives, or benefits from, state financial assistance or enrolls pupils who receive state student financial aid.

NOTICES:

Any notice required to be given by the terms of this MOU shall be deemed to have been given when the same is personally delivered or sent by first-class mail, postage prepaid, addressed to the respective parties as follows:

To ACOE: Alameda County Office of Education
313 West Winton Avenue
Hayward, CA 94544
ACOE Contact Name: Channon Jackson
Contact Email Address: cjackson@acoe.org

To AUSD: Alameda Unified School District
2060 Challenger Drive
Alameda, CA 94501
AUSD Contact Name: Sandy Wong
Contact Email Address: swong@alamedaunified.org

INTEGRATION:

This MOU represents the entire and integrated agreement between ACOE and **AUSD regarding the Teacher Intern Program**, and supersedes all prior negotiations, representations, or agreements, either written or oral. This MOU may be amended only by a written instrument signed by the duly authorized representatives of ACOE and **AUSD**.

REPRESENTATION OF AUTHORITY:

The undersigned hereby represent and warrant that they are authorized by the respective parties to execute this MOU

IN WITNESS WHEREOF, ACOE and **AUSD** have executed this MOU as of the date first above written.

ALAMEDA COUNTY OFFICE OF EDUCATION ALAMEDA UNIFIED SCHOOL DISTRICT

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Signed by:
Alysse Castro
6D2A8B0F75DE42C...

(Superintendent Signature)

Alysse Castro Superintendent

Printed Name and Title

Date: 12/3/2025

(Authorized Representative Signature)

sandy wong

Printed Name and Title

Date: _____

DOMINICAN UNIVERSITY of CALIFORNIA

Department of Education

Memorandum of Understanding
January 5, 2026 – June 30, 2028

A. General

Alameda Unified School District ("District") and Dominican University of California ("University") agree to be partners in Dominican University of California's Internship Credential Program, which has been approved by California Commission on Teacher Credentialing ("CTC"). As a condition of our partnership, District and Dominican University of California must adhere to the following requirements of state law:

(a) Candidates admitted to internship programs must comply with all the provisions of Education Code section 44453.
(b) In an internship program, the participating institutions shall provide for the supervision of all interns. No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated teacher. (Education Code Section 44462). If the intern salary is reduced, no more than eight interns may be advised by one school support person. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.
(c) The participating institutions shall assign the candidates in an internship program to assume the functions that are authorized by the regular standard credential (Education Code Section 44454). The institution stipulates that the interns' services meet the instructional or service needs of the participating district(s) (Education Code Section 44458).

B. Purpose

The purpose of this Agreement is to establish a formal working relationship between the parties to this Agreement and to set forth the operative conditions, which will govern this partnership. District and University will form a partnership to provide coordinating services as part of the Intern Program, serving multiple subject, single subject, and education specialist interns, hereafter referred to as the "Intern Program." The purpose of the Intern Program is to support interns in part-time (at least 50%) or full-time teaching jobs with the District while the interns take courses offered by the University that lead to a California Preliminary Credential.

Interns must meet all applicable prerequisites required by the CTC before participating in the Intern Program. Each intern shall possess a valid California Intern Credential.

C. Responsibilities

The District agrees to:

1. Assign interns to teaching positions authorized by the appropriate credential to ensure the intern is placed in a position that matches the identified subject matter competency area and grade level.
2. Provide services and support consistent with those provided to all other credentialed teachers in similar circumstances.
3. Assign a Support Teacher to each eligible intern. A Support Teacher must meet the Commission's identified criteria, including a valid corresponding Clear or Life Credential, three (3) years successful teaching experience, and hold an English learner authorization. Support Teachers should be recognized by the principal as a competent and experienced classroom teacher, should understand and be in agreement with the aims, structure, and mode of the operation of the Professional Education (Intern) program, should have a teaching assignment that reasonably matches that of the intern. These qualifications may be modified by mutual agreement of the University and the District. (see Coded Correspondence 14-04)
4. Utilize defined selection criteria to identify high-quality, experienced Support Teachers who demonstrate effective coaching, interpersonal, and communication skills and:
    - Are committed to attend coaching trainings and meetings and to meet weekly with interns;
    - Display willingness to work collaboratively;
    - Embrace a positive attitude towards students and teaching;
    - Develop a sustained and thoughtful collegial relationship with new teachers;
    - Demonstrate leadership skills, curriculum expertise, and knowledge of district resources;
    - Serve as a role model for the teaching profession.
5. **Clinical Placement Requirements**

    A. Mentor and Support Teachers: Mentor and Support Teachers shall hold a Clear Credential in the content area for which they provide supervision and have a minimum of three years of K-12 teaching experience, demonstrating exemplary teaching practices. All Mentor and Support Teachers are required to complete Dominican's 10-hour initial orientation, which covers CalTPA, 21st Century Skills, roles and responsibilities, teaching and coaching methods, and instructional and inclusive strategies for all learners. The orientation also includes a review of the Support Team Site, which outlines program expectations and provides key information on the requirement for candidates to successfully pass a commission-approved literacy performance assessment.

    B. **TPE 7 Literacy Instruction:** Mentor and Support teachers must model exemplary teaching practices related to the Teacher Performance Expectations (TPEs), specifically TPEs 7.6, 7.7, and 7.8, which focus on oral and written language development. They must also provide candidates with opportunities to practice these skills in appropriate

clinical practice settings. This includes ensuring that candidates are placed in an appropriate setting and that clear information about expectations is communicated to both administrators and mentors at the school site to support candidates' growth in these areas.

Local Education Agencies (LEAs) shall, to the extent possible, provide candidates with opportunities to collaborate with other education professionals while working with students at risk for or with dyslexia and other literacy-related disabilities. Candidates should also have opportunities to practice teaching foundational skills and other skills outlined in Domain 7 of the Teacher Performance Expectations (TPEs).

C. Screening and Diagnostic Techniques: The District agrees to make efforts, to the extent practicable, to provide candidates during their clinical practice with opportunities to learn about, and where possible, observe, how schools and teachers are utilizing screening and diagnostic techniques to inform teaching, assessment, and early intervention practices. These opportunities will align with the credential requirements and the Teaching Performance Expectations (TPEs) and standards, ensuring candidates gain relevant experience in these areas.

D. Dyslexia Guidelines: The District agrees, to the extent practicable, to provide candidates in clinical practice settings with opportunities to observe and apply concepts and strategies outlined in the California Dyslexia Guidelines. These opportunities will include direct observation of relevant practices, as well as supervised engagement in implementing instructional strategies designed to support students with dyslexia.

E. Orientation: All Mentor and Support Team members are required to participate in an initial 10-hour orientation to Dominican University's programs and expectations. This orientation includes a review of the Support Team Site, which contains critical information regarding the expectations for candidates to take and successfully pass a commission-approved literacy performance assessment.

6. Communicate and collaborate regularly with the University Intern program (e.g., University Supervisor) to ensure that a qualified mentor is selected and appropriately trained.
7. Provide an administrator to perform administrative duties needed for the Intern Program.
8. Communicate to all site administrators the Program requirements.
9. Provide interns release time for observations and one-to-one consultations with the Support Teacher to ensure the intern completes credential coursework.
10. Provide the intern release time to attend classes at the teacher preparation institution and observe teachers as required for their coursework and fieldwork obligations.
11. Provide special education candidates with required release time to complete their general education requirement.

12. Make every effort to assign interns to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites and multiple adjunct duties.
13. Provide interns with a District Orientation.
14. Ensure that interns do not displace certified employees and are evaluated on an annual basis.
15. Provide Support Teachers release time to participate in the Support Provider training and in observations and one-to-one consultations with interns.
16. Facilitate the distribution of Intern Program funds to Support Teachers and district program administrators for compensation.
17. Ensure that a minimum of **144 hours** of general support/mentoring and supervision is provided to each intern teacher per school year, including coaching, modeling, and demonstrating within the classroom; assistance with course planning; and problem-solving regarding students, curriculum, and development of effective teaching methodologies. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.
18. Ensure that an additional **45 hours** of support/mentoring and supervision specific to meeting the needs of English learners shall be provided to an intern teacher who enters the program without a valid English learner authorization listed on a previously issued Multiple Subject, Single Subject, or Education Specialist Teaching Credential or a valid English Learner Authorization or Cross-cultural, Language and Academic Development (CLAD) Certificate. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners.

19. Collaborate in tracking the hours of support and supervision provided to the intern teacher via the Intern Support and Supervision Log

Proposed Supervision Responsibilities	District Responsibility	University Responsibility
General Support and Supervision	120	24 (12 per semester)
EL Specific Support and Supervision (if required)	30	15 (7.5 per semester)
Combined Support and Supervision Hours	150	39 (19.5 per semester)

20. Participate in the Intern Program evaluation and the CTC Accreditation Cycle, as needed.

For more CTC information on teachers serving on an intern credential, see University Internship Credentials (CL-402A).

The University's Department of Education agrees to:

1. Designate a member of the faculty in teacher preparation to work with the Intern Program as a liaison.

- This liaison will serve on the advisory committee, inform appropriate University personnel of Intern Program activities, and participate in appropriate concerns of local intern projects.
- The University will assume the cost of a faculty member as a liaison.

2. Ensure that a minimum of **144 hours** of general support/mentoring and supervision is provided to each intern teacher per school year, including coaching, modeling, and demonstrating within the classroom; assistance with course planning; and problem-solving regarding students, curriculum, and development of effective teaching methodologies. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.
3. Ensure that an additional **45 hours** of support/mentoring and supervision specific to meeting the needs of English learners shall be provided to an intern teacher who enters the program without a valid English learner authorization listed on a previously issued Multiple Subject, Single Subject, or Education Specialist Teaching Credential or a valid English Learner Authorization or Cross-cultural, Language and Academic Development (CLAD) Certificate. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners.
4. Collaborate in tracking the hours of support and supervision provided to the intern teacher via the Intern Support and Supervision Log

Proposed Supervision Responsibilities	District Responsibility	University Responsibility
General Support and Supervision	120	24 (12 per semester)
EL Specific Support and Supervision (if required)	30	15 (7.5 per semester)
Combined Support and Supervision Hours	150	39 (19.5 per semester)

5. Participate in Intern Program evaluation activities.
6. Evaluate the prospective intern's program prerequisites and determine if they have been met, including training in teaching English Learners, pedagogy, classroom management, literacy, human development and special populations as included on the Intern Eligibility Form
7. Upon completion of the internship requirements and coursework, make a formal recommendation to the CTC for a California Multiple- or Single-Subject Internship Credential, or Education Specialist: Mild/Moderate Credential.
8. Ensure the University supervisor provides classroom guidelines/mentoring of the intern and works with the district assigned Support Teacher in providing the intern consistent direction and support, within the contexts of the University's professional preparation program and School's policies and procedures.
9. Schedule a series of professional education courses that will allow the intern to meet the requirements of the professional preparation program.
10. Provide informational/orientation materials for the appropriate credential program to the intern, the Support Teacher, and the Site Administrator.

D. Other Terms and Conditions

As between the Parties hereto, it is understood and agreed that:

1. Support Teacher Employment Status:

   Interns are and shall remain District employees for any and all purposes throughout the term of this Agreement. This agreement only applies to interns currently employed by the district.

2. Certificate of Clearance:

   In accordance with California Education Code Section 44320, each candidate must complete Live Scan service and obtain fingerprint clearance prior to beginning their assignment. Live Scan will be administered through the District. University will advise candidates of their obligation to submit to fingerprinting and to obtain clearance in advance of beginning their assignment.

3. Tuberculosis Risk Assessment:

   To satisfy requirements in the California Education Code, Sections 49406 and 87408.6 and the California Health and Safety Code, Sections 1597.055, 121525, 121545 and 121555, each candidate prior to assignment to the District must obtain at the candidate's sole expense a tuberculosis risk assessment by a state-authorized health care provider prior to beginning their assignment in the District. University shall advise candidates of this obligation.

4. Covid-19 Vaccination: Students must provide status to the District as requested.

5. Indemnification:

   The parties shall assume full responsibility for their officers, directors, agents, contractors, employees or representatives to the fullest extent permitted by law, defend, hold harmless and indemnify one another from and against any claim, demand, action or cause of action that may be asserted by any Program participant arising out of or relating to any of the obligations undertaken in connection with this Agreement, including but not limited to (i) Any breach of the Agreement; (ii) Any misrepresentation made; (iii) Any willful or negligent act, or failure to act, its officers, directors, agents, contractors, employees or representatives; and (iv) any actual or alleged injury or death to a person and/or loss of or damage to property caused directly or indirectly, wholly or

in part by officers, directors, agents, contractors, employees or representatives regardless of the sole or concurring negligence of the indemnified party.

6. Maintenance of records:

   District agrees to keep and maintain adequate and current written records in accordance with Program requirements during the term of the Agreement. The records will insure confidentiality of the intern's records and comply with Family Educational Rights and Privacy Act (FERPA) regulations. Family Educational Rights and Privacy Act: To the extent the District generates or maintains educational records related to the participating Student, the District agrees to comply with the Family Educational Rights and Privacy Act (FERPA), to the same extent as such laws and regulations apply to the University and shall limit access to only those employees or agents with a need to know. For the purposes of this Agreement, pursuant to FERPA, University hereby designates District as a University official with a legitimate educational interest in the educational records of the participating Student(s) to the extent that access to the University's records is required by District to carry out the program.

7. Severability:

   The provisions of this Agreement are divisible; if any such provisions shall be deemed invalid or unenforceable. That provision shall be deemed limited to the extent necessary to render it valid and enforceable and the remaining provisions of this Agreement shall continue in full force and effect without being impaired or invalidated in any way.

8. Legal Compliance and Non-discrimination:

   Compliance with Laws and Regulations. In connection with the performance of work under this contract, both parties agree to comply with applicable federal and state laws, including but not limited to laws governing taxation, employment, wages and hours, workplace safety, workers' compensation, non-discrimination and civil rights.

9. Entire Agreement:

   This Agreement supersedes all prior agreements, understandings, and communications between University and District, whether written or oral, express or implied, relating to the subject matter of this Agreement and is intended as a complete and final expression of the terms of the Agreement between University and District and shall not be changed or subject to change orally. The parties further agree and acknowledge that neither they nor anyone on their behalf made any inducements, agreements, promises, or representations other than those set forth in this Agreement.

10. Insurance:

    District shall maintain in force at all times during the Terms of this Agreement the following insurance on an occurrence basis: (1) Commercial general liability ("CGL") insurance, including bodily injury, property damage, premises and contractual liability, with minimum limits of $2,000,000; and (2) Sexual Misconduct/Abuse liability insurance of an amount of not less than $1 million per occurrence. Coverage endorsed onto the General Liability policy is acceptable. The CGL insurance policy must: (1) name Dominican University of California and its affiliates, trustees, directors, officers, partners, principals, employees and agents (collectively the "Additional Insureds") as additional insureds pursuant to an endorsement that provides coverage for all claims or lawsuits arising out of or related to this Agreement, including claims alleging independent acts or omissions of the Additional Insureds; (2) contain a waiver of subrogation rights as to University, and (3) contain cross-liability and severability of interests coverage and be primary and non-contributory. District must furnish to University before the effective date of this Agreement certificates of insurance for all insurance policies required under this section showing the Additional Insureds as additional insureds. District must also provide at least 30 days written notice to the University before any cancellation or restrictive endorsement to any of the required coverages.

11. Choice of Law:

    This Agreement shall be interpreted in accordance with the laws of the State of California. Venue for any action to enforce or interpret the provisions of this Agreement shall be in Marin County, California.

Authorized signatures below indicate understanding and acceptance of the terms of this Memorandum of Understanding.

_____ _____

Signature, School District Representative Date

_____

Name/Title, School District Representative

_____ _____

Mojgan Behmand Date

Vice President for Academic Affairs/Dean of the Faculty

Dominican University of California

This HOST SCHOOL/DISTRICT AGREEMENT (hereinafter, the "Agreement") is entered this 1st day of July 2026, by and between GeoVisions Inc., a Delaware Corporation with a DBA of Teacher Lounge, Alliance Strategies Ltd. Of Dublin, Ireland ("OpCo"), (together referred to in this Agreement as "Teacher Lounge") and Alameda Unified SD Host School/District Name), whose address is as follows: 2060 Challenger Drive, Alameda, CA 94501 (hereinafter, the "Host School/District").

WHEREAS OpCo is the international principal and operating company in relation to Teacher Lounge's business, and Teacher Lounge and OpCo, along with other Alliance Strategies affiliates, work together to provide certain services and support to such global business, customers, and international affiliates and subsidiaries.

WHEREAS Host School/District acknowledges, understands, and agrees that certain services and operations shall be performed by OpCo in furtherance of this agreement;

WHEREAS Host School/District wishes to engage a number of J-1 Exchange Visitors as Exchange Teachers (as that term is defined by the United States Department of State ("USDOS") without displacing domestic U.S. workers;

And WHEREAS Host School/District wishes to engage Teacher Lounge to recruit and provide Participants to satisfy Host School/District's need;

NOW, THEREFORE, in consideration of the mutual promises and representations set forth herein, the parties, intending to be legally bound, agree as follows:

I. **General Terms and Conditions**

a. The "Effective Date" of this Agreement shall start upon execution of this contract and shall end when either a new agreement replaces this one or either the Host School/District or Teacher Lounge gives the other 30 days written notice after the latest program end date on the DS-2019 forms of any teacher hired by the Host School/District.

The J-1 Teach, J-1 Intern, and J-1 Trainee programs are U.S. State Department programs with detailed regulations that can be found here: http://www/ecfr.gov/cgi-bin/retrieveECFR?gp=&r=PART&n=22y1.0.1.7.35#se22.1.62_124.

The following requirements are outlined in the regulations. Host School/Districts must read these carefully to ensure compliance with the regulations and/or federal law when hiring J-1 Participants. If the law or regulations change, the Host School/District agrees to comply with the new laws and regulations.

The Teacher Exchange Program promotes the interchange of U.S. and foreign teachers and enhances mutual understanding between the people of the United States and other countries. Exchange teachers teach full-time in accredited public and private U.S. primary and secondary schools (K-12), including prekindergarten language immersion programs offered as regular courses of study by accredited primary schools. Exchange teachers sharpen their professional skills and participate in cross-cultural activities in schools and communities, and they return home after the exchange to share their experiences and increased knowledge of the United States and the U.S. educational system.

Such exchanges enable foreign teachers to understand better U.S. culture, society, and teaching practices at the primary and secondary levels and enhance U.S. students' knowledge of foreign cultures, customs, and teaching approaches.

The Intern & Trainee Programs are designed to enhance the skills and expertise of Participants in their

academic or occupational fields through participation in structured and guided work-based training and internships and to improve Participants' knowledge of American techniques, methodologies, and expertise.

II. **Position Request**

a. At any time during the term of the Agreement, Host School/District may submit a Position Request to Teacher Lounge for the upcoming Academic Year (as defined by Host School/District). Such Position Requests must include, but are not limited to position titles, descriptions, types (Teacher, Intern, and/or Trainee), requirements (including any certifications), proposed start dates, number of positions, location of each position, and compensation for each position.

b. **Cancellation or Amendment.** Prior to Arrival: If the Host School/District cancels its request for a J-1 exchange visitor prior to issuing an offer to a J-1 exchange visitor, no fee will be due. If a J-1 exchange visitor has been extended an offer and has accepted it, and that offer is rescinded or canceled by the Host School/District for any reason prior to arrival, a cancellation fee of $500 per Participant will be due to Teacher Lounge or our designated third-party agency to help cover the costs of securing a new placement for the participant. Post Arrival: If a J-1 exchange visitor is fired or laid off for any reason other than documented cause (fault of the J-1 exchange visitor), the Host School/District is required to reimburse the J-1 exchange visitor for their return flight costs (to home country), housing penalties or other charges such as relocation for a new position that may be incurred due to the loss of position up to $1500 USD.

III. **Host School/District's Obligations, Warranties, Agreements and Representations**

a. Host School/District agrees to abide by all USDOS regulations governing the programs;

b. Host School/District shall provide Teacher Lounge with the following:

i. Host School/District's Federal Employer Identification Number (EIN);

ii. A copy of Host School/District's current state accreditation;

iii. Proof of a valid Worker's Compensation Policy or proof of a state exemption from requirement of such coverage;

iv. The total number of J-1 Exchange Visitors per program currently hosted by Host School/District;

v. A brief summary, in a form acceptable to Teacher Lounge, of cultural activities that were offered to Participants to fulfill the requirements under section J below;

vi. If Host School/District provides housing and/or transportation to and/or from the site of activity, Host School/District shall provide Teacher Lounge with details of all such arrangements, including: the cost to Participants; whether such arrangements deduct costs from Participants' wages; and the market value in accordance with the Fair Labor Standards Act if considered part of the compensation packages. If Host School/District does not provide housing, Host School/District will provide appropriate housing leads to Teacher Lounge so that Participants can secure on their own prior to arrival;

vii. If Participants are participating in the Intern or Trainee Programs, Host School/District must provide Training/Internship Placement Plans (T/IPP) with each phase signed by the phase supervisor, along with the number of full-time employees and annual revenue for the previous year (per campus).

viii. The Host School/District is obligated to respond to Teacher Lounge communication within 48 hours or within the timeframe requested regarding matters affecting the health, safety, and/or welfare of Participants placed at the Host School/District.

c. Host School/District will promptly notify Teacher Lounge of the following events:

i. Arrival of Participants at the site of activity to begin their programs and/or Participants who have not arrived;

ii. Any changes or deviations in the positions such as, but not limited to, training plans, rate of pay, cost of Host School/District-provided housing, supervisors and points of contact, or location during the Participants' programs.

iii. Failure by Participants to meet the requirements of their position placements or otherwise fails to comply with the program rules or agreed-upon training;

iv. A Participant leaves their position ahead of the Program End Date as listed on Participant's Certificate of Eligibility for Exchange Visitor (J-1) Status Form DS-2019 ("DS-2019");

v. The Host School/District ends a Participant's employment, in which case Host School/District will provide Teacher Lounge with documentation detailing the circumstances thereof;

vi. An emergency involving any Participant, any situation that impacts the welfare of any Participant, or any situation that may bring notoriety, disrepute, and/or media coverage on the J-1 Exchange Visitor programs, as required by USDOS.

vii. If any portion of the school accreditation is lost for any reason, the Host School/District agrees to notify Teacher Lounge within 10 days.

d. **Obligations to Participants:**

i. Host School/District shall provide Participants with a standard schedule that includes a minimum of 32 hours of paid employment per week.

ii. Host School/District shall pay Participants eligible for overtime in accordance with applicable state or Federal law. If Host School/District is not required by law to pay overtime, Host School/District will note this in Position Requests.

e. **Enrollment.** Teacher Lounge will use its best efforts to enroll the number and profile of Participants for the period indicated in Position Requests. However, Host School/District acknowledges that hiring is an imperfect science, and Teacher Lounge can make no guarantees, express or implied, that Teacher Lounge will be able to fill any position with a Participant, or that Teacher Lounge will be able to match Participants for the dates requested.

f. **Arrival and Period of Employment:**

i. Host School/District will require Participants to confirm their arrival and U.S. address (including room or apartment number, if applicable) with Teacher Lounge to ensure their program is activated in SEVIS within 10 days of arrival.

ii. Teacher Lounge retains the right, in its sole discretion, to amend the program start dates for Participants up to 10 days after the start date provided to Teacher Lounge by Host School/District in order to account for unforeseen circumstances (e.g., visa appointments, flight delays, etc.).

iii. Host School/District understands that Participants are only authorized to work/train during the dates specified on their DS-2019. Participant employment must adhere to these dates.

iv. Host School/District understands that three school years (36 months) is the maximum time allowed for the J-1 Teacher Exchange program, except when a one to two-year extension is granted by the Department of State through the sponsor-facilitated designated extension process. The maximum duration for an Intern is 12 months and the maximum duration for a Trainee is 18 months.

v. Host School/District understands that Participants cannot be supported for permanent employment as they are required to leave the United States after program completion.

g. **Social Security.** When Participants arrive, they are required to register their U.S. home address with the U.S. Department of Homeland Security through SEVIS (Student & Exchange Visitor Information System) via the SEVIS Check-In section of Hanover within the first 3 days of arrival. Host School/District agrees to help ensure all J-1 Participants have completed this requirement. Failure to comply may delay the Social Security card process and may result in a negative end to their program in SEVIS (No P.O. boxes can be accepted). If participants change addresses at any time while on the program, they are required to report their new address to Teacher Lounge within 10 days of the change.

h. Host School/District will use their best efforts to assist Participants in securing their Social Security cards. Host School/District understands that Participants will not be able to obtain a Social Security card until 10 days after completing their check-in to SEVIS. Host School/District will not delay payment for time worked for Participants who have applied for their Social Security card but have not received their number.

i. **Insurance.** Teacher Lounge will provide Intern and Trainee Participants with basic medical coverage for the entire duration of their program. Teacher Lounge will provide Teach Participants basic medical coverage for the first 90 days of their program. Coverage will meet or exceed coverage requirements promulgated by USDOS for the applicable program. Host School/District acknowledges that the exact terms of the coverage are subject to change without notice.

j. **Cultural Exchange.** In support of the primary purpose of the J-1 Exchange Visitor programs, the USDOS requires that Participants engage in cultural exchange activities during the course of their program. Host School/District will support this objective by providing opportunities that involve Participants in local activities or events promoting cultural exchange. Examples include, but are not limited to, community events (parades, festivals, etc.), picnics, sporting events, camping trips, holiday celebrations (visiting culture or U.S. culture), and Participant presentations about their home country and culture. Teacher Lounge is happy to assist you with ideas, and we appreciate your support of these important program initiatives.

i. Furthermore, Host School/District will support Teach Participants to complete their two USDOS-required annual cultural program components:
    1. An activity for the teacher's classroom, larger Host School/District or Host School/District population, or the community at large that gives an overview of a cultural aspect of the teacher's home country.
    2. An activity that involves U.S. student dialogue with schools or students in another country, preferable the teacher's home country.

k. **Support During the Program.** Host School/District acknowledges that Teacher Lounge will provide support as required by USDOS for Host School/District and Participants before, during, and after the program, and that Teacher Lounge will be reachable at all times via an emergency number: 1-866-622-7623.

l. **Payroll and Taxes.** Host School/District understands that all Participants are exempt from Social Security taxes (FICA) and Medicare taxes. They must pay federal, state, and local taxes (as appropriate). Host School/District acknowledges that last paychecks and W2 forms should be sent to the Participants in their home country. Host

School/District agrees to reimburse Teacher Lounge for any official Participant materials mailed to Teacher Lounge, which Teacher Lounge then mails to the Participants.

m. **Refusal to Hire.** Host School/District retains the right and ability to refuse to offer a position to a Participant for any reason.

n. Host School/District warrants and represents that it:

i. Has not had any layoffs in the past 120 days or currently does not have workers on strike;

ii. Provides opportunities for regular communication and interaction with U.S. citizens and allows Participants to experience U.S. culture;

iii. Will complete mandatory regulation trainings as instructed by Teacher Lounge, and submit their acknowledgement form (main contacts and supervisors of the Participants);

iv. Have completed criminal background checks for each supervisor of the Participants and makes those available to Teacher Lounge when required;

v. Will not place Participants on overnight shifts or at positions or sites of activity that differ from that listed on their DS-2019 forms unless approved by Teacher Lounge;

vi. Will not change site of activity without Teacher Lounge approval;

vii. Understands that the purpose and intent of all J-1 Exchange Visitor programs is for Participants to return to their home country at the conclusion of their program and share their experiences, increased knowledge of American business practices, and enhance their skills. Host School/District will not encourage, promote, support, or pursue a change of status to another visa type for Participants while on the J-1 Exchange Visitor program and will remind all Participants of their obligation to return home following the end of their program;

viii. Understands that on Trainee programs, Bona fide training is permitted; merely gaining additional work experience is not. For Intern programs, a period of work-based learning in the intern's academic field is permitted and requires a substantial academic framework in the participant's field;

ix. Gives permission to Teacher Lounge to use any photograph/video taken at any event sponsored by Teacher Lounge, unless otherwise stated in writing. Teacher Lounge may use the photograph/video in publications, or any other media material produced;

x. Shall comply with all federal, state, and local laws when carrying out the terms and conditions of this Agreement, including but not limited to all federal, state, and local employment laws, and shall seek local legal counsel at its own expense for clarification when necessary

xi. Site Visit Requirements: Host School/District understands that per program regulations, a site visit may be required prior to approval of a request for participation in the program.

IV. **Program-Specific Terms and Conditions**

a. **Teach Program**

i. **Purpose of the Teach Program.** The Teach Program is designed to promote the interchange of U.S. and foreign teachers and enhance mutual understanding between the people of the United States and other countries. Exchange teachers sharpen their professional skills and participate in cross-cultural activities in schools and communities, and they return home after the exchange to share their experiences and increased knowledge of the United States and the United States educational system.

ii. Host School/District will ensure teaching positions, including duties, responsibilities, hours of employment, and compensation, are commensurate with those of similarly situated U.S. teachers in the school district or Host School/District where that Participant is assigned to teach.

iii. Host School/District will monitor the performance of Participants in the classroom and in carrying out official responsibilities.

iv. Host School/District agrees and understands that Participants will be required to comply with any applicable collective bargaining agreement

v. Host School/District agrees to only assign Teacher Lounge teachers to full-time teaching positions in K-12 classrooms. Prekindergarten assignments are NOT permitted.

vi. Host School/District understands that under no circumstances can J-1 Teachers be placed in substitute, aide, or receptionist positions.

vii. Exchange teacher appointments to positions must be temporary, even if the teaching positions are permanent, and must not lead to tenure.

viii. The Host School/District confirms that all J-1 Teachers hired meet their state's teaching eligibility standards.

ix. Host School/District agrees to ensure J-1 Teachers remain on track with the certification process throughout the initial school year and to notify Teacher Lounge if any teachers are at risk of not meeting or maintaining the minimum requirements for teacher of record status during any point of their employment with the Host School/District.

x. Host School/District agrees to provide sufficient classroom space, equipment, and guidance to help ensure the teacher's success.

b. **Intern & Trainee Program**

i. **Purpose of the Intern & Trainee Programs.** The Intern & Trainee Programs are designed to enhance the skills and expertise of Participants in their academic or occupational fields through participation in structured and guided work-based training and internships and to improve Participants' knowledge of American techniques, methodologies, and expertise.

ii. **Training/Internship Placement Plan ("T/IPP").** Host School/District must provide Teacher Lounge with a suitable T/IPP which outlines the training that Participants will receive for the duration of the program. Plans must be tailored to Participants' background and to the experiences that Host School/District will offer. Host School/District will follow the T/IPP at all times and will notify Teacher Lounge of any variation from or change to the T/IPP. Host School/Districts warrants and represents that it will provide everything necessary to comply with the T/IPP, including, but not limited to, sufficient physical space, equipment, and training personnel for supervision.

iii. **Supervision of Participant.** Host School/District will cooperate with Teacher Lounge in the supervision of Participants and will provide midpoint and final evaluations for Participants. Host School/District will accept Teacher Lounge's provision of selection, orientation, insurance, and monitoring of the program.

iv. **Limits on Participant Activities.** Host School/District acknowledges and understands that Intern & Trainee Programs must not be used as substitutes for ordinary employment or work purposes, nor used to displace American workers, and that no more than 20% of Participants' total activities can be spent in clerical tasks. At no time can Participants train in positions that the Department of State has noted as "Unskilled Occupations," and Teacher Lounge retains the right to reject any position that may be in violation of this regulation.

V. **Program Fees**

a. If Host School/District is choosing to pay Teacher Lounge or the designated third-party agency on behalf of the Participants placed with Host School/District for all or partial Program Fees (as defined below), please provide the amount contributed by the Host School/District:

i. Teach Participants: $ **3500** USD

ii. Intern & Trainee Participants: $ **n/a** USD

b. The Program Fee includes recruitment and placement fees, training plan (if applicable), visa documentation (DS-2019 form), orientation services, insurance (first 90 days only for Teach), and 24/7 emergency support during the Participants' programs. These fees do not include any fees charged by the U.S. Embassy/Consulate, SEVIS fees, or airfare.

c. Teacher Lounge will issue an invoice to Host School/District immediately for the full above-mentioned fees for each Participant after Host School/District confirms approval to offer the position to that Participant via the Hanover portal. All invoices are payable by Host School/District within 14 days of receiving the invoice.

d. The Host School/District understands that no Recruitment Fee should be charged to J-1 Participants. If the School/District issues loans to teachers to travel to the U.S., this must be communicated in writing to Participants in the Program Disclosure Document and/or the Host School/District Contract prior to the Participant's arrival and reviewed during the onboarding process. All Participants must be informed of the amount the school loans them, the repayment schedule, the balance of the loan, and any penalties that may be enforced in the event the Participant leaves the program or the school before repayment is complete.

e. **Cancellation Policy**

i. If a Participant cancels for any reason prior to their Program Start Date, the Host School/District's contribution for that Participant's Program Fee will be credited to the Host School/District.

ii. No refunds or credits will be provided to Host School/District for any Participant after the Start Date as listed on their DS-2019.

iii. Any credits issued to Host School/District for cancelled Participants can be applied to future invoices.

VI. **Insurance Acknowledgement**

a. In order to ensure that exchange teachers have the appropriate level of medical coverage for the length of the exchange program, Teacher Lounge has made important amendments to our insurance policy for ALL J-1 Exchange Visitors.

Teacher Lounge will provide mandatory health insurance coverage for exchange teachers during the first 90 days of their program and for the entire duration of the Intern or Trainee program. This insurance is included in the Teacher Lounge program fee.

Minimum insurance requirements are outlined in the Department of State regulations. Coverage MUST include all of the following:

- Medical benefits of at least $100,000 per accident or illness;
- Repatriation of remains in the amount of $25,000;

- Expenses associated with the medical evacuation of exchange visitors to their home country in the amount of $50,000; and
- Deductibles not to exceed $500 per accident or illness.

Since most policies do not include repatriation and medical evacuation, these two items will continue to be provided by Teacher Lounge to the Participant at no additional cost.

By signing below, you acknowledge that all J-1 Participants will be eligible to participate in the school's medical insurance policy within the first 90 days of employment. Please note that any J-1 Participant who fails to maintain the required insurance coverage is at risk of having their program terminated.

Please submit a copy of the Host School/District's summary of insurance benefits along with this document.

VII. **Host School/District Declaration**

a. Host School/District understands and agrees that while Teacher Lounge will do its best to place Participants with Host School/District, Teacher Lounge cannot guarantee the exact number of Participants to be placed (due to recruitment, cancelations, visa denials, etc.).

b. Host School/District understands that the program requirements are subject to Federal law and/or regulations. In the event that the law or regulations change, Host School/District will comply with the new laws and regulations.

c. If Teacher Lounge, in its sole discretion, determines that Host School/District has failed to comply with its obligations hereunder, or that any placement is not appropriate for Participants for any reason, Teacher Lounge may immediately cancel this agreement and reroute Participants to a new Host School/District or cancel the positions. In this event, Host School/District will be responsible for any transportation and housing costs associated with the transfer of Participant(s) to their new placement/Host School/District, and/or return transfer to their departure city.

d. **Indemnification.** Host School/District agrees to indemnify and hold Teacher Lounge harmless from any and all damages that may result to Teacher Lounge or the Participants from any breach of Host School/District's obligations, warranties, or representations hereunder. Teacher Lounge will indemnify, defend, and hold the Host School/District, its affiliates, officers, agents and employees harmless against any claims, liability, damages, or costs incurred by reason of any negligent act, error, or omission of Teacher Lounge, its agents, or independent contractors

e. **Force Majeure.** If any event beyond the control of Teacher Lounge prevents Teacher Lounge from complying with any of its obligations hereunder, including, but not limited to riot, war, or hostilities between nations, embargoes, government orders, regulations, laws, ordinances or rulings, acts of God, or other contingencies beyond the reasonable control of the non-performing party, Teacher Lounge shall not be considered in breach of this Agreement.

f. **Governing Law.** This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Texas. The parties agree to submit all their disputes arising out of or in connection with this Agreement to the exclusive jurisdiction of the courts of Travis County, Texas. A demand for arbitration shall be made within

a reasonable time after the dispute, claim, controversy, or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when the institution of legal or equitable proceedings based on such a claim, controversy, dispute, or other matter in question be barred by the applicable statutes of limitations. There shall be only one arbitrator. The decision of the arbitrator shall be final and binding on both parties, and the award of the arbitrator shall be enforceable according to law. Any award issued by the arbitrator shall be enforceable by any component court having jurisdiction over the party against which it is enforced in accordance with the terms of the NEW YORK (UN) CONVENTION FOR THE RECOGNITION AND ENFORCEMENT OF FOREIGN ARBITRAL AWARDS. The Terms and provisions of this paragraph shall survive any breach or termination of this agreement.

g. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be considered an original Agreement.

I understand that, by providing my signature below, I give Teacher Lounge the authority to reproduce my signature electronically on Teacher Lounge training/job offer form(s). I understand that my signature will not be used for any other documentation.

AGREED AND ACCEPTED:

Alameda Unified School District
_____

Host School/District Name

Timothy Erwin
_____

Host School/District Representative

_____

Signature

_____

Date

TEACHER PREPARATION PROGRAM AGREEMENT
BY AND BETWEEN
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
AND
ALAMEDA UNIFIED SCHOOL DISTRICT

This Agreement is made and entered into on the date of last signature below in the State of California, by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California corporation on behalf of the University of California, Merced, Extension Education Programs (hereinafter referred to as "UNIVERSITY") and ALAMEDA UNIFIED SCHOOL DISTRICT (hereinafter referred to as "DISTRICT"), collectively referred to as PARTY OR PARTIES.

RECITALS

WHEREAS, various California Education Code Sections, including but not limited to 44259, 44320, 44321, 44452-44458, 44462 and 44466, authorize or govern a public school district in cooperation with an approved college or university to establish a student teaching program (fieldwork) meeting the provisions of applicable state law and regulations ("PROGRAM"); and

WHEREAS, DISTRICT is a California public school which operates schools suitable for internships, practice teaching and field experience needs; and

WHEREAS, UNIVERSITY has met all the requirements and preconditions established by state law, specifically those established by the California Commission on Teacher Credentialing ("COMMISSION") and/or Committee on Accreditation; and

WHEREAS, it is to the benefit of both the UNIVERSITY and DISTRICT that Teacher Candidates have opportunities to enhance their capabilities as practitioners and both UNIVERSITY and DISTRICT desire to partner together to make PROGRAM available.

WHEREAS, it is understood and agreed by and between the Parties of this Agreement that they wish to enter into this Agreement in order to ensure the requirements of the California Commission on Teacher Credentialing ("COMMISSION"), will be met and provided to the Teacher Candidates and shall complete their respective responsibilities in connection with this Agreement during its term. See attached the Teacher Preparation Program Handbooks.

AGREEMENT

NOW, THEREFORE, in consideration of the covenants and agreements, set forth herein, the receipt and sufficiency of which are hereby acknowledged, the PARTIES agree as follows:

I. TERM AND TERMINATION

A. This Agreement shall become effective as of the date first written above once both PARTIES have executed the Agreement and shall continue in full force and effect through June 30,

2028. The PROGRAM Year shall end in June, with the exact day varying from year to year as determined by the then-current applicable DISTRICT certificated work year calendar.

B. Notwithstanding anything to the contrary stated in this Agreement, either PARTY may terminate this Agreement for convenience upon thirty (30) days' written notice.

C. In the event DISTRICT chooses to terminate the Agreement for convenience in accordance with this Article, any Teacher Candidates assigned at DISTRICT schools when DISTRICT gives notice may continue to train until the end of the Teacher Candidates' current UNIVERSITY semester.

D. This Agreement may be terminated immediately by either PARTY hereto should the other PARTY fail substantially to perform in accordance with the terms hereof through no fault of the terminating PARTY and such failure continues for thirty (30) days after notice thereof is delivered by the non-defaulting PARTY.

E. Termination of Teacher Candidate Participation

a. Either PARTY may terminate a Teacher Candidate's Placement if, in their determination, the Teacher Candidate fails to meet Program requirements or violates the rules, or policies of the DISTRICT, UNIVERSITY, and/or State or Federal laws or regulations.
b. The DISTRICT may also terminate a Teacher Candidate Placement due to incompetence, ethical misconduct, violation of privacy standards, or any other conduct that the DISTRICT or UNIVERSITY determines endangers the safety or well-being of the DISTRICT'S students and/or staff.
c. The PARTY initiating termination shall provide immediate written notice to the other PARTY.
d. DISTRICT shall have no obligation to arrange an alternative Placement for the Student following termination.

II. PLACEMENT OF STUDENT & INTERN TEACHERS

A. DISTRICT and UNIVERSITY shall coordinate the process of placement of Teacher Candidates.

B. DISTRICT will use its best efforts within the constraints of available position openings to place Teacher Candidates in environments to maximize their success (i.e., supportive principal, available peer support, class selection).

C. DISTRICT reserves the right to make the final determination on any Teacher Candidate's placement or Intern Teacher's employment and placement by DISTRICT.

D. DISTRICT shall adhere to the COMMISSION's Criteria for School Placements (MS/SS Program Standards, 3(B)) including but not limited to permit video capture for candidate reflection and TPA completion.

E. Neither UNIVERSITY nor DISTRICT shall discriminate in the selection of, or participation by any Teacher Candidate pursuant to this Agreement because of ethnicity, religion, sex, sexual

orientation, national origin, ancestry, age or disability, or any other protected class within the limits imposed by law and/or DISTRICT policy.

F. INTERN TEACHER ONLY: DISTRICT shall assign Intern Teachers to assume the functions that are authorized by the credential held by the Intern Teacher and shall be placed in an assignment that meets the instructional or service needs of the DISTRICT.

G. INTERN TEACHER ONLY: DISTRICT shall not displace a certificated DISTRICT employee with the placement of an Intern Teacher. This Agreement shall serve to certify such to UNIVERSITY in accordance with Commission requirements.

III. SUPERVISION OF STUDENT & INTERN TEACHERS

A. UNIVERSITY shall provide Site Supervisors (University Mentors) for all Teacher Candidates. UNIVERSITY shall have clearly defined qualifications for Site Supervisors to include: (1) current knowledge in the content they teach; (2) understanding of the context of schooling; (3) ability to model best professional practices in teaching and learning, scholarship, and service; (4) knowledgeable about diverse abilities, cultural, language, ethnic, and gender diversity; and (5) thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools, and hold a valid California Clear Teaching Credential in the area of the credential the teacher candidate is seeking. (Note: One who holds a valid teaching credential has undergone livescan fingerprints and a background check.)

B. Such UNIVERSITY Site Supervisors (University Mentor) shall visit Teacher Candidates in their fieldwork placement six times per semester to provide support, mentoring and supervision.

C. DISTRICT shall provide a qualified supervisor (Cooperating Teacher) who will serve as the on-site guide, observing the teacher candidate at the classroom level and in collaboration with the UNIVERSITY'S Site Supervisors.

D. INTERN TEACHER ONLY: As an employee, intern candidates will also be supervised by the school site's principal or assistant principal, unless designated otherwise.

IV. CONDITIONS OF INTERN EMPLOYMENT (INTERN TEACHERS ONLY)

Intern Teachers are employees of DISTRICT and subject to all of the rights and obligations associated to such employment, including the normal teacher evaluation policies and practice. For employment purposes, the DISTRICT shall be the sole evaluator of the Intern Teacher, including the evaluation process, instrument, and content.

V. SELECTION AND QUALIFICATIONS OF SUPERVISORS/MENTORS

A. DISTRICT (cooperating teacher) and UNIVERSITY (university mentor) shall each provide a qualified supervisor to assist the Teacher Candidate. DISTRICT and UNIVERSITY shall independently determine the qualifications of their respective supervisors.

B. DISTRICT shall provide a qualified supervisor who will serve as the on-site guide (Cooperating Teacher), observing the Teacher Candidate at the classroom level and in collaboration with the UNIVERSITY'S Supervisors (University Mentors).

C. INTERN TEACHER ONLY: As an employee, the intern will also be supervised by the school site's principal or assistant principal, unless designated otherwise.

D. DISTRICT shall assign a Supervisor (Cooperating Teacher) to the Teacher Candidate prior to assuming daily teaching responsibilities. DISTRICT shall select and evaluate such Supervisor (Cooperating Teacher) in accordance with DISTRICT policy and practices and based on clearly defined description of qualifications to include: (1) valid corresponding Clear or Life credential; (2) Three (3) years successful teaching experience; and (3) English Learner Authorization (ELA) if responsible for providing specified ELA support. See attached the Teacher Preparation Program Handbooks.

E. UNIVERSITY shall provide Supervisors (University Mentors) for all Teacher Candidates. UNIVERSITY shall have clearly defined qualifications for UNIVERSITY Supervisors (University Mentors) to include: (1) current knowledge in the content they teach; (2) understanding of the context of schooling; (3) ability to model best professional practices in teaching and learning, scholarship, and service; (4) knowledgeable about diverse abilities, cultural, language, ethnic, and gender diversity; and (5) thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

VI. TIMING AND HOURS OF SUPERVISION OF STUDENT/INTERN TEACHERS

A. STUDENT TEACHER ONLY: UNIVERSITY Supervisors (University Mentors) shall visit Student Teachers, in the fieldwork placement environment six times during the semester.

B. INTERN TEACHER ONLY: The "COMMISSION" (CTC) requires a minimum of 144 hours of mentoring and supervision for Intern Teachers who have earned an English Learner Authorization (ELA). Intern Teachers who have not earned an ELA shall receive an additional 45 hours of support (CTC's Precondition for Internship Program).

C. INTERN TEACHER ONLY: Intern Teachers who assume daily teaching responsibilities after the beginning of a school year shall be provided the following minimum hours of mentoring and supervision: four hours times the number of instructional weeks remaining in the school year. A minimum of two hours of mentoring and supervision shall be provided to an Intern Teacher every five instructional days.

D. INTERN TEACHER ONLY: UNIVERSITY Supervisors (University Mentors) shall visit Intern Teachers, in the intern environment, a minimum of once every two weeks. The UNIVERSITY Supervisor (University Mentor) will provide a minimum of 90 hours of support per academic year through the combination of biweekly site visits and coursework. The DISTRICT will provide a minimum 54 hours of support, as determined by the DISTRICT and in accordance with activities satisfying the COMMISSIONS'S support and supervision requirements.

E. DISTRICT shall provide sufficient resources including the identification of protected time for the DISTRICT Supervisor (Cooperating Teacher) to work with Teacher Candidates during the school day to include clearly defined expectations for type and frequency of mentoring.

F. INTERN TEACHER ONLY:

Table 1: Minimum Number of Hours Required Annually:			
Type of Hours	Total Hours Required	Intern & Cooperating Teacher Combined	University
General Support and Supervision	144	60	12
EL Specific Support and Supervision	45	15	7.5
Total Support and Supervision Hours	189	75	19.5

VII. ROLES AND RESPONSIBILITIES

A. DISTRICT and UNIVERSITY agree to adhere to the distribution of Teacher Candidate support and supervision responsibilities.

B. DISTRICT agrees to provide protected time for DISTRICT Mentor (Cooperating Teacher) to work with Teacher Candidate within the school day. DISTRICT Mentor (Cooperating Teacher) will log all support activities provided for Teacher Candidates.

C. DISTRICT and UNIVERSITY supervisors will meet regularly with Teacher Candidates to ensure Teacher Candidates are following the California Teaching Performance Expectations (TPE's) or other such standards as may be applicable to the specific regular standard credential each Teacher Candidate is seeking to obtain.

D. UNIVERSITY shall provide mandatory orientation and training for the DISTRICT Mentor (Cooperating Teacher) and UNIVERSITY Supervisor (University Mentor). UNIVERSITY shall provide DISTRICT Supervisors a minimum of 10 hours of initial orientation to the program curriculum, effective supervision approaches, and content-specific pedagogy and instructional practices. UNIVERSITY shall also provide ongoing development for DISTRICT Supervisors to remain current in the knowledge and skills for candidate supervision and program expectations (per COMMISSION MS/SS Program Standard 3(D)).

E. DISTRICT shall include Teacher Candidate in appropriate DISTRICT support programs and regularly scheduled staff development activities.

F. INTERN TEACHER ONLY: DISTRICT shall develop and implement a Professional Development Plan for Intern Teachers in consultation with the UNIVERSITY. The plan shall include all of the following: (1) Provisions for annual evaluation of the Intern Teacher; (2) A description of the courses to be completed by the Intern Teacher, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching; (3) Additional instruction during the first semester of service, for Intern Teachers in kindergarten or grade 1 to 6 inclusive, in child

development and teaching methods, and special education programs for pupils with mild and moderate disabilities; (4) Instruction, during the first year of service, for Intern Teachers teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.

VIII. PREPARATION TO TEACH ENGLISH LEARNERS

A. UNIVERSITY shall provide supervision, including in-classroom coaching, specific to the needs of English Learners (per COMMISSION PSA 13-06, Appendix B, See Exhibit 2).

B. STUDENT TEACHER ONLY: DISTRICT MENTORS (Cooperating Teachers) shall assist the Teacher Candidates, through in- classroom modeling and coaching as needed, with (1) planning lessons that are appropriately designed and differentiated for English Learners; (2) assessing language needs and progress; and (3) supporting language accessible instruction.

C. INTERN TEACHER ONLY: DISTRICT shall identify an individual who is immediately available to assist Intern Teachers, through in-classroom modeling and coaching as needed, with (1) planning lessons that are appropriately designed and differentiated for English Learners; (2) assessing language needs and progress; and (3) supporting language accessible instruction. The identified individual may be the same Mentor (Cooperating Teacher) assigned pursuant to Section V: Selection and Qualifications of Supervisors/Mentors, provided the individual possesses an English Learner Authorization (ELA) and is immediately available to assist the Intern Teacher.

D. INTERN TEACHER ONLY: The minimum mentoring and supervision provided to an Intern Teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The mentoring and supervision should be distributed in a manner that sufficiently supports the Intern Teacher's development of knowledge and skills in the instruction of English Learners.

E. INTERN TEACHER ONLY: An individual who passes the California Teaching of English Learner (CTEL) examination (including all three subtests) prior or subsequent to the issuance of the intern credential may be exempted from the additional 45 hours of mentoring and supervision specific to the needs of the English Learners.

Table 2: Distribution of Responsibility for COMMISSION Required Hours of English Learner Support

RESPONSIBILITY	SHARED	UNIVERSITY	DISTRICT
45 hours of additional mentoring and supervision	X		
Supervision, including in-classroom coaching, specific to the needs of English Learners	X		
Identification of qualified individual who can immediately assist the Intern Teacher and provide in-class coaching and modeling of lessons for English Learners (as specified in Section VIII C, above).			X

IX. COMMUNICATION AND COLLABORATION

DISTRICT and UNIVERSITY shall work collaboratively together to provide the necessary support to the Teacher Candidate to ensure success.

A. DISTRICT and UNIVERSITY shall cooperate and collaborate in developing and maintaining a process of and procedures for access, communication, and collaboration between DISTRICT Supervisor, as employer (the school site's principal or assistant principal, unless designated otherwise), DISTRICT Mentor (Cooperating Teacher), and UNIVERSITY Supervisor (University Mentor).

B. DISTRICT and UNIVERSITY agree to cooperate in resolving problems related to Teacher Candidate performance or preparation following the procedures outlined in the Clinical Practice Handbook.

C. DISTRICT and UNIVERSTIY agree that changes cannot be made to the program or responsibilities of the parties unless the changes are made in writing and signed by both parties.

D. INTERN TEACHER ONLY: DISTRICT agrees to cooperate with UNIVERSITY managed documentation and monitoring processes to ensure that Intern Teachers receive the COMMISSION required minimum of 144 hours of mentoring and supervision.

E. INTERN TEACHER ONLY: DISTRICT agrees to cooperate with UNIVERSITY-managed documentation and monitoring processes for additional 45 hours of mentoring and supervision to Intern Teachers who have not yet earned the English Learner Authorization.

X. INTERN ADVISORY COMMITTEE AND PROGRAM EVALUATION (INTERN TEACHER ONLY)

A. If UNIVERSITY requires representation by DISTRICT on a UNIVERSITY Intern Advisory Committee, DISTRICT shall provide appropriate staff to serve on such committee. The selection of DISTRICT staff for this purpose is at the sole discretion of the DISTRICT.

B. If DISTRICT establishes a DISTRICT Intern Advisory Committee for the purpose of providing program evaluation or other collaborative process input on the subject of interns, and if DISTRICT requires representation by UNIVERSITY on such committee, UNIVERSITY shall provide appropriate staff to serve on such committee. The selection of UNIVERSITY staff for this purpose is at the sole discretion of the UNIVERSITY.

XI. RESPONSIBILITY OF UNIVERSITY'S ACADEMIC PROGRAM

UNIVERSITY shall have exclusive control over all academic and operational issues involving the UNIVERSITY'S programs, which shall include, without limitation: selection of course content and required textbooks, delivery of instructional programs, selection and approval of faculty, admission, registration and retention of Teacher Candidates, evaluation of Teacher Candidates' prior experience and education, evaluation of Teacher Candidates' academic progress, scheduling courses, awarding academic credit, and conferring degrees.

XII. RIGHTS AND RESPONSIBILITY OF INTERN TEACHERS (INTERN TEACHER ONLY)

Intern Teachers shall be DISTRICT employees for all purposes. As such, Intern Teachers shall be entitled to all rights and obligations normally afforded DISTRICT employees of like classification, assignment and working conditions.

A. Intern Teachers shall assume full teaching and legal responsibility for their classroom.

B. Intern Teachers shall be paid as commensurate with their assignment and the applicable collectively bargained agreement for the Certificated Bargaining Unit.

C. Intern Teachers shall not acquire tenure while serving on an internship credential or in a "non-credentialed" status. Acquiring tenure shall be governed by the then-applicable California Education Code provisions.

XIII. SITE SUPERVISOR RESPONSIBILTY WHEN VISITING DISTRICT

A. DISTRICT is proud to provide healthy, tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for by DISTRICT.

B. UNIVERSITY and UNIVERSITY'S staff shall at all times comply with the provisions and requirements of the Drug-Free Workplace Act of 1990 (Government Code Section8350 et seq.).

C. UNIVERSITY shall at all times enforce appropriate discipline and good order itself and among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement.

XIV. FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTFICATION

Teacher Candidates and the University Mentors shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1.

UNIVERSITY further agrees and acknowledges that if at any time during the Term of this Agreement UNIVERSITY learns or becomes aware of additional information which differs in any way from the representations set forth above, UNIVERSITY shall immediately notify DISTRICT and prohibit any new personnel from having any contact with DISTRICT students until the fingerprinting and background check requirements have been satisfied and District determines whether any contact is permissible.

XV. TUBERCULOSIS CERTIFICATION

Teacher Candidates and the University Mentors shall at all times comply with the tuberculosis ("TB") certification requirements of Education Code section 49406.

UNIVERSITY shall maintain on file the certificates showing that Teacher Candidates and University Mentors were examined and found free from active TB. These forms shall be regularly maintained and updated by UNIVERSITY and shall be available to District upon request or audit.

UNIVERSITY further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement by UNIVERSITY are subject to the TB certification requirements and shall be prohibited from having any contact with District students until the TB certification requirements have been satisfied and District determines whether any contact is permissible.

XVI. INDEMNIFICATION

A. DISTRICT shall defend, indemnify, and hold UNIVERSITY, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, employees or agents.

B. UNIVERSITY shall defend, indemnify, and hold DISTRICT, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officers, employees or agents.

XVII. INSURANCE

A. Each PARTY consisting of its governing board, officers, agents, employees, and/or volunteers, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

i. General Liability, Sexual Abuse Liability, Employer's Liability, Professional Liability and Automobile Liability insurance. General Liability (including broad form property damage and contractual liability) insurance on a per occurrence basis with a single limit of not less than One Million Dollars ($1,000,000); Sexual Abuse Liability Insurance on a per occurrence basis with a single limit of not less than One Million Dollars ($1,000,000); Employer's Liability insurance on a per occurrence basis with a single limit of not less than One Million Dollars ($1,000,000); Professional Liability insurance on a per occurrence basis with a single limit of not less than One Million Dollars ($1,000,000); and automobile liability insurance for owned, hired and non-owned vehicles on a per occurrence basis with a combined single limit of not less than One Million Dollars ($1,000,000). The aggregate liability shall be Two Million Dollars ($2,000,000).

ii. Workers' Compensation as required under California State Law with a single limit of not less than One Million Dollars ($1,000,000).

iii. Such other insurance in such amount which from time to time may be reasonably required by the mutual consent of DISTRICT and UNIVERSITY against other insurable risks relating to the performance of this Agreement.

B. It should be expressly understood, however, that the coverage and limits required under this Article shall not in any way limit the liability of either PARTY.

C. Each PARTY shall further provide for thirty (30) days advance written notice of any modification, change or cancellation of any of the above insurance coverage.

XVIII. RESPONSIBILITY FOR OWN ACTS

Each PARTY will be responsible for its own acts or omissions and any and all claims, liabilities, injuries, suits, and demands and expenses of all kinds which may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by such PARTY, its employees or representatives, in the performance or omission of any act or responsibility of such PARTY under this Agreement. In the event that a claim is made against both PARTIES, it is the intent of both PARTIES to cooperate in the defense of said claim and to cause their insurers to do likewise. However, both PARTIES shall have the right to take any and all actions they believe necessary to protect their interests.

XIX. NOTICES

All notices, statements, demands, requests, consents, approvals, authorizations, appointments, or designations hereunder by either PARTY to the other will be in writing and will be deemed given and served upon the other PARTY, if delivered personally or three (3) days after depositing in the United States mail, postage prepaid, addressed to:

A. If to DISTRICT:

District Name: Alameda Unified School District
Address: 2060 Challenger Dr
City, State, Zip: Alameda CA 94501
Attn: Sandy Wong; swong@alamedaunified.org

B. If to UNIVERSITY:

University of California, Merced
Extension Education Programs
5200 Lake Rd.
Merced, CA 95343
Attn: Procurement Services

XX. COVID-19 POLICY: University requires all members of the University community, including its Students, Trainees, and all others who work, live, and/or learn in any of the University locations or otherwise participate in person in University Programs, to comply with the following policies:

https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19

XXI. INDEPENDENT

None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between DISTRICT and UNIVERSITY other than that of independent entities contracting with each hereunder, solely for the purpose of effecting the provisions of this Agreement.

XXII. AUTHORIZATION WARRANTY

A. DISTRICT hereby represents and warrants that the person executing this Agreement for the DISTRICT is an authorized agent who has actual authority to bind DISTRICT to each and every term, condition and obligation set forth in this Agreement and that all requirements of DISTRICT have been fulfilled to provide such actual authority.

B. UNIVERSITY hereby represents and warrants that the person executing this Agreement for UNIVERSITY is an authorized agent who has actual authority to bind UNIVERSITY to each and every term, condition and obligation set forth in this Agreement and that all requirements of UNIVERSITY have been fulfilled to provide such actual authority.

XXIII. COOPERATION IN DISPOSITION OF CLAIMS

DISTRICT and UNIVERSITY agree to cooperate with each other in the investigation and disposition of audits, peer review matters, disciplinary actions and third party liability claims arising out of any services provided under this Agreement. It is the intention of the PARTIES to fully cooperate in the disposition of all such audits, actions or claims. Such cooperation may include, but is not limited to, joint investigation, defense, disposition of claims of third parties arising from services performed under this Agreement, and making witnesses available; provided, however, that nothing shall require either DISTRICT or UNIVERSITY to disclose any peer review documents, records or communications which are privileged under Section 1157 of the California Evidence Code, under the Attorney-Client Privilege or under Attorney Work-Product Privilege.

XXIV. NON-WAIVER

No waiver or breach of any term or provision of this Agreement shall be construed to be, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing signed by the PARTY waiving the breach.

XXV. SEVERABILITY

In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

XXVI. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California. In the event of any dispute or litigation concerning or arising out of this Agreement, both PARTIES agree to seek resolution of the dispute or litigation within the venue of the appropriate courts in the County of Merced, State of California.

XXVII. ASSIGNMENT

Neither PARTY shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other PARTY.

XXVIII. ENTIRE AGREEMENT/AMENDMENTS

This Agreement represents the PARTIES' final and complete agreement with regard to the subject matter contained herein. As such, it supersedes all other understandings, discussions and/or agreements between the PARTIES with regard to the subject matter of the Agreement. Any change in, modification of or addition, amendment or supplement to this Agreement shall be valid only if set forth in writing, signed and dated by all PARTIES hereto the Agreement.

XXIX. COUNTERPARTS

The PARTIES may execute this Agreement in two or more counterparts, which shall, in the aggregate be signed by all of the PARTIES; each counterpart shall be deemed an original instrument as against any PARTY who has signed it. The PARTIES further agree that signatures sent by electronic mail, in .PDF format, shall be treated as original signatures to this Agreement.

IN WITNESS WHERE OF, the PARTIES hereto on the day and year written below have executed this Agreement.

ALAMEDA UNIFIED SCHOOL DISTRICT	**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA**
_____	_____
Authorized Signature	Authorized Signature
_____	_____
Name (Printed or Typed)	Name (Printed or Typed)
_____	_____
Title	Title
_____	_____
Date	Date

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval of Out-of-State Field Trip Request: Encinal Jr. & Sr. High School Students to Attend the National High School Model United Nations (NHSMUN) Conference in New York, N.Y.
Item Type:	Consent
Background:	Encinal Jr. & Sr. High School's Model United Nations (MUN) Club is seeking approval to travel to New York on a field trip from March 15-21, 2026. The National High School Model United Nations (NHSMUN) Conference is the world's largest and most prestigious Model UN Conference for secondary school students. Whether a newcomer or veteran, NHSMUN is an engaging, immersive experience in the world of international affairs, problem solving, and diplomacy. The field trip has been provisionally approved by the Director of Secondary Education pending final travel arrangements and is presented to the Board for approval as required for out-of-state field trips. The student roster and parent/guardian informed consent forms are on file and not uploaded to this item for student privacy.
AUSD LCAP Goals:	1. Eliminate barriers to student success and maximize learning time.| 2a. Support all students in becoming college and career ready.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.
Submitted By:	Dr. Vernon Walton, Jr., Director of Secondary Education

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Out-of-State Filed Trip Request_Model UN NY	1/7/2026	Backup Material

ALAMEDA UNIFIED SCHOOL DISTRICT

Excellence & Equity For All Students

Educational Services
2060 Challenger Drive
Alameda, CA 94501

Out of State Field Trip Request

School: Encinal High School

Lead teacher (attending field trip): Emily Palafcus

Additional teacher(s) attending field trip: Jean Maggi

Grade(s): 10, 11, 12

Number of students: 18

Number of chaperones*: 2 (including staff and volunteer chaperones)

**There must be a minimum of 1 adult for every 15 students. (1 for every 9 students if taking public transportation)*

Date(s) of activity: 3/15/26 – 3/21/26

Time of departure (leaving from school): TBD

Time of arrival (returning to school): TBD

Destination/venue name: New York Hilton Midtown

☐ Venue contract is attached. ***Venue contract must be processed by Business Services***

Destination/venue phone number: (212) 586-7000

Destination/venue address (include city & state): 1335 6th ave, New York, NY 10019

Lead teacher's signature: _____ Date: 9/23/25

Principal's signature: _____ Date: 9/25/25

Send this completed Request to fieldtrips@alamedaunified.org 80 days prior

District Office Use Only

☒ Conditional Approval - Proceed with planning (Field Trips with any missing documentation 3 days prior will be denied)

☐ Denied - Reason: _____

Ed Services Director signature: _____ Date: 10/2/25

Required forms received for final approval (due to fieldtrips@alamedaunified.org 45 days prior):

☐ Complete Out of State Field Trip Request (This form updated as necessary, including student count and applicable PO information entered)

☐ Principal approved Chaperone List

☐ Roster of Field Trip Participants /Class roster from Aeries

☐ Parent/guardian consent forms - all paper forms or ParentSquare spreadsheet

*Out of State Field Trips - Required Risk Management Review and Approval _____

☐ Final Approval Granted

☐ Denied - Reason: _____

Ed Services Director signature: _____ Date: _____

Educational Services
2060 Challenger Drive
Alameda, CA 94501

Check any other the listed activities are included in this field trip:

☒ Aviation activities (i.e. aircraft or helicopter rides from school property)	☐ Archery
☐ Hot air balloon rides	☐ Cliff rappelling / rappelling towers
☐ Parasailing	☐ Climbing walls
☐ Sky-diving	☐ Downhill skiing
☐ Any other aviation or aircraft related activity	☐ Firing ranges
☐ Excursions requiring the use of non-commercial aircraft (i.e. private planes)	☐ Gymnastics
☐ Automobile Activities (i.e. demolition derbies, auto races)	☐ Ice skating
☐ Excursions to natural disaster areas (i.e. earthquakes, floods, hurricane, tornado zones)	☐ Ice hockey
☐ Excursions to war zones (imminent or existing)	☐ In-line skating
☐ Excursions to regions with political or civil instability	☐ Mountain biking
☐ Dunk tanks	☐ Paintball warfare games
☐ Mechanical bulls	☐ Scuba diving
☐ Diving into or sliding on foam, mud, ice or snow	☐ Skateboarding
☐ Demolition of derelict vehicles, equipment or buildings	☐ Snowboarding / snow blading
☐ Ice climbing / mountain climbing	☐ Swimming
☐ Use of fireworks or other pyrotechnic devices	☐ Tobogganing
☐ Use of air-filled "Fun Structures" (jump houses)	☐ Whitewater rafting / kayaking
☐ Bungee jumping	☐ Winter camping

Details of field trip activity

Provide a thorough overview of activities that students will be engaged in, including pre and post activities.

NHSMUN Model UN Conference in New York

Reasons for excluding any student(s)*:

Students must be allowed to participate regardless of ability to pay associated fees or IEP/504 plan requirements, however certain allowed exclusions apply including discipline and health and safety.

Provision made for student(s) not participating per Ed Code allowable restrictions or lack of guardian consent:

Educational Services
2060 Challenger Drive
Alameda, CA 94501

Mode of Transportation

- ☐ Chartered bus
- ■ Commercial transport (city bus/BART/ferry/airline.) ***Increased chaperone requirements***
- ☐ District vehicle
- ☐ Private L3 Volunteer vehicles

Transportation Information

☐ ***Booking and contract must be processed through Business Service/Purchasing & School Site PO.***

PO #: BPO26-00615

Confirmation #: _____

Bus company: _____

Name of contact: _____

Company address (include city & state): _____

Company phone #: _____

Transportation costs will be paid for by:

****PTA/Boosters/etc. cannot directly pay for chartered buses. Buses must be paid for through a donation & PO.***

- ☐ School
- ☐ District Department _____
- ■ Individual student
- ☐ Student body
- ☐ PTA
- ☐ Other _____

Lodging Information ****Accomodations must be processed by the Purchasing Dept. & School Site PO.***

Confirmation #: _____

Hotel name: _____

Name of contact: _____

Hotel address (include city & state): _____

Hotel phone #: _____

Lodging costs will be paid for by:

- ☐ School
- ☐ District
- ■ Individual student
- ☐ Student body
- ☐ PTA donation
- ☐ Other_____

Educational Services
2060 Challenger Drive
Alameda, CA 94501

Itinerary and Daily Schedule (includes departure and arrival times from and to each location)		
Date	Time	Activity/Event
3/15	8:00 AM	Fly to New York
3/16	9:00 AM	Manhattan tourism
3/17	9:00 AM	Manhattan tourism
3/18	9:00 AM	conference training
	5:00 PM	opening ceremony
	6:00 PM	comittee session 1
3/19	9:00 AM	conference speakers
	1:00 PM	comittee session 2
	5:00 PM	comittee session 3
3/20	9:00 AM	comittee session 4
	1:00 PM	comittee session 5
3/21	11:00 AM	closing ceremony
	2:00 PM	Fly to San francisco

Educational Services
2060 Challenger Drive
Alameda, CA 94501

ALAMEDA UNIFIED SCHOOL DISTRICT
Excellence & Equity For All Students

Field Trip Chaperone List
15:1 Student to Chaperone Ratio Required
9:1 Student to Chaperone Ratio Required When Using Public Transportation
(form must include all volunteer and staff chaperones)

Date(s) of Activity: 3/15/26 - 3/21/26 **School:** EHS **Grade(s):** 10-12 **Number of Student Participants:** 18

Lead Teacher(s): Pabarcus

Last Name	Pabarcus	Maggi					
First Name	Emily	Jean					
Cell Phone #	[redacted]	[redacted]					
District Employee – Y or N If Yes, disregard the steps below.	Y	Y					
(Non-Staff Only) Current Approved L2 or L3 Volunteer							
• If L3, are they transporting students in a private vehicle?							
(Non-Staff Only) Completed and Approved Chaperone Agreement ✓	☐	☐	☐	☐	☐	☐	☐

I have verified that all chaperones listed above have been approved as district chaperones for this activity. Office/Clerical Staff Initials_____

Approval of Chaperone List:

Principal's signature: _____ **Date:** 9-25-25

(Once complete, include this form in your field trip packet for approval and send to fieldtrips@alamedaunfied.org)

26 September 2026

Dear School Board,

On March 15-21, 2026, Encinal High School has arranged for a field trip to the National High School Model United Nations (NHSMUN) conference. 18 students and 2 chaperones will be attending. NHSMUN is the largest UN simulation for high school students in North America and the world. For 52 years, the conference has been a forum in which a dynamic range of young students come from around the world to seek, through discussion, negotiation and debate, solutions to the various problems of the world. We will be traveling by plane and staying at the New York Hilton Midtown in New York City.

The program cost for each student, including instruction, transportation, lodging, meals, and expenses is approximately $1000. Individual students will be subsidizing the cost. We also are doing extensive fundraising to assist any student who cannot afford the cost on their own.

The instructional purpose of this field trip is that students are able to connect with students and advisers from around the world to discuss real world issues and offer unique perspectives on international affairs. Whether a beginner or veteran, NHSMUN is an engaging, immersive experience in the world of international affairs, problem solving, and diplomacy.

March 15, 2026- San Francisco to New York
March 16-17, 2026 - New York City tourism
March 18-21, 2026 - Model UN conference
March 21, 2026 - New York to San Francisco

Approval of this field trip will be an investment in our community's future, helping students become more informed and responsible citizens, as well as giving teachers the tools necessary to provide students with the best education possible.

Lead teacher's signature: [signature] Date: 26 SEPT 25

Principal's signature: [signature] Date: 9-25-25

School: Encinal High School

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Approval of Quarterly Report on Williams Uniform Complaints: October-December 2025
Item Type:	Consent
Background:	The Board of Education's approval is needed by the Alameda County Office of Education on the quarterly reporting of complaints received under the Valenzuela/CAHSEE Lawsuit Settlement – Williams Uniform Complaints. There were no Williams Uniform Complaints during the quarter ending December 31, 2025.
AUSD LCAP Goals:	1. Eliminate barriers to student success and maximize learning time.| 4. Ensure that all students have access to basic services.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.
Submitted By:	Kirsten Zazo, Assistant Superintendent of Educational Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Williams Quarterly Report_Oct-Dec 2025_BOE 1.13.26	1/5/2026	Backup Material

ALAMEDA COUNTY OFFICE OF EDUCATION
Alysse Castro, Superintendent

Quarterly Report on *Williams* Uniform Complaints [Education Code § 35186]

District: Alameda Unified School District

Person completing this form: Meira Nalamothu Title: Ex. Assistant, Education Services

Quarterly Report Submission Date:
(check one and include year)

❑ October _____ (for July-Sept)
■ January 2026 (for Oct-Dec)
❑ April _____ (for Jan-Mar)
❑ July _____ (for Apr-June)

Date for information to be reported publicly at governing board meeting: January 13, 2026

Please check the box that applies:

■ No complaints were filed with any school in the district during the quarter indicated above.

❑ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Pasquale Scuderi
Print Name of District Superintendent

_____
Signature of District Superintendent

_____
Date

Please return completed form to the Alameda County Office of Education
Email: williamssettlement@acoe.org

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Approval of Updated California Interscholastic Federation Representatives to League for 2025-26 School Year: Alameda High School

Item Type: Consent

Background: The California Interscholastic Federation (CIF) has a legal requirement to obtain a district governing board's approved list of representatives to the league. Education Code gives the authority for high school administrators to join high school governing boards. The Education Code also requires that the boards, after joining CIF, designate their representatives to CIF leagues (Ed Code 33353 (a)(1)).

AUSD's CIF representatives from Alameda High School for the 2025-26 school year was brought to the Board on June 10, 2025. Tonight, staff seek approval of the updated submission to include the addition of the new Athletic Director.

AUSD LCAP Goals:

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost):

Recommendation:

AUSD Guiding Principle:

Submitted By:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Revised 25-26 CIF_AHS_BOE 1.13.26	1/8/2026	Backup Material

TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: March 10, 2025

Enclosed is a form upon which to record your district and/or school representatives to leagues for the **2025-2026 school year**. It is a form sent annually to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by the school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We request that, following action by your governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that only the designated representatives of the boards will vote on issues at the league and section level that impact athletics.
If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 27, 2025, directly to your CIF Section Office.

2025-2026 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE no later than June 27, 2025.**

Alameda Unified School District/Governing Board at its June 10, 2025 meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2025-2026 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Alameda High School
NAME OF REPRESENTATIVE Angela Barrett POSITION Principal
ADDRESS 2200 Central Ave CITY Alameda ZIP 94501
PHONE 510.337.7022 FAX E-MAIL abarrett@alamedaunified.org

****

NAME OF SCHOOL Alameda High School
NAME OF REPRESENTATIVE Michael Lee POSITION Assistant Principal
ADDRESS 2200 Central Ave CITY Alameda ZIP 94501
PHONE 510.337.7022 FAX E-MAIL milee@alamedaunified.org

****

NAME OF SCHOOL Alameda High School
NAME OF REPRESENTATIVE Justin Woo POSITION Athletic Director
ADDRESS 2200 Central Ave CITY Alameda ZIP 94501
PHONE 510.337.7022 FAX E-MAIL jwoo@alamedaunified.org

****

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Pasquale Scuderi Signature

Address 2060 Challenger Drive City Alameda Zip 94501

Phone 510.337.7000 Fax

PLEASE **RETURN** THIS FORM DIRECTLY TO THE **CIF** SECTION OFFICE

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Ratification of Contracts Executed Pursuant to Board Policy 3300

Item Type: Consent

Background: On June 24, 2025, through adoption of Resolution No. 2024-2025.86, the Board of Education delegated authority to enter into contracts on behalf of the Alameda Unified School District and to purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111 and Education Code section 17604 to the Superintendent of Schools, Assistant Superintendent of Educational Services, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources, and the Accounting/Purchasing Manager(s).

Resolution Number 2024-2025.86 delegates authority to the Superintendent and designated staff to approve purchases and contracts below $114,800, the updated bid threshold effective January 1, 2025. Contracts between $25,000 and $114,800 approved under this authority must be ratified by the Board within 60 days.

1. (Fund 12, Resource 6105) Amendment No. 1 to Professional Services Agreement between AUSD and ChildCare Careers, LLC for an increase of $70,000 and a new total of $95,000.00. (ACDC)
2. (Fund 01, Resources 2600 & 3010) Professional Services Agreement between AUSD and Ignite Reading PBC for a per license cost of $1,250 and total of $75,000.00.
3. (Fund 01, Resource 8150) Amendment No. 1 to Contract for Repairs, Maintenance, or Small Construction Projects between AUSD and M3 Service, LLC for a term extension from December 31, 2025 to February 28, 2026 with no change to original compensation of $61,285.61.
4. (Fund 01, Resource 8150) Contract for Repairs, Maintenance, or Small Construction Projects between AUSD and Waterproofing Associates, Inc. for a total price not to exceed $40,000.00.
5. (Fund 08) Booking Agreement between AUSD and Luxe Cruises and Events for a grand total of $32,250.00. (AHS)
6. (Fund 01) Professional Services Agreement between AUSD and D.S. Baxley, Inc. for services provided per approved proposal with a total not to exceed $50,000.00.

AUSD LCAP Goals: 4. Ensure that all students have access to basic services.

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost): See attached contract(s) for detailed expenditures.

Recommendation: Approve as submitted.

AUSD Guiding Principle: #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

Submitted By: Shariq Khan, Assistant Superintendent of Business Services

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ATTACHMENTS:

	Description	Upload Date	Type
🗋	Childcare Careers LLC	1/7/2026	Backup Material
🗋	Ignite Reading PBC	1/7/2026	Backup Material
🗋	M3 Services LLC	1/7/2026	Backup Material
🗋	Waterproofing Associates, Inc.	1/7/2026	Backup Material
🗋	Luxe Cruises and Events	1/7/2026	Backup Material
🗋	DS Baxley, Inc	1/7/2026	Backup Material

Docusign Envelope ID: FC15F128-7944-48AA-AD2F-6D6F42117E78

ALAMEDA UNIFIED SCHOOL DISTRICT
Excellence & Equity For All Students

Professional Services Agreement

This Agreement is entered into between the Alameda Unified School District (AUSD) and Ignite Reading PBC (CONTRACTOR). AUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, account, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR is specially trained, experienced, and competent to provide such services. The parties agree as follows:

1. Services. The CONTRACTOR shall provide the following services (include full scope, location, & to whom services are provided):

CONTRACTOR will provide individualized, differentiated tutoring services aimed at enhancing Tier 3 foundational reading skills for students at Ruby Bridges, Maya Lin, and Love Elementary, focusing on K-2 students.

Ruby Bridges will receive 30 seats/licenses for one-to-one virtual literacy tutoring sessions each school day, with tutoring during morning school hours and after-school hours. Maya Lin and Love will each receive 15 seats/licenses for one-to-one virtual literacy tutoring sessions before school. Staff will oversee sessions.

All tutoring sessions will be recorded for quality assurance and progress monitoring.

2. Terms. The term of this agreement shall be from 1/5/26 (or the day immediately following approval by the Superintendent or Assistant Superintendent(s) per (Education Code(s) §35161and §17604) if the aggregate amount CONTRACTOR contracted with AUSD is below $114,800; or, approval by the Board of Education if the total contract(s) exceeds $114,800) to 6/30/26. The work shall be completed no later than 6/4/26.

3. Compensation. This sum shall be for full performance of this Agreement and includes fees, costs, and expenses incurred by CONTRACTOR including, but not limited to labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs. **Select one of the following:**

3.1.1 ☐ CONTRACTOR is providing services for a flat fee which shall not exceed $_____.

3.1.2 ☐ CONTRACTOR will be compensated at an hourly rate. CONTRACTOR will provide a maximum hours of service at a rate of $____ /hour for a total not to exceed $_____.

3.1.3 ☑ Other: 75000.00.

AUSD shall pay costs for the following equipment, materials or supplies used by CONTRACTOR in performing services: _____

which shall not exceed a total cost of $_____.

Payment for the work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after the CONTRACTOR submits an invoice to AUSD for work actually completed and after AUSD's written approval of the work, or the portion of the work for which payment is to be made.

The granting of any payment by AUSD or the recipient thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by AUSD and in that case must be replaced by CONTRACTOR without delay.

4. Strategic Alignment. Select one of the following:

4.1 ☐ **School-based Agreements:** How does this service support academic goals and increase student achievement as described in the Board-approved School Site Plan? _____

4.2 ☑ **Central Office Agreements:** How does this service support the overall strategic goals of the department and increase student achievement? Provide additional supports which align to the AUSD strategic focus on P-3 literacy.

5. Conduct of Contractor. CONTRACTOR will adhere to the following staff requirements and provide AUSD with evidence of staff qualifications as identified prior to commencing the work under this Agreement and consistent with invoicing requirements outlined in Section 9.

5.1 Tuberculosis Screening. Select one of the following:

5.1.1 ☐ TB Clearance shall be provided to AUSD prior to starting work; or

5.1.2 ☐ Records are already on file; or

5.1.3 ☐ CONTRACTOR certifies that they require all employees or subcontractors to complete TB testing and maintain such records; or

5.1.4 ☑ **Waiver of TB Screening.** CONTRACTOR is not required to provide evidence of TB Clearance because CONTRACTOR will not work directly with students more than eight (8) hours.

J.S. (CONTRACTOR initials)

TH (AUSD Representative Ackowledgment)

5.2 Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code Section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code Section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by AUSD or acting as independent contractors of CONTRACTOR, who may have contact with AUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code Section 45122.1. CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviewed subsequent arrest records for all Employees who may come into contact with AUSD pupils in providing services to the AUSD under this Agreement."

Fingerprinting of Employees and Agents. Select one of the following:

5.2.1 ☐ Fingerprint Clearance will be completed through AUSD prior to starting work; or

5.2.2 ☐ Records are already on file with AUSD; or.

5.2.3 ☐ CONTRACTOR certifies that they require all employees or subcontractors to complete fingerprinting and maintains such records**;** or

☑ **Waiver of Fingerprint Requirement**. CONTRACTOR is not required to comply with section 5.2 as:

☑ CONTRACTOR staff will have no contact or interactions with students outside of the immediate and constant supervision and control of the pupil's parent or guardian or a school employee; or

☐ CONTRACTOR services under this Agreement shall be limited to the construction, reconstruction, rehabilitation, or repair of a school facility, and CONTRACTOR'S employees shall have only limited contact with students. Accordingly, the requirements of Education Code section 45125.2 shall not apply to services under this Agreement:

J.S. (CONTRACTOR initials)

TH (AUSD Representative Ackowledgment)

5.3 Removal of CONTRACTOR's Employee(s). In the event that AUSD, in its sole discretion, at any time during the term of this Agreement, desires the removal of any CONTRACTOR-related persons, employee, representative, or agent from an AUSD school site and/or property, CONTRACTOR shall immediately upon receiving notice from AUSD of such desire, cause the removal of such person or persons.

6. Insurance. The CONTRACTOR shall procure and maintain the following insurance coverage at all times. Failure to provide documentation or maintain coverage during the contract's term will result in termination. **Insurance Approved:** Initial DL

6.1 Workers' Compensation and Employers' Liability Insurance. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services in conformance with the laws of the State of California and Federal laws when applicable. Workers' Compensation shall meet statutory requirements and Employers' Liability Insurance shall not be less than One Million Dollars ($1,000,000) per occurrence. **Select one of the following:**

☑ The CONTRACTOR is aware of and in compliance of the provisions of Section 3700 of the Labor Code and will provide AUSD proof of coverage before commencing the performance of the work of this Agreement.

***CONTRACTOR acknowledgment** _____

☐ The CONTRACTOR is exempt from Workers' Compensation Requirements as a Sole proprietor or Independent Contractor with no employees.

6.2 General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and when applicable, Automobile Liability Insurance (Any Auto) that shall protect the CONTRACTOR and AUSD, from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Service with a minimum requirement of One Million Dollars ($1,000,000) per occurrence. Certain professional services provided through this Agreement may require higher cover limits as determined by AUSD.

***CONTRACTOR acknowledgement** Initial JS _____

6.3 Professional Liability Insurance. If CONTRACTOR is providing AUSD professional or advice or consultation for implementation under this Agreement, CONTRACTOR shall maintain errors and omissions insurance or professional liability insurance with coverage limits of One Million Dollars ($1,000,000) per claim.

☑ **Waiver of Professional Liability Insurance.** CONTRACTOR is not required to maintain professional liability insurance due to the scope of services in this Agreement.

J.S. (CONTRACTOR initials)

TH (AUSD Representative Ackowledgment)

6.4 Proof of Carriage of Insurance. CONTRACTOR shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been provided to AUSD and approved by AUSD. Certificates and insurance policies shall include the following:

6.4.1 A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the AUSD, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

6.4.2 An endorsement stating that the AUSD are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that the Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by the AUSD.

6.4.3 All policies shall be written on an occurrence form.

6.4.4 Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the AUSD.

7. Notices. All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

AUSD	**CONTRACTOR**
Name: Harris, Tanya	Name: Jessica Sliwerski
Title: Director of Elementary Education	Title: Cofounder & CEO
Address: 2060 Challenger Dr	Address: 6 Presidio Terrace
Alameda CA 94501	San Francisco, CA 94118
Email: tharris@alamedaunified.org	Email: jessica.sliwerski@ignite-reading.com

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change in address.

8. Invoicing. Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to AUSD. All amounts paid by AUSD shall be subject to audit by AUSD.

8.1 Invoices shall be emailed directly to accountspayable@alamedaunified.org or mailed to Attn: Accounts Payable at 2060 Challenger Drive, Alameda, CA 94501. Invoice shall include but not be limited to: consultant name, consultant address, invoice date, invoice sequence number, purchase order number, name of school or department service was provided to, period of service, number of hours of service, brief description of services provided, hourly rate, and total payment requested.

9. **Licenses and Permits.** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

10. **Contractor Qualifications / Performance of Services.**

    10.1 **Contractor Qualifications.** CONTRACTOR is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and regulations, as they may apply.

    10.2 **Standard of Care.** CONTRACTOR represents that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of AUSD. Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California schools.

11. **Status of Contractor.** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR certifies that s/he performs work that is outside the usual course of the AUSD's business. CONTRACTOR further certifies s/he is customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of AUSD, and are not entitled to benefits of any kind or nature normally provided employees of AUSD and/or to which AUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work. AUSD's interest is only in the results obtained.

12. **Assignment.** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of AUSD.

13. **Site Access/Security.** While providing services as set forth in this contract, it may be determined that keys are necessary for access or emergency response. In the event that keys are approved to be issued to the CONTRACTOR, the CONTRACTOR acknowledges and agrees to the responsibility of securely maintaining said keys. The CONTRACTORS' duty, along with its employees or subcontractors if applicable, is to ensure the keys are kept safe, used only for business purposes, and not misused (shared, duplicated, etc.). In the event of any lost or stolen keys, the organization must report the incident to the AUSD in no less than 24 hours. Furthermore, should any contractor be reassigned to another site or their contract with AUSD terminate or expire, all individuals must return all keys to the original issuer on their final day. The CONTRACTOR assumes all liability for re-keying costs at any AUSD school site associated with the use, loss, or failure to return AUSD keys, including the potential of reduced or withheld invoice payments if necessary.

14. **Anti-Discrimination.** It is the policy of AUSD that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the CONTRACTOR agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and AUSD policy. In addition, the CONTRACTOR agrees to require like compliance by all its subcontractors. Contractor shall not engage in unlawful discrimination in employment on the basis of actual or perceived race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, or sexual orientation.

15. **Drug-Free/Smoke Free Policy.** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on AUSD property. No students, staff, visitors, CONTRACTORs, or subcontractors are to smoke or use drugs or alcohol on these sites.

16. **Indemnification.** CONTRACTOR agrees to defend, indemnify and hold harmless AUSD, its Board, trustees, officers, agents, employees and volunteers from all claims, including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the CONTRACTOR or its sub-Contractors, and any other person, firm or corporation furnishing or supplying services, materials or supplies in conjunction with the services of the CONTRACTOR, whether authorized by this Agreement or not. CONTRACTOR further agrees to waive all rights of subrogation against AUSD. The provisions of this article do not apply to any damage or losses caused solely by the negligence or willful misconduct of AUSD or any of its agents or employees

17. **Copyright/Trademark/Patent/Ownership.** CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of AUSD and cannot be used without AUSD's express written permissions. AUSD shall have all rights, title, and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of AUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance, and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artworkcopy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes, or any other original works of authorships, or other documents prepared by CONTRACTOR or its subcontractors in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of AUSD.

18. **Waiver.** No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

19. **Termination.** AUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. AUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, AUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, AUSD may secure the required services from another contractor. If the cost to AUSD exceeds the cost of providing the services pursuant to the Agreement, CONTRACTOR shall pay the additional cost.

20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. **AUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors.** AUSD may evaluate the CONTRACTOR's work in any way that AUSD is entitled to do so pursuant to applicable law. The AUSD's evaluation may include, without limitation:

    21.1 Requesting that AUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.

    21.2 Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor.

22. **Limitation of AUSD Liability.** Other than as provided in this Agreement, AUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall AUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect, or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

23. **Confidentiality.** CONTRACTOR and all personnel designated by CONTRACTOR to perform under this Agreement shall maintain the confidentiality of information received in the course of performing this Agreement. This requirement shall extend beyond the effective termination or expiration date of this Agreement. In the event CONTRACTOR receives student data protected by the Family Educational Rights and Privacy Act ("FERPA"), Provider shall abide by Education Code section 49073, including the following:(a) Provider shall not use the student data provided, for an unauthorized purpose, transfer the student data to an unauthorized third party, or sell said data (b) Provider shall delete or otherwise dispose of student data in its possession after the termination of services under this Agreement (c) Provider shall undertake reasonable precautions to protect the student data and shall promptly report to the AUSD any unauthorized access to the student data.

24. **Conflict of Interest.** CONTRACTOR shall abide by and be subject to all applicable AUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of AUSD to perform any service by this Agreement. CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest be between CONTRACTOR's family, business or financial interest and the services provided under this Agreement. In the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to AUSD's attention in writing. Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of Section 1090 et seq. and Section 87100 et seq, of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement, which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify AUSD of this information.

25. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

26. **Litigation.** This Agreement shall be performed in Alameda, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.

27. **Agreement Contingent on Governing Board Approval.** The AUSD shall not be bound by the terms of this Agreement until it has been formally approved or ratified by the AUSD's Governing Board, and/or Executive Cabinet as its designee, and no payment shall be owed or made to CONTRACTOR absent formal approval.

28. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document. The Recitals and each Exhibit attached hereto are hereby incorporated herein by reference.

29. **Contract Publicly Posted.** This contract, its contents, and all incorporated documents are public documents and will be made available by AUSD to the public online via the Internet.

30. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion.** CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List.

31. **Force Majeure.** At the AUSD's discretion, the Parties shall be excused from performance hereunder during the time and to the extent that it is prevented from performing in the customary manner by an act of God, fire, flood, war, riot, civil disturbance, terrorism, epidemic, quarantine/shelter in place order, strike, lockout, labor dispute, or any other occurrence which is beyond the control of the parties, when evidence thereof is presented to the other party. The AUSD shall not be responsible for any costs associated with this Agreement while performance is so excused.

32. **Other.** Additional terms attached or edits to must be approved by AUSD.

I. SITE

CONTRACTOR

Print Name &Title: Jessica Sliwerski Cofounder & CEO

CONTRACTOR Signature: Signed by: Jessica Sliwerski 6034A46D7A4F4E7... Date: 12/19/2025

SOURCE OF FUNDS (check appropriate):

Unrestricted Funds ☐ Restricted Funds ☑

Budget Code(s): 01-3010-0-1110-1000-5800-006-49-1073; 01-2600-0-1110-1000-5800-011-47-1073; 01-2600-0-1110-1000-5800-005-47-1073

More than one budget code? ☑

III. BOARD DELEGATES

☐ Superintendent, Pasquale Scuderi

☐ Assistant Superintendent of Human Resources, Tim Erwin

☒ Assistant Superintendent of Educational Services, Kirsten Zazo

☐ Assistant Superintendent of Business Services, Shariq Khan

DocuSigned by: Kirsten Zazo A09EA941A04A4C4...

Signature of Superintendent or Assistant Superintendent

1/5/2026

Date

IV. BOARD

BOE Approval Required for Contracts Equal To Or Greater Than $114,800:

Signature of President, Board of Education

Date

Signature of Secretary, Board of Education

Date

CERTIFICATE *of* SIGNATURE

REF. NUMBER
JGCGP-PFKEB-CYW3N-CUBXH

DOCUMENT COMPLETED BY ALL PARTIES ON
06 JAN 2026 15:20:26
UTC

SIGNER	TIMESTAMP	INITIALS
JESSICA SLIWERSKI EMAIL JESSICA.SLIWERSKI@IGNITE-READING.COM	SENT 06 JAN 2026 13:53:11 VIEWED 06 JAN 2026 15:02:19 SIGNED 06 JAN 2026 15:20:26	 IP ADDRESS 23.93.173.231 LOCATION OAKLAND, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
06 JAN 2026 15:02:19

LUXE
CRUISES AND EVENTS

BOOKING AGREEMENT

Thank you for choosing Luxe Cruises and Events for your next event. Charter services hired by client ("Charterer") and provided by Luxe Cruises and Events LLC. ("Luxe Cruises") pursuant to this agreement are subject to the following terms and conditions:

I. [TIMING] The Vessel will be ready for boarding 15 minutes prior to the confirmed start time and will return to the dock 15 minutes before the end time to allow passengers to debark at a leisurely pace. Out of respect to our neighbors in the marina, music must be turned off as the yacht approaches the dock. We reserve the right to assess an overtime charge if passengers have not debarked by the scheduled end time.

II. [GUEST COMFORT AND SAFETY] Luxe Cruises cannot allow more passengers aboard than the yacht is certified to carry. Due to the zero-tolerance law set forth by the U.S. Coast Guard, the possession of controlled substances aboard our yachts is strictly prohibited. Please note, Federal law applies to the navigable waters of San Francisco Bay, which means that both recreational and medical marijuana are illegal on our vessels. Charterer shall ensure that alcoholic beverages are served only by the licensed concessionaire aboard the Vessel and consumed only by persons aged 21 or older. Charterer agrees that no guest of Charterer shall bring alcoholic beverages aboard the Vessel. Luxe Cruises reserves the right to confiscate any alcohol brought aboard the Vessel without permission. Charterer agrees that there will be no form of illegal gambling whatsoever conducted or permitted aboard the Vessel. Any misconduct, possession of alcohol by a minor, controlled substances or illegal gambling on the part of Charterer's guests will not be tolerated and the Captain may choose to immediately return to dock, in which case Charterer shall be responsible for full payment of the contracted amount plus any damages or expenses incurred by Luxe Cruises. Luxe Cruises reserves the right to refuse admittance to the Yacht to any agent, employee or guest of Charterer at its sole discretion. In compliance with local health codes and in order to prevent foodborne illness, Luxe Cruises does not allow leftover buffet items to be taken home at the completion of an event.

III. [DEPOSIT SCHEDULE] A non-refundable deposit of 25% is required to reserve a date and yacht, if booking more than 120 days in advance. The deposit must be increased to 50% 120 days prior to your event. Luxe Cruises reserves the right to cancel a charter and retain deposits due to non-payment.

IV. [CHANGES AND CANCELLATION] Our business is built around the availability of our yachts and we use a surge pricing model; therefore, Luxe Cruises takes the reservation process very seriously. After tendering the initial deposit, the yacht, date, and time are reserved, and any other interested party is turned away. Therefore, should the Charterer have to cancel for whatever reason, all deposits are non-refundable.

V. [BALANCES] Final payment must be received at least 14 days prior to the event, at which time final guest count and menu selections must be confirmed. Charterer accepts financial responsibility for the stated guest minimum requirement, regardless of any future changes, and will not be refunded should the guest count drop below stated minimum. To compensate for the increased cost of accommodating last minute additions, all additions to guest count within 7 days of the event are subject to a 10% surcharge. Luxe Cruises is not liable for any shortages of food, beverages, or services resulting from a higher-than-expected guest count, and fees will still be collected for additional guests without exception.

VI. [DAMAGE] Charterer shall pay the replacement value of all property and equipment lost or stolen by Charterer's guests and the cost of repair for all damage to the yacht, its furnishings, and equipment caused by Charterer or its agents, employees or guests, with the exception of reasonable wear and tear.

VII. [PERFORMANCE] The Captain shall be in complete control of the navigation of the yacht and shall have the right to delay or forgo departure and to deviate from the agreed upon route of the voyage where he determines, at his sole discretion, that such a deviation is necessary for the safety or comfort of the guests. In the event of mechanical failure, Luxe Cruises may substitute a vessel of similar capacity to perform the charter.

VIII. [COVID-19 NOTICE] Luxe Cruises has enhanced health and safety measures in place for charterer, guests, and employees. By cruising, Charterer voluntarily assumes all risks related to exposure of COVID-19. Charterer acknowledges and agrees that it may not be possible for Luxe Cruises to foresee, plan for, or mitigate all the consequences that the existence of the virus may cause, including the regulations enacted by county health authorities. Should Luxe Cruises or Charterer choose to postpone due to such regulations, Charterer's full deposit amount will be transferred to a future date.

IX. [ARTICLES LEFT ABOARD] Charterer and guests are responsible for maintaining possession of personal items during the event. Charterer and guests must retrieve all personal items before disembarking the yacht, as Luxe Cruises will not be held responsible for them. Items found by the crew will be held in the office for 14 days before being given to charity.

X. [AGREEMENT FINAL] This Booking Agreement represents the final and complete agreement between us, and all prior written or oral proposals are superseded by this agreement. Any modifications or additions to this agreement must be in writing and signed by both parties. By signing this contract, Charterer accepts financial responsibility of the stated guest minimum requirement, regardless of any future changes. Any claim or controversy of any nature whatsoever relating to this Contract, or the breach thereof, shall be settled by a single arbitrator administered by the American Arbitration Association in accordance with its Arbitration of Commercial Disputes. This Agreement shall be governed by the General Maritime Law of the United States and, to the extent state law is applicable, by the laws of the State of California. In the event of a dispute, the losing party agrees to pay the prevailing party's reasonable legal fees. By signing below, you acknowledge that you have carefully read the foregoing terms and conditions of the Booking Agreement and know the contents thereof and that you have the authority to act on behalf of and bind Charterer to this Charter Agreement.

Cabby	10-3-2026
Yacht Name	Charter Date
Kirsten Zazo (12/18/2025 09:04:45 PST)	
Charterer Signature	Today's Date
Alameda USD	
Charterer Name (Print)	Phone Number

LUXE CRUISES AND EVENTS
2394 Mariner Square Drive STE B, Alameda, CA, 94501
P 510 263 9790 | F 925 335 9797

FOOD AND BEVERAGE QUOTE | CONTRACT

LUXE CRUISES AND EVENTS
2394 Mariner Square Drive STE B, Alameda, CA, 94501
P 510 263 9790 | F 925 335 9797 | LUXECRUISES.COM

CLIENT NAME:	Alameda HS, Allen Nakamura		
PHONE NUMBER:	510.823.6477	EMAIL:	anakamura@alamedaunified.org
EVENT TYPE:	Alameda HS Senior	EVENT PLANNER:	Toby Proescher
CRUISE DATE:	Saturday, October 3, 2026	DOCK:	Alameda
BOARDING TIME:	6:30PM	DOCKSIDE TIME:	
CRUISE TIME:	7:00PM-11:00PM	ESTIMATED GUEST COUNT:	300
YACHT:	Cabby	GUEST MINIMUM REQUIREMENT:	250

PACKAGE DETAILS:	Includes 4 Hour Cruise				
MENU TIER OPTION:	Prom Buffet	250	x	$125.00	$31,250.00
HORS D'OEUVRES:		250	x		$0.00
NO ALCOHOL ONBOARD:	Sodas, Juices & Coffee	250	x		Included
DESSERT:	Assorted Cookies	250	x		Included
EACH ADDITIONAL CHAPERONE GUEST:		$62.50	x		$0.00
EACH ADDITIONAL STUDENT GUEST:	$125.00	+		$125.00	
SUBTOTAL FOOD & BEVERAGE					$31,250.00
++Production Fees, Sales Tax, and Port Fees			29%		Included
TOTAL FOOD & BEVERAGE					$31,250.00

NOTE: (1) Complimentary Chaperone Per Every (25) Students- Max. (10)

PACKAGE ADD-ONS			
DJ Service	Luxe DJ	x	Included
Linen Option	Standard Black & White	x	Included
Docking Fee	Alameda	x	Included
Karaoke		x	TBD
Gratuity	$100 per Crew (#)	x	$1,000.00
Outside Vendor Fee	$25.00 Per Vendor	x	TBD
TOTAL PACKAGE ADD-ONS			$1,000.00
EVENT TOTAL			$32,250.00
GRAND TOTAL			$32,250.00

NON REFUNDABLE DEPOSIT SCHEDULE:		Amount	Paid / Date
Deposit to Reserve:		$8,062.50	Ck#4356; 11/1;TP
2nd Deposit Due 4 Months Prior:	*6/3/2026*	$8,062.50	
Event Balance Due Two Weeks Prior:	*9/18/2026*	$16,125.00	

To confirm, please sign, date, and return to Luxe Cruises:

Kirsten Zaw (12/18/2025 09:04:45 PST)

(Signature)

12/18/2025

(Date)

We are not able to hold dates without deposits. Therefore, this quote is subject to change.

By signing this contract you are accepting financial responsibility of this guest minimum requirement, regardless of any future changes.

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ALAMEDA UNIFIED SCHOOL DISTRICT
Excellence & Equity For All Students

Professional Services Agreement

This Agreement is entered into between the Alameda Unified School District (AUSD) and D.S. Baxley, Inc. (CONTRACTOR). AUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, account, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR is specially trained, experienced, and competent to provide such services. The parties agree as follows:

1. Services. The CONTRACTOR shall provide the following services (include full scope, location, & to whom services are provided):

Provide all specialty equipment, materials, qualified labor, and supervision to properly clean, restore, and enhance various flooring surfaces district-wide as needed. Services to include, but not limited to, encapsulation carpet cleaning, concrete grinding/blasting, floor sealing, burnishing, terrazzo renewal, stain treatments, and other processes. Contractor shall provide a detailed proposal for each targeted location, to be reviewed, and approved by AUSD prior to completing any services.

2. Terms. The term of this agreement shall be from 12/22/25 (or the day immediately following approval by the Superintendent or Assistant Superintendent(s) per (Education Code(s) §35161and §17604) if the aggregate amount CONTRACTOR contracted with AUSD is below $114,800; or, approval by the Board of Education if the total contract(s) exceeds $114,800) to 7/30/26. The work shall be completed no later than 6/30/26.

3. Compensation. This sum shall be for full performance of this Agreement and includes fees, costs, and expenses incurred by CONTRACTOR including, but not limited to labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs. **Select one of the following:**

3.1.1 ☐ CONTRACTOR is providing services for a flat fee which shall not exceed $_____.

3.1.2 ☐ CONTRACTOR will be compensated at an hourly rate. CONTRACTOR will provide a maximum hours of service at a rate of $____ /hour for a total not to exceed $_____.

3.1.3 ☑ Other: 50000.00.

AUSD shall pay costs for the following equipment, materials or supplies used by CONTRACTOR in performing services: N/A

which shall not exceed a total cost of $_____.

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Payment for the work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after the CONTRACTOR submits an invoice to AUSD for work actually completed and after AUSD's written approval of the work, or the portion of the work for which payment is to be made.

The granting of any payment by AUSD or the recipient thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by AUSD and in that case must be replaced by CONTRACTOR without delay.

4. Strategic Alignment. Select one of the following:

4.1 ☐ **School-based Agreements:** How does this service support academic goals and increase student achievement as described in the Board-approved School Site Plan? _____

4.2 ☑ **Central Office Agreements:** How does this service support the overall strategic goals of the department and increase student achievement? Provides healthy, clean, safe, and welcoming learning and working environments for student and staff

5. Conduct of Contractor. CONTRACTOR will adhere to the following staff requirements and provide AUSD with evidence of staff qualifications as identified prior to commencing the work under this Agreement and consistent with invoicing requirements outlined in Section 9.

5.1 Tuberculosis Screening. Select one of the following:

5.1.1 ☐ TB Clearance shall be provided to AUSD prior to starting work; or

5.1.2 ☐ Records are already on file; or

5.1.3 ☐ CONTRACTOR certifies that they require all employees or subcontractors to complete TB testing and maintain such records; or

5.1.4 ☑ **Waiver of TB Screening.** CONTRACTOR is not required to provide evidence of TB Clearance because CONTRACTOR will not work directly with students more than eight (8) hours.

Initial FC (CONTRACTOR initials)

BDA (AUSD Representative Ackowledgment)

5.2 Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code Section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code Section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by AUSD or acting as independent contractors of CONTRACTOR, who may have contact with AUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code Section 45122.1. CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviewed subsequent arrest records for all Employees who may come into contact with AUSD pupils in providing services to the AUSD under this Agreement."

Fingerprinting of Employees and Agents. Select one of the following:

5.2.1 ☐ Fingerprint Clearance will be completed through AUSD prior to starting work; or

5.2.2 ☐ Records are already on file with AUSD; or.

5.2.3 ☐ CONTRACTOR certifies that they require all employees or subcontractors to complete fingerprinting and maintains such records**;** or

☑ **Waiver of Fingerprint Requirement**. CONTRACTOR is not required to comply with section 5.2 as:

☐ CONTRACTOR staff will have no contact or interactions with students outside of the immediate and constant supervision and control of the pupil's parent or guardian or a school employee; or

☑ CONTRACTOR services under this Agreement shall be limited to the construction, reconstruction, rehabilitation, or repair of a school facility, and CONTRACTOR'S employees shall have only limited contact with students. Accordingly, the requirements of Education Code section 45125.2 shall not apply to services under this Agreement:

Initial FL (CONTRACTOR initials)

BDA (AUSD Representative Ackowledgment)

5.3 Removal of CONTRACTOR's Employee(s). In the event that AUSD, in its sole discretion, at any time during the term of this Agreement, desires the removal of any CONTRACTOR-related persons, employee, representative, or agent from an AUSD school site and/or property, CONTRACTOR shall immediately upon receiving notice from AUSD of such desire, cause the removal of such person or persons.

6. Insurance. The CONTRACTOR shall procure and maintain the following insurance coverage at all times. Failure to provide documentation or maintain coverage during the contract's term will result in termination. **Insurance Approved:** Initial DK

6.1 Workers' Compensation and Employers' Liability Insurance. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services in conformance with the laws of the State of California and Federal laws when applicable. Workers' Compensation shall meet statutory requirements and Employers' Liability Insurance shall not be less than One Million Dollars ($1,000,000) per occurrence. **Select one of the following:**

☑ The CONTRACTOR is aware of and in compliance of the provisions of Section 3700 of the Labor Code and will provide AUSD proof of coverage before commencing the performance of the work of this Agreement.

***CONTRACTOR acknowledgment** Initial FL

☐ The CONTRACTOR is exempt from Workers' Compensation Requirements as a Sole proprietor or Independent Contractor with no employees.

6.2 General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and when applicable, Automobile Liability Insurance (Any Auto) that shall protect the CONTRACTOR and AUSD, from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Service with a minimum requirement of One Million Dollars ($1,000,000) per occurrence. Certain professional services provided through this Agreement may require higher cover limits as determined by AUSD.

***CONTRACTOR acknowledgement** Initial FL

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6.3 Professional Liability Insurance. If CONTRACTOR is providing AUSD professional or advice or consultation for implementation under this Agreement, CONTRACTOR shall maintain errors and omissions insurance or professional liability insurance with coverage limits of One Million Dollars ($1,000,000) per claim.

☑ **Waiver of Professional Liability Insurance.** CONTRACTOR is not required to maintain professional liability insurance due to the scope of services in this Agreement.

FL (CONTRACTOR initials)

BDA (AUSD Representative Ackowledgment)

6.4 Proof of Carriage of Insurance. CONTRACTOR shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been provided to AUSD and approved by AUSD. Certificates and insurance policies shall include the following:

6.4.1 A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the AUSD, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

6.4.2 An endorsement stating that the AUSD are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that the Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by the AUSD.

6.4.3 All policies shall be written on an occurrence form.

6.4.4 Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the AUSD.

7. Notices. All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

AUSD	**CONTRACTOR**
Name: Addicott, Brian	Name: Francisco Chavez
Title: Director of MOF	Title: Ops Manager
Address: 2060 Challenger Dr	Address: 4603 Las Positas Rd.
Alameda CA 94501	Livermore CA, 94551
Email: baddicott@alamedaunified.org	Email: francisco@dsb-plus.com

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change in address.

8. Invoicing. Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to AUSD. All amounts paid by AUSD shall be subject to audit by AUSD.

8.1 Invoices shall be emailed directly to accountspayable@alamedaunified.org or mailed to Attn: Accounts Payable at 2060 Challenger Drive, Alameda, CA 94501. Invoice shall include but not be limited to: consultant name, consultant address, invoice date, invoice sequence number, purchase order number, name of school or department service was provided to, period of service, number of hours of service, brief description of services provided, hourly rate, and total payment requested.

9. **Licenses and Permits.** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

10. **Contractor Qualifications / Performance of Services.**

    10.1 **Contractor Qualifications.** CONTRACTOR is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and regulations, as they may apply.

    10.2 **Standard of Care.** CONTRACTOR represents that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of AUSD. Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California schools.

11. **Status of Contractor.** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR certifies that s/he performs work that is outside the usual course of the AUSD's business. CONTRACTOR further certifies s/he is customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of AUSD, and are not entitled to benefits of any kind or nature normally provided employees of AUSD and/or to which AUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work. AUSD's interest is only in the results obtained.

12. **Assignment.** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of AUSD.

13. **Site Access/Security.** While providing services as set forth in this contract, it may be determined that keys are necessary for access or emergency response. In the event that keys are approved to be issued to the CONTRACTOR, the CONTRACTOR acknowledges and agrees to the responsibility of securely maintaining said keys. The CONTRACTORS' duty, along with its employees or subcontractors if applicable, is to ensure the keys are kept safe, used only for business purposes, and not misused (shared, duplicated, etc.). In the event of any lost or stolen keys, the organization must report the incident to the AUSD in no less than 24 hours. Furthermore, should any contractor be reassigned to another site or their contract with AUSD terminate or expire, all individuals must return all keys to the original issuer on their final day. The CONTRACTOR assumes all liability for re-keying costs at any AUSD school site associated with the use, loss, or failure to return AUSD keys, including the potential of reduced or withheld invoice payments if necessary.

14. **Anti-Discrimination.** It is the policy of AUSD that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the CONTRACTOR agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and AUSD policy. In addition, the CONTRACTOR agrees to require like compliance by all its subcontractors. Contractor shall not engage in unlawful discrimination in employment on the basis of actual or perceived race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, or sexual orientation.

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15. **Drug-Free/Smoke Free Policy.** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on AUSD property. No students, staff, visitors, CONTRACTORs, or subcontractors are to smoke or use drugs or alcohol on these sites.

16. **Indemnification.** CONTRACTOR agrees to defend, indemnify and hold harmless AUSD, its Board, trustees, officers, agents, employees and volunteers from all claims, including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the CONTRACTOR or its sub-Contractors, and any other person, firm or corporation furnishing or supplying services, materials or supplies in conjunction with the services of the CONTRACTOR, whether authorized by this Agreement or not. CONTRACTOR further agrees to waive all rights of subrogation against AUSD. The provisions of this article do not apply to any damage or losses caused solely by the negligence or willful misconduct of AUSD or any of its agents or employees

17. **Copyright/Trademark/Patent/Ownership.** CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of AUSD and cannot be used without AUSD's express written permissions. AUSD shall have all rights, title, and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of AUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance, and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artworkcopy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes, or any other original works of authorships, or other documents prepared by CONTRACTOR or its subcontractors in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of AUSD.

18. **Waiver.** No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

19. **Termination.** AUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. AUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, AUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, AUSD may secure the required services from another contractor. If the cost to AUSD exceeds the cost of providing the services pursuant to the Agreement, CONTRACTOR shall pay the additional cost.

20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. **AUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors.** AUSD may evaluate the CONTRACTOR's work in any way that AUSD is entitled to do so pursuant to applicable law. The AUSD's evaluation may include, without limitation:

    21.1 Requesting that AUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.

    21.2 Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor.

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22. **Limitation of AUSD Liability.** Other than as provided in this Agreement, AUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall AUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect, or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

23. **Confidentiality.** CONTRACTOR and all personnel designated by CONTRACTOR to perform under this Agreement shall maintain the confidentiality of information received in the course of performing this Agreement. This requirement shall extend beyond the effective termination or expiration date of this Agreement. In the event CONTRACTOR receives student data protected by the Family Educational Rights and Privacy Act ("FERPA"), Provider shall abide by Education Code section 49073, including the following:(a) Provider shall not use the student data provided, for an unauthorized purpose, transfer the student data to an unauthorized third party, or sell said data (b) Provider shall delete or otherwise dispose of student data in its possession after the termination of services under this Agreement (c) Provider shall undertake reasonable precautions to protect the student data and shall promptly report to the AUSD any unauthorized access to the student data.

24. **Conflict of Interest.** CONTRACTOR shall abide by and be subject to all applicable AUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of AUSD to perform any service by this Agreement. CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest be between CONTRACTOR's family, business or financial interest and the services provided under this Agreement. In the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to AUSD's attention in writing. Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of Section 1090 et seq. and Section 87100 et seq, of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement, which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify AUSD of this information.

25. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

26. **Litigation.** This Agreement shall be performed in Alameda, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.

27. **Agreement Contingent on Governing Board Approval.** The AUSD shall not be bound by the terms of this Agreement until it has been formally approved or ratified by the AUSD's Governing Board, and/or Executive Cabinet as its designee, and no payment shall be owed or made to CONTRACTOR absent formal approval.

28. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document. The Recitals and each Exhibit attached hereto are hereby incorporated herein by reference.

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29. **Contract Publicly Posted.** This contract, its contents, and all incorporated documents are public documents and will be made available by AUSD to the public online via the Internet.

30. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion.** CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List.

31. **Force Majeure.** At the AUSD's discretion, the Parties shall be excused from performance hereunder during the time and to the extent that it is prevented from performing in the customary manner by an act of God, fire, flood, war, riot, civil disturbance, terrorism, epidemic, quarantine/shelter in place order, strike, lockout, labor dispute, or any other occurrence which is beyond the control of the parties, when evidence thereof is presented to the other party. The AUSD shall not be responsible for any costs associated with this Agreement while performance is so excused.

32. **Other.** Additional terms attached or edits to must be approved by AUSD.

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I. SITE

CONTRACTOR

Print Name &Title: Francisco Chavez Manager Ops Manager

CONTRACTOR Signature: Signed by: Francisco Chavez 5AF0D3B9F1804EE... Date: 1/6/2026

SOURCE OF FUNDS (check appropriate):

Unrestricted Funds ☑ Restricted Funds ☐

Budget Code(s): 01-0000-0-0000-8200-5800-077-77-3010

More than one budget code? ☐

III. BOARD DELEGATES

☐ Superintendent, Pasquale Scuderi

☐ Assistant Superintendent of Human Resources, Tim Erwin

☐ Assistant Superintendent of Educational Services, Kirsten Zazo

☒ Assistant Superintendent of Business Services, Shariq Khan

Signed by: Shariq Khan AF70BF3178424B1...

Signature of Superintendent or Assistant Superintendent

1/6/2026

Date

IV. BOARD

BOE Approval Required for Contracts Equal To Or Greater Than $114,800:

Signature of President, Board of Education

Date

Signature of Secretary, Board of Education

Date

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Resolution No. 2025-2026.26 Delegation of Authority to Purchase and Contract

Item Type: Consent

Background: Public Contract Code (PCC) Section 20111(a) requires school and community college district governing boards to competitively bid and award any contracts involving an expenditure of more than $50,000, adjusted for inflation, to the lowest responsible bidder. The State Superintendent of Public Instruction (SSPI) is required to annually adjust the $50,000 amount specified in PCC Section 20111(a). As of January 1, 2026, this amount was increased from $114,800.00 to $119,100.00. School and community college district governing boards are required to competitively bid (less defined exceptions) and award any of the following contracts involving an expenditure of more than $119,100.00:

- Purchase of equipment, materials, or supplies to be furnished, sold, or leased to the school district,
- Non-specialized services that are not construction services.
- Repairs, including maintenance, as defined in Public Contract Code Section 20115, that are not public projects as defined in Public Contract Code Section 22002(c).

Pursuant to Resolution No. 2025-2026.26, the following employees are authorized to act as District agents and to execute contracts within the thresholds established therein, subject to ratification by the Board of Education. Any contract exceeding the PPC threshold of $119,100 must be authorized and are executed solely by the Board of Education.

1. Superintendent
2. Assistant Superintendent of Business Services
3. Assistant Superintendent of Education Services
4. Assistant Superintendent of Human Resources
5. Purchasing and Accounting Managers

AUSD LCAP Goals: 1. Eliminate barriers to student success and maximize learning time.

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost):

Recommendation: Approve as submitted.

AUSD Guiding Principle: #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and

guiding principles.

Submitted By: Shariq Khan, Assistant Superintendent of Business Services

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ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution No. 2025-2026.26	1/5/2026	Resolution Letter
🗋	Bid Threshold Adjustment Letter	1/5/2026	Backup Material

ALAMEDA UNIFIED SCHOOL DISTRICT

Alameda, California

Resolution

January 13, 2025 Resolution No. 2025-2026.26

Delegation of Authority to Purchase and Contract

WHEREAS, Public Contract Code (PCC) Section 20111(a) requires school and community college district governing boards to competitively bid and award any contracts involving an expenditure of more than $50,000, adjusted for inflation, to the lowest responsible bidder. The State Superintendent of Public Instruction (SSPI) is required to annually adjust the $50,000 amount specified in PCC Section 20111(a). As of January 1, 2026, this amount was increased from $114,800.00 to $119,100.00. School and community college district governing boards are required to competitively bid (less defined exceptions) and award most contracts involving an expenditure of more than $119,100.00; and

WHEREAS, Public Contract Code Section 20111 additionally permits Child Nutrition Programs (CNP) to use the small purchase method to procure good or services equal to the federal small purchase threshold of $250,000, with purchasing exceeding $250,000 requiring the formal procurement method; and

WHEREAS, Alameda Unified School District has also adopted the California Uniform Public Construction Cost Accounting Act (CUPCCAA). CUPCCAA bid thresholds for construction services contracts for agencies, including school and community college districts. Assembly Bill 2192 ("AB 2192") was signed into law in 2024, which resulted in an increase to current bid thresholds under CUPCCAA, effective January 1, 2025:

- Public projects of $75,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order without bidding;
- Public projects of $220,000 or less may be awarded by informal bidding procedures; and
- Public projects of more than $220,000 must be awarded by formal bidding procedure

WHEREAS, the Board of Education desires to streamline the procurement of goods and services for the Alameda Unified School District as delays in contracting and purchasing may cause increased cost and decreased services to the classroom, and

WHEREAS, Education Code §35161 allows the governing board of any school district to delegate authority to an officer of the district powers or duties delegated to it by law, and Education Code §17604 provides that whenever state law invests the Board of Education with the power to enter into contracts on behalf of the District, the Board may, by a majority vote, delegate this power to the Superintendent or designees, and

WHEREAS, Board Policies 3312 (Contracts) and 3300 (Expenditures and Purchases) authorize the Superintendent or designees to enter into contracts on behalf of the District and to purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111(a).

NOW, THEREFORE, BE IT RESOLVED, that for the fiscal year 2025-2026 the Alameda Unified School District Board of Education hereby delegates the authority contained in Public Contract Code §20111(a) and Education Code §17604 to the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Education Services, Assistant Superintendent of Human Resources, and Purchasing/Accounting Manager(s); and

THEREFORE, BE IT FURTHER RESOLVED, that this delegation is limited to expenditures of less than $119,100; and

THEREFORE, BE IT FURTHER RESOLVED, that contracts requiring the expenditure of between $25,000 - $119,100 approved under this delegation of authority must be ratified by the Board of Education within sixty (60) days of incurring the expense.

PASSED AND ADOPTED by the following vote this 13th day of January, 2026:

AYES:_____ MEMBERS: _____

NOES:_____ MEMBERS: _____

ABSENT:_____ MEMBERS: _____

Ryan LaLonde, President
Board of Education
Alameda Unified School District

ATTEST:

By:_____
Pasquale Scuderi, Secretary
Board of Education
Alameda Unified School District

California DEPARTMENT OF EDUCATION

California Department of Education
Official Letter

December 8, 2025

Dear County and District Superintendents, County and District Chief Business Officials, and Charter School Administrators:

Annual Adjustment to Bid Threshold for Contracts Awarded by School Districts

Public Contract Code (*PCC*) Section 20111(a) requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than $50,000, adjusted for inflation, to the lowest responsible bidder. Contracts subject to competitive bidding include:

1. Purchase of equipment, materials, or supplies to be furnished, sold, or leased to the school district.

2. Services that are not construction services.

3. Repairs, including maintenance as defined in *PCC* Section 20115, that are not public projects as defined in *PCC* Section 22002(c).

The State Superintendent of Public Instruction (State Superintendent) is required to annually adjust the $50,000 amount specified in *PCC* Section 20111(a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce, Bureau of Economic Analyst (BEA) for the 12-month period ending in the prior fiscal year. The inflation adjustment is rounded to the nearest one hundred dollars ($100).

Pursuant to the above calculation, and effective January 1, 2026, the State Superintendent has determined that the inflation adjusted bid threshold will increase from $114,800 to $119,100. Shown below are the inflation adjusted bid thresholds for the current and two prior years.

Calendar Year	Bid Threshold	Percentage Change in Implicit Price Deflator
2024	$114,500	4.79%
2025	$114,800	0.259%
2026	$119,100	3.772%

Also note that public projects as defined in *PCC* Section 22002(c), such as construction or reconstruction of publicly owned facilities, have a lower bid threshold of $15,000 that is not adjusted for inflation. For more information on bidding requirements for all projects, refer to *PCC* sections 20110 to 20118.4.

This letter is posted on the Office of Financial Accountability and Information Services Correspondence web page at https://www.cde.ca.gov/fg/ac/co/.

If you have questions regarding this matter, please contact the Office of Financial Accountability and Information Services by email at sacsinfo@cde.ca.gov.

Sincerely,

Masha Lutsuk, Administrator
Financial Accountability and Information Services
School Fiscal Services Division
ML:hvt

Last Reviewed: Monday, December 08, 2025

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Resolution No. 2025-2026.27 Approval of Budget Transfers, Increases, Decreases
Item Type:	Consent
Background:	After adopting the fiscal year budget, it is often necessary to make budgetary transfers and revisions. Budget transfers allow the redistribution of funds as needs and plans change, and budget revisions allow the district to increase or decrease funds based on entitlements and grants received.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	01 General Fund
Fiscal Analysis	
Amount (Savings) (Cost):	Will increase revenues and expenditures in the District in the amount of $143,356.87.
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.| #7 - All employees must receive respectful treatment and professional support to achieve district goals.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Attachment A	1/6/2026	Backup Material
🗋	Resolution No. 2025-2026.27	1/6/2026	Resolution Letter

1/5/2026
Attachment A

BUDGET REVISIONS

(Budget Revisions affect Fund Balance;
Amounts are either added or subtracted from Fund Balance)

School/Dept	Description	Amount
Alameda HS	Donations	$ 126,917.25
ASTI	Donations	$ 658.00
Bay Farm	Donations	$ 2,950.86
Earhart	Donations	$ 40.00
Encinal Jr/Sr HS	Donations	$ 7,055.40
Lincoln MS	Donations	$ 323.00
Otis	Donations	$ 1,870.00
Paden	Donations	$ 3,146.38
Ruby Bridges	Donations	$ 395.98

Total Donations $ 143,356.87

ALAMEDA UNIFIED SCHOOL DISTRICT
Alameda, California
Resolution

January 13, 2026 Resolution No. 2025-2026.27

Approval of Budget Transfers, Increases, Decreases

WHEREAS, the state statute require budget appropriations to be adopted by the Board of Education in the following object codes:

1000 Certificated Salaries
2000 Classified Salaries
3000 Employee Benefits
4000 Books and Supplies
5000 Services and Other Operating Expense
6000 Capital Outlay
7000 Other Sources and Uses

AND, WHEREAS, the Board of Education desires to change the adopted appropriations;

NOW, THEREFORE, BE IT RESOLVED that the changes be made to the adopted appropriations as per Attachment A.

PASSED AND ADOPTED by the following vote this 13th day of January, 2026:

AYES: _____ MEMBERS: _____

NOES: _____ MEMBERS: _____

ABSENT: _____ MEMBERS:

Ryan LaLonde, President
Board of Education
Alameda Unified School District

ATTEST:

By: _____
Pasquale Scuderi, Secretary
Board of Education
Alameda Unified School District

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Resolution No. 2025-2026.28 Authorization to Dispose of Surplus Property
Item Type:	Consent
Background:	Education Code Sections 17545 and 17546 permit the Board of Education, through its designated agent, to legally dispose of surplus equipment that is either obsolete or in disrepair, and thus should be removed from district inventory. Exhibit A lists items that are either damaged, obsolete, or no longer needed by the district, as well as materials that should be stored or transferred and are not currently required at the site. Approval of Resolution No. 2025-2026.28 will authorize staff to transfer or dispose of these items in the most appropriate manner, in accordance with Administrative Regulation 3270: Sale and Disposal of Books, Equipment, and Supplies.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution No. 2025-2026.28	1/7/2026	Resolution Letter
🗋	Exhibit A	1/7/2026	Exhibit

ALAMEDA UNIFIED SCHOOL DISTRICT
Alameda, California
Resolution

January 13, 2026

Resolution No. 2025-2026.28

Authorization to Dispose of Surplus Property

WHEREAS, the state requires a resolution to be adopted by the Board of Education for the property transfer or retirement of used and obsolete equipment used in Maintenance, Operations, and Facilities, Food Services, or Technology as listed in:

Exhibit A - Property Transfer or Retirement Form

AND WHEREAS, the Board of Education desires to change the adopted appropriations,

NOW, THEREFORE, BE IT RESOLVED that the changes be made to the adopted appropriations as per the Exhibit.

PASSED AND ADOPTED by the following vote this 13th day of January, 2026:

AYES:_____ MEMBERS: _____

NOES:_____ MEMBERS: _____

ABSENT: _____ MEMBERS: _____

Ryan LaLonde, President
Board of Education
Alameda Unified School District

ATTEST:

By:_____
Pasquale Scuderi, Secretary
Board of Education
Alameda Unified School District

Exhibit A

Property Transfer/Retirement Form

Type of request:

(•) Transfer ( ) Waste ( ) Recycle Donate to outside agencies

Current Location	New Location
District Office- Business Services	Other

Property Item Type

Furniture/ Equipment

Item Details

Qty	Item Description	Model/Serial Number	Asset Tag	Condition
16	Narcan Nasal Spray 4mg	NDC 69547-353-02	N/A	2 - Expired

Submitter Signature

Dani Krueger

Approvals

Site Admin Signature

Shariq Khan

Recieving Site Signature

N/A

Director Signature

Brian D. Addicott

Asst. Superintendent Signature

Sign

Submitted By: Krueger, Dani

Date Submitted: 12/17/2025

Form #: 82360

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	2025-26 Three-Year Local Control and Accountability Plan (LCAP) Goal 2 Featuring Earhart Elementary and Wood Middle School (20 Mins/Information)
Item Type:	Information
Background:	The Local Control and Accountability Plan (LCAP) is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. AUSD's 2025-26 Three-Year Local Control and Accountability Plan was approved by the Board on June 25, 2024. On October 14th, staff presented a report focused on Goal 1. Tonight's presentation will feature Earhart Elementary School and Wood Middle School and will be focused around LCAP Goal 2: ***We work to build relationships between families, students, and staff to ensure schools are supportive, inclusive, and safe.***
AUSD LCAP Goals:	1. Eliminate barriers to student success and maximize learning time.| 2a. Support all students in becoming college and career ready.| 2b. Support all English Learners (ELs) in becoming college and career ready.| 3. Support parent/guardian development as knowledgeable partners and effective advocates for student success.| 4. Ensure that all students have access to basic services.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	This item is presented for information only.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.| #7 - All employees must receive respectful treatment and professional support to achieve district goals.
Submitted By:	Kirsten Zazo, Assistant Superintendent of Educational Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Presentation: 2025-26 LCAP Goal 2_BOE 1.13.26	1/7/2026	Presentation

AUSD
ALAMEDA UNIFIED SCHOOL DISTRICT
EXCELLENCE & EQUITY FOR ALL STUDENTS



2025-26 THREE-YEAR LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP): GOAL 2

Tanya Harris, Director, Elementary Education
Bryan Dunn-Ruiz, Principal, Earhart Elementary
Jessica Lucio, Principal, Wood Middle School

JANUARY 13, 2026

Welcome to the LCAP!

2025-26 is Year 2 of the three-year plan



YEAR 1

2024-25

YEAR 2

2025-26

YEAR 3

2026-27

LCAP District-wide Goals

Goal 1

Strategic Plan Goals 1.1, 1.2

Create and Improve the foundational education program where student's daily learning experiences are engaging, utilize multiple ways of learning, and feature lots of student talk. Student learning is driven by grade-level standards and tasks that support critical thinking, connections to real world concepts and developing healthy relationships.

Goal 2

Strategic Plan Goal 1.3

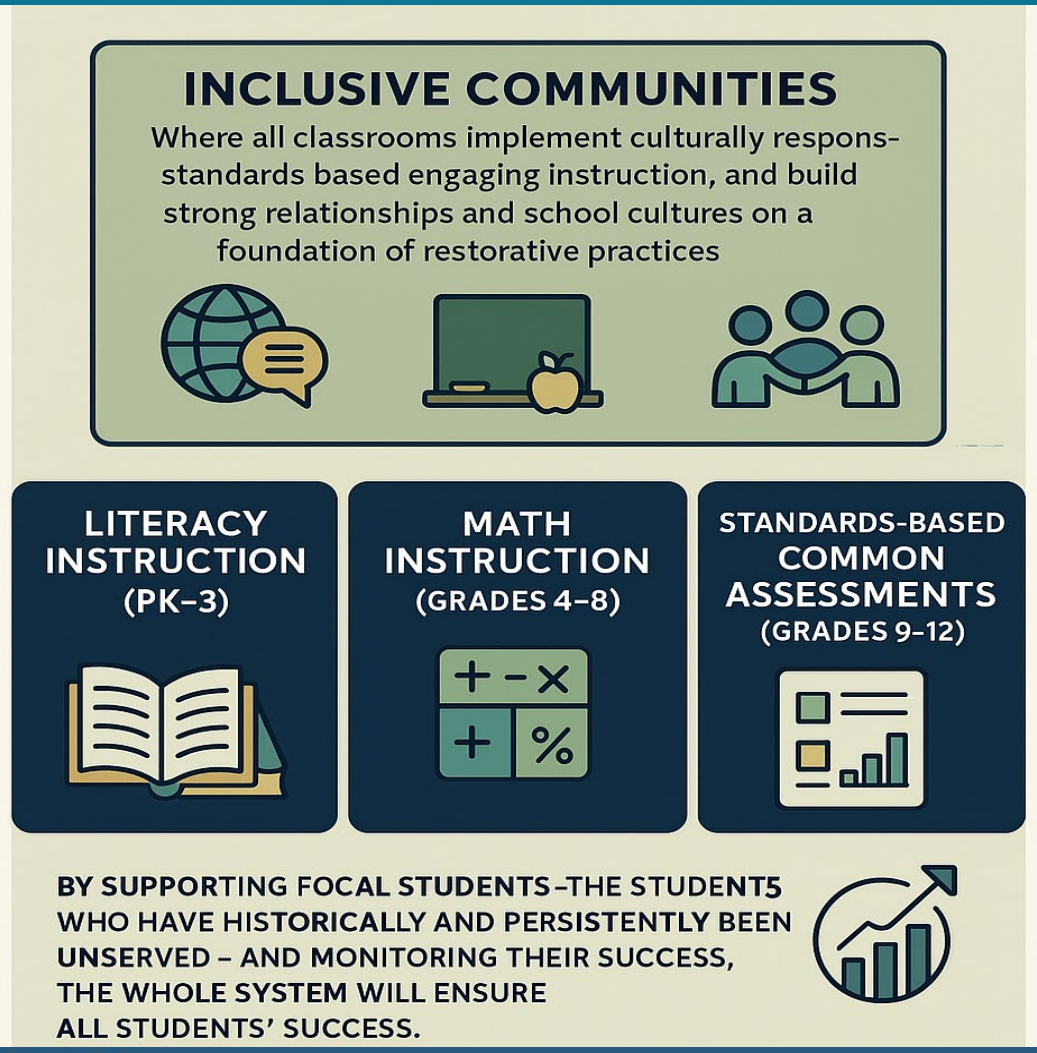
We work to build relationships between families, students, and staff to ensure schools are supportive, inclusive, and safe.

Goal 3

Strategic Plan Goal 2.1

Every school provides the academic, social/emotional, and culturally responsive support each student needs to reach their academic goals.

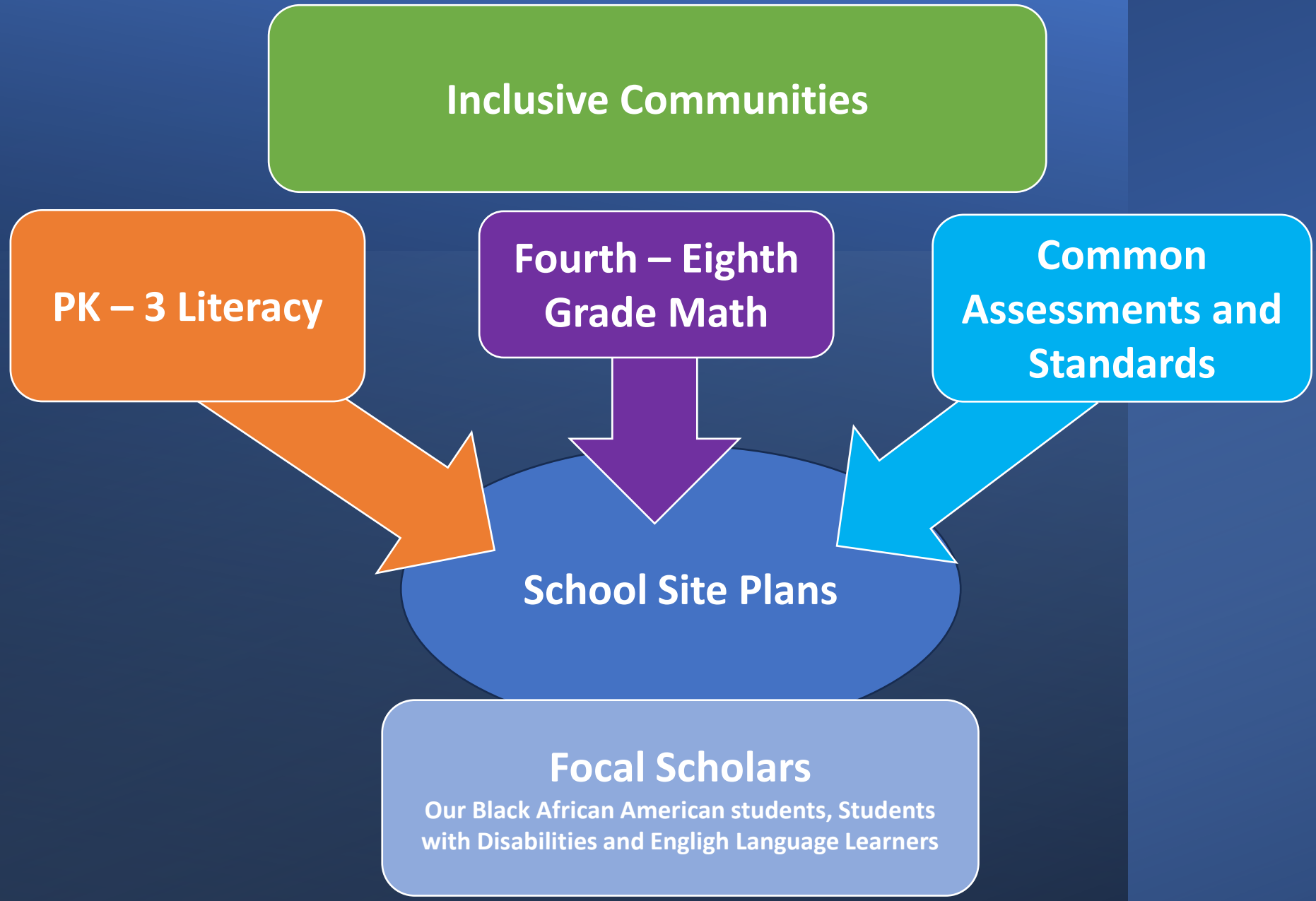
Tightening Our Focus



District Focus/School Realities

The focus is not meant to limit other vital work happening at schools, or to dismiss the problem-solving schools do daily.

It is meant to lift-up, reinforce, support, and create coherence in a few vital areas that contribute to wider success for students.


Inclusive Communities
PK – 3 Literacy
Fourth – Eighth Grade Math
Common Assessments and Standards
School Site Plans
Focal Scholars
Our Black African American students, Students with Disabilities and Englih Language Learners

LCAP District-wide Goals

Goal 2



We work to build relationships between families, students, and staff to ensure schools are supportive, inclusive, and safe.

Our overarching approach to this goal is to create supportive, inclusive environments that:

- Foster students' feelings of safety and support within their school community
- Communicate student behavioral expectations, teach those behaviors and positively reinforce those behaviors through a cultural lens
- Provide families and school staff with opportunities to engage in workshops, feedback sessions and affinity groups designed to provide two-way communication on how to effectively partner to support student learning

Earhart Elementary



How do we create supportive, inclusive environments?

Earhart Elementary, *cont...*

Toolbox & PBIS/SOAR

- Earhart Scope & Sequence of Toolbox Tools
- Focus on being an Ally
- Revision of SOAR Matrix (We are...Safe, Own our Actions, Allies, Respectful)
- SOAR Tickets!
- AUSD Audit of PBIS via TFI

Impact/Next Steps:

- Build on SOAR implementation and Student recognitions!
- Aiming for Platinum status in 25-26!

At Earhart we SOAR!

	Classroom/Library	Bathroom	Yard/Recess	Lunch	Digital Citizenship
Safe	• Do your personal best • Keep hands, feet, and objects to yourself • Listen and follow directions • Report anything unsafe	• Use the bathroom during breaks • Keep hands and feet to yourself • Use water, soap, and paper products appropriately	• Follow playground rules • Listen for the whistle • Report anything unsafe	• Eat your own food • Listen for directions • Report anything unsafe	• Surf safely: only access safe resources • Only interact with people you know • Report anything unsafe
Own Your Actions	• Be on time and ready to work • Keep a positive attitude • Persevere through challenges • Use self control • Use our Toolbox tools	• Wash hands with soap • Leave the area neat, clean, and dry	• Agree to game/activity rules • Make time for water, bathroom, and snack before playing and returning to class • Remember personal belongings	• Leave area clean • Reduce waste • Sort your waste properly	• Plug in Chromebook • Protect your passwords • Only use your account login
Allies	• Listen to others • Cooperate with others • Keep an open mind • Set a good example • Ask for what you need • Be a problem-solver	• Respect other people's privacy • Give other people personal space	• Include everyone • Use kind words • Stand up for others • Be a good sport	• Invite and welcome others to join you • Share the space • Be aware of friends' allergies and dietary needs	• Maintain the same respectful tone online as in person • Leave a positive digital footprint
Respectful	• Use materials properly • Clean up • Follow directions • Use indoor voice levels	• Use the bathroom only when needed • Conserve water and paper	• Follow directions • Play fairly • Use Personal Space tool • Return playground equipment	• Use appropriate volume • Listen for directions • Use Please and Thank You tool • Use Patience Tool while waiting	• Be nice: only type things you would say to somebody in person

Earhart Elementary, *cont...*

Friday Morning Assemblies:

- Earhart Community (Staff, Students, Families, PTA)
- School Events/Reminders
- SOAR/Toolbox
- Recognize Students
- Birthdays
- Musical Performance



Impact/Next Steps:

- Celebration of Students
- Opportunities for Student Leadership
- A time and space for the Earhart Community to gather

Earhart Elementary, *cont...*

Earhart Community

- PTA
  - Over 20+ PTA committees – Family engagement, DEI, Garden Club, Staff Appreciation, Book Fair, Membership Drive, Art Docent, etc.

  - PTA Fundraising directly supports Earhart students/programming
    - Intervention Support Teacher
    - Science/STEAM Teacher

- Parent Volunteers
  - 270+
  - Science, TK/K Motor Fitness, Art Docent, RTI Support



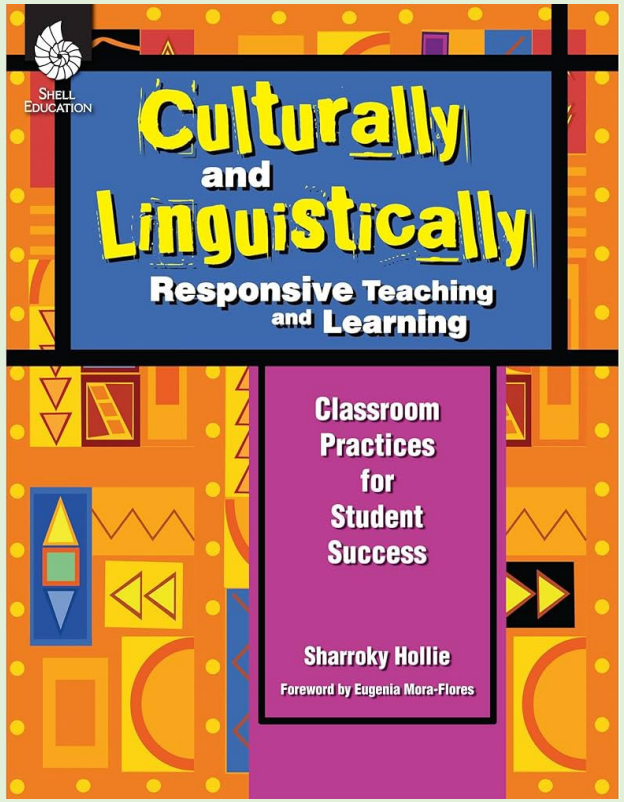
Impact/Next Steps:

- Continue to collaborate, build and strengthen the School/PTA Partnership

Earhart Elementary, *cont...*

CLR (Culturally & Linguistically Responsive Teaching & Learning) 2024-2025

- 2 Days of Professional Development with Dr. Sharroky Hollie
- CLR Binder Study
  - Implementation of CLR strategies
  - Implementation data collected via Site & District Walk Throughs



2025-2026

- Continued Binder Study
- VABB Academy Modules (Staff Meetings & Weds Collab/PLC)
- CLR Classroom Visits and Coaching (Kinder – 5th)

Impact/Next Steps:

- Continue CLR Implementation in Earhart Classrooms
- Continued infusion of CLR mindset in all aspects of Earhart

Earhart Elementary, *cont*...

Black & Mixed Family Meetings

- Targeted to our Black & Mixed Families
- 3 meetings a year
- Time to learn about Earhart and a chance for Earhart to learn about

Impact/Next Steps:

- Community building/Parent Networking
- Input on how Earhart classes are formed
- Proactively engaging Earhart community in conversations about race



Earhart Elementary, *cont*...

Raising Race Conscious Children

- Proactively engaging Earhart community in conversations about race and modelled how to engage their children in similar conversations
- Earhart community event (2 sessions)
- Partnered with a facilitator (recommended by AUSD Dir. Of Equity)
- Partnered with Otis and Earhart PTA

RAISING RACE CONSCIOUS CHILDREN

Impact/Next Steps:

- Earhart Community Multi-Cultural Night (TBD)
- Parent engagement sessions implementing discussion protocol to surface and support parent/family/community issues
- Collaboration underway on how to host similar sessions in the future



Earhart Elementary, *cont*...



Wood Middle School

How do we create supportive, inclusive environments?

WILL C. WOOD MIDDLE SCHOOL
Building Great Minds



Wood Middle School, *cont...*

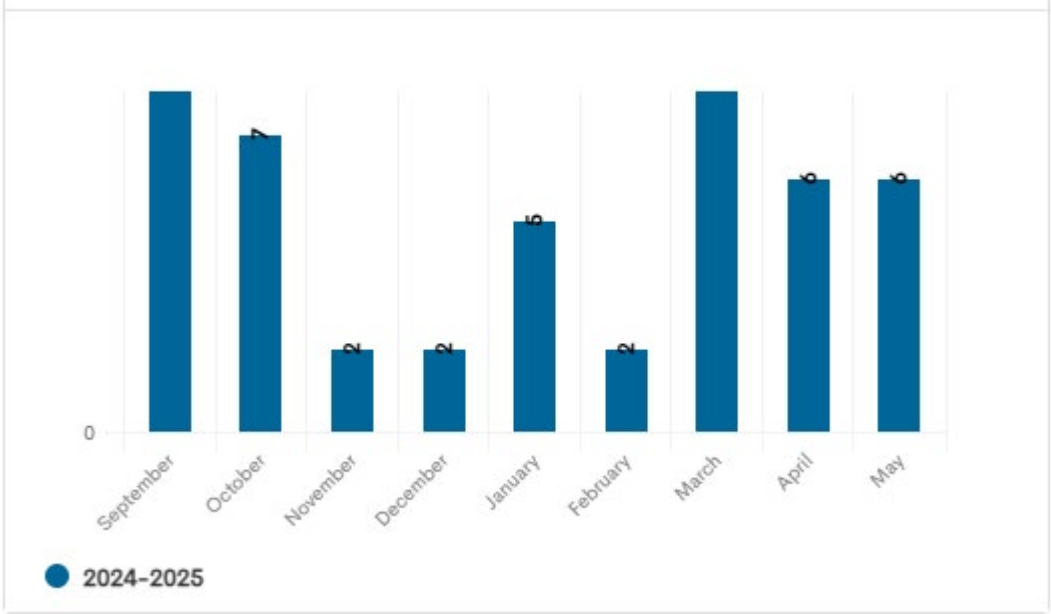
Wood Middle School 2024-2025

- Temp Campus
- New Principal
- Nervous community
- Narrative of WMS in Alameda

CLEAR NEED: Improve Culture and Climate

Development of SPSA and Action Plans and Ensure Inclusion with SPED Programs

- Rebrand? Website
- Connected to New School



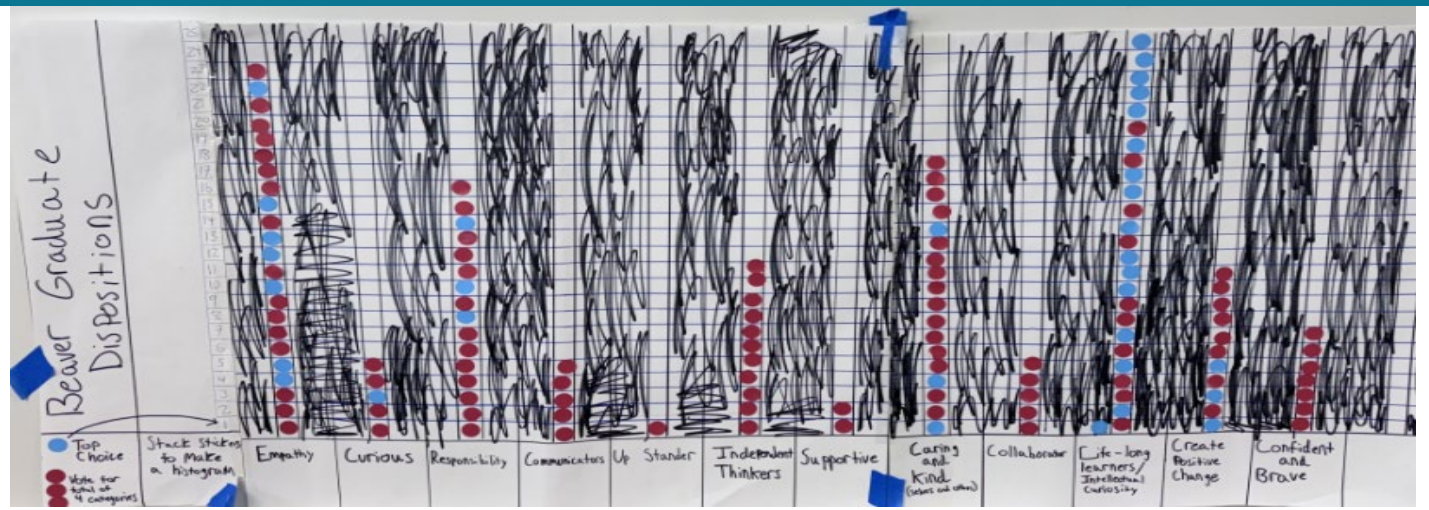
Wood Middle School 2025-2026

- New campus
- Gaining community trust
- Focus on Inclusion
- Focus on changing the Narrative

Wood Middle School, *cont...*

CURRENT REALITY

- Be Safe
- Be Respectful
- Be Responsible
- Be Kind



BEAVER BLUEPRINT

- Be a Lifelong Learner and Independent Thinker
- Show Empathy and Care for Others
- Collaborate and Communicate Effectively
- Create Positive Change in My Community

WHAT IT MEANS AT WOOD MIDDLE SCHOOL

I ask questions, explore ideas, and think for myself.

I treat others with kindness and try to understand their feelings.

I work well with others and help my team succeed.

I take action to make my school and community better.

ALAMEDA UNIFIED SCHOOL DISTRICT GRADUATE PROFILE

I am College, Career, and Life Ready
(Core Academic Knowledge; Life and Professional Skills)

I Know Myself and Work Effectively with Others
(Socially and Emotionally Aware Effective Collaborator)

I Seek Opportunities and Challenges of Learning
(Cultural Intelligence; Civic Responsibility)

I Build Community Through Understanding and Service

Wood Middle School, *cont...*

Tuesday/Thursday Schedule: Example of Advisory and Build

LUNCH	12:30-1:10
Advisory	1:15-1:55
4/6 Period	1:59-3:10



B.U.I.L.D.

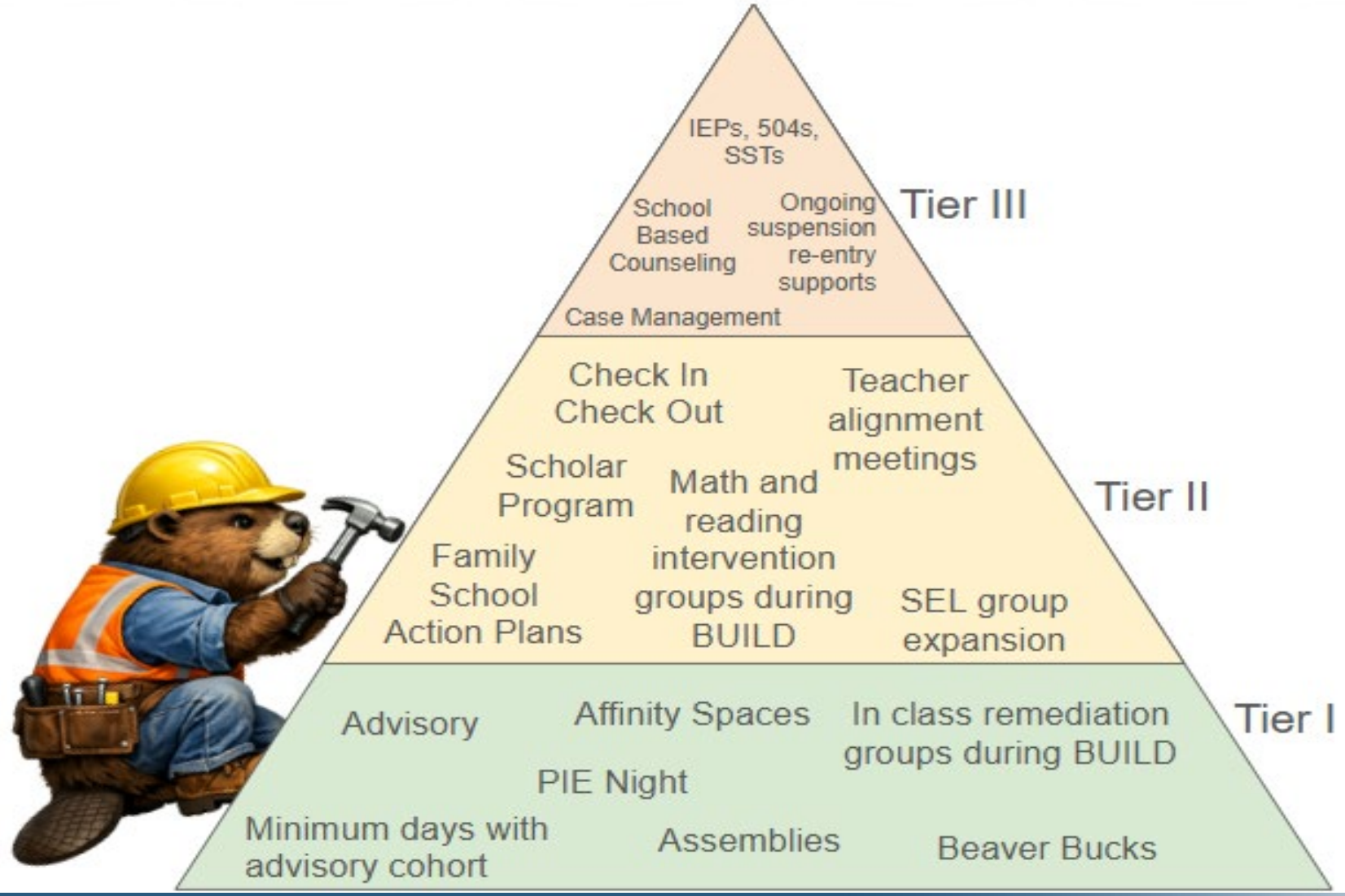
(Beavers Understanding Individual Learning Design)

Advisory: Tuesday and Thursday after lunch for 40 min

- Curriculum provided by C/C & Admin
- SEL Development
- Beaver Blueprint Themed
- Community Building
- Fun and joyful!

- Last 20-30 min of ELA, Math, Sci, Hist
- Block days
- Differentiation
- Interventions
- Groups
- Counseling
- Electives/PE - Studio Habits of Mind focus

Wood Middle School, *cont...*



Wood Middle School, *cont...*



Wood's Got Talent



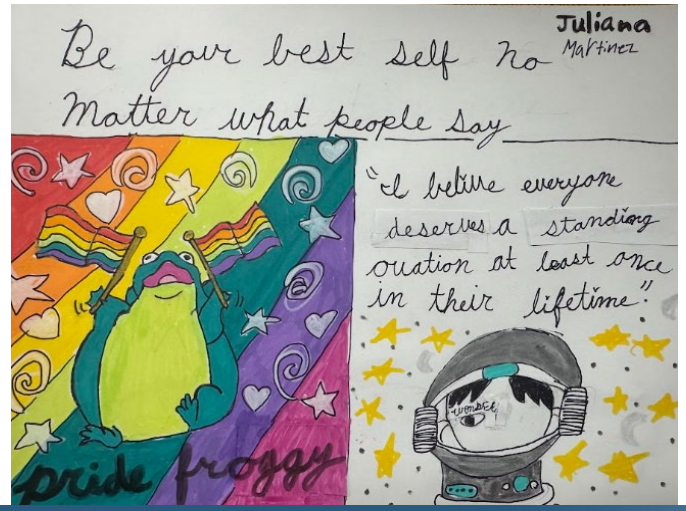
Dam Good Advice



Advisory Challenges



Inspirational Movies



Wood Middle School, *cont...*



- Solidify processes and procedures
- Refine Inclusion practices with ESN and all SPED programs
- New Building Transition
- Continue to seek feedback
- Share the JOY



Laying the foundation for greatness

Upcoming Presentations

LCAP Series 2025-2026

October 2025: LCAP Goal 1 featuring Edison Elementary

January 2026: LCAP Goal 2 featuring Earhart Elementary and Wood Middle School

February 2026: Budget Priorities and Mid-year LCAP Report

March 2026: LCAP Goal 3 featuring Encinal Jr./Sr. HS and Ruby Bridges

June 2026:

- LCAP Overview and Public Hearing
- Approval of LCAP

AUSD ALAMEDA UNIFIED SCHOOL DISTRICT
EXCELLENCE & EQUITY FOR ALL STUDENTS

BOARD DISCUSSION

Kirsten Zazo
510.337.7000
KZAZO@ALAMEDAUNIFIED.ORG
www.alamedaunified.org

AUSD
ALAMEDA UNIFIED SCHOOL DISTRICT
EXCELLENCE & EQUITY FOR ALL STUDENTS



GOAL 2

LCAP GOAL 2

	Actions	Funding 24-25	What does this look like?
2.1	Provide Culturally Responsive family engagement and access	$108,927.00	Interactive workshops, listening sessions, support for parent led DEI Roundtable groups, and community events for various affinity groups . This also includes 8,000 dollars to support families of unduplicated students' parent/guardians with the cost of fingerprinting.
2.2	Support school sites in common best practices across the district	$121,719.00	Support school sites in common best practices across the district on how to engage and partner with families while providing families with the necessary information and tools to engage with our schools as educational partners. Support families' ability to navigate the various school systems to support meeting the individual needs of their students. Specific attention on supporting our African American families, LGBTQ youth and ELL students. In addition, we will increase support and focused practices for our families whose students are neurodiverse or have an individual education plan. We will provide families with the necessary information and tools to engage with our schools as educational partners and navigate the various special education and school systems to support meeting the individual needs of their students.
2.3	Implement a culturally responsive positive behavior support structure at all school sites that provide students with the opportunity to learn the expected behaviors and receive positive reinforcement for exhibiting those behaviors.	$148,590	New AUSD Positive Behavior Discipline matrix has been created and implemented at all TK-12 schools sites with extensive inclusion of PBIS, Restorative Practices and culturally responsive behavior support; Accompanying school-wide lessons provided for grades 3-12 so that students are taught AUSD's expected positive behaviors (as outlined in the matrix; created by Student Services Coordinator and Program Manager) All 15 school sites have robust Culture & Climate teams (led by PBIS lead teacher and coached by Student Services Program Manager) who are responsible for creating the systems and support for teaching school-site specific behavior expectations and celebrating students meeting expectations. We have added Restorative Practices to the TFI rubric so as to be able to assess for fidelity of implementation (this assessment tool is administered by Student Services Program Manager) School staff continue to be trained in strategies for creating positive classroom culture, often by the Student Services Program Manager and Specific PD for classroom teachers on capturing students strengths and positive behaviors within referrals to intervention; coached and provided by Student Services Program Manager) Coaching for writing Tier 3 Behavior Support Plans (an essential element of SWPBIS) using asset-based language and family partnership.

LCFF Supplemental

Program	Amount	FTE
Targeted Intervention	$ 1,649,834	10.67
Instructional Coaches	1,012,278	7.00
Equity and Inclusion		
Scholar Staff & Student Advisors	818,156	4.55
Family Engagement	135,505	0.45
Additional Support at Paden & Love	174,154	1.60
Additional Support at Island	39,126	0.28
Additional Support at Encinal Jr/Sr	127,840	0.91
Additional Support at Wood	66,316	0.88
Vice Principals at Ruby & Love	331,412	2.00

Program	Amount	FTE
Discretionary Funds for Schools	319,700	1.33
Math Initiative	299,335	2.00
Data Research Dept	264,448	1.00
EL Professional Development	174,716	1.00
Differentiated Prof. Learning (186th Day)	383,349	
Attract & Retain High Quality Staff	1,000,000	
Increased FTE to support Eng. Learners	415,915	3.40
Mental Health Services (AFS)	289,237	0.40
Indirect Cost Transfer	607,607	
Total	8,108,928	37.47

Community Advisory Role



Provide input as a representative group of stakeholders to inform the District's goals, actions, and services as articulated in districtwide plans such as the Strategic Plan, and the Local Control Accountability Plan (LCAP).

Community Advisory Meeting Dates



Tentative Focuses

12/16/25 - Training on LCAP
1/20/26 - LCAP Goals Focal Area Plan & Data
3/17/26 - Highlighting the Work District/School
4/21/26 - Highlighting the Work District/School
5/19/26 - LCAP Adjustments
6/2/26 - Final LCAP

For updated information please visit our website for LCAP. We look forward to partnering together!

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title: Process for Naming Encinal Jr. & Sr. High School Athletic Field (5 Mins/Action)

Item Type: Action

Background: Community members have expressed interest in naming the new athletic stadium at Encinal Jr. & Sr. High School.
Board Policy and Administrative Regulation 7310, "Naming of Facility," dictate the steps involved with naming a new AUSD school or facility. Those steps include:

- Requesting name suggestions
- Convening a committee to review names
- Choosing three suggestions to move forward to Board of Education
- A Board vote on the final name

Tonight, staff is presenting information about the proposed naming of the new Encinal field. This presentation reviews the steps involved in naming a new school facility and a draft timeline.

AUSD LCAP Goals: 3. Support parent/guardian development as knowledgeable partners and effective advocates for student success.| 4. Ensure that all students have access to basic services.

Fund Codes:

Fiscal Analysis

Amount (Savings) (Cost): N/A

Recommendation: Other

Staff recommends the Board approve the commencement of the process to move forward with naming the new Encinal Jr. & Sr. High School Athletic Field.

AUSD Guiding Principle: #1 - All students have the ability to achieve academic and personal success.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

Submitted By: Susan Davis, Sr. Manager, Community Affairs

ATTACHMENTS:

Description	Upload Date	Type

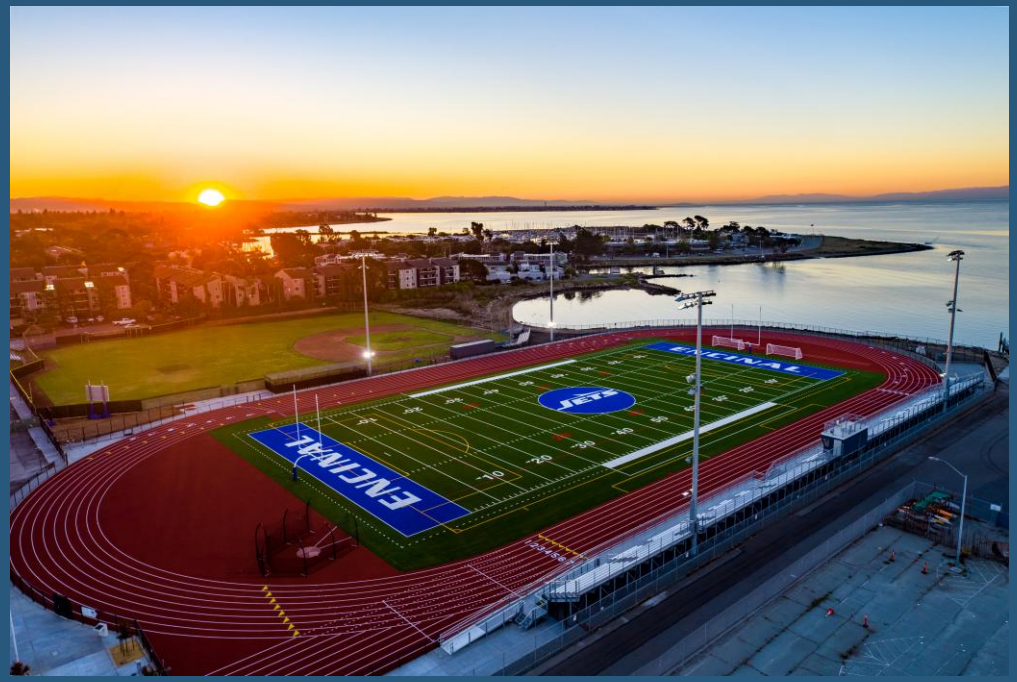
🗋	Presentation - Process for Naming Encinal Athletic Field	1/9/2026	Presentation

Encinal Field Naming Process

Susan Davis

Senior Manager, Community Affairs

January 13, 2026



AUSD ALAMEDA UNIFIED SCHOOL DISTRICT
EXCELLENCE & EQUITY FOR ALL STUDENTS

Presentation Goals

- Discuss steps for naming a new facility
- Review potential timeline for naming Encinal field
- Board vote on initiating naming process

Board Policy 7310

Governs:

- Naming new schools
- Naming new facilities
- Naming unnamed facilities (AHS scoreboard)
- Re-naming schools
- Re-naming facilities

"The Board encourages community participation in the process of selecting names."

Step 1: Request for Suggestions

- Board announces request for name submission at a regular meeting

- AUSD requests name submissions through regular communications:
  - Newsletter
  - Websites
  - Social Media
  - Local press



Step 2: Committee Formation

For new <u>school:</u>

- BP and AR call for creation of a naming committee "composed of representatives of the new school's community, students, and parents/guardians and members of the staff."

For new <u>facility:</u>

- BP & AR are silent on need for a naming committee

Staff Recommendation:

- Form a naming committee for Encinal field to ensure community participation in the name selection process.

Steps 3 & 4: Review of Submitted Names

Step 3

- Committee reviews name suggestions from the public.



Step 4

- Committee chooses three names to forward to the Board.

Step 5 & 6 Public Hearing & Board Vote

Step 5

- Board holds a public hearing on the three names at a public meeting.



Step 6

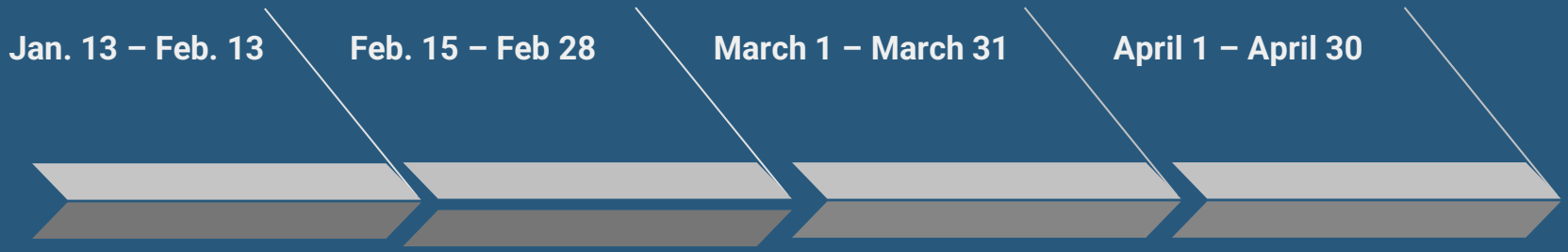
- Board votes on names at the following meeting.

Criteria for Names

- Individuals or entities that have made outstanding contributions to schools or district
- Individuals who have made state, national, or global contributions
- Geographic area in which school or building is located
- Any other entity Board deems worthy of recognition
- An educational value or area of curricular concern

Timeline

Possible to complete by late March:



- Request for suggestions
- Committee formation

- Committee review
- Submission to Board

- Public hearing
- Board vote

- Planning for signage

Board Discussion



ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Resolution No. 2025-2026.29 Declaration of Intent to Grant an Easement to the City of Alameda, Alameda Municipal Power, at Frank Otis Elementary School (5 Mins/Action)
Item Type:	Action
Background:	Alameda Municipal Power ("AMP") is requesting a perpetual, nonexclusive easement at Frank Otis Elementary School ("Otis Elementary School"), located at 3010 Fillmore Street, Alameda, California 94501 (Assessor's Parcel Number 069-0014-001). The Measure B Bond Otis Elementary School project requires the installation of new electrical service lines, and AMP has indicated that, in order to provide power to the project, the District must grant right-of-way easements on the site to allow for installation, operation, and maintenance of the electrical facilities. Education Code requires a two-step process for granting easements. Step one is the approval of the attached Resolution No. 2025-2026.29 Declaration of Intent to Grant an Easement to the City of Alameda, Alameda Municipal Power, at Otis Elementary School. Should the Board approve, a second Board Resolution granting the easement will be presented as a public hearing to the Board of Education at its January 27, 2026 meeting. The community will be advised of the public hearing and the Board's intent to grant the easement through a published notice.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	
Fiscal Analysis	
Amount (Savings) (Cost):	N/A
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#1 - All students have the ability to achieve academic and personal success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution No. 2025-2026.29	1/5/2026	Resolution

			Letter
	Proposed Easement	1/5/2026	Backup Material

ALAMEDA UNIFIED SCHOOL DISTRICT
Alameda, California
Resolution

January 13, 2026 Resolution No. 2025-2026.29

Declaration of Intent to Grant an Easement to the City of Alameda, Alameda Municipal Power, at Frank Otis Elementary School

WHEREAS, the Alameda Unified School District ("District") owns real property located at 3010 Fillmore Street, Alameda, California 94501 (Assessor's Parcel Number 069-0014-100), commonly known as Frank Otis Elementary School ("Otis ES Property"); and

WHEREAS, Alameda Municipal Power ("AMP") provides electrical service to the Otis ES Property; and

WHEREAS, the District is a customer of AMP; and

WHEREAS, the District previously engaged in a Measure B construction modernization project at the Otis ES Property; and

WHEREAS, in order for AMP to service the new electrical service lines which will be constructed at the Otis Property, the District is required to grant AMP a non-exclusive, permanent easement; and

WHEREAS, the proposed Easement, which includes the description and location of the area of the Easement, is set forth in Exhibits "A" and "B" attached hereto and incorporated herein by this reference; and

WHEREAS, the District does not need the Easement Area for classroom buildings or educational purposes; and

WHEREAS, the District may grant the Easement if, after adoption of this Resolution of Intent and publication of notice, the District's Governing Board adopts, in a regular open meeting ("Public Hearing"), by a two-thirds vote of all its members, a Resolution authorizing and directing the Superintendent, or Superintendent's designee, to execute and deliver the Easement; and

WHEREAS, notice of the Governing Board's intent to grant the Easement ("Notice") shall be given pursuant to Education Code section 17558 by posting copies of this Resolution of Intent signed by the members of the Governing Board, or majority thereof, in three (3) public places in the District not less than ten (10) days before the date of the Public Hearing, and by publishing the Notice once not less than five (5) days before the date of the Public Hearing in a newspaper of general circulation, published in the District, if there is one, or if there is no such newspaper published in the District, then in a newspaper published in the county in which the District or any part thereof is situated and having a general circulation in the District; and

WHEREAS, the Public Hearing shall be held on January 27, 2026, at 6:30 p.m. or as soon thereafter as the matter may be heard. The District's Governing Board shall hold this meeting at Alameda City Hall.

NOW THEREFORE, BE IT RESOLVED, that the District's Governing Board hereby finds, determines, declares, orders and resolves as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. The portion of the real property upon which the Easement is to be located is not needed for school classroom buildings or educational purposes.

Section 3. The District intends to grant and convey the Easement.

Section 4. The Superintendent and Superintendent's designee is hereby authorized to provide public notice as required by Education Code section 17558.

Section 5. The District's Governing Board directs that a Public Hearing to consider authorizing the grant and conveyance of the Easement from the District to the City of Alameda in accordance with the Easement attached hereto as Exhibits "A" and "B" is scheduled at its regular place of meeting for a public hearing on January 27, 2026, at 6:30 p.m. or as soon thereafter as the matter may be heard.

PASSED AND ADOPTED by the following vote this 13th day of January, 2026:

AYES: _____ MEMBERS: _____

NOES: _____ MEMBERS: _____

ABSENT: _____ MEMBERS: _____

_____
Ryan LaLonde, President
Board of Education
Alameda Unified School District

ATTEST:

By: _____
Pasquale Scuderi, Secretary
Board of Education
Alameda Unified School District

EXHIBIT A
LEGAL DESCRIPTION
ALAMEDA MUNICIPAL POWER EASEMENT

ALL THAT REAL PROPERTY SITUATED IN THE CITY OF ALAMEDA, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, AND BEING A PORTION OF THE LANDS OF ALAMEDA UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA, AS DESCRIBED BY DEEDS RECORDED IN BOOK 5753, AT PAGE 555, BOOK 5849, AT PAGE 557, AND BOOK 5889, AT PAGES 244, OFFICIAL RECORDS OF ALAMEDA COUNTY, BEING A PORTION OF LOTS 6 AND 7 OF BLOCK 30 AS SHOWN AND DELINEATED ON THAT CERTAIN MAP ENTITLED "MAP OF ALAMEDA", RECORDED AUGUST 18, 1879 IN BOOK 6 OF MAPS, AT PAGE 1, ALAMEDA COUNTY RECORDS, DESCRIBED AS FOLLOWS:

COMMENCING FROM A NATIONAL GEODETIC SURVEY (NGS) MONUMENT HT2481 LOCATED IN THE WESTERLY QUADRANT OF THE INTERSECTION OF HIGH STREET AND WASHINGTON STREET, FROM WHICH NGS MONUMENT HT2486 LOCATED IN THE WESTERLY QUADRANT OF HIGH STREET AND ENCINAL AVENUE BEARS NORTH 42°30'11" EAST 1053.64 FEET; THENCE NORTH 81°05'00" WEST 479.10 FEET TO THE SOUTHWESTERLY LINE OF FILLMORE STREET (60' IN WIDTH) AND THE **TRUE POINT OF BEGINNING** OF THE PARCEL HEREIN DESCRIBED, SAID POINT ALSO BEING THE MOST NORTHERLY CORNER COMMON WITH SAID LOTS 6 AND 7; THENCE LEAVING SAID POINT OF BEGINNING AND COINCIDENT WITH SAID SOUTHWESTERLY LINE SOUTH 47°40'08" EAST 8.43 FEET; THENCE LEAVING SAID LINE AND ENTERING SAID LANDS SOUTH 42°19'52" WEST 17.50 FEET; THENCE NORTH 47°40'08" WEST 30.50 FEET; THENCE NORTH 42°19'52" EAST 17.50 FEET TO SAID SOUTHWESTERLY LINE OF FILLMORE STREET; THENCE COINCIDENT WITH SAID LINE SOUTH 47°40'08" EAST 22.07 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 534 SQUARE FEET, MORE OR LESS.

BASIS OF BEARINGS: BEING NORTH 42°30'11" EAST AS CALCULATED BETWEEN NGS MONUMENT HT2481 LOCATED IN THE WESTERLY QUADRANT OF THE INTERSECTION OF HIGH STREET AND WASHINGTON STREET AND NGS MONUMENT HT2486 LOCATED IN THE WESTERLY QUADRANT OF HIGH STREET AND ENCINAL AVENUE. SAID BEARING WAS DERIVED FROM NGS DATA SHEET COORDINATES RETRIEVED SEPTEMBER 16, 2025, AND IS BASED ON THE CALIFORNIA COORDINATE SYSTEM, ZONE III, NORTH AMERICAN DATUM OF 1983 "1991.35" VALUES

A PLAT CONTAINING ONE (1) SHEET, TO ACCOMPANY LEGAL DESCRIPTION, ATTACHED HERETO AND MADE A PART THEREOF. THIS DESCRIPTION WAS PREPARED BY ME OR UNDER MY DIRECTION IN SEPTEMBER OF 2025 PURSUANT TO SECTION 8725, 8726(3), AND 8726(7) OF THE PROFESSIONAL LAND SURVEYORS ACT OF THE STATE OF CALIFORNIA (BUSINESS AND PROFESSIONS CODE SECTIONS 8700-8805).

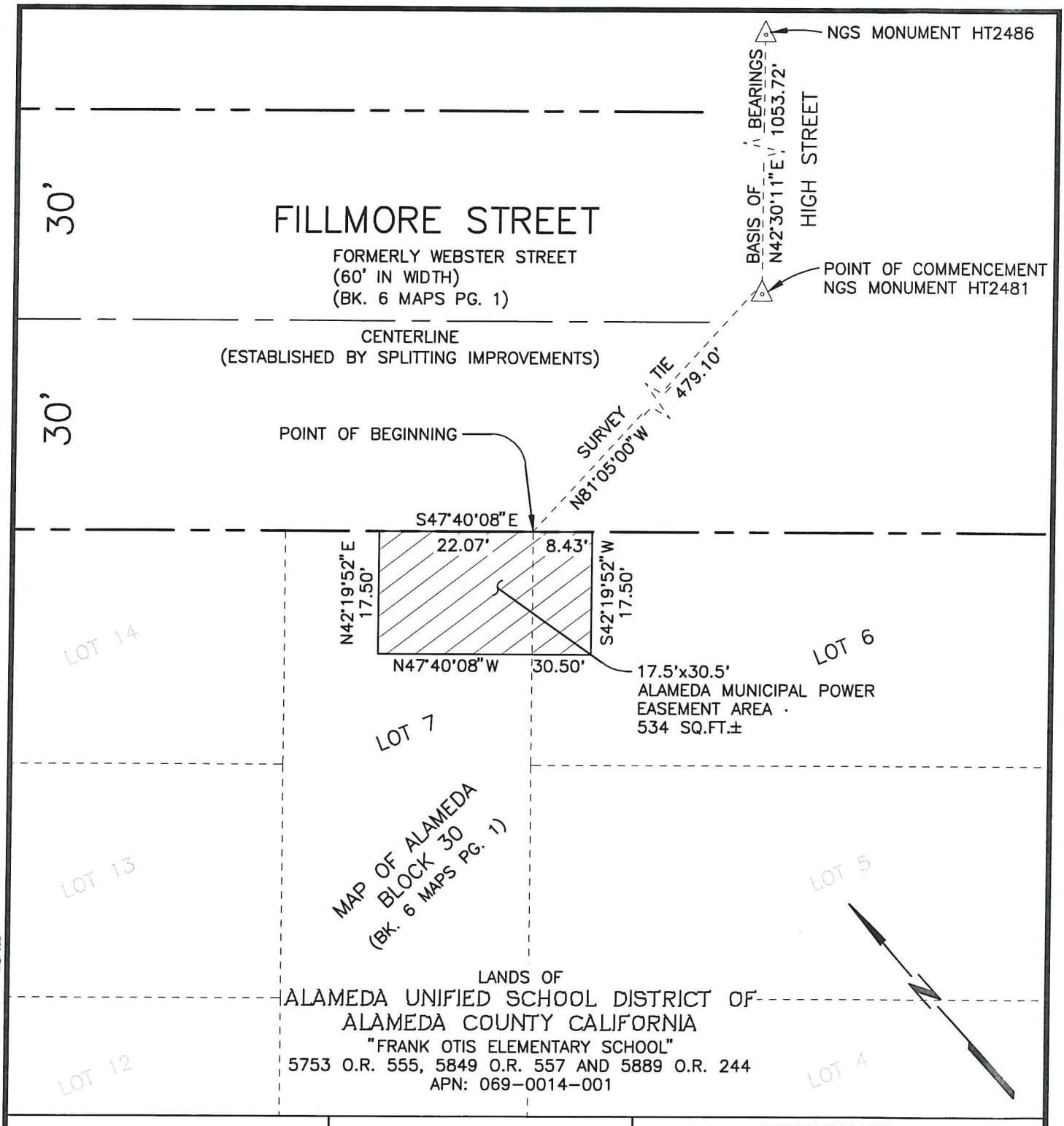
APN: 069-0014-001 (PORTION)

DATE: OCTOBER 30, 2025

PREPARED BY: BRELJE & RACE, CONSULTING ENGINEERS

JOB NO.: 4189.08





THIS EXHIBIT IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS ON THIS EXHIBIT SHALL NOT AFFECT THE DEED DESCRIPTION.

0 20 40

SCALE IN FEET
1" = 20 Ft.

10-30-25

PROFESSIONAL LAND SURVEYOR
JEFFREY D. ROACH
No. L9158
Exp. 03-31-27
STATE OF CALIFORNIA

10/30/25

JEFFREY D. ROACH PLS 9158

EXHIBIT B

ALAMEDA MUNICIPAL POWER EASEMENT

OWNER: ALAMEDA UNIFIED SCHOOL DISTRICT
2060 CHALLENGER DRIVE
ALAMEDA, CA 94501

DOC NO. | APN: 069-0014-001

PREPARED BY

Brelje & Race
CONSULTING ENGINEERS
475 Aviation Blvd. • Suite 120 • Santa Rosa, CA 95403 • 707-576-1322
www.brce.com

4189.08

TAB: AMP

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RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Alameda Unified School District
2060 Challenger Drive
Alameda, CA 94501
ATTN: Business Services

APN: 069-0014-001

(Space Above For Recorder's Use Only)

EXEMPT FROM RECORDING FEES PER GOVERNMENT CODE SECTION 27383

GRANT OF EASEMENT

FOR VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged, the **ALAMEDA UNIFIED SCHOOL DISTRICT**, ("Grantor") does hereby grant to the **City of Alameda** ("Grantee"**),** a permanent, nonexclusive easement of Grantor's real property situated in the City of Alameda, County of Alameda, State of California, more particularly described in **Exhibit A** and depicted in **Exhibit B**, both of which are attached hereto and made a part hereof by this reference.

SEE LEGAL DESCRIPTION MARKED EXHIBIT "A" AND A SKETCH THEREOF MARKED EXHIBIT "B", ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

The rights granted herein include the following: (a) the right of ingress and egress, from the Easement herein described across land of Grantor for all purposes useful or convenient in connection with or incidental to the exercise of the rights herein granted at locations which shall not interfere with Grantor's reasonable use of its remainder property; (b) the right to construct, reconstruct, repair, replace, operate and maintain utility facilities ("Facilities") and the right to enter upon, pass re-pass, over, along, and beside said easement and right-of-way; and the (c) the right to deposit tools, implements and material thereon, (d) The rights granted herein are for the benefit of Grantee, its officers, agents, employees, successors or assigns, or by any contractor, it agents or employees, engaged by Grantee, its successors or assigns, whenever and wherever necessary for the purposes above set forth.

Grantor shall not plant any trees or bushes within or erect, construct or install any fence, wall, irrigation or any other type of structure, improvement, or private utilities over, across or upon said easement and right-of-way without first obtaining written permission from Grantee, which shall not be unreasonably withheld. Grantor shall keep the easement area clear from any obstacles that will make the area un-accessible.

The conveyance of the Easement is made for the benefit of all parties who have or may acquire any right, title, or interest in any part of the above described real property. This conveyance is binding on Grantor, its heirs, assigns or successors in interest.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed and delivered this Grant of Easement effective as of the date recorded.

"GRANTOR"
ALAMEDA UNIFIED SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

Date: _____

SIGNATURES MUST BE NOTARIZED
(PLEASE ATTACH CALIFORNIA NOTARY ACKNOWLEGMENT)

EXHIBIT A
LEGAL DESCRIPTION
ALAMEDA MUNICIPAL POWER EASEMENT

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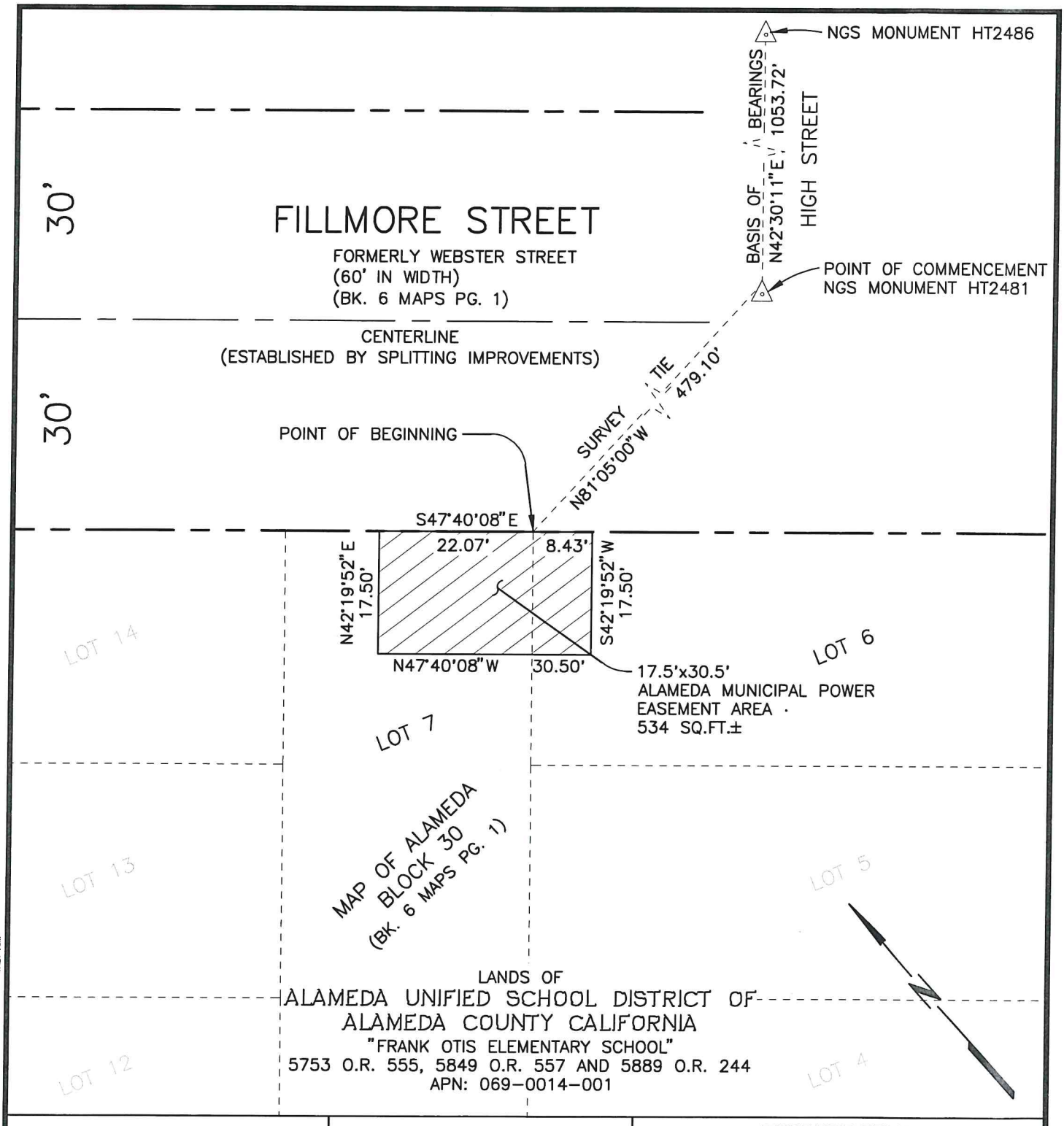
APN: 069-0014-001 (PORTION)

DATE: OCTOBER 30, 2025

PREPARED BY: BRELJE & RACE, CONSULTING ENGINEERS

JOB NO.: 4189.08





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JEFFREY D. ROACH
No. L9158
Exp. 03-31-27
STATE OF CALIFORNIA

10/30/25

JEFFREY D. ROACH PLS 9158

EXHIBIT B

ALAMEDA MUNICIPAL POWER EASEMENT

OWNER: ALAMEDA UNIFIED SCHOOL DISTRICT
2060 CHALLENGER DRIVE
ALAMEDA, CA 94501

DOC NO. | APN: 069-0014-001

PREPARED BY

Brelje & Race
CONSULTING ENGINEERS
475 Aviation Blvd. • Suite 120 • Santa Rosa, CA 95403 • 707-576-1322
www.brce.com

4189.08

TAB: AMP

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ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

Item Title:	Resolution No. 2025-2026.30 Annual Accounting for Developer Fees for Fiscal Year 2024-2025 Collected by the District in Account: Fund 25 (5 Mins/Public Hearing/Action)
Item Type:	Action
Background:	In accordance with Government Code Sections 66001 and 66006, public agencies that collect development fees, including school districts, are required to provide an annual accounting of statutory school facilities fees. These sections stipulate that the accounting must be made available to the public within 180 days of the end of the fiscal year. For this fiscal year, the deadline for public disclosure is on or before December 29, 2025. The accounting data was made public on December 19, 2025. Additionally, the governing board is required to review the accounting at its next regularly scheduled meeting, which must take place at least 15 days after the report has been made available to the public. By disclosing the annual accounting as required, the District will be in compliance with the mandates outlined in Government Code Sections 66001 and 66006.
AUSD LCAP Goals:	4. Ensure that all students have access to basic services.
Fund Codes:	25 Capital Facilities – Developer Fees Fund
Fiscal Analysis	
Amount (Savings) (Cost):	Fund Balance 6/30/2025: $ $4,526,470.65
Recommendation:	Approve as submitted.
AUSD Guiding Principle:	#5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.
Submitted By:	Shariq Khan, Assistant Superintendent of Business Services

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution No. 2025-2026.30	1/5/2026	Resolution Letter
🗋	Exhibit A_Annual Report	1/5/2026	Exhibit
🗋	Exhibit B_Five Year Report	1/5/2026	Exhibit

ALAMEDA UNIFIED SCHOOL DISTRICT
Alameda, California
Resolution

January 13, 2026 Resolution No. 2025-2026.30

Annual Accounting for Developer Fees for Fiscal Year 2024-2025
Collected by the District in Account: Fund 25 (Government Code §§ 66001 & 66006)

WHEREAS, this District has levied school facilities fees ("Developer Fees") pursuant to various resolutions, the most recent of which is dated 2005, and is referred to herein as the "School Facilities Fee Resolution." These resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code section 53080).

WHEREAS, in accordance with California Government Code section 66006(a), District has established a separate capital facilities account or fund, more specifically identified as Fund 25, Capital Facilities Fund ("Account"), deposited these Developer Fees in the Account (including interest income earned thereon), maintained the Account in a manner to avoid any commingling of the Developer Fees with other revenues and funds of District, except for temporary investments, as applicable, and expended the Developer Fees solely for the purposes for which they were collected;

WHEREAS, Government Code section 66006(b)(1) provides that, within one-hundred- eighty (180) days after the last day of each fiscal year, the District shall make available to the public a "Developer Fees Report" containing the following information for the fiscal year:

(i) A brief description of the type of Developer Fees in the Account;

(ii) The amount(s) of the Developer Fee(s);

(iii) The beginning and ending balance of the Account;

(iv) The amount of the Developer Fees collected and the interest earned;

(v) An identification of each District public improvement ("Project") that Developer Fees were expended on, and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Developer Fees;

(vi) An identification of an approximate date by which the construction of a Project will commence if the District determines that sufficient funds have been collected to complete financing on an incomplete Project, as identified in Government Code section 66001(a)(2), and the Project remains incomplete;

(vii) A description of each interfund transfer or loan made from the Account, including the Project on which the transferred or loaned Developer Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the Account will receive on the loan; and

(viii) The amount of refunds made pursuant to Government Code section 66001(e) and any allocations made pursuant to Government Code section 66001(f).

NOW, THEREFORE, THE GOVERNING BOARD OF THE ALAMEDA UNIFIED SCHOOL DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

Section 1: That the foregoing recitals are true.

Section 2: That, pursuant to Government Code sections 66001(d) and 66006(b)(1) and (2), the District has made available to the public the requisite information and proposed findings concerning collection and expenditure of Developer Fees related to School Facilities for students resulting from new development within the District.

Section 3: That the District's Developer Fees Report for the 2024-2025 fiscal year contains the requisite information pursuant to Government Code section 66006(b)(1). The Developer Fees Report is attached hereto as Exhibit A and incorporated herein by reference.

Section 4: That the District's proposed five-year Findings concerning the Developer Fees contain the requisite findings pursuant to Government Code section 66001(d) and are made in connection with the public information set forth in the Developer Fees Report. The Findings are attached hereto as Exhibit B and incorporated herein by reference.

Section 5: That, pursuant to Government Code sections 66001(d)(2) and 66006(b)(2), the Board has reviewed the Developer Fees Report and proposed Findings at a public meeting not less than 15 days after the Developer Fees Report and proposed Findings were made available to the public.

Section 6: That the Board hereby determines that all Developer Fees, collections, and expenditures have been received, deposited, invested, expended, and reported in compliance with the relevant sections of the Government Code and all other applicable laws.

Section 7: That the Board hereby determines that all refunds and allocations of Developer Fees have been paid and no refunds and allocations, as required by Government Code section 66001, are deemed payable at this time.

Section 8: That the Board hereby determines that the District is in compliance with Government Code section 66000, *et seq*., relative to receipt, deposit, investment, expenditure, reporting, or refund of Developer Fees received and expended relative to School Facilities for students generated from new development.

Section 9: That the Board hereby approves and adopts the attached Developer Fees Report and Findings.

PASSED AND ADOPTED by the following vote this 13th day of January, 2026.

AYES:_____ MEMBERS:_____

NOES:_____ MEMBERS:_____

ABSENT:_____ MEMBERS:_____

Ryan LaLonde, President
Board of Education
Alameda Unified School District
Alameda County, State of California

ATTEST:
By:_____
Pasquale Scuderi, Secretary
Board of Education
Alameda Unified School District
Alameda County, State of California

DEVELOPER FEE REPORT
FISCAL YEAR ENDING JUNE 30, 2024

Background:

A school district collecting developer fees is required to make available to the public information on the status of developer fee collections and expenditures and to make periodic findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted, in accordance with Sections 66006(b)(1) and 66001(d)(1) of the Government Code.

Findings:

In adopting and approving this Developer Fee Report, the Governing Board of the Alameda Unified School District confirms, determines, and finds that:

1. It reviewed the information in this Report at its regularly scheduled meeting of January 14, 2025, and which information was made available to the public not less than 15 days before this date.

2. Notice of this meeting, including the address where the information in this Report may be reviewed, was mailed at least 15 days prior, to any interested party who filed a written request.

3. The information and findings set forth in Table 4, hereof, are with respect to that portion of Fund 25 remaining unexpended, whether committed or uncommitted, and are only made for moneys in possession of the District and not with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date.

4. The information in this Report is being made available to the public within 180 days of the close of the 2023-2024 fiscal year, ending June 30, 2024.

ANNUAL DEVELOPER FEE REPORT (Exhibit A)

As required by Government Code section 66006(b), this portion of the report provides the public with the following information:

A. A brief description of the type of fee in the account or fund:

The District's capital facilities account ("Fund 25") contains the following types of fee:

TABLE 1				
TYPE OF FEE	**FEE RATE EFFECTIVE 04/27/22***	**DATE OF LAST COLLECTION**	**FEE RATE EFFECTIVE 04/27/24****	**DATE OF LAST COLLECTION**
Level 1 – Residential	$4.79 / sq. ft.	04/26/2024	$5.17 / sq. ft.	06/30/2024
Level 1 – Commercial/ Industrial	$0.78 / sq. ft.	04/26/2024	$0.84 / sq. ft.	06/30/2024

** Resolution No. 2021-2022.50 adopted by the Board on April, 26 2022 authorized the fee increase and approved the maximum Level 1 statutory fee rates of $4.79 and $0.78 per square foot for residential and commercial/industrial respectively, as justified by the Review of Fee Justification Documentation, dated February 22, 2022, prepared by Schoolworks, Inc.*

*** Resolution No. 2023-2024.46 adopted by the Board on February, 27 2024 authorized the fee increase and approved the maximum Level 1 statutory fee rates of $5.17 and $0.84 per square foot for residential and commercial/industrial respectively, as justified by the Review of Fee Justification Documentation, dated January 24, 2024, prepared by Schoolworks, Inc.*

B. The amount of the fee:

See Table 1, above.

C. The beginning and the ending balance of the account:

1. The beginning balance on July 1, 2023 was $8,615,225.49.

2. The ending balance on June 30, 2024 was $7,626,894.59.
(Projects funded through the ending fund balance are listed in Exhibit B)

D. The amount of the fees collected and the interest earned during the annual reporting period:

TABLE 2	
TYPE OF FEE	**AMOUNT COLLECTED**
Level 1 – Residential	$1,315,959.44
Level 1 – Commercial/Industrial	829.92
Interest Earnings	295,984.83
TOTAL	**$1,612,774.19**

E. Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees, during the reporting period:

TABLE 3		
PROJECT NAME	**AMOUNT OF FEES EXPENDED**	**% OF THE PROJECT FUNDED WITH FEES**
Bay Farm Elementary School	$1,485,128.89	~22%
Earhart Elementary School	185,618.29	~2%
Otis Elementary School	6,490.00	100%
Wood Middle School – Lease for portables	21,060.00	<1%
Alameda Community Learning Cent - Lease for portables	41,663.00	100%
Districtwide Portable projects	821,641.18	100%
District – 3% administrative fee collection	39,503.73	100%
TOTAL	**$2,601,105.09**	

F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete:

Wood Middle School is partially funded through Developer Fees. Construction started in 2024. The estimated completion date is 2026.

Portable and modular classroom projects at Earhart, Bay Farm, Edison, Franklin, Longfellow, Love, and Otis may start in 2025, 2026, 2027, or later, depending on the availability of developer fees.

G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fess will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan:

There were no interfund borrowings or loans made in this fiscal year.

H. The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

No refunds were made in this fiscal year, and no refunds are required under applicable law.

I. Identification of each public improvement identified in a previous report and whether the construction began on the approximate date noted in that previous report. If the project did not begin by the approximate date noted in the previous report, then the reason for the delay and a revised approximate date when construction will begin:

Project	Status
Bay Farm Elementary School	Project completed
Wood Middle School	Project started in Summer of 2022
Otis Elementary School	Project started in Summer of 2023
Wood Middle School (old campus)	Completed
Portable rehab at Love, Franklin, Longfellow, Edison, Bay Farm, and Earhart	Summer of 2025 or Summer 2026, depending on collection of Developer Fees

FIVE-YEAR SCHOOL IMPACT FEE FINDINGS (Exhibit B)

The following findings are made in connection with the public information set forth in the District's 2023-2024 Annual School Impact Fee Report.

A. PURPOSE TO WHICH SCHOOL IMPACT FEE IS TO BE PUT (Gov. Code, §66001(d)(1)(A):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2023-2024 fiscal year, the purpose of the School Impact Fees is to finance the construction or reconstruction, including refurbishment and rehabilitation, of School Facilities necessary to accommodate student population growth resulting from development, cover costs attributable to the increased demand for School Facilities reasonably related to new development and necessary to maintain existing levels of service, reduce overcrowding caused by the development on which the fees were levied, and/or to reimburse the District for expenditures previously made on School Facilities. As necessary, the fees will be used to provide interim housing for children generated by new development and for other school-related considerations relating to the District's ability to accommodate enrollment growth generated from new development as permitted by law. Likewise, fees will also be used for other indirect and support services related to the construction and reconstruction of School Facilities necessitated by growth resulting from new development, including administrative costs connected with the establishment of the fee and the required reporting. Projects (and other school-related considerations) include, without limitation, the following:

Project	Estimated Cost
Wood Middle School	$7,000,000
Otis Elementary School	$3,000,000
Love Elementary School	$750,000
Alameda Community Learning Center	$50,000
Franklin Elementary School	$750,000
Longfellow Campus	$250,000
Edison Elementary School	$250,000
Bay Farm Elementary School	$250,000
Earhart Elementary School	$250,000
District – 3% administrative fee	$50,000

In addition to the above, School Facilities projects (and other school-related considerations) also include those projects identified in the District's prior Annual Reports & Findings, the Fee Studies, and the District's Facilities Needs Assessment, developed as part of the District's Facilities Master Plan process which the Board of Education approved on May 27, 2014, and updates to the Facilities Master Plan approved by the Board on January 25, 2022 (said documents are incorporated herein by reference).

Project costs are speculative at this time, and amounts may change as additional information becomes available. These projects are listed for transparency purposes and demonstrate need.

B. REASONABLE RELATIONSHIP BETWEEN SCHOOL IMPACT FEE & PURPOSE (Gov. Code, §66001(d)(1)(B)):

As more particularly described in the District's Fee Studies and adopting School Facilities Fee Resolutions (incorporated herein by reference), which establish the requisite nexus, there is a reasonable relationship and rough proportionality between the School Impact Fees charged for residential and commercial/industrial development and the need and purposes for which they will be expended, as described in Paragraph A, in that the students that are generated by residential and commercial/industrial development will be accommodated by the School Facilities for which the School Impact Fees are expended. The District is currently over capacity and does not have any excess capacity to house students in its current facilities, does not have adequate and appropriate facilities to accommodate students from new development, and thus there is a reasonable relationship between the School Impact Fees charged and the need for construction and reconstruction,

maintenance and upkeep of facilities, including refurbishment and rehabilitation, of School Facilities.

The School Impact Fees collected do not exceed the cost of accommodating students generated by development. Rather, the School Impact Fees only partially mitigate the impact caused by residential and commercial/industrial development and do not adequately fund the School Facilities necessary to accommodate student growth. More specifically, if the District collects the current maximum fee of $5.17 per square foot of residential construction and $0.84 per square foot of commercial/industrial development, such school impact fees will offset less than half of the District's school facility cost attributable to residential and commercial/industrial development. Moreover, the District's current classroom facilities require substantial capital investments, estimated at approximately $700 million (2014 dollars) in order to renovate, replace, and expand District education facilities. The District does not have sufficient capacity to house students generated by development, and the District's School Impact Fees are fully justified.

C. ANTICIPATED SOURCES & AMOUNTS OF FUNDING TO COMPLETE FINANCING OF INCOMPLETE PROJECTS (Gov. Code, §66001(d)(1)(C)):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2023-2024 fiscal year, the sources and amounts of Anticipated Funding to complete financing of any incomplete improvements identified in Paragraph A are as follows:

Anticipated Sources of Funding	**Anticipated Amount of Funding**
Measure B General Obligation Bond ($ in possession of the district)	$130,000,000
School Impact Fees	$12,600,000
Total Anticipated Funding	$142,600,000

Anticipated sources and amounts are speculative at this time.

D. APPROXIMATE DATE THAT ANTICIPATED FUNDING IS EXPECTED (Gov. Code, §66001(d)(1)(D)):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2023-2024 fiscal year, the following are the approximate dates on which the Anticipated Funding referred to in Paragraph C above is expected to be deposited into the Fund:

Anticipated Sources of Funding	**Anticipated Date of Funding**
Measure B General Obligation Bond ($ in possession of the district)	Currently available
School Impact Fees	July 2025

DEVELOPER FEE REPORT
FISCAL YEAR ENDING JUNE 30, 2025

Background:

A school district collecting developer fees is required to make available to the public information on the status of developer fee collections and expenditures and to make periodic findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted, in accordance with Sections 66006(b)(1) and 66001(d)(1) of the Government Code.

Findings:

In adopting and approving this Developer Fee Report, the Governing Board of the Alameda Unified School District confirms, determines, and finds that:

1. It reviewed the information in this Report at its regularly scheduled meeting of January 13, 2026, and which information was made available to the public not less than 15 days before this date.

2. Notice of this meeting, including the address where the information in this Report may be reviewed, was mailed at least 15 days prior, to any interested party who filed a written request.

3. The information and findings set forth in Table 4, hereof, are with respect to that portion of Fund 25 remaining unexpended, whether committed or uncommitted, and are only made for moneys in possession of the District and not with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date.

4. The information in this Report is being made available to the public within 180 days of the close of the 2024-2025 fiscal year, ending June 30, 2025.

ANNUAL DEVELOPER FEE REPORT

As required by Government Code section 66006(b), this portion of the report provides the public with the following information:

A. A brief description of the type of fee in the account or fund:

The District's capital facilities account ("Fund 25") contains the following types of fee:

TABLE 1				
TYPE OF FEE	**FEE RATE EFFECTIVE 06/25/22***	**DATE OF LAST COLLECTION**	**FEE RATE EFFECTIVE 04/27/24****	**DATE OF LAST COLLECTION**
Level 1 – Residential	$4.79 / sq. ft.	04/26/2024	$5.17 / sq. ft.	06/30/2025
Level 1 – Commercial/ Industrial	$0.78 / sq. ft.	04/26/2024	$0.84 / sq. ft.	06/30/2025

** Resolution No. 2021-2022.50 adopted by the Board on April, 26 2022 authorized the fee increase and approved the maximum Level 1 statutory fee rates of $4.79 and $0.78 per square foot for residential and commercial/industrial respectively, as justified by the Review of Fee Justification Documentation, dated February 22, 2022, prepared by Schoolworks, Inc.*

*** Resolution No. 2023-2024.46 adopted by the Board on February, 27 2024 authorized the fee increase and approved the maximum Level 1 statutory fee rates of $5.17 and $0.84 per square foot for residential and commercial/industrial respectively, as justified by the Review of Fee Justification Documentation, dated January 2024, prepared by Schoolworks, Inc.*

B. The amount of the fee:

See Table 1, above.

C. The beginning and ending balance of the account:

1. The beginning balance on July 1, 2024 was $7,626,894.59.

2. The ending balance on June 30, 2025 was $4,526,470.65.

D. The amount of the fees collected and the interest earned during the annual reporting period:

TABLE 2	
TYPE OF FEE	**AMOUNT COLLECTED**
Level 1 – Residential	$990,662.57
Level 1 – Commercial/Industrial	248,079.30
Interest Earnings	295,598.80
TOTAL	**$1,534,340.67**

E. Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees, during the reporting period:

TABLE 3		
PROJECT NAME	**AMOUNT OF FEES EXPENDED**	**% OF THE PROJECT FUNDED WITH FEES**
Bay Farm Elementary School	$3,473.28	~22%
Otis Elementary School – HVAC bard unit replacement	36,444.10	100%
Paden Elementary School – Portable roofing repair	26,156.79	35%
Wood Middle School – Lease for portables	4,471,525.13	6%
Lincoln Middle School - Portable roofing repair	13,070.20	100%
Alameda Community Learning Center - Lease for portables	46,932.87	100%
District – 3% administrative fee collection	37,162.24	100%
TOTAL	**$4,634,764.61**	

F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete:

There are no current incomplete projects that utilize these fees. However, the District intends to use the developer fees in Fund 25 to fund additions to existing schools and portable replacement projects.

G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fess will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan:

There were no interfund borrowings or loans made in this fiscal year.

H. The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

No refunds were made in this fiscal year, and no refunds are required under applicable law.

END OF ANNUAL DEVELOPER FEE REPORT

ALAMEDA UNIFIED SCHOOL DISTRICT
FIVE-YEAR SCHOOL IMPACT FEE FINDINGS (Exhibit B)

The following findings are made in connection with the public information set forth in the Alameda Unified School District's ("District") 2024-2025 Annual School Impact Fee Report.

A. PURPOSE TO WHICH SCHOOL IMPACT FEE IS TO BE PUT (Gov. Code, §66001(d)(1)(A):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2024-2025 fiscal year, the purpose of the School Impact Fees is to finance the construction or reconstruction, including refurbishment and rehabilitation, of School Facilities necessary to accommodate student population growth resulting from development, cover costs attributable to the increased demand for School Facilities reasonably related to new development and necessary to maintain existing levels of service, reduce overcrowding caused by the development on which the fees were levied, and/or to reimburse the District for expenditures previously made on School Facilities. As necessary, the fees will be used to provide interim housing for children generated by new development and for other school-related considerations relating to the District's ability to accommodate enrollment growth generated from new development as permitted by law. Likewise, fees will also be used for other indirect and support services related to the construction and reconstruction of School Facilities necessitated by growth resulting from new development, including administrative costs connected with the establishment of the fee and the required reporting. Projects (and other school-related considerations) include, without limitation, the following:

Project	Estimated Cost
Wood Middle School	$3,000,000
Otis Elementary School	$3,000,000
Lincoln Middle School	$5,000,000
Love Elementary School	$750,000
Alameda Community Learning Center	$50,000
Franklin Elementary School	$750,000
Longfellow Campus	$250,000
Edison Elementary School	$250,000
Bay Farm Elementary School	$250,000
Earhart Elementary School	$250,000
Administrative fee	$50,000

In addition to the above, School Facilities projects (and other school-related considerations) also include those projects identified in the District's prior Annual Reports & Findings, the Fee Studies, and the District's Facilities Needs Assessment, developed as part of the District's Facilities Master Plan process approved by the Board of Education on May 27, 2014, and updates to the Facilities Master Plan approved by the Board on January 25, 2022.

Project costs are speculative at this time, and amounts may change as additional information becomes available. These projects are listed for transparency purposes and demonstrate need.

B. REASONABLE RELATIONSHIP BETWEEN SCHOOL IMPACT FEE & PURPOSE (Gov. Code, §66001(d)(1)(B)):

As more particularly described in the District's Fee Studies and adopting School Facilities Fee Resolutions, which establish the requisite nexus, there is a reasonable relationship and rough proportionality between the School Impact Fees charged for residential and commercial/industrial development and the need and purposes for which they will be expended, as described in Paragraph A, in that the students that are generated by residential and commercial/industrial development will be accommodated by the School Facilities for which the School Impact Fees are expended. The District is currently over capacity and does not have any excess capacity to house students in its current facilities, does not have adequate and appropriate facilities to

accommodate students from new development, and thus there is a reasonable relationship between the School Impact Fees charged and the need for construction and reconstruction, maintenance and upkeep of facilities, including refurbishment and rehabilitation, of School Facilities.

The School Impact Fees collected do not exceed the cost of accommodating students generated by development. Rather, the School Impact Fees only partially mitigate the impact caused by residential and commercial/industrial development and do not adequately fund the School Facilities necessary to accommodate student growth. More specifically, if the District collects the current maximum fee of $5.17 per square foot of residential construction and $0.84 per square foot of commercial/industrial development, such school impact fees will offset less than half of the District's school facility cost attributable to residential and commercial/industrial development. Moreover, the District's current classroom facilities require substantial capital investments, estimated at approximately $700 million (2014 dollars) to renovate, replace, and expand District education facilities. The District does not have sufficient capacity to house students generated by development, and the District's School Impact Fees are fully justified.

C. ANTICIPATED SOURCES & AMOUNTS OF FUNDING TO COMPLETE FINANCING OF INCOMPLETE PROJECTS (Gov. Code, §66001(d)(1)(C)):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2024-2025 fiscal year, the sources and amounts of Anticipated Funding to complete financing of any incomplete improvements identified in Paragraph A are as follows:

Anticipated Sources of Funding	**Anticipated Amount of Funding**
Measure B General Obligation Bond ($ in possession of the district)	$130,000,000
School Impact Fees	$13,600,000
Total Anticipated Funding	$143,600,000

Anticipated sources and amounts are speculative at this time.

D. APPROXIMATE DATE THAT ANTICIPATED FUNDING IS EXPECTED (Gov. Code, §66001(d)(1)(D)):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2024-2025 fiscal year, the following are the approximate dates on which the Anticipated Funding referred to in Paragraph C above is expected to be deposited into the Fund:

Anticipated Sources of Funding	**Anticipated Date of Funding**
Measure B General Obligation Bond ($ in possession of the district)	Currently available
School Impact Fees	July 2030

DEVELOPER FEE REPORT
FISCAL YEAR ENDING JUNE 30, 2025

Background:

A school district collecting developer fees is required to make available to the public information on the status of developer fee collections and expenditures and to make periodic findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted, in accordance with Sections 66006(b)(1) and 66001(d)(1) of the Government Code.

Findings:

In adopting and approving this Developer Fee Report, the Governing Board of the Alameda Unified School District confirms, determines, and finds that:

1. It reviewed the information in this Report at its regularly scheduled meeting of January 13, 2026, and which information was made available to the public not less than 15 days before this date.

2. Notice of this meeting, including the address where the information in this Report may be reviewed, was mailed at least 15 days prior, to any interested party who filed a written request.

3. The information and findings set forth in Table 4, hereof, are with respect to that portion of Fund 25 remaining unexpended, whether committed or uncommitted, and are only made for moneys in possession of the District and not with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date.

4. The information in this Report is being made available to the public within 180 days of the close of the 2024-2025 fiscal year, ending June 30, 2025.

ANNUAL DEVELOPER FEE REPORT

As required by Government Code section 66006(b), this portion of the report provides the public with the following information:

A. A brief description of the type of fee in the account or fund:

The District's capital facilities account ("Fund 25") contains the following types of fee:

TABLE 1				
TYPE OF FEE	**FEE RATE EFFECTIVE 06/25/22***	**DATE OF LAST COLLECTION**	**FEE RATE EFFECTIVE 04/27/24****	**DATE OF LAST COLLECTION**
Level 1 – Residential	$4.79 / sq. ft.	04/26/2024	$5.17 / sq. ft.	06/30/2025
Level 1 – Commercial/ Industrial	$0.78 / sq. ft.	04/26/2024	$0.84 / sq. ft.	06/30/2025

** Resolution No. 2021-2022.50 adopted by the Board on April, 26 2022 authorized the fee increase and approved the maximum Level 1 statutory fee rates of $4.79 and $0.78 per square foot for residential and commercial/industrial respectively, as justified by the Review of Fee Justification Documentation, dated February 22, 2022, prepared by Schoolworks, Inc.*

*** Resolution No. 2023-2024.46 adopted by the Board on February, 27 2024 authorized the fee increase and approved the maximum Level 1 statutory fee rates of $5.17 and $0.84 per square foot for residential and commercial/industrial respectively, as justified by the Review of Fee Justification Documentation, dated January 2024, prepared by Schoolworks, Inc.*

B. The amount of the fee:

See Table 1, above.

C. The beginning and ending balance of the account:

1. The beginning balance on July 1, 2024 was $7,626,894.59.

2. The ending balance on June 30, 2025 was $4,526,470.65.

D. The amount of the fees collected and the interest earned during the annual reporting period:

TABLE 2	
TYPE OF FEE	**AMOUNT COLLECTED**
Level 1 – Residential	$990,662.57
Level 1 – Commercial/Industrial	248,079.30
Interest Earnings	295,598.80
TOTAL	**$1,534,340.67**

E. Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees, during the reporting period:

TABLE 3		
PROJECT NAME	**AMOUNT OF FEES EXPENDED**	**% OF THE PROJECT FUNDED WITH FEES**
Bay Farm Elementary School	$3,473.28	~22%
Otis Elementary School – HVAC bard unit replacement	36,444.10	100%
Paden Elementary School – Portable roofing repair	26,156.79	35%
Wood Middle School – Lease for portables	4,471,525.13	6%
Lincoln Middle School - Portable roofing repair	13,070.20	100%
Alameda Community Learning Center - Lease for portables	46,932.87	100%
District – 3% administrative fee collection	37,162.24	100%
TOTAL	**$4,634,764.61**	

F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete:

There are no current incomplete projects that utilize these fees. However, the District intends to use the developer fees in Fund 25 to fund additions to existing schools and portable replacement projects.

G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fess will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan:

There were no interfund borrowings or loans made in this fiscal year.

H. The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

No refunds were made in this fiscal year, and no refunds are required under applicable law.

END OF ANNUAL DEVELOPER FEE REPORT

ALAMEDA UNIFIED SCHOOL DISTRICT
FIVE-YEAR SCHOOL IMPACT FEE FINDINGS (Exhibit B)

The following findings are made in connection with the public information set forth in the Alameda Unified School District's ("District") 2024-2025 Annual School Impact Fee Report.

A. PURPOSE TO WHICH SCHOOL IMPACT FEE IS TO BE PUT (Gov. Code, §66001(d)(1)(A):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2024-2025 fiscal year, the purpose of the School Impact Fees is to finance the construction or reconstruction, including refurbishment and rehabilitation, of School Facilities necessary to accommodate student population growth resulting from development, cover costs attributable to the increased demand for School Facilities reasonably related to new development and necessary to maintain existing levels of service, reduce overcrowding caused by the development on which the fees were levied, and/or to reimburse the District for expenditures previously made on School Facilities. As necessary, the fees will be used to provide interim housing for children generated by new development and for other school-related considerations relating to the District's ability to accommodate enrollment growth generated from new development as permitted by law. Likewise, fees will also be used for other indirect and support services related to the construction and reconstruction of School Facilities necessitated by growth resulting from new development, including administrative costs connected with the establishment of the fee and the required reporting. Projects (and other school-related considerations) include, without limitation, the following:

Project	Estimated Cost
Wood Middle School	$3,000,000
Otis Elementary School	$3,000,000
Lincoln Middle School	$5,000,000
Love Elementary School	$750,000
Alameda Community Learning Center	$50,000
Franklin Elementary School	$750,000
Longfellow Campus	$250,000
Edison Elementary School	$250,000
Bay Farm Elementary School	$250,000
Earhart Elementary School	$250,000
Administrative fee	$50,000

In addition to the above, School Facilities projects (and other school-related considerations) also include those projects identified in the District's prior Annual Reports & Findings, the Fee Studies, and the District's Facilities Needs Assessment, developed as part of the District's Facilities Master Plan process approved by the Board of Education on May 27, 2014, and updates to the Facilities Master Plan approved by the Board on January 25, 2022.

Project costs are speculative at this time, and amounts may change as additional information becomes available. These projects are listed for transparency purposes and demonstrate need.

B. REASONABLE RELATIONSHIP BETWEEN SCHOOL IMPACT FEE & PURPOSE (Gov. Code, §66001(d)(1)(B)):

As more particularly described in the District's Fee Studies and adopting School Facilities Fee Resolutions, which establish the requisite nexus, there is a reasonable relationship and rough proportionality between the School Impact Fees charged for residential and commercial/industrial development and the need and purposes for which they will be expended, as described in Paragraph A, in that the students that are generated by residential and commercial/industrial development will be accommodated by the School Facilities for which the School Impact Fees are expended. The District is currently over capacity and does not have any excess capacity to house students in its current facilities, does not have adequate and appropriate facilities to

accommodate students from new development, and thus there is a reasonable relationship between the School Impact Fees charged and the need for construction and reconstruction, maintenance and upkeep of facilities, including refurbishment and rehabilitation, of School Facilities.

The School Impact Fees collected do not exceed the cost of accommodating students generated by development. Rather, the School Impact Fees only partially mitigate the impact caused by residential and commercial/industrial development and do not adequately fund the School Facilities necessary to accommodate student growth. More specifically, if the District collects the current maximum fee of $5.17 per square foot of residential construction and $0.84 per square foot of commercial/industrial development, such school impact fees will offset less than half of the District's school facility cost attributable to residential and commercial/industrial development. Moreover, the District's current classroom facilities require substantial capital investments, estimated at approximately $700 million (2014 dollars) to renovate, replace, and expand District education facilities. The District does not have sufficient capacity to house students generated by development, and the District's School Impact Fees are fully justified.

C. ANTICIPATED SOURCES & AMOUNTS OF FUNDING TO COMPLETE FINANCING OF INCOMPLETE PROJECTS (Gov. Code, §66001(d)(1)(C)):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2024-2025 fiscal year, the sources and amounts of Anticipated Funding to complete financing of any incomplete improvements identified in Paragraph A are as follows:

Anticipated Sources of Funding	**Anticipated Amount of Funding**
Measure B General Obligation Bond ($ in possession of the district)	$130,000,000
School Impact Fees	$13,600,000
Total Anticipated Funding	$143,600,000

Anticipated sources and amounts are speculative at this time.

D. APPROXIMATE DATE THAT ANTICIPATED FUNDING IS EXPECTED (Gov. Code, §66001(d)(1)(D)):

With respect to only that portion of the School Impact Fees Fund remaining unexpended at the end of the 2024-2025 fiscal year, the following are the approximate dates on which the Anticipated Funding referred to in Paragraph C above is expected to be deposited into the Fund:

Anticipated Sources of Funding	**Anticipated Date of Funding**
Measure B General Obligation Bond ($ in possession of the district)	Currently available
School Impact Fees	July 2030