

# BOARD OF EDUCATION AGENDA

SPECIAL MEETING  
June 10, 2026 - 4:30 PM

## Board Policy Subcommittee Meeting

Niel Tam Educational Center 2060 Challenger Drive Ballena Conference Room

Adjournment will be no later than 10:30 PM for all regular and special meetings, unless extended by a majority vote of the Board. Writings relating to a board meeting agenda item that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 2060 Challenger Drive, Alameda, CA. Such writings may also be available on the District's website. (Govt Code 54957.5b).

Individuals who require special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact Kerri Lonergan, Assistant to the Superintendent, at 337-7101 as soon as possible preceding the meeting.

### IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Please submit a "Request to Address the Board" slip to Kerri Lonergan, Assistant to the Superintendent, prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the President of the Board, please come to the podium and identify yourself prior to speaking. The Board of Education reserves the right to limit speaking time to three (3) minutes or fewer per individual. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four (4) minutes. The public may comment on each item listed as the item is taken up. The Board reserves the right to limit public comment on agenda items to ten (10) minutes per item. The Board may, with the consent of persons representing both sides of an issue, allocate a block of time to each side to present their issue.

#### A. CALL TO ORDER

1. Call to Order - 4:30pm - Ballena Conference Room, Niel Tam Educational Center
2. Introduction of Board Members and Staff

#### B. MODIFICATION(S) OF THE AGENDA - **The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, withdrawn, postponed, or rescheduled.**

#### C. APPROVAL OF MINUTES

1. Approval of Minutes - Minutes from the February 4, 2026 Board Policy Subcommittee Meeting will be considered (5 Mins/Action)

#### D. BUSINESS – **Informational reports and action items are presented under this section.**

1. CSBA Recommended Updates to Board Policies Reflecting Changes Made to Legislative Laws (10 Mins/Action)
2. Staff Recommended Update to Board Policy 4156.3/4256.3/4356.3: Employee Property Reimbursement (5 Mins/Action)

3. Review DRAFT Administrative Regulation 5131.8: Mobile Communication Devices (15 Mins/Action)
4. Review DRAFT Administrative Regulation and Exhibit 6145.8: Assemblies and Special Events/Guest Speakers (15 Mins/Action)

**E. ADJOURNMENT**

ALAMEDA UNIFIED SCHOOL DISTRICT  
SPECIAL AGENDA ITEM

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**Item Title:** Approval of Minutes - Minutes from the February 4, 2026 Board Policy Subcommittee Meeting will be considered (5 Mins/Action)

**Item Type:** Action

**Background:** Staff has prepared minutes following Board Bylaw 9324 – Minutes and Recordings:

In order to ensure that the minutes are focused on Board action, the minutes shall include only a brief summary of the Board's discussion, but shall not include a verbatim record of the Board's discussion on each agenda topic or the names of Board members who made specific points during the discussion.

**AUSD LCAP Goals:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:**

**Submitted By:** Meira Nalamothu, Executive Assistant, Educational Services

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**ATTACHMENTS:**

	<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
▣	Unadopted Minutes_February 4, 2026 Board Policy Subcommittee Meeting	3/4/2026	Backup Material

**BOARD POLICY SUBCOMMITTEE MEETING**

February 4, 2026  
Ballena Conference Room  
2060 Challenger Drive, Alameda

**UNADOPTED MINUTES**

**SPECIAL MEETING:** A Special Meeting of the Board of Education was held on the date and place mentioned above.

**A. CALL TO ORDER:** The meeting was called to order at 4:00 PM.

1. Introduction of Board Members and Staff:

Board of Education Members present: Ryan LaLonde and Carrie Hahnel

Student Board Members present: None

Executive Cabinet present: Superintendent Pasquale Scuderi, Asst. Superintendent of Educational Services Kirsten Zazo, Asst. Superintendent of Business Services Shariq Khan, and Senior Manager of Community Affairs Susan Davis

Additional AUSD staff present: Manager of Information Systems Robyn O'Dell and Executive Assistant, Education Services, Meira Nalamothu

Community members: Ms. Camilia Schwartz, student at Alameda HS, joined the meeting at 4:40 pm.

**B. MODIFICATION(S) OF THE AGENDA:** There were no modifications to the Agenda.

**C. APPROVAL OF MINUTES:**

1. Approval of Minutes:

Minutes from October 8, 2025, Subcommittee Meeting were considered.

*Motion to approve the minutes of October 8, 2025, Board Policy Subcommittee Meeting.*

**MOTION:** Carrie Hahnel

**SECONDED:** Ryan LaLonde

**STUDENT BOARD MEMBER (PREFERENTIAL) VOTES**

**AYES:** 0

**NOES:**

**BOARD MEMBER VOTES:**

**AYES:** 2

**NOES:**  
**ABSTAINING:**

**MOTION APPROVED**

**D. BUSINESS:**

1. CSBA Recommended Updates to Board Policies Reflecting Changes made to Legislative Laws (Action):

- BP 0440 District Technology Plan (NEW to replace current AR)
- BP/AR 0450 Comprehensive School Safety Plan
- BP 0441 Artificial Intelligence (NEW)
- BP 1114 District Sponsored Social Media
- BP/AR 1340 Access to District Records
- BP/AR 1445 Response to Immigration Enforcement (NEW – replacing BP/AR 5145.3)
- BP 2120 Superintendent Recruitment
- BP 4000 Concepts and Roles
- BP 5000 Concepts and Roles
- BP 5020 Parent Rights and Responsibilities
- BP/AR 5113.12 District School Attendance Review Board (NEW)
- BP 5113.2 Work Permits
- BP 5117 Interdistrict Attendance
- BP 5125 Student Records
- BP/AR/E 5125.1 Release of Directory Information
- BP 5138 Conflict Resolution/Peer Mediation
- BP 5141 Health Care and Emergencies
- BP 5142 Safety
- BP/AR 5145.3 Response to Immigration Enforcement (DELETE – being replaced with NEW BP/AR 1445)
- BP 6020 Parent Involvement

Public Comments: None

Committee Discussion: Committee members briefly discussed the following items:

*BP/AR 0450 Comprehensive School Safety Plan:* Ms. Zazo explained that the shift was in the section on how to respond to ICE on site. Ms. Zazo and Ms. Davis are working on a district wide plan that will be added as an addendum to the Comprehensive School Safety Plan. Ms. Zazo clarified that she works with citywide partners such as the City of Alameda, Alameda Police Department and Alameda Fire Department. While the school site safety committees work on their plans and get approval by the school site council. This must be done by

March 1 each year and presented for Board approval by March 30<sup>th</sup>. Since there hasn't been a presentation to the Board on school safety since January of last year, it was suggested that there be one at the first board meeting in March.

*BP 0441 Artificial Intelligence:* Ms. Zazo informed the committee that there is already an AI working group consisting of a cross section of district representatives (teachers, classified staff, SEIU, and administrators). The goal is to find out more on the use of AI from different perspectives. Some of the questions being asked are:

- How are folks engaging in the use of AI?
- How do we embed it in our teaching, professional development, etc.?
- How are we continuing to develop healthy relationships with AI?
- How can we provide it as a tool to be used in the classrooms?

It was decided that Ms. Zazo would provide a short blurb in the board weekly.

*BP/AR 1445 Response to Immigration Enforcement:* The new BP and AR for responding to immigration enforcement aligns with our current procedures and practices. When agents have a judicial warrant, they are escorted on campus by district staff.

Staff were directed to add something to the effect of, "For purposes of this policy, an administrative warrant by a federal agency rather than a judge, shall not be seen as a valid document."

*BP/AR 5113.12 District School Attendance Review Board:* Ms. Zazo explained that AUSD has always had a SARB process but no policy. Sites hold SART meetings and when these resources don't support the families, the district steps in with additional resources through the SARB meetings. Chronic absenteeism is a trigger. The county has set up a referral system for anything over and above.

*BP/AR 6020 Parent Involvement:* AUSD has a Community Advisory Committee which is a combination of the Parent Advisory Committee (PAC) and the English Learner Parent Advisory Committee (ELPAC).

***Motion to place the policies listed above on the consent calendar for Board approval at the next regularly scheduled Board of Education meeting.***

**MOTION:** Carrie Hahnel

**SECONDED:** Ryan LaLonde

**STUDENT BOARD MEMBER (PREFERENTIAL) VOTES**

**AYES:** 0

**NOES:**

**BOARD MEMBER VOTES:**

**AYES: 2**  
**NOES:**  
**ABSTAINING:**

**MOTION APPROVED**

2. Staff Recommended Update Exhibit 9150: Student Board Members (Action):

This Exhibit was amended on September 9, 2025, to enable the Board, or the Board’s designee, to appoint a Student Board Member should the position become vacant. The committee reviewed and discussed staff recommendations to the Exhibit to include Student Board Member Conduct.

- E 9150 Student Board Members

Public Comments: None

Committee Discussion: The suggested updates to this Exhibit were made with the intention of matching it to AUSD’s athletic code of conduct. Board President Ryan LaLonde suggested that this Exhibit be brought to the full Board for consideration at a regular meeting where student Board members present would be able to weigh in on it as well.

*Motion to place E 9150 Student Board Members as a general business item for full board review and discussion at a regularly scheduled Board of Education meeting.*

**MOTION:** Ryan LaLonde

**SECONDED:** Carrie Hahnel

**STUDENT BOARD MEMBER (PREFERENTIAL) VOTES**

**AYES: 0**  
**NOES:**

**BOARD MEMBER VOTES:**

**AYES: 2**  
**NOES:**  
**ABSTAINING:**

**MOTION APPROVED**

3. Review Existing Board Policy and Administrative Regulation 6144: Controversial Issues (Action):

This item was brought to the committee by Board Member referral.

- BP/AR 6144 Controversial Issues

Public Comments: Ms. Camilia Schwartz spoke to the committee about how an event that she had recently organized was canceled at the last minute even though it was vetted and would have been a valuable and rare experience for the student body. She felt that teachers were uncomfortable about sponsoring an event because of unreasonable consequences. She would like to continue to work toward bringing more speakers to campus but felt that this was not going to be easy without proper guidelines.

Committee Discussion: Superintendent Pasquale presented the administrative regulation and exhibit from Chico USD as an example of what we could possibly adopt as a procedure for Principals to approve requests from teachers sponsoring guest speakers. A Principal's approval of guest speaker requests is at their discretion. We need to have a process and written record of the request process.

Some questions arising from this discussion were:

- Should the controversial issues policy be separate from the policy for guest speakers?
- Is attendance a requirement as part of core curriculum or an optional attendance as part of participation in a club.
- Can we define 'educational program'?
- Can we ask for a video of a previous presentation to get an idea of the subject matter
- How do we ensure the teacher monitors the balance of the topic presented by the speaker

Board President Ryan LaLonde brought up other concerns such as how at times the topic or the presenter is not necessarily the controversial issue, it is the way it is promoted, or the language that is used. We need to be made aware of the title of the presentation, how it will be communicated out, and who from the community can attend the event. We need to have the right to cancel the event if it does not follow the stipulated criteria and requirements.

Board Trustee Carrie Hahnel said she liked the idea of converting the current AR 6144 Controversial Issues to the AR for Guest Speakers and adding an Exhibit which would serve as a tracker for approvals.

Staff were directed to work on this and bring them back to the next subcommittee meeting for review and discussion. Once this is accomplished, they will be presented to the full Board at a regular Board meeting for final approval.

***Motion to bring back AR and Exhibit 6144 Controversial Issues/Guest Speakers for further discussion at a subsequent Board Policy subcommittee meeting***

**MOTION:** Ryan LaLonde

**SECONDED:** Carrie Hahnel

**STUDENT BOARD MEMBER (PREFERENTIAL) VOTES**

**AYES: 0**

**NOES:**

**BOARD MEMBER VOTES:**

**AYES: 2**

**NOES:**

**ABSTAINING:**

**MOTION APPROVED**

- E. ADJOURNMENT:** The meeting was adjourned at 6:00 pm with appreciation for those in attendance.

ALAMEDA UNIFIED SCHOOL DISTRICT  
SPECIAL AGENDA ITEM

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**Item Title:** CSBA Recommended Updates to Board Policies Reflecting Changes Made to Legislative Laws (10 Mins/Action)

**Item Type:** Action

**Background:** The following policies only reflect changes made to legislative laws and are in keeping with education codes. They have been reviewed by members of the Executive Cabinet. No substantive changes have been made to these policies. The following policies are being recommended by staff for direct approval to the consent calendar at a subsequent regular Board meeting.

- BP 3100 Budget
- BP 3515.4 Recovery for Property Loss or Damage
- BP 3516.5 Emergency Schedules
- BP 4119.21/4219.21/4319.21 Professional Standards
- BP 4119.24/4219.24/4319.24 Maintaining Appropriate Adult-Student Interactions
- BP 5144.1 Suspension and Expulsion/Due Process
- BP 5145.2 Freedom of Speech/Expression
- BP 6142.7 Physical Education and Activity
- BP 6146.3 Reciprocity of Academic Credit
- BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities
- BP 6173 Education for Homeless Children
- BP 6173.1 Education for Foster Youth
- BP 6173.2 Education for Children of Military Families
- BP 6173.4 Education for American Indian Students
- BP 6175 Migrant Education Program

**AUSD LCAP Goals:** 1. Eliminate barriers to student success and maximize learning time.| 2a. Support all students in becoming college and career ready.| 2b. Support all English Learners (ELs) in becoming college and career ready.| 3. Support parent/guardian development as knowledgeable partners and effective advocates for student success.| 4. Ensure that all students have access to basic services.

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Recommendation:** Approve as submitted.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels

of the organization. | #6 - Allocation of funds must support our vision, mission, and guiding principles. | #7 - All employees must receive respectful treatment and professional support to achieve district goals.

**Submitted By:** Members of Executive Cabinet

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
□ BP 3100 Budget	3/11/2026	Backup Material
□ BP 3515.4 Recovery for Property Loss or Damage	3/11/2026	Backup Material
□ BP 3516.5 Emergency Schedules	3/11/2026	Backup Material
□ BP 4119.21/4219.21/4319.21 Professional Standards	3/11/2026	Backup Material
□ BP 4119.24/4219.24/4319.24 Maintaining Appropriate Adult-Student Interactions	3/11/2026	Backup Material
□ BP 5144.1 Suspension and Expulsion/Due Process	3/11/2026	Backup Material
□ BP 5145.2 Freedom of Speech/Expression	3/11/2026	Backup Material
□ BP 6142.7 Physical Education and Activity	3/11/2026	Backup Material
□ BP 6146.3 Reciprocity of Academic Credits	3/11/2026	Backup Material
□ BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities	3/11/2026	Backup Material
□ BP 6173 Education for Homeless Children	3/11/2026	Backup Material
□ BP 6173.1 Education for Foster Youth	3/11/2026	Backup Material
□ BP 6173.2 Education for Children of Military Families	3/11/2026	Backup Material
□ BP 6173.4 Education for American Indian Students	3/11/2026	Backup Material
□ BP 6175 Migrant Education Program	3/11/2026	Backup Material

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 3100: Budget**

**Status:** ADOPTED

**Original Adopted Date:** [06/26/2012](#)[10/01/2015](#) | **Last Revised Date:** [05/14/2019](#)[12/01/2024](#) |  
**Last Reviewed Date:** [05/14/2019](#)[12/01/2024](#)

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with and reflects the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code [7900-7914](#). (Education Code [42122](#))

#### **Budget Development and Adoption Process**

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code [42103](#) and [42127](#). The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code [42103](#), [42127](#), [52062](#), [52064.1](#))

The Board shall adopt the district budget at a public meeting held after the date of the public hearing, but on or before July 1 of each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, and the LCFF budget overview for

parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is presented at the public hearing as well as the budget formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file the adopted district budget with the County Superintendent of Schools. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to the County Superintendent's recommendations at a regular public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

#### **Budget Advisory Committee**

##### **OPTION 1: (Budget advisory committee appointed by the Superintendent)**

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

##### **OPTION 1 ENDS HERE**

##### **OPTION 2: (Budget advisory committee appointed by the Board)**

The Board may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

##### **OPTION 2 ENDS HERE**

**OPTION 3: (Budget advisory committee is a Board subcommittee)**

The Board may establish a budget subcommittee composed exclusively of Board members.

**OPTION 3 ENDS HERE**

Board representation on any budget advisory committee shall not comprise a majority of the Board.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

**Budget Criteria and Standards**

The district budget shall be developed in accordance with state criteria and standards specified in 5 CCR ~~15440-15450~~ as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Superintendent or designee shall provide the supplemental information specified in 5 CCR ~~15451~~, which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code ~~33128, 33129, 42127.01; 5 CCR 15440-15451~~)

The district budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR ~~15496~~. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code ~~42238.07; 5 CCR 15496~~)

Additionally, the district budget shall provide for increased or improved services for each school which generates LCFF equity multiplier funding. (Education Code 42238.024, 52064)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

**Fund Balance**

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.
3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent shall have discretion to further delegate the authority to assign funds.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances. ~~The Board determined the reserve equivalent to at least three week's salary and benefit cost as reported annually to the Board.~~

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

## Reserve Balance

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The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which the district is notified by the SPI that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, unless the requirement is waived in accordance with Education Code 42127.01 (Education Code 42127.01)

### **Long-Term Financial Obligations**

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) or other defined pension plans such as the California State Teachers Retirement System which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

The Superintendent or designee shall annually present a report to the Board on the estimated accrued but unfunded cost of OPEBs. As a separate agenda item at the same meeting, the Board shall disclose whether ~~or not~~ it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

The Superintendent or designee shall annually present a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims and the actuarial reports upon which the estimated costs are based. As a separate agenda item at the same meeting, the Board shall disclose whether it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

### Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

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#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 15060	<a href="#">Standardized account code structure</a>
5 CCR 15440-15451	<a href="#">Criteria and standards for school district budgets</a>

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**Policy 3100: Budget**

**Status:** ADOPTED

**Original Adopted Date:** 06/26/2012 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with and reflects the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

**Budget Development and Adoption Process**

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)

The Board shall adopt the district budget at a public meeting held after the date of the public hearing, but on or before July 1 of each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, and the LCFF budget overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is presented at the public hearing as well as the budget formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file the adopted district budget with the County Superintendent of Schools. <sup>7</sup>

The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to the County Superintendent's recommendations at a regular public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

### **Budget Advisory Committee**

#### **OPTION 1: (Budget advisory committee appointed by the Superintendent)**

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

#### **OPTION 1 ENDS HERE**

Board representation on any budget advisory committee shall not comprise a majority of the Board.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

### **Budget Criteria and Standards**

The district budget shall be developed in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Superintendent or designee shall provide the supplemental information specified in 5 CCR 15451, which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

Additionally, the district budget shall provide for increased or improved services for each school which generates LCFF equity multiplier funding. (Education Code 42238.024, 52064)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of 8

funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

## **Fund Balance**

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law
3. Committed fund balance includes amounts constrained to specific purposes by the Board

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent shall have discretion to further delegate the authority to assign funds.

5. Unassigned fund balance includes amounts that are available for any purpose

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

## **Reserve Balance**

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which the district is notified by the SPI that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, unless the requirement is waived in accordance with Education Code 42127.01. (Education Code 42127.01)

### **Long-Term Financial Obligations**

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) or other defined pension plans such as the California State Teachers Retirement System which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

The Superintendent or designee shall annually present a report to the Board on the estimated accrued but unfunded cost of OPEBs. As a separate agenda item at the same meeting, the Board shall disclose whether it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

The Superintendent or designee shall annually present a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims and the actuarial reports upon which the estimated costs are based. As a separate agenda item at the same meeting, the Board shall disclose whether it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

### **Budget Amendments**

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

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<b>State</b>	<b>Description</b>
5 CCR 15060	<a href="#"><u>Standardized account code structure</u></a>
5 CCR 15440-15451	<a href="#"><u>Criteria and standards for school district budgets</u></a>
5 CCR 15494-15497	<a href="#"><u>Local control and accountability plan and spending requirements</u></a>
Attendance Recovery Program	Attendance Recovery Program
Ed. Code 1240	<a href="#"><u>County superintendent of schools; duties</u></a>
Ed. Code 33127	<a href="#"><u>Standards and criteria for local budgets and expenditures</u></a>
Ed. Code 41202	<a href="#"><u>Determination of minimum level of education funding</u></a>
Ed. Code 42103	<a href="#"><u>Budget notification</u></a>
Ed. Code 42122-42129	<a href="#"><u>Budget requirements</u></a>
Ed. Code 42130-42134	<a href="#"><u>Financial reports and certifications</u></a>
Ed. Code 42140-42142	<a href="#"><u>Public disclosure of fiscal obligations</u></a>
Ed. Code 42238-42251	<a href="#"><u>Apportionments to districts</u></a>
Ed. Code 42238.01-42238.07	<a href="#"><u>Local control funding formula</u></a>

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 3515.4: Recovery For Property Loss Or Damage**    Status: ADOPTED

Original Adopted Date: 08/25/2009 | Last Revised Date: 05/14/2019 | Last Reviewed Date: 05/14/2019

The Governing Board desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. When district property is damaged due to the willful misconduct of a student or other person, the district Superintendent or designee shall seek reimbursement of damages, within the limitations specified in law, from the parent/guardian of a minor child or from any other responsible individual.

~~The district may collect debt owed by a student or former student as a result of vandalism or to cover the replacement cost of district books, supplies, or property loaned to a student that the student willfully fails to return or that is willfully cut, defaced, or otherwise injured. The district will directly invoice families when there is evidence of vandalism or repeated loss or damage of district materials. However, this policy~~ the Superintendent or designee shall not apply to a student who is collect debt for such damage caused by a current or former homeless student experiencing homelessness or foster child or youth. (Education Code 48904, 49014)

**Rewards**

The Board may offer and pay a reward for information leading to the determination of the identity of, and the apprehension of, any person who willfully damages or destroys any district property. (Government Code 53069.5)

**OPTION 1: (Authorization for Superintendent or designee to offer reward of specified amount)**

The Board authorizes the Superintendent or designee to offer a reward in any amount deemed appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.

**OPTION 1 ENDS HERE**

**OPTION 2: (Board determination of amount of reward)**

The Board shall determine the appropriate amount for the reward.

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**OPTION 2 ENDS HERE**

The Superintendent or designee shall disburse the reward when the guilt of the person responsible for the act has been established by a criminal conviction or other appropriate judicial procedure. If more than one person provides information, the reward shall be divided among them as appropriate.

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**State**

**Description**

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Civ. Code 1714.1	<a href="#">Liability of parent/guardian for act of willful misconduct by a minor</a>
Ed. Code 19910	<a href="#">Libraries; malicious cutting, tearing, defacing, breaking or injuring</a>
Ed. Code 19911	<a href="#">Libraries; willful detention of property</a>
Ed. Code 200-270	Prohibition of discrimination
Ed. Code 44810	<a href="#">Willful interference with classroom conduct</a>
Ed. Code 48904	<a href="#">Liability of parent or guardian; withholding of grades, diplomas, transcripts</a>
Ed. Code 49014	<a href="#">Public School Fair Debt Collection Act</a>
Gov. Code 53069.5	<a href="#">Reward for information</a>
Gov. Code 53069.6	<a href="#">Actions to recover damages</a>
Gov. Code 54951	<a href="#">Local agency; definition</a>
Pen. Code 484	<a href="#">Theft defined</a>
Pen. Code 594	<a href="#">Vandalism</a>
Pen. Code 594.1	<a href="#">Aerosol paint and etching cream</a>
Pen. Code 640.5	<a href="#">Graffiti; facilities or vehicles of governmental entity</a>
Pen. Code 640.6	<a href="#">Graffiti</a>
<b>Management Resources</b>	<b>Description</b>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

**Policy 3515.4: Recovery For Property Loss Or Damage**    **Status: ADOPTED**

**Original Adopted Date:** 08/25/2009 | **Last Revised Date:** |  
**Last Reviewed Date:**

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The district will directly invoice families when there is evidence of vandalism or repeated loss or damage of district materials. However, the Superintendent or designee shall not collect debt for such damage caused by a current or former student experiencing homelessness or foster child or youth. (Education Code 48904, 49014)

**Rewards**

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**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 3516.5: Emergency Schedules**

**Status:** ADOPTED

**Original Adopted Date:** ~~09/28/2010~~12/01/1992 | **Last Revised Date:** 03/22/202201/2025 |  
**Last Reviewed Date:** 03/22/202201/2025

In order to provide for the safety of students and staff, the Governing Board authorizes the Superintendent or designee to close a school site, change the regular school day schedule, or take any necessary action when hazardous environmental, health, or weather conditions, or other emergencies, warrant.

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~~(cf. 0450 – Comprehensive Safety Plan)~~  
~~(cf. 4157/4257/4357 – Employee Safety)~~  
~~(cf. 5142 – Safety)~~  
~~(cf. 6112 – School Day)~~

When an emergency condition causes a school closure, reduction in attendance, or change in schedule pursuant to Education Code 41422 or 46392, thereby preventing the district from complying with the minimum number of instructional days or minutes required by law, the Superintendent or designee shall complete and submit to the Superintendent of Public Instruction (SPI) the necessary forms and/or affidavits for obtaining approval of apportionment credit for the days of the closure, reduction in attendance, or change in schedule. ~~The Superintendent or designee shall submit other relevant district records as may be required.~~

~~(cf. 3580 – District Records)~~  
~~(cf. 6111 – School Calendar)~~

For school closures or material decreases in attendance due to emergency events occurring after that occur between September ~~12~~, 2021 and June 30, 2026, the Superintendent or designee shall develop/certify in the affidavit submitted to the SPI that the district has a plan for offering independent study within 10 instructional days of the school closure to any student impacted by the emergency condition. The plan shall ~~also~~ address the establishment, within a reasonable time, of independent study master agreements as specified in BP Board Policy 6158 - Independent Study. ~~The plan shall, and~~ require reopening in person as soon as possible once allowable under the direction from the city or county health officer. ~~The~~ (Education Code 46393)

For school closures or material decreases in attendance due to emergency events occurring on or after July 1, 2026, the Superintendent or designee shall certify ~~that the district has a plan for independent study in~~ in the affidavit submitted to the SPI pursuant to Education Code 46392. ~~(Education Code 46393)~~

~~(cf. 6158 – that the district's comprehensive safety plan includes an instructional continuity plan, and that the district offered student engagement and instruction consistent with the instructional continuity plan, or that it did not do so due to extenuating circumstances. (Education Code 46393)~~

*Independent Study)*

The Superintendent or designee shall establish a system for informing students and parents/guardians ~~when with timely notice in advance of any changes to the school day, a school closure, or if school buses are not operating as scheduled, the school day schedule is changed, or the school is closed.~~ The district's notification system shall include, but is not limited to, notifying local television, ~~streaming services,~~ and/or radio stations; posting on district ~~web site~~ website(s); and/or social media account(s); sending email and text messages; and/or making telephone calls.

~~(cf. 1112-~~

~~When the district makes any notification to students~~ *Media Relations)*

~~(cf. 1113 - District and School Web Sites)~~

~~(cf. 3542 - School Bus Drivers)~~

~~(cf. 3543 - Transportation Safety and Emergencies/or parents/guardians utilizing an automatic dialing-announcing device, the device shall be operated by a person who shall follow all procedures required by law prior to operating the device, and disconnect the device from the telephone line upon the termination of the call. (Public Utilities Code 2874)~~

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Whenever the school day schedule changes after students have arrived at school, the Superintendent or designee shall ensure that students are supervised in accordance with the procedures specified in ~~the district's emergency and disaster preparedness plan.~~

~~(cf. Board Policy/Administrative Regulation 3516 - Emergencies and Disaster Preparedness Plan).~~

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The Superintendent or designee may provide a means to make up lost instructional time later during the year. ~~Students and parents/guardians shall receive timely notice in advance of any resulting changes in the school calendar or school day schedule.~~

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State	Description
Ed. Code 41420	<a href="#">Apportionment withholding; schools not maintained for 175 days</a>
Ed. Code 41422	<a href="#">Schools not maintained for 175 days</a>
Ed. Code 46010	<a href="#">Total days of attendance</a>
Ed. Code 46100-46208	<a href="#">Attendance; maximum credit; minimum day</a>

**Policy 3516.5: Emergency Schedules**

**Status:** ADOPTED

**Original Adopted Date:** 09/28/2010 | **Last Revised Date:** | **Last Reviewed Date:**

In order to provide for the safety of students and staff, the Governing Board authorizes the Superintendent or designee to close a school site, change the regular school day schedule, or take any necessary action when hazardous environmental, health, or weather conditions, or other emergencies, warrant.

When an emergency condition causes a school closure, reduction in attendance, or change in schedule pursuant to Education Code 41422 or 46392, thereby preventing the district from complying with the minimum number of instructional days or minutes required by law, the Superintendent or designee shall complete and submit to the Superintendent of Public Instruction (SPI) the necessary forms and/or affidavits for obtaining approval of apportionment credit for the days of the closure, reduction in attendance, or change in schedule. The Superintendent or designee shall submit other relevant district records as may be required.

For school closures or material decreases in attendance due to emergency events that occur between September 2, 2021 and June 30, 2026, the Superintendent or designee shall certify in the affidavit submitted to the SPI that the district has a plan for offering independent study within 10 instructional days of the school closure to any student impacted by the emergency condition. The plan shall address the establishment, within a reasonable time, of independent study master agreements as specified in Board Policy 6158 - Independent Study, and require reopening in person as soon as possible once allowable under the direction from the city or county health officer. (Education Code 46393)

For school closures or material decreases in attendance due to emergency events occurring on or after July 1, 2026, the Superintendent or designee shall certify in the affidavit submitted to the SPI that the district's comprehensive safety plan includes an instructional continuity plan, and that the district offered student engagement and instruction consistent with the instructional continuity plan, or that it did not do so due to extenuating circumstances. (Education Code 46393)

The Superintendent or designee shall establish a system for informing students and parents/guardians with timely notice in advance of any changes to the school day, a school closure, or if school buses are not operating as scheduled. The district's notification system shall include, but is not limited to, notifying local television, streaming services, and/or radio stations; posting on district website(s) and/or social media account(s); sending email and text messages; and/or making telephone calls.

When the district makes any notification to students and/or parents/guardians utilizing an automatic dialing-announcing device, the device shall be operated by a person who shall follow all procedures required by law prior to operating the device, and disconnect the device from the telephone line upon the termination of the call. (Public Utilities Code 2874)

Whenever the school day schedule changes after students have arrived at school, the Superintendent or designee shall ensure that students are supervised in accordance with the procedures specified in Board Policy/Administrative Regulation 3516 - Emergencies and Disaster Preparedness Plan.

The Superintendent or designee may provide a means to make up lost instructional time later during the year.

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Ed. Code 46010	<a href="#"><u>Total days of attendance</u></a>
Ed. Code 46100-46208	<a href="#"><u>Attendance; maximum credit; minimum day</u></a>
Ed. Code 46210-46211	Attendance recovery programs
Ed. Code 46390	<a href="#"><u>Calculation of ADA in emergency</u></a>
Ed. Code 46391	<a href="#"><u>Lost or destroyed ADA records</u></a>
Ed. Code 46392	<a href="#"><u>Emergencies</u></a>
Ed. Code 46393	<a href="#"><u>Certification of plan for independent study; instructional continuity plan</u></a>
Public Utilities Code 2874	Automatic dialing-announcing devices
Veh. Code 34501.6	<a href="#"><u>School buses; reduced visibility</u></a>

<b>Management Resources</b>	<b>Description</b>
California Department of Education Correspondence	90-01 Average Daily Attendance Credit During Periods of Emergency, February 10, 2005
California Department of Education Publication Website	Frequently Asked Questions - Form J-13A <a href="#"><u>CSBA District and County Office of Education Legal Services</u></a>
Website	<a href="#"><u>California Department of Education</u></a>

**Cross References**

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 4119.21: Professional Standards**

**Status:** ADOPTED

**Original Adopted Date:** 08/25/07/01/2009 | **Last Revised Date:** 05/08/2018/02/01/2026 | **Last Reviewed Date:** 05/08/2018/02/01/2026

The Governing

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

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The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

**Inappropriate Conduct**

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

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Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of district students.

**Inappropriate Conduct**

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination,

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harassment, intimidation, or bullying against a student is observed

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
- 
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
- 
14. Wearing inappropriate attire
- 

[15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions](#)

#### Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child

abuse reporting procedures as detailed in [ARAdministrative Regulation 5141.4 - Child Abuse Prevention and Reporting](#).

Any reports of employee misconduct shall be promptly investigated [by the Superintendent or designee](#). Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

#### Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district [web sites.websites](#). (Education Code 44050)

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State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	<a href="#">Reports of change in employment status; alleged misconduct</a>
5 CCR 80331-80338	<a href="#">Rules of conduct for professional educators</a>
Bus. Code 25608	<a href="#">Alcohol on school property; use in connection with instruction</a>

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**Policy 4119.21: Professional Standards**

**Status:** ADOPTED

**Original Adopted Date:** 08/25/2009 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

**Inappropriate Conduct**

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity  
  
Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.
13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

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## Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

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**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 4219.21: Professional Standards**

Status: ADOPTED

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Original Adopted Date: 08/25/07/01/2009 | Last Revised Date: 05/08/201802/01/2026 | Last Reviewed Date: 05/08/201802/01/2026

The Governing

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Inappropriate Conduct

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**Policy 4219.21: Professional Standards**

**Status: ADOPTED**

**Original Adopted Date:** 08/25/2009 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

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**Board District Policy Manual**  
**Alameda Unified School District**  
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**Policy 4319.21: Professional Standards**

Status: ADOPTED

Original Adopted Date: 08/25/07/01/2009 | Last Revised Date: 05/08/2018/02/01/2026 | Last Reviewed Date: 05/08/2018/02/01/2026

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**Policy 4319.21: Professional Standards**

**Status: ADOPTED**

**Original Adopted Date:** 08/25/2009 | **Last Revised Date:** | **Last Reviewed Date:**

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**Board District Policy Manual**  
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**Policy 4119.24: Maintaining Appropriate Adult-Student Interactions**      Status: ADOPTED

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Original Adopted Date: ~~10/17/2019~~ 10/17/2019 | Last Revised Date: 02/01/2026 | Last Reviewed Date: ~~10/17/2019~~ 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that ~~protects~~promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, ~~including employees, independent contractors, and volunteers,~~ to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting; in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

#### **Inappropriate Conduct**

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

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3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others

5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent

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In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

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8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students

10. Addressing a student in an overly familiar manner, such as by using a term of endearment

11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities

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**State**

5 CCR 80303

**Description**

[Reports of change in employment status; alleged misconduct](#)

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[Notice of sexual misconduct](#)

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4311	<u>Recruitment And Selection</u> Recruitment And Selection
<del>4311</del>	<u>Recruitment And Selection</u>
4312.5	<u>Criminal Record Check</u> Criminal Record Check
4312.5-E PDF(1)	<u>Criminal Record Check</u> Criminal Record Check
4312.6	<u>Personnel Files</u> Personnel Files
4319.21	<u>Professional Standards</u> Professional Standards
4319.21-E PDF(1)	<u>Professional Standards</u> Professional Standards
5131	<u>Conduct</u> Conduct
5141.4	<u>Child Abuse Prevention And Reporting</u> Child Abuse Prevention And Reporting
5141.4	<u>Child Abuse Prevention And Reporting</u> Child Abuse Prevention And Reporting
5142	<u>Safety</u> Safety
5142	<u>Safety</u> Safety
5145.7	<u>Sexual Harassment</u> Sexual Harassment
5145.7	<u>Sexual Harassment</u> Sexual Harassment
7110	<u>Facilities Master Plan</u> Facilities Master Plan

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**Policy 4119.24: Maintaining Appropriate Adult-Student Interactions**      **Status: ADOPTED**

**Original Adopted Date:** 10/17/2019 | **Last Reviewed Date:**

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0420.4	Charter School Authorization

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**Policy 4219.24: Maintaining Appropriate Adult-Student Interactions**      Status: ADOPTED

Original Adopted Date: ~~10/17/2019~~ 10/17/2019 | Last Revised Date: 02/01/2026 | Last Reviewed Date: ~~10/17/2019~~ 02/01/2026

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**Description**

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**Policy 4219.24: Maintaining Appropriate Adult-Student Interactions**      **Status: ADOPTED**

**Original Adopted Date:** 10/17/2019 | **Last Reviewed Date:**

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Original Adopted Date: ~~10/17/2019~~ 10/17/2019 | Last Revised Date: 02/01/2026 | Last Reviewed Date: ~~10/17/2019~~ 02/01/2026

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3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others

5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent

6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee

8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students

10. Addressing a student in an overly familiar manner, such as by using a term of endearment

11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities

12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose

13. Transporting a student in a personal vehicle without prior authorization.

14. Encouraging students to confide personal or family problems and/or relationships

15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students

16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence

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17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

19. Using profane, obscene, or abusive language against students

### Violations of Policy

~~Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.~~

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The ~~Superintendent or designee shall protect~~Board prohibits retaliation against anyone who reports a violation ~~from retaliation of this policy~~. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. ~~The Superintendent or designee may also notify law enforcement as appropriate.~~

~~The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)~~

### Inappropriate Conduct

~~Employees shall remain vigilant of their position of authority and not abuse it when relating with students. Examples of employee conduct that can undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to: Additionally, the Superintendent or designee may also notify law enforcement as appropriate.~~

~~1. Initiating inappropriate physical contact.~~

~~2.1. Being alone with a student outside of the view of others.~~

~~3. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless~~

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~~the site is dedicated to school business.~~

~~4. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee.~~

~~5.1 Maintaining personal contact with a student that has no legitimate educational purpose, by phone, letter, electronic communications, or other means, without including the student's parent/guardian or the principal, including giving students your personal phone number.~~

~~When communicating electronically with students, employees shall use district equipment or technological resources when available. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.~~

~~6. Transporting a student in a personal vehicle without prior authorization.~~

~~7. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent.~~

~~8. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities.~~

~~9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students.~~

~~10. Addressing a student in an overly familiar manner, such as by using a term of endearment.~~

~~11. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose.~~

~~12. Encouraging students to confide their personal or family problems and/or relationships.~~

~~13. Disclosing personal, family, or other private matters to students or sharing personal secrets with students.~~

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**State**

5 CCR 80303

**Description**

[Reports of change in employment status; alleged misconduct](#)

5 CCR 80304

[Notice of sexual misconduct](#)

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Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	<a href="#">Reporting change in employment status due to alleged misconduct</a>
Ed. Code 44050	<a href="#">Employee code of conduct; interaction with students</a>
Ed. Code 44242.5	<a href="#">Reports and review of alleged misconduct</a>
Ed. Code 44940	<a href="#">Compulsory leave of absence for certificated persons</a>
Ed. Code 48980	<a href="#">Parent/Guardian notifications</a>
Pen. Code 11164-11174.3	<a href="#">Child Abuse and Neglect Reporting Act</a>
<b>Management Resources</b>	<b>Description</b>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

**Cross References**

Code	Description
0420.4	<del><a href="#">Charter School Authorization</a></del> Charter School Authorization
0420.4	<del><a href="#">Charter School Authorization</a></del> Charter School Authorization
0420.41	<del><a href="#">Charter School Oversight</a></del> Charter School Oversight
0420.41-E-PDF(1)	<del><a href="#">Charter School Oversight</a></del> Charter School Oversight
0450	<del><a href="#">Comprehensive Safety Plan</a></del> Comprehensive Safety Plan
0450	<del><a href="#">Comprehensive Safety Plan</a></del> Comprehensive Safety Plan
1240	<del><a href="#">Volunteer Assistance</a></del> Volunteer Assistance
1240	<del><a href="#">Volunteer Assistance</a></del> Volunteer Assistance
4040	<del><a href="#">Employee Use Of Technology</a></del> Employee Use Of Technology
4040	<del><a href="#">Employee Use Of Technology</a></del> Employee Use Of Technology
4040-E-PDF(1)	<del><a href="#">Employee Use Of Technology</a></del>
4111	<del><a href="#">Recruitment And Selection</a></del> Recruitment And Selection

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4112	<u>Appointment And Conditions Of Employment</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4211	<u>Recruitment And Selection</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4216	<u>Probationary/Permanent Status</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
<u>4218.1</u>	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards – Code Of Ethics Classified Employees</u>

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4311	<u>Recruitment And Selection</u> Recruitment And Selection
<del>4311</del>	<u>Recruitment And Selection</u>
4312.5	<u>Criminal Record Check</u> Criminal Record Check
4312.5- <del>E-PDF(1)</del>	<u>Criminal Record Check</u> Criminal Record Check
4312.6	<u>Personnel Files</u> Personnel Files
4319.21	<u>Professional Standards</u> Professional Standards
4319.21- <del>E-PDF(1)</del>	<u>Professional Standards</u> Professional Standards
5131	<u>Conduct</u> Conduct
5141.4	<u>Child Abuse Prevention And Reporting</u> Child Abuse Prevention And Reporting
5141.4	<u>Child Abuse Prevention And Reporting</u> Child Abuse Prevention And Reporting
5142	<u>Safety</u> Safety
5142	<u>Safety</u> Safety
5145.7	<u>Sexual Harassment</u> Sexual Harassment
5145.7	<u>Sexual Harassment</u> Sexual Harassment
7110	<u>Facilities Master Plan</u> Facilities Master Plan

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**Policy 4319.24: Maintaining Appropriate Adult-Student Interactions**      **Status: ADOPTED**

**Original Adopted Date:** 10/17/2019 | **Last Reviewed Date:**

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

### **Inappropriate Conduct**

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide personal or family problems and/or relationships
15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

## Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 80303	<a href="#">Reports of change in employment status; alleged misconduct</a>
5 CCR 80304	<a href="#">Notice of sexual misconduct</a>
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	<a href="#">Reporting change in employment status due to alleged misconduct</a>
Ed. Code 44050	<a href="#">Employee code of conduct; interaction with students</a>
Ed. Code 44242.5	<a href="#">Reports and review of alleged misconduct</a>
Ed. Code 44940	<a href="#">Compulsory leave of absence for certificated persons</a>
Ed. Code 48980	<a href="#">Parent/Guardian notifications</a>
Pen. Code 11164-11174.3	<a href="#">Child Abuse and Neglect Reporting Act</a>
<b>Management Resources</b>	<b>Description</b>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

### Cross References

<b>Code</b>	<b>Description</b>
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0420.4	Charter School Authorization
0420.4	Charter School Authorization
0420.41	Charter School Oversight
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0450	Comprehensive Safety Plan
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4212.6	Personnel Files
4216	Probationary/Permanent Status
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)

4219.21	Professional Standards
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4311	Recruitment And Selection
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4312.6	Personnel Files
4319.21	Professional Standards
4319.21	Professional Standards
5131	Conduct
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5142	Safety
5142	Safety
5145.7	Sexual Harassment
5145.7	Sexual Harassment
7110	Facilities Master Plan

~~Board~~**District** Policy Manual  
~~Alameda Unified School District~~  
**CSBA Policy Management Console**

**Policy 5144.1: Suspension And Expulsion/Due Process**

Status: ADOPTED

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Original Adopted Date: ~~08/25/2009~~12/01/2014 | Last Revised Date: ~~06/24/2025~~02/01/2026 |  
Last Reviewed Date: ~~06/24/2025~~02/01/2026

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

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~~The Board does not support a zero-tolerance approach to discipline. The Board recognizes the importance of providing school-wide positive supports, using discipline strategies and practices that keep students in school and in the classroom, and supporting students in learning to behave appropriately and solve conflicts in a peaceful way.~~

~~In response to serious or repeated violations of established policies and standards, it may be necessary to suspend or expel a student from regular classroom instruction.~~

~~Before subjecting a student to disciplinary sanctions that result in a loss of instructional time, the Superintendent or designee shall, to the extent allowed by law, first use alternative strategies as described in AR 5144 – Discipline. Except where suspension for a first offense is permitted by 48900.5, as further described in AR 5144.1, in-school and out-of-school suspension shall be imposed only when other means of correction fail to bring about proper conduct or the student's presence causes a danger to persons. (Education Code 48900.5) Expulsion is an action taken by the Board only for severe breaches of discipline by a student.~~

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when the behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus

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4. During, going to, or coming from a school-sponsored activity

Off campus behavior may result in discipline when it disrupts district programs and activities or as otherwise prohibited by law, Board policy, or administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

#### **Appropriate Use of Suspension Authority**

Except when a student's act violates Education Code 48900(a)-(e), as listed in ~~items~~Items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when ~~his/her~~the student's presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

#### **~~On-Campus Suspension~~**

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled based solely on a student's truancy, tardiness, or absenteeism from assigned school activities. (Education Code 48900)

#### **On-Campus Suspension**

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

#### **Authority to Expel**

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall

expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds. (Education Code 48915)

1. Possessing a firearm ~~which~~ which is not an imitation firearm, as verified by a certified employee, unless the student had obtained prior written permission to possess the item from a certified school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, or 289, or former 288a, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

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For all other violations listed in the accompanying administrative regulation, the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

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~~On a case-by-case basis, a student Board member(s) may make restorative justice recommendations to the Board regarding specific expulsion matters, in accordance with Board Bylaw 9150 - Student Board Members.~~

A vote to expel a student (~~final action~~) shall be taken in an open session of a Board meeting. (Education Code 48918(~~h~~)-~~j~~))

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled or unenrolled except under limited circumstances in accordance with Education codeCode 8489.1 and as specified in Administrative Regulation 5148.3 - Preschool/Early Childhood Education.

#### Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording the students due process rights under the law.

The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. ~~(Education Code 48911, 48915, 48915.5, 48918)~~

~~Expansion of Restorative Practices, Positive Behavior Intervention Supports, and other restorative and youth development approaches~~

~~The Board recognizes that the District has made progress toward creating a positive school culture through various means, including through the use of Restorative Practices and Positive Behavioral Interventions and Supports. The Board believes that the continued expansion of such programs is central to the creation of safe, healthy, and supportive school environments for all students in the District. The Board supports and will prioritize funding for Restorative Practices and PBIS programs to successfully implement these practices at all school sites across the district.~~

~~Maintenance and Monitoring of Outcome Data (Education Code 48911, 48915, 48915.5, 48918)~~

#### Plan for Rehabilitation

~~At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, in accordance with the accompanying administrative regulation.~~

#### Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions ~~in accordance with Education Code 48900.8 and 48916.1~~, including, but not limited to, the: ~~(Education Code 48900.8, 48916.1)~~

- ~~1. The~~ number of students recommended for expulsion, ~~the~~
- ~~2. The~~ grounds for each recommended expulsion, ~~the~~
- ~~3. The~~ actions taken by the Board, ~~the~~ including whether the student was subsequently expelled and whether the expulsion order was suspended
- ~~4. The~~ types of referral made after each expulsion, ~~and the~~
- ~~5. The~~ disposition of the students after the expulsion period, ~~including the completion of a rehabilitation plan or the successful readmission of the student, or both~~
- ~~6. The~~ average length of expulsion terms, including any extensions

For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board at least annually and to the California Department of Education when so required.

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In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and **homeless** students **experiencing homelessness**. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan, **which may include monitoring intervention effectiveness**.

**Policy Reference Disclaimer:**

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State	Description
Civ. Code 47	<a href="#">Privileged communication</a>
Civ. Code 48.8	<a href="#">Defamation liability</a>
Code of Civil Procedure 1985-1997	<a href="#">Production of evidence; means of production</a>
Ed. Code 17292.5	<a href="#">Program for expelled students; facilities</a>
Ed. Code 1981-1983	<a href="#">Enrollment of students in community school</a>
Ed. Code 212.5	<a href="#">Sexual harassment</a>
Ed. Code 233	<a href="#">Hate violence</a>
Ed. Code 32260-32262	<a href="#">Interagency School Safety Demonstration Act of 1985</a>
Ed. Code 35012	<a href="#">Board members; number, election, and terms</a>
Ed. Code 35145	<a href="#">Open board meetings</a>
Ed. Code 35146	<a href="#">Closed sessions regarding suspensions</a>
Ed. Code 35291	<a href="#">Rules for government and discipline of schools</a>
Ed. Code 35291.5	<a href="#">Rules and procedures on school discipline</a>
Ed. Code 48645.5	<a href="#">Former juvenile court school students; enrollment</a>
Ed. Code 48660-48666	<a href="#">Community day schools</a>
Ed. Code 48853-48853.5	<a href="#">Foster youth</a>
Ed. Code 48900-48927	<a href="#">Suspension and expulsion</a>
Ed. Code 48950	<a href="#">Speech and other communication</a>
Ed. Code 48980	<a href="#">Parent/Guardian notifications</a>

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**Policy 5144.1: Suspension And Expulsion/Due Process**

Status: ADOPTED

Original Adopted Date: 08/25/2009 | Last Revised Date: 06/24/2025 | Last Reviewed Date: 06/24/2025

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The Board does not support a zero tolerance approach to discipline. The Board recognizes the importance of providing school-wide positive supports, using discipline strategies and practices that keep students in school and in the classroom, and supporting students in learning to behave appropriately and solve conflicts in a peaceful way.

In response to serious or repeated violations of established policies and standards, it may be necessary to suspend or expel a student from regular classroom instruction.

Before subjecting a student to disciplinary sanctions that result in a loss of instructional time, the Superintendent or designee shall, to the extent allowed by law, first use alternative strategies as described in AR 5144 - Discipline. Except where suspension for a first offense is permitted by 48900.5, as further described in AR 5144.1, in-school and out-of-school suspension shall be imposed only when other means of correction fail to bring about proper conduct or the student's presence causes a danger to persons. (Education Code 48900.5) Expulsion is an action taken by the Board only for severe breaches of discipline by a student.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when the behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

Off campus behavior may result in discipline when it disrupts district programs and activities or as otherwise prohibited by law, Board policy, or administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

### **Appropriate Use of Suspension Authority**

Except when a student's act violates Education Code 48900(a)-(e), as listed in Items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when the student's presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled based solely on a student's truancy, tardiness, or absenteeism from assigned school activities. (Education Code 48900)

### **On-Campus Suspension**

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

### **Authority to Expel**

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, or 289, or former 288a, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation, the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting. (Education Code 48918(j))

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled or unenrolled except under limited circumstances in accordance with Education Code 8489.1 and as specified in Administrative Regulation 5148.3 - Preschool/Early Childhood Education.

### **Due Process**

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording the students due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation.

### **Expansion of Restorative Practices, Positive Behavior Intervention Supports, and other Restorative and Youth Development approaches**

The Board recognizes that the District has made progress toward creating a positive school culture through various means, including through the use of Restorative Practices and Positive Behavioral Interventions and Supports. The Board believes that the continued expansion of such programs is central to the creation of safe, healthy, and supportive school environments for all students in the District. The Board supports and will prioritize funding for Restorative Practices and PBIS programs to successfully implement these practices at all school sites across the district. (Education Code

## Plan for Rehabilitation

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, in accordance with the accompanying administrative regulation.

## Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions , including, but not limited to: (Education Code 48900.8, 48916.1)

1. The number of students recommended for expulsion
2. The grounds for each recommended expulsion
3. The actions taken by the Board, including whether the student was subsequently expelled and whether the expulsion order was suspended
4. The types of referral made after each expulsion
5. The disposition of the students after the expulsion period, including the completion of a rehabilitation plan or the successful readmission of the student, or both
6. The average length of expulsion terms, including any extensions

For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board at least annually and to the California Department of Education when so required.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan, which may include monitoring intervention effectiveness.

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

### State

Civ. Code 47

Civ. Code 48.8

### Description

[Privileged communication](#)

[Defamation liability](#)

~~Board~~**District** Policy Manual  
~~Alameda Unified School District~~  
**CSBA Policy Management Console**

**Policy 5145.2: Freedom Of Speech/Expression**

Status: ADOPTED

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Original Adopted Date: ~~08/25/2009~~03/01/1993 | Last Revised Date: 02/01/2026 | Last Reviewed Date: ~~08/25/2009~~02/01/2026

The ~~Governing~~ Board of ~~Education~~ believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

**~~On-Campus Expression~~**

~~Additionally, the Board is committed to providing a welcoming, safe, and supportive school environment that protects students from discrimination, harassment, intimidation, and bullying, or other types of expression prohibited by law.~~

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Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the ~~use of official district or school websites or social media accounts identified and made available for such purposes; the~~ distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications. ~~(Education Code 48907)~~school publications. (Education Code 48907)

~~Students' freedom of expression shall be restricted only as established by this Board policy, the accompanying administration regulation, Education Code 234.1, 48907, and 48950, and other applicable state and federal laws. Such restrictions include, but are not limited to, prohibitions against students making any expressions or distributing or posting any materials that:~~

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~~Student expression on district or school Internet web sites and online media shall generally be afforded the same protections as in print media.~~

~~Students' freedom of expression shall be limited only as allowed by Education Code 48907, 48950, and other applicable state and federal laws.~~

- ~~1. Students are prohibited from making any expressions or distributing or posting any materials that are~~Are obscene, libelous, or slanderous. ~~Students also are prohibited from making any expressions that so incites students as~~
- ~~2. Are discriminatory, harassing, intimidating, or bullying~~
- ~~3. Are likely to create a clear and present danger of the commission of immediately incite action on district property or during district-sponsored programs or activities that is unlawful acts on school premises, the violation of school or that violates Board policies, administrative regulations, or other district or school rules; or substantial disruption of the school's~~
- ~~4. Substantially disrupt the orderly operation. (Education Code 48907) of the district~~

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~~The Additionally, the use of "fighting words" or epithets is prohibited in those instances where the speech is they are abusive and insulting, rather than a communication of ideas, and the speech is used in an abusive manner in a situation that presents merely offensive or provocative, and they are likely to create an actual danger that it will cause a breach of the peace.~~

#### School officials

~~District staff shall not engage in prior restraint of prohibit or prevent the distribution of, or otherwise censor, material prepared for official school publications except insofar as the content of the material violates this Board policy and the law accompanying administrative regulation. (Education Code 48907)~~

~~The Superintendent or designee shall not discipline any high school student solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may impose discipline for harassment, threats, or intimidation unless constitutionally protected. (Education Code 48950)~~

#### Off-Campus Expression

~~A student shall be subject to discipline for off-campus student expression, such as electronic expression via a personal device or online expression, including expression on off-campus Internet web sites, via a personal social media account, may subject a student to discipline when such expression poses a threat to the safety of other district students, staff, or school property, or does or is likely to substantially disrupts disrupt the district's educational program. The As necessary, the Superintendent or designee shall document the impact the expression had or could be actual or expected to have on the school program. impact of the expression.~~

~~Student expression that violates this Board policy or the accompanying administrative regulation may be subject to discipline in accordance with Board Policy/Administrative Regulation 5144 - Discipline, Board Policy/Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, and Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities).~~

#### Policy Reference Disclaimer:

~~These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.~~

State	Description
CA Constitution Article 1, Section 2	<a href="#">Freedom of speech and expression</a>
Ed. Code 234-234.5	Safe Place to Learn Act
Ed. Code 48205	<a href="#">Excused absences</a>
Ed. Code 48907	<a href="#">Exercise of free expression; time, place, and manner rules and regulations</a>

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**Policy 5145.2: Freedom Of Speech/Expression**

**Status: ADOPTED**

**Original Adopted Date:** 08/25/2009 | **Last Reviewed Date:** | **Last Revised Date:**

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular. Additionally, the Board is committed to providing a welcoming, safe, and supportive school environment that protects students from discrimination, harassment, intimidation, and bullying, or other types of expression prohibited by law.

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the use of official district or school websites or social media accounts identified and made available for such purposes; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official school publications. (Education Code 48907)

Students' freedom of expression shall be restricted only as established by this Board policy, the accompanying administration regulation, Education Code 234.1, 48907, and 48950, and other applicable state and federal laws. Such restrictions include, but are not limited to, prohibitions against students making any expressions or distributing or posting any materials that:

1. Are obscene, libelous, or slanderous
2. Are discriminatory, harassing, intimidating, or bullying
3. Are likely to immediately incite action on district property or during district-sponsored programs or activities that is unlawful or that violates Board policies, administrative regulations, or other district or school rules
4. Substantially disrupt the orderly operation of the district

Additionally, the use of "fighting words" or epithets is prohibited where they are abusive and insulting, rather than merely offensive or provocative, and they are likely to create an actual danger that will cause a breach of the peace.

District staff shall not prohibit or prevent the distribution of, or otherwise censor, material prepared for official school publications except insofar as the content of the material violates this Board policy and the accompanying administrative regulation. (Education Code 48907)

Off-campus student expression, such as electronic expression via a personal device or online expression via a personal social media account, may subject a student to discipline when such expression poses a threat to the safety of other district students, staff, or property, or does or is likely to substantially disrupt the district's educational program. As necessary, the Superintendent or designee shall document the actual or expected impact of the expression.

Student expression that violates this Board policy or the accompanying administrative regulation may be subject to discipline in accordance with Board Policy/Administrative Regulation 5144 - Discipline, Board Policy/Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, and Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities).

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
CA Constitution Article 1, Section 2	<a href="#">Freedom of speech and expression</a>
Ed. Code 234-234.5	Safe Place to Learn Act
Ed. Code 48205	<a href="#">Excused absences</a>
Ed. Code 48907	<a href="#">Exercise of free expression; time, place, and manner rules and regulations</a>
Ed. Code 48950	<a href="#">Speech and other communication</a>
Ed. Code 51520	<a href="#">Prohibited solicitations on school premises</a>
<b>Federal</b>	<b>Description</b>
20 USC 4071-4074	Equal Access Act
U.S. Constitution, First Amendment	<a href="#">Free exercise, free speech, and establishment clauses</a>
<b>Management Resources</b>	<b>Description</b>
Court Decision	Dariano v. Morgan Hill Unified School District (2014) 767 F.3d 764
Court Decision	Chandler v. McMinnville School District (1992) 978 F.2d 524
Court Decision	Mahanoy Area School District v. B.L. (2021) 594 U.S. 180
Court Decision	<a href="#">Beussink v. Woodland R-IV School District (1998) 30 F.Supp. 2d 1175</a>
Court Decision	<a href="#">Bright v. Los Angeles Unified School District (1976) 18 Cal. 3d 350</a>
Court Decision	<a href="#">Emmett v. Kirkland School District No. 415 (2000) 92 F.Supp. 2d 1088</a>
Court Decision	J.S. v. Bethlehem Area School District (2000) 757 A.2d 412 (Pa. Commw. 2000)

~~Board District~~ Policy Manual  
~~Alameda Unified School District~~  
CSBA Policy Management Console

**Policy 6142.7: Physical Education And Activity**

Status: ADOPTED

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Original Adopted Date: ~~11/15/2016~~01/2007 | Last Revised Date: ~~05/11/2024~~02/01/2026 |  
Last Reviewed Date: ~~05/11/2024~~02/01/2026

The Governing Board recognizes the positive benefits of physical activity on student health, well-being, and academic achievement. The district shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support the district's coordinated student wellness program and encourage students' lifelong [health and](#) fitness.

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Physical education classes shall be conducted in ~~the~~a coeducational, inclusive manner ~~prescribed by~~[in accordance with](#) law. The district shall provide instruction in physical education that provides equal access and equal opportunities for participation for all students in grades 1-12 regardless of gender, gender expression, sexual orientation, and mental or physical disability, ~~or any other protected status in accordance with Board Policy/Administrative Regulation 5145.3 - Nondiscrimination/Harassment.~~ (Education Code 220, 221.5, 33352; 5 CCR 4900, 4930, 4931, 4940, 4960; 34 CFR 106.33, 106.34, 300.108)

The district's physical education program shall provide a developmentally appropriate sequence of instruction aligned with the state's model content standards and curriculum framework.

The district's physical education program shall engage students in age-appropriate moderate to vigorous physical activity, as defined in the accompanying administrative regulation, including aerobic, muscle-strengthening, and bone-strengthening activities. The Superintendent or designee shall develop strategies to monitor the amount of moderate to vigorous physical activity that takes place in the physical education instructional program.

For grades 9-12, the overall course of study shall include the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives. ~~—~~(Education Code 33352; 5 CCR 10060)

The Board shall approve the courses in grades 9-12 for which physical education credit may be granted.

The Superintendent or designee shall develop strategies to supplement physical education instruction with additional opportunities for students to be physically active before, during, and after the school day.

Students with disabilities shall be provided instruction in physical education in accordance with their individualized education program or Section 504 accommodation plan.

Upon written notification from a student's parent/guardian, or from the student if age 18 years of age or older, stating that the student is participating in religious fasting, the principal or designee shall grant a student an accommodation in connection with any physical activity component of a physical education course during the period of religious fasting. The student shall be provided alternative assignments or activities for the period the student is granted an accommodation. (Education Code 51240.5)

The Superintendent or designee shall develop, adopt, and implement weather protocols that incorporate the standardized guidelines compiled by the California Department of Education and that include specific measures to be taken during extreme weather conditions. The adopted weather protocols shall be annually reviewed, evaluated, and if necessary, updated in accordance with law. (Education Code 33355)

During air pollution episodes, extreme weather, or other inclement conditions, physical education staff shall make appropriate adjustments to the program in accordance with the district's extreme weather protocols and/or shall seek alternative indoor space to enable students to participate in active physical education.

#### **Staffing**

The Superintendent or designee may offer an alternate term schedule for grades 6-12 physical education courses in accordance with Education Code 51222 as specified in the accompanying administrative regulation.

#### **Staffing**

Physical education instruction shall be delivered by appropriately credentialed teachers who may be assisted by instructional aides, paraprofessionals, and/or volunteers.

The district shall provide physical education teachers with continuing professional development, including classroom management and instructional strategies designed to keep students engaged and active and to enhance the quality of physical education instruction and assessment.

#### **Physical Fitness Testing**

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education (FITNESSGRAM) to students in grades 5, 7, and 9. (Education Code

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60800; 5 CCR 1041)

### Temporary Exemptions

The Superintendent or designee may grant a student a temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet the student's needs cannot be provided.
2. The student is enrolled for one-half time or less.

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### Two-Year Exemptions

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With the student's consent, the Superintendent or designee may exempt a student from physical education courses for any two years during grades 10-12 provided that the student has satisfactorily met at least five of the six standards of the FITNESSGRAM in grade 9. (Education Code 51241)

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Upon request by students and/or their parents/guardians, the Superintendent or designee may administer the FITNESSGRAM to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

Students in grades 10-12 who have been granted a two-year exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352, 51222)

Such students shall not be permitted to attend fewer total hours of courses and classes than they would have attended if enrolled in a physical education course. (Education Code 51241)

### Permanent Exemptions

The Superintendent or designee may grant a student a permanent exemption from physical education under any of the following conditions: (Education Code 51241)

1. The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years.

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However, such a student shall not be permitted to attend fewer total hours of courses and classes than the student would have attended if enrolled in a physical education course.

2. The student is enrolled as a postgraduate student.
3. The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise.

Students who have been granted a permanent exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352)

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**Other Exemptions**

The Superintendent or designee may grant a student an exemption from physical education under the following special circumstances:

- 1. When the student is in any of grades 10-12 and is excused for up to 24 clock hours in order to participate in automobile driver training-

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However, any such student shall attend a minimum of 7,000 minutes of physical education instruction during the school year. (Education Code 51222)

- 2. When the student is in any of grades 10-12, attends a regional occupational center or program, and, because of the travel time involved, would experience hardship to attend physical education courses-

Any such student shall have a minimum school day of 180 minutes. (Education Code 52316)

- 3. When the student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours-- (Education Code 51242)

**Program Evaluation**

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The Superintendent or designee shall annually report to the Board each school's FITNESSGRAM results for each applicable grade level. ~~The~~Additionally, the Superintendent or designee shall ~~also~~ report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity and student well-being.

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

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State	Description
5 CCR 10060	<a href="#">Criteria for high school physical education programs</a>
5 CCR 1040-1043.10	<a href="#">Physical performance test</a>
5 CCR 1047-1048	<a href="#">Testing variations and accommodations</a>

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**Policy 6142.7: Physical Education And Activity**

**Status: ADOPTED**

**Original Adopted Date: 11/15/2016 | Last Revised Date: | Last Reviewed Date:**

The Governing Board recognizes the positive benefits of physical activity on student health, well-being, and academic achievement. The district shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support the district's coordinated student wellness program and encourage students' lifelong health and fitness.

Physical education classes shall be conducted in a coeducational, inclusive manner in accordance with law. The district shall provide instruction in physical education that provides equal access and equal opportunities for participation for all students in grades 1-12 regardless of gender, gender expression, sexual orientation, and mental or physical disability, or any other protected status in accordance with Board Policy/Administrative Regulation 5145.3 - Nondiscrimination/Harassment. (Education Code 220, 221.5, 33352; 5 CCR 4900, 4930, 4931, 4940, 4960; 34 CFR 106.33, 106.34, 300.108)

The district's physical education program shall provide a developmentally appropriate sequence of instruction aligned with the state's model content standards and curriculum framework.

The district's physical education program shall engage students in age-appropriate moderate to vigorous physical activity, as defined in the accompanying administrative regulation, including aerobic, muscle-strengthening, and bone-strengthening activities. The Superintendent or designee shall develop strategies to monitor the amount of moderate to vigorous physical activity that takes place in the physical education instructional program.

For grades 9-12, the overall course of study shall include the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives. (Education Code 33352; 5 CCR 10060)

The Board shall approve the courses in grades 9-12 for which physical education credit may be granted.

The Superintendent or designee shall develop strategies to supplement physical education instruction with additional opportunities for students to be physically active before, during, and after the school day.

Students with disabilities shall be provided instruction in physical education in accordance with their individualized education program or Section 504 accommodation plan.

Upon written notification from a student's parent/guardian, or from the student if age 18 years of age or older, stating that the student is participating in religious fasting, the principal or designee shall grant a student an accommodation in connection with any physical activity component of a physical education course during the period of religious fasting. The student shall be provided alternative assignments or activities for the period the student is granted an accommodation. (Education Code 51240.5)

The Superintendent or designee shall develop, adopt, and implement weather protocols that incorporate the standardized guidelines compiled by the California Department of Education and that include specific measures to be taken during extreme weather conditions. The adopted weather protocols shall be annually reviewed, evaluated, and if necessary, updated in accordance with law. (Education Code 33355)

During air pollution episodes, extreme weather, or other inclement conditions, physical education staff shall make appropriate adjustments to the program in accordance with the district's extreme weather protocols and/or shall seek alternative indoor space to enable students to participate in active physical education.

The Superintendent or designee may offer an alternate term schedule for grades 6-12 physical education courses in accordance with Education Code 51222 as specified in the accompanying administrative regulation.

### **Staffing**

Physical education instruction shall be delivered by appropriately credentialed teachers who may be assisted by instructional aides, paraprofessionals, and/or volunteers.

The district shall provide physical education teachers with continuing professional development, including classroom management and instructional strategies designed to keep students engaged and active and to enhance the quality of physical education instruction and assessment.

### **Physical Fitness Testing**

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education (FITNESSGRAM) to students in grades 5, 7, and 9. (Education Code 60800; 5 CCR 1041)

### **Temporary Exemptions**

The Superintendent or designee may grant a student a temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet the student's needs cannot be provided
2. The student is enrolled for one-half time or less

### **Two-Year Exemptions**

With the student's consent, the Superintendent or designee may exempt a student from physical education courses for any two years during grades 10-12 provided that the student has satisfactorily met at least five of the six standards of the FITNESSGRAM in grade 9. (Education Code 51241)

Upon request by students and/or their parents/guardians, the Superintendent or designee may administer the FITNESSGRAM to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

Students in grades 10-12 who have been granted a two-year exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352, 51222)

Such students shall not be permitted to attend fewer total hours of courses and classes than they would have attended if enrolled in a physical education course. (Education Code 51241)

### **Permanent Exemptions**

The Superintendent or designee may grant a student a permanent exemption from physical education under any of the following conditions: (Education Code 51241)

1. The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years

However, such a student shall not be permitted to attend fewer total hours of courses and classes than the student would have attended if enrolled in a physical education course.

2. The student is enrolled as a postgraduate student
3. The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise

Students who have been granted a permanent exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352)

### **Other Exemptions**

The Superintendent or designee may grant a student an exemption from physical education under the following special circumstances:

1. When the student is in any of grades 10-12 and is excused for up to 24 clock hours in order to participate in automobile driver training

However, any such student shall attend a minimum of 7,000 minutes of physical education instruction during the school year. (Education Code 51222)

2. When the student is in any of grades 10-12, attends a regional occupational center or program, and, because of the travel time involved, would experience hardship to attend physical education courses

Any such student shall have a minimum school day of 180 minutes. (Education Code 52316)

3. When the student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours (Education Code 51242)

### Program Evaluation

The Superintendent or designee shall annually report to the Board each school's FITNESSGRAM results for each applicable grade level. Additionally, the Superintendent or designee shall report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity and student well-being.

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#### Policy Reference Disclaimer:

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<b>State</b>	<b>Description</b>
5 CCR 10060	<a href="#"><u>Criteria for high school physical education programs</u></a>
5 CCR 1040-1043.10	<a href="#"><u>Physical performance test</u></a>
5 CCR 1047-1048	<a href="#"><u>Testing variations and accommodations</u></a>
5 CCR 3051.5	<a href="#"><u>Adapted physical education for individuals with exceptional needs</u></a>
5 CCR 4600-4670	Uniform complaint procedures
5 CCR 4900-4965	Nondiscrimination in elementary and secondary educational programs receiving state or federal financial assistance
5 CCR 80020	<a href="#"><u>Additional assignment authorizations for specific credentials</u></a>
5 CCR 80037	<a href="#"><u>Designated subjects teaching credential; special teaching authorization in physical education</u></a>
5 CCR 80046.1	<a href="#"><u>Added authorization to teach adapted physical education</u></a>
Ed. Code 220	<a href="#"><u>Prohibition of discrimination</u></a>
Ed. Code 221.5	<a href="#"><u>Equal opportunity</u></a>
Ed. Code 33126	<a href="#"><u>School accountability report card</u></a>

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 6146.3: Reciprocity Of Academic Credit**

Status: ADOPTED

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Original Adopted Date: [08/25/2009](#) | Last Revised Date: [02/01/2026](#) | Last Reviewed Date: [02/01/2026](#)

The Governing Board intends that, to the extent possible, all students, including students who transfer into the district, complete the district's academic program timely and graduate with their peers.

To determine whether students transferring into the district have met district course requirements, the Superintendent or designee shall establish procedures to evaluate the comparability of courses and/or students' understanding of course content. Such procedures shall include methods for determining the number of years of school attendance, the specific courses completed by the student, and the value of credits earned.

The district shall accept for credit full or partial coursework satisfactorily completed by students while attending a public school, a juvenile court school, or nonpublic nonsectarian school or agency. (Education Code 48645.5)

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Pending evaluation of the transferring student's academic performance, the student shall be placed at the grade level reached prior to enrollment in the district. Within 30 days of enrollment, the principal or designee shall complete the evaluation and determine the student's appropriate grade placement.

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State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 35160	<a href="#">Authority of governing boards</a>
Ed. Code 35160.1	<a href="#">Broad authority of school districts</a>
Ed. Code 47612.5	<a href="#">Charter schools operations; general requirements</a>

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Ed. Code 48011	<a href="#">Admission from kindergarten or other school; minimum age</a>
Ed. Code 48645.5	<a href="#">Former juvenile court school students; enrollment</a>
Ed. Code 51225.2	Transferability of coursework
Ed. Code 51225.3	<a href="#">High school graduation requirements</a>
Ed. Code 51228	<a href="#">Course of study; offerings and timely opportunity</a>
Ed. Code 60605	<a href="#">State-adopted content and performance standards in core curricular areas</a>
Ed. Code 60640-60648.5	<a href="#">California Assessment of Student Performance and Progress</a>
Ed. Code 64001	<a href="#">School plan for student achievement; consolidated application programs</a>
<b>Management Resources</b>	<b>Description</b>
California Child Welfare Council Publication	<a href="#">Partial Credit Model Policy and Practice Recommendations</a>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

#### Cross References

Code	Description
0420.4	<del>Charter School Authorization</del> Charter School Authorization
0420.4	<del>Charter School Authorization</del> Charter School Authorization
1312.3	<del>Uniform Complaint Procedures</del> Uniform Complaint Procedures
1312.3	<del>Uniform Complaint Procedures</del> Uniform Complaint Procedures
1312.3-E-PDF(1)	<del>Uniform Complaint Procedures</del> Uniform Complaint Procedures
1312.3-E-PDF(2)	<del>Uniform Complaint Procedures</del> Uniform Complaint Procedures
5111	<del>Admission</del> Admission
5111	<del>Admission</del> Admission
5117	<del>Interdistrict Attendance</del> Interdistrict Attendance
5117	<del>Interdistrict Attendance</del> Interdistrict Attendance
5121	<del>Grades/Evaluation Of Student Achievement</del> Grades/Evaluation Of Student Achievement

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**Policy 6146.3: Reciprocity Of Academic Credit**

Status: ADOPTED

Original Adopted Date: 08/25/2009 | Last Revised Date: | Last Reviewed Date:

The Governing Board intends that, to the extent possible, all students, including students who transfer into the district, complete the district's academic program timely and graduate with their peers.

To determine whether students transferring into the district have met district course requirements, the Superintendent or designee shall establish procedures to evaluate the comparability of courses and/or students' understanding of course content. Such procedures shall include methods for determining the number of years of school attendance, the specific courses completed by the student, and the value of credits earned.

The district shall accept for credit full or partial coursework satisfactorily completed by students while attending a public school, a juvenile court school, or nonpublic nonsectarian school or agency. (Education Code 48645.5)

Pending evaluation of the transferring student's academic performance, the student shall be placed at the grade level reached prior to enrollment in the district. Within 30 days of enrollment, the principal or designee shall complete the evaluation and determine the student's appropriate grade placement.

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<b>State</b>	<b>Description</b>
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 35160	<a href="#">Authority of governing boards</a>
Ed. Code 35160.1	<a href="#">Broad authority of school districts</a>
Ed. Code 47612.5	<a href="#">Charter schools operations; general requirements</a>
Ed. Code 48011	<a href="#">Admission from kindergarten or other school; minimum age</a>
Ed. Code 48645.5	<a href="#">Former juvenile court school students; enrollment</a>
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Ed. Code 51225.3	<a href="#">High school graduation requirements</a>

Ed. Code 51228	<a href="#">Course of study; offerings and timely opportunity</a>
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Ed. Code 60640-60648.5	<a href="#">California Assessment of Student Performance and Progress</a>
Ed. Code 64001	<a href="#">School plan for student achievement; consolidated application programs</a>
<b>Management Resources</b>	<b>Description</b>
California Child Welfare Council Publication	<a href="#">Partial Credit Model Policy and Practice Recommendations</a>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

### Cross References

<b>Code</b>	<b>Description</b>
0420.4	Charter School Authorization
0420.4	Charter School Authorization
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
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1312.3	Uniform Complaint Procedures
5111	Admission
5111	Admission
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
6011	Academic Standards
6143	Courses Of Study
6143	Courses Of Study

**Policy 6146.4: Differential Graduation And Competency Standards For Students With Disabilities** Status: ADOPTED

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Original Adopted Date: [03/09/2010](#) | Last Revised Date: [05/14/2024](#) |  
Last Reviewed Date: [05/14/2024](#)

The Governing Board recognizes that students with disabilities are entitled to a course of study that provides them with a free appropriate public education (FAPE) and that modifications to the district's regular course of study may be needed on an individualized basis to provide FAPE. In accordance with law, each student's individualized education program (IEP) team shall determine the appropriate goals, as well as any appropriate individual accommodations necessary for measuring the academic achievement and functional performance of the student on state and districtwide assessments.

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**Exemption from District-Established Graduation Requirements**

District students shall complete all course requirements for high school graduation as specified required by law and in accordance with Board Policy 6146.1 - High School Graduation Requirements. However, a student with a disability that entered the ninth grade in the 2022-23 school year and/or later may be exempted from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements for high school graduation if the student's IEP provides for both of the following requirements: (Education Code 51225.31)

1. That the student is eligible to take the alternate assessment as described in Education Code 60640
2. That the student complete state standards aligned coursework to meet the statewide coursework specified in Education Code 51225.3

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Additionally, a student with disabilities who entered grade 10 in the 2022-23 school year or later may be eligible for the same exemption, at the district's discretion, if the student's IEP provides for both of the requirements specified in Item #1 and 2 above (Education Code 51225.31)

Any such exempted student shall receive a diploma and be eligible to participate in any graduation ceremony and school activity related to graduation in which a student of similar age without a disability would be eligible to participate. (Education Code 51225.31)

The district's responsibility to provide FAPE shall not terminate when a student with a disability who is exempted from district-adopted graduation requirements participates in graduation activities unless the student's IEP team, which includes the parent/guardian and student, has determined that

the student has completed the high school experience.--(Education codeCode 51225.31)

### Certificate of Educational Achievement or Completion

Instead of a high school diploma, a student with a disability may be awarded a certificate or document of educational achievement or completion if the student has met one of the following requirements:--(Education Code 56390)

1. Satisfactorily completed a prescribed alternative course of study approved by the ~~board~~Board of the district in which the student attended school or the district with jurisdiction over the student as identified in the student's IEP
2. Satisfactorily met the student's IEP goals and objectives during high school as determined by the IEP team
3. Satisfactorily attended high school, participated in the instruction as prescribed in the student's IEP, and met the objectives of the statement of transition services

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A student with a disability who meets any of the criteria specified above shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate.--(Education Code 56391)

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State	Description
5 CCR 3070	<a href="#">Graduation</a>
Ed Code 60900.2	<a href="#">Students with disabilities graduation reporting</a>
Ed. Code 51225.31-51225.32	<a href="#">Graduation exemption for students with disabilities</a>
Ed. Code 56341	<a href="#">Individualized education program team</a>
Ed. Code 56345	<a href="#">Individualized education program contents</a>
Ed. Code 56390-56392	<a href="#">Recognition for educational achievement; special education</a>
Ed. Code 60640	Alternate assessment eligibility
Federal	Description
20 USC 1400-1482	<a href="#">Individuals with Disabilities Education Act</a>
34 CFR 300.1-300.818	<a href="#">Individuals with Disabilities Education Act</a>
34 CFR 300.320	<a href="#">Definition of IEP</a>

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**Policy 6146.4: Differential Graduation And Competency Standards For Students With Disabilities**    **Status: ADOPTED**

**Original Adopted Date:** 03/09/2010 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board recognizes that students with disabilities are entitled to a course of study that provides them with a free appropriate public education (FAPE) and that modifications to the district's regular course of study may be needed on an individualized basis to provide FAPE. In accordance with law, each student's individualized education program (IEP) team shall determine the appropriate goals, as well as any appropriate individual accommodations necessary for measuring the academic achievement and functional performance of the student on state and districtwide assessments.

**Exemption from District-Established Graduation Requirements**

District students shall complete all course requirements for high school graduation as required by law and in accordance with Board Policy 6146.1 - High School Graduation Requirements. However, a student with disabilities who entered ninth grade in the 2022-23 school year or later shall be eligible to be exempted from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements for high school graduation if the student's IEP provides for both of the following: (Education Code 51225.31)

1. That the student is eligible to take the alternate assessment as described in Education Code 60640
2. That the student complete state standards aligned coursework to meet the statewide coursework specified in Education Code 51225.3

Additionally, a student with disabilities who entered grade 10 in the 2022-23 school year or later may be eligible for the same exemption, at the district's discretion, if the student's IEP provides for both of the requirements specified in Item #1 and 2 above (Education Code 51225.31)

Any such exempted student shall receive a diploma and be eligible to participate in any graduation ceremony and school activity related to graduation in which a student of similar age without a disability would be eligible to participate. (Education Code 51225.31)

The district's responsibility to provide FAPE shall not terminate when a student with a disability who is exempted from district-adopted graduation requirements participates in graduation activities unless the student's IEP team, which includes the parent/guardian and student, has determined that the student has completed the high school experience. (Education Code 51225.31)

**Certificate of Educational Achievement or Completion**

Instead of a high school diploma, a student with a disability may be awarded a certificate or

document of educational achievement or completion if the student has met one of the following requirements: (Education Code 56390)

1. Satisfactorily completed a prescribed alternative course of study approved by the Board of the district in which the student attended school or the district with jurisdiction over the student as identified in the student's IEP
2. Satisfactorily met the student's IEP goals and objectives during high school as determined by the IEP team
3. Satisfactorily attended high school, participated in the instruction as prescribed in the student's IEP, and met the objectives of the statement of transition services

A student with a disability who meets any of the criteria specified above shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate. (Education Code 56391)

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<b>State</b>	<b>Description</b>
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Ed Code 60900.2	<a href="#">Students with disabilities graduation reporting</a>
Ed. Code 51225.31-51225.32	<a href="#">Graduation exemption for students with disabilities</a>
Ed. Code 56341	<a href="#">Individualized education program team</a>
Ed. Code 56345	<a href="#">Individualized education program contents</a>
Ed. Code 56390-56392	<a href="#">Recognition for educational achievement; special education</a>
Ed. Code 60640	Alternate assessment eligibility
<b>Federal</b>	<b>Description</b>
20 USC 1400-1482	<a href="#">Individuals with Disabilities Education Act</a>
34 CFR 300.1-300.818	<a href="#">Individuals with Disabilities Education Act</a>
34 CFR 300.320	<a href="#">Definition of IEP</a>
<b>Management Resources</b>	<b>Description</b>
California Department of Education Publication	<a href="#">Alternate Assessment IEP Team Guidance</a>
California Department of Education Publication	<a href="#">Diploma Pathway for Students who Qualify for the California Alternate Assessment, November 2024</a>

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 6173: Education For Homeless Children**

Status: ADOPTED

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Original Adopted Date: [09/13/07/01/2005](#) | Last Revised Date: [08/22/2023/02/01/2026](#) | Last Reviewed Date: [08/22/2023/02/01/2026](#)

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The Governing Board believes that the identification of students experiencing homelessness is critical to improving the educational outcomes of such students and ensuring that students experiencing homelessness have access to the same free and appropriate public education provided to other students within the district. The district shall provide students experiencing homelessness with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 students experiencing homelessness in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of students experiencing homelessness.--(Education Code 52052, 52060, 52064)

The Superintendent or designee shall review district policies at least once every three years and recommend updates to ensure removal of any barriers to the education of **homeless** students **experiencing homelessness** and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines.--(Education Code 48851.3, 42 USC 11432)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison for homeless students shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting students experiencing homelessness to succeed in school, and as specified in Education Code 48851.3 related to trainings for district staff providing assistance to students experiencing homelessness.

The Superintendent or designee shall ensure that each district school identifies all students experiencing homelessness and unaccompanied youths enrolled at the school.--(Education Code 48851)

To ensure easy identification of students experiencing homelessness, the Superintendent or designee shall annually provide and administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths.--(Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English,

either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth.--(Education Code 48851)

The Superintendent or designee shall report to CDE the number of students experiencing homelessness, including unaccompanied youths, enrolled in the district as identified from the housing questionnaire described above.--(Education Code 48851)

~~In addition~~

Additionally, the Superintendent or designee shall ensure that the district liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district and school ~~web sites~~websites as specified in the accompanying administrative regulation.--(Education Code 48852.6)

The Superintendent or designee shall ensure that placement decisions for students experiencing homelessness are based on the student's best interest as defined in law and administrative regulation.

Each student experiencing homelessness shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs.--(Education Code 48850; 42 USC 11432)

Students experiencing homelessness shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate students experiencing homelessness on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet their unique needs.--(42 USC 11432, 11433)

The Superintendent or designee shall ensure that information and/or materials for students experiencing homelessness are provided in a manner and form understandable to the student's parents/guardians and to unaccompanied youths.

Information about the living situation of a student experiencing homelessness shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent.--(42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that students experiencing homelessness are promptly identified, ensure that students experiencing

homelessness have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to students experiencing homelessness, and, if applicable, transitional housing facilities. ~~In addition~~**Additionally**, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for students experiencing homelessness and services for students with disabilities.—(42 USC 11432)

At least annually, the district liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of students experiencing homelessness. Such professional development and technical assistance shall include, but are not limited to, training on the district's homeless education program policies, definitions of terms related to homelessness, recognition of signs that students are experiencing or are at risk of experiencing homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect students experiencing homelessness with appropriate housing and service providers.—(Education Code 48851.3, 48852.5; 42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on the identification of and outcomes for students experiencing homelessness, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to more effectively identify and support the education of students experiencing homelessness.

~~Annually, the Superintendent or designee shall report to CDE, in accordance with Education Code 51225.1, the number of students experiencing homelessness graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.~~

**Policy Reference Disclaimer:**

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State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	<a href="#">Payment of transportation costs by parents</a>

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**Policy 6173: Education For Homeless Children**

**Status: ADOPTED**

**Original Adopted Date:** 09/13/2005 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board believes that the identification of students experiencing homelessness is critical to improving the educational outcomes of such students and ensuring that students experiencing homelessness have access to the same free and appropriate public education provided to other students within the district. The district shall provide students experiencing homelessness with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 students experiencing homelessness in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of students experiencing homelessness. (Education Code 52052, 52060, 52064)

The Superintendent or designee shall review district policies at least once every three years and recommend updates to ensure removal of any barriers to the education of students experiencing homelessness and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (Education Code 48851.3, 42 USC 11432)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison for homeless students shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting students experiencing homelessness to succeed in school, and as specified in Education Code 48851.3 related to trainings for district staff providing assistance to students experiencing homelessness.

The Superintendent or designee shall ensure that each district school identifies all students experiencing homelessness and unaccompanied youths enrolled at the school. (Education Code 48851)

To ensure easy identification of students experiencing homelessness, the Superintendent or designee shall annually provide and administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)

The Superintendent or designee shall report to CDE the number of students experiencing

homelessness, including unaccompanied youths, enrolled in the district as identified from the housing questionnaire described above. (Education Code 48851)

Additionally, the Superintendent or designee shall ensure that the district liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district and school websites as specified in the accompanying administrative regulation. (Education Code 48852.6)

The Superintendent or designee shall ensure that placement decisions for students experiencing homelessness are based on the student's best interest as defined in law and administrative regulation.

Each student experiencing homelessness shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (Education Code 48850; 42 USC 11432)

Students experiencing homelessness shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate students experiencing homelessness on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet their unique needs. (42 USC 11432, 11433)

The Superintendent or designee shall ensure that information and/or materials for students experiencing homelessness are provided in a manner and form understandable to the student's parents/guardians and to unaccompanied youths.

Information about the living situation of a student experiencing homelessness shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that students experiencing homelessness are promptly identified, ensure that students experiencing homelessness have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to students experiencing homelessness, and, if applicable, transitional housing facilities. Additionally, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for students experiencing homelessness and services for students with disabilities. (42 USC 11432)

At least annually, the district liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of students experiencing homelessness. Such professional development and technical assistance shall include, but are not limited to, training on the district's homeless education program policies, definitions of terms related to homelessness, recognition of signs that students are experiencing or are at risk of experiencing homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect students experiencing homelessness with appropriate housing and service providers. (Education Code 48851.3, 48852.5; 42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on the identification of and outcomes for students experiencing homelessness, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to more effectively identify and support the education of students experiencing homelessness.

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	<a href="#"><u>Payment of transportation costs by parents</u></a>
Ed. Code 48850	<a href="#"><u>Academic achievement of students in foster care and homeless children</u></a>
Ed. Code 48850-48859	<a href="#"><u>Education of foster youth and homeless students</u></a>
Ed. Code 48851	<a href="#"><u>Identification of homeless children and youths and unaccompanied youths; housing questionnaire</u></a>
Ed. Code 48851.3	<a href="#"><u>Homeless education program policies; liaison responsibilities</u></a>
Ed. Code 48851.5	<a href="#"><u>Local educational agency liaison for homeless children and youths</u></a>
Ed. Code 48852.3	<a href="#"><u>Monitoring for compliance with chapter</u></a>
Ed. Code 48852.5	<a href="#"><u>Notice of educational rights of homeless students</u></a>
Ed. Code 48852.6	<a href="#"><u>Information regarding homelessness</u></a>
Ed. Code 48852.7	<a href="#"><u>Education of homeless students; immediate enrollment</u></a>

~~Board~~**District Policy Manual**  
~~Alameda Unified School District~~  
CSBA Policy Management Console

**Policy 6173.1: Education For Foster Youth**

Status: ADOPTED

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Original Adopted Date: ~~08/25/2009~~03/01/2008 | Last Revised Date: ~~08/22/2023~~02/01/2026 |  
Last Reviewed Date: ~~08/22/2023~~02/01/2026

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The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs that may be addressed with the provision of a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement.

The Superintendent or designee shall provide foster youth with full access to the district's educational program and implement strategies necessary for the improvement of the academic achievement of foster youth. Additionally, as identified in the district's local control and accountability plan (LCAP):

~~The~~, ~~the~~ Superintendent or designee shall ~~also~~ develop strategies to build a foster youth's feeling of connectedness with school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and, ~~with the foster youth's consent~~, the involvement of foster parents, group home administrators, ~~a Court Appointed Special Advocate if involved with the foster youth~~, and/or other caretakers in school programs and activities, ~~while maintaining and safeguarding the foster youth's legal right to confidentiality of the foster youth's status.~~

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and as specified in the accompanying administrative regulation. ~~To that end, the~~The Superintendent or designee shall designate a staff person as the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training on the enrollment, placement, and transfer of foster youth and other related rights.

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies and officials including, but not limited to, the county placing agency, social services, probation officers, and juvenile court officers. ~~The~~ Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

~~Annually, the Superintendent or designee shall report to the California Department of Education, in accordance with Education Code 51225.1, the number of foster youth graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.~~

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**Policy Reference Disclaimer;**

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State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	<a href="#">Payment of transportation costs by parents/guardians; waiver for foster youth</a>
Ed. Code 42238.01-42238.07	<a href="#">Local control funding formula</a>
Ed. Code 42920-42926	<a href="#">Foster children educational services</a>
Ed. Code 48645-48647	<a href="#">Juvenile court schools</a>
Ed. Code 48850-48859	<a href="#">Education of foster youth and homeless students</a>
Ed. Code 48915.5	<a href="#">Recommended expulsion; foster youth with disabilities</a>
Ed. Code 48918.1	<a href="#">Notice of recommended expulsion</a>
Ed. Code 49061	<a href="#">Definitions; directory information</a>
Ed. Code 49069.5	<a href="#">Students in foster care; grades and credits</a>
Ed. Code 49076	<a href="#">Access to student records</a>
Ed. Code 51225.1	<a href="#">Exemption from district graduation requirements</a>
Ed. Code 51225.2	<a href="#">Course credits</a>
Ed. Code 51225.3	<a href="#">High school graduation requirements</a>
Ed. Code 52060-52077	<a href="#">Local control and accountability plan</a>

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**Policy 6173.1: Education For Foster Youth**

**Status: ADOPTED**

**Original Adopted Date:** 08/25/2009 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs that may be addressed with the provision of a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement.

The Superintendent or designee shall provide foster youth with full access to the district's educational program and implement strategies necessary for the improvement of the academic achievement of foster youth. Additionally, as identified in the district's local control and accountability plan (LCAP), the Superintendent or designee shall develop strategies to build a foster youth's feeling of connectedness with school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and as specified in the accompanying administrative regulation. The Superintendent or designee shall designate a staff person as the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training on the enrollment, placement, and transfer of foster youth and other related rights.

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies and officials including, but not limited to, the county placing agency, social services, probation officers, and juvenile court officers. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	<a href="#"><u>Payment of transportation costs by parents/guardians; waiver for foster youth</u></a>
Ed. Code 42238.01-42238.07	<a href="#"><u>Local control funding formula</u></a>
Ed. Code 42920-42926	<a href="#"><u>Foster children educational services</u></a>
Ed. Code 48645-48647	<a href="#"><u>Juvenile court schools</u></a>
Ed. Code 48850-48859	<a href="#"><u>Education of foster youth and homeless students</u></a>
Ed. Code 48915.5	<a href="#"><u>Recommended expulsion; foster youth with disabilities</u></a>
Ed. Code 48918.1	<a href="#"><u>Notice of recommended expulsion</u></a>
Ed. Code 49061	<a href="#"><u>Definitions; directory information</u></a>
Ed. Code 49069.5	<a href="#"><u>Students in foster care; grades and credits</u></a>
Ed. Code 49076	<a href="#"><u>Access to student records</u></a>
Ed. Code 51225.1	<a href="#"><u>Exemption from district graduation requirements</u></a>
Ed. Code 51225.2	<a href="#"><u>Course credits</u></a>
Ed. Code 51225.3	<a href="#"><u>High school graduation requirements</u></a>
Ed. Code 52060-52077	<a href="#"><u>Local control and accountability plan</u></a>
Ed. Code 56055	<a href="#"><u>Rights of foster parents pertaining to foster youth's education</u></a>
Ed. Code 56325	Unofficial transcripts for transfer students
H&S Code 120341	<a href="#"><u>Foster youth; school placement and immunization records</u></a>
H&S Code 1522.41	<a href="#"><u>Training and certification of group home administrators</u></a>
W&I Code 10553.1	Indian and tribal organizations
W&I Code 16000-16014	<a href="#"><u>Foster care placement</u></a>
W&I Code 300	<a href="#"><u>Minors subject to jurisdiction</u></a>
W&I Code 309	<a href="#"><u>Investigation and release of child</u></a>
W&I Code 317	<a href="#"><u>Appointment of legal counsel</u></a>
W&I Code 361	<a href="#"><u>Limitations on parental control</u></a>

**Policy 6173.2: Education Of Children Of Military Families**

Status: ADOPTED

Original Adopted Date: 11/01/2009 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board recognizes that children of military families face challenges to their academic success caused by the frequent moves or deployments of their parents/guardians in fulfillment of military service. The district shall provide such students with academic resources, services, and opportunities for extracurricular and enrichment activities that are available to all district students.

The Superintendent or designee may waive district policies or rules when necessary to facilitate the enrollment, placement, advancement, eligibility for extracurricular activities, or on-time graduation of children of military families, in accordance with the Interstate Compact on Educational Opportunity for Military Children as ratified in Education Code 49700-49704.

The Superintendent or designee shall provide information and/or training to administrators, other appropriate district staff, and military families regarding the provisions of the Interstate Compact and the educational rights of children of military families.

The Superintendent or designee shall collaborate with parents/guardians, school liaison officers from military installations, and/or other agencies within and outside the state to facilitate the transition of children of military families into and out of the district.

The Superintendent or designee shall annually report to the Board and the public on the educational outcomes of children of military families. Such reports may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade levels, and graduation rates.

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**Policy Reference Disclaimer:**

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**State**

5 CCR 4600-4670

Ed. Code 35160.5

Ed. Code 35179

**Description**

Uniform complaint procedures

[District policies; rules and regulations](#)

[Interscholastic athletics; associations or consortia](#)

Ed. Code 35181	<a href="#">Governing board authority to set policy on responsibilities of students</a>
Ed. Code 35351	<a href="#">Assignment of students to particular schools</a>
Ed. Code 46600-46611	Interdistrict attendance agreements
Ed. Code 48050-48054	<a href="#">Nonresidents</a>
Ed. Code 48200-48208	<a href="#">Children ages 6-18; compulsory full-time attendance</a>
Ed. Code 48300-48316	<a href="#">Student attendance alternatives; school district of choice program</a>
Ed. Code 49603	Military services; definition
Ed. Code 49700-49704	<a href="#">Education of children of military families</a>
Ed. Code 51225.1	Exemptions from graduation requirements
Ed. Code 51225.2	<a href="#">Course credits</a>
Ed. Code 51225.3	<a href="#">High school graduation requirements</a>
Ed. Code 51240-51246	<a href="#">Exemptions from requirements</a>
Ed. Code 51250-51251	<a href="#">Assistance to military dependents</a>
Ed. Code 51255	Purple star school designation program
Ed. Code 56325	Unofficial transcripts for transfer students
Ed. Code 66204	<a href="#">Certification of high school courses as meeting university admission criteria</a>
<b>Federal</b>	<b>Description</b>
10 USC 101	<a href="#">Definitions</a>
10 USC 1209	<a href="#">Transfer to inactive status list instead of separation</a>
10 USC 1211	<a href="#">Members on temporary disability retired list: return to active duty; promotion</a>
20 USC 1400-1482	<a href="#">Individuals with Disabilities Education Act</a>
20 USC 6311	<a href="#">State plan</a>
29 USC 794	<a href="#">Rehabilitation Act of 1973; Section 504</a>
<b>Management Resources</b>	<b>Description</b>
California Child Welfare Council Publication	<a href="#">Partial Credit Model Policy and Practice Recommendations</a>

California Department of Education Publication	<a href="#">Final Report to the Legislature on the Interstate Compact on Educational Opportunity for Military Children, April 2014</a>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">Military Interstate Children's Compact Commission</a>
Website	<a href="#">California Department of Education, Educational Options Office</a>
Website	<a href="#">CSBA</a>
Website	<a href="#">California Child Welfare Council</a>

## Cross References

Code	Description
0500	Accountability
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
4131	Staff Development
4231	Staff Development
4331	Staff Development
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5111	Admission
5111	Admission
5111.1	District Residency
5111.1	District Residency
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy

5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
5125	Student Records
5125	Student Records
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.31	Immunizations
5141.31	Immunizations
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6120	Response To Instruction And Intervention
6141.5	Advanced Placement
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program

6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.5	Student Success Teams
6164.5	Student Success Teams
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504
6172	Gifted And Talented Student Program
6172	Gifted And Talented Student Program
6174	Education For English Learners
6174	Education For English Learners
6179	Supplemental Instruction

**Policy 6173.4: Education For American Indian Students**

Status: ADOPTED

Original Adopted Date: 06/01/2023 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board recognizes that American Indian students may have unique cultural, language, and educational needs that may be addressed by increasing student knowledge about American Indian history, including the history and culture of local tribes, and by providing American Indian students with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

The Superintendent or designee shall provide all students with culturally relevant curriculum related to local American Indian tribes and implement strategies necessary for the improvement of the academic achievement of American Indian students.

In order to discuss, gain a shared understanding of, and develop curriculum for use within the district, and to identify the extent and nature of any achievement gaps between American Indian students and other district students, and strategies to address any such gaps, the district may form a California Indian Education Task Force with tribes local to the region. Participants in the task force meetings may consider issues of mutual concern, which include: (Education Code 33391)

1. Developing a thorough, shared understanding of accurate, high-quality curricular materials about the history, culture, and government of local tribes, and developing such materials for use within the district that include tribal experiences and perspectives
2. Developing a shared understanding of proper or improper instructional materials when these materials use depictions of Native Americans
3. Encouraging the adoption of the curriculum developed by the California Indian Education Task Force
4. Identifying the extent and nature of any achievement gap between American Indian students and other students, and strategies necessary to close it

If formed, the California Indian Education Task Force shall, within one year and thereafter annually, submit a report to the California Department of Education on the findings, including progress of work on Items #1-4, above. (Education Code 33391)

The Superintendent or designee shall identify American Indian students most at-risk of not meeting state academic standards and provide to such students the needed support(s), including making referrals, as appropriate, for special education services or services under Section 504 of the federal Rehabilitation Act of 1973, or other school-based services such as counseling and health services, supplemental instruction, before- or after-school services, and summer learning programs.

Suspension, expulsion, assignment to a supervised suspension classroom, or involuntary transfer to a continuation school of an American Indian student shall be in accordance with law and as specified in Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities), and Board Policy/Administrative Regulation 6184 - Continuation Education.

The Superintendent or designee shall provide programs to facilitate the successful transition of American Indian students to post-secondary education and employment, which may include college and career fairs as specified in Board Policy 6164.2 - Guidance/Counseling Services and Board Policy 6178 - Career Technical Education, apprenticeship and preapprenticeship programs, mentorship programs, and counseling services.

As needed, the Superintendent or designee shall provide professional development to teachers and other school staff to assist them in understanding and responding to the unique needs of American Indian students.

At least annually, the Superintendent or designee shall report to the Board on the outcomes of American Indian students including, but not limited to, school attendance, student achievement test results, promotion and retention by grade level, graduation rates, and suspension/expulsion rates.

#### **Title VI Indian Education Program**

With the assistance of federal Title VI funding for the education of children from federally recognized tribes, the district shall offer programs and activities to meet the unique cultural, language, and educational needs of American Indian students, as defined in 20 USC 7491. Program objectives and outcomes shall be based on state academic standards. (20 USC 7424)

In developing, implementing, and evaluating Title VI programs and activities, the Superintendent or designee shall consult with and involve parents/guardians and family members of American Indian students and other community representatives. (20 USC 7424)

The district shall establish a committee that is composed of, and selected by, parents/guardians and family members of American Indian students, representatives of tribes on tribal lands located within 50 miles of any district school that serves any children of the tribes, teachers, and, if appropriate, American Indian students enrolled in secondary schools in the district. The majority of the committee shall be parents/guardians and family members of American Indian students. The committee shall participate in program development and provide written approval for the program. (20 USC 7424)

The district's Title VI program for American Indian education may include any of the following services and activities: (20 USC 7425)

1. Activities that support Native American language programs and Native American language restoration programs, which may be taught by traditional leaders
2. Culturally related activities that support the district's program
3. Early childhood and family programs that emphasize school readiness
4. Enrichment programs that focus on problem solving and cognitive skills development and directly support the attainment of state academic standards
5. Integrated educational services in combination with other programs that meet the needs of American Indian students and their families, including programs that promote parent/guardian involvement in school activities and increase student achievement
6. Career preparation activities that enable American Indian students to participate in career technical education programs, including programs for mentoring and apprenticeship
7. Activities to educate individuals so as to prevent violence, suicide, and substance abuse
8. The acquisition of equipment that is essential to achieve program goals
9. Activities that promote the incorporation of culturally responsive teaching and learning strategies into the district's educational program
10. Family literacy services
11. Activities that recognize and support the unique cultural and educational needs of American Indian students, and incorporate appropriately qualified tribal elders and seniors
12. Dropout prevention strategies for American Indian students
13. Strategies to meet the educational needs of American Indian students in correctional facilities, including such strategies that support American Indian students who are transitioning from such facilities to schools served by the district

Any federal funds received to support American Indian education programs shall be used to supplement, not supplant, state or local funds allocated for such purposes. (20 USC 7424)

Program funds may be used to support a Title I schoolwide program pursuant to 20 USC 6314 if approved by the committee established pursuant to 20 USC 7424, provided that the schoolwide program is consistent with the purpose of American Indian education programs and the district's application identifies how the use of such funds in a schoolwide program will produce benefits to American Indian students that would not be achieved if not used in a schoolwide program. (20 USC 7424)

As needed, professional development shall be provided to teachers and other school staff to assist them in working with American Indian students and carrying out Title VI programs. (20 USC 7424)

The Superintendent or designee shall maintain a record of the information establishing the status of each student as an American Indian student eligible for assistance through the federal American Indian education program. (20 USC 7427)

The Superintendent or designee shall periodically assess the progress of all American Indian

students, including American Indian students who do not participate in programs funded through Title VI, in meeting program goals and objectives. Assessment results shall be provided to the Board, the committee established pursuant to 20 USC 7424, tribes whose children are served by the district, and the community. (20 USC 7424)

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
Ed. Code 33380-33384	<a href="#">California Indian Education Centers</a>
Ed. Code 33390-33391	<a href="#">California Indian Education Act</a>
Ed. Code 48432.5	Involuntary transfers
Ed. Code 48853.5	Education of foster children
Ed. Code 48911	Suspension or expulsion
Ed. Code 48911.1	In school suspension
Ed. Code 48915.5	Suspension or expulsion of students with disabilities
Ed. Code 48918.1	Expulsion hearings
Ed. Code 48980	Apprenticeship programs notifications
Ed. Code 52270	Career fair notification
Gov. Code 8450	Disclosure of financial information
Labor Code 3074.2	College and career fairs
<b>Federal</b>	<b>Description</b>
2 CFR 200.0-200.521	<a href="#">Federal uniform grant guidance</a>
20 USC 1400-1482	<a href="#">Individuals with Disabilities Education Act</a>
20 USC 6314	<a href="#">Title I schoolwide program</a>
20 USC 7401-7492	Indian education
20 USC 7701-7714	Impact Aid
29 USC 794	<a href="#">Rehabilitation Act of 1973; Section 504</a>
34 CFR 222.90-222.129	<a href="#">Impact Aid; special provisions for local educational agencies that claim children residing on Indian lands</a>
34 CFR 300.1-300.818	<a href="#">Individuals with Disabilities Education Act</a>
<b>Management Resources</b>	<b>Description</b>
Website	<a href="#">U.C. Davis, Native American Studies</a>

Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">U.S. Department of Education, Office of Impact Aid</a>
Website	<a href="#">U.S. Department of Education, Office of Indian Education</a>
Website	<a href="#">California Department of Education</a>

## Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0415	Equity
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
3230	Federal Grant Funds
3230	Federal Grant Funds
3231	Impact Aid
4131	Staff Development
4231	Staff Development
4331	Staff Development
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5116.2	Involuntary Student Transfers
5141.5	Mental Health
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process

5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.6	Parent/Guardian Notifications
5145.6	Parent/Guardian Notifications
5147	Dropout Prevention
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6120	Response To Instruction And Intervention
6162.5	Student Assessment
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6171	Title I Programs
6171	Title I Programs
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6179	Supplemental Instruction
6184	Continuation Education
6184	Continuation Education

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**Policy 6175: Migrant Education Program**

Status: ADOPTED

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Original Adopted Date: ~~03/26/2019~~07/01/2003 | Last Revised Date: ~~05/14/2024~~02/01/2026 |  
Last Reviewed Date: ~~05/14/2024~~02/01/2026

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The Governing Board desires to provide a comprehensive program for students who are migratory that attempts to mitigate the impact of educational disruption, cultural and language barriers, social isolation, health-related problems, and other factors that may inhibit their ability to succeed in school. The district shall make use of available funds to provide supplementary services for students who are migratory.

The Superintendent or designee shall cooperate with the regional migrant service center in outreach and identification of eligible students who are migratory and in the provision of migrant education services. ~~The~~Additionally, the Superintendent or designee shall ~~also~~ coordinate migrant education services with other programs within the district and with other public agencies that serve migrant workers and their families.

The district shall give first priority for services to students who are migratory ~~who~~and have made a qualifying move within the previous one year period, and are failing; or are most at risk of failing; to meet state academic standards or have dropped out of school. ~~– (20 USC 6394), 6399)~~

The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. ~~– (20 USC 7881; 34 CFR 200.87)~~

The Superintendent or designee shall ensure that each student who is migratory is placed at the appropriate grade level upon enrollment and is provided services in accordance with an individual needs assessment and learning plan.

The Superintendent or designee shall annually report to the Board regarding student performance on statewide assessments of core academic subjects and English language development, as appropriate, for students enrolled in the district's migrant education program. ~~In~~additionAdditionally, the Superintendent or designee shall periodically report to the Board regarding the alignment of district services with the needs of students as identified in student needs assessments conducted pursuant to Education Code 54443.1. As necessary, the Board shall seek technical assistance from the migrant education regional service center and/or make changes in the services provided by the district in order to improve student achievement.

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 3080	<a href="#">Applicability of uniform complaint procedures to complaints regarding students with disabilities</a>
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 200	<a href="#">Equal rights and opportunities in state educational institutions</a>
Ed. Code 220	<a href="#">Prohibition of discrimination</a>
Ed. Code 234.7	<a href="#">Student protections relating to immigration and citizenship status</a>
Ed. Code 37220	<a href="#">School calendar</a>
Ed. Code 41601.6	<a href="#">Extended school year program for migratory students</a>
Ed. Code 48204.7	<a href="#">Enrollment</a>
Ed. Code 51225.1	<a href="#">Exemption from district graduation requirements</a>
Ed. Code 51225.2	<a href="#">Transfer of coursework and credit</a>
Ed. Code 51225.3	<a href="#">High school graduation requirements</a>
Ed. Code 54440-54445	<a href="#">Students who are migratory</a>
<b>Federal</b>	<b>Description</b>
20 USC 6311	<a href="#">State plan</a>
20 USC 6391-6399	Education of migratory children
20 USC 7881	<a href="#">Participation of private school students</a>
34 CFR 200.81-200.89	<a href="#">Migrant education program</a>
<b>Management Resources</b>	<b>Description</b>
California Child Welfare Council Publication	<a href="#">Partial Credit Model Policy and Practice Recommendations</a>
California Department of Education Publication	<a href="#">2023 State Service Delivery Plan</a>
U.S. Department of Education Publication	<a href="#">Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017</a>

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**Policy 6175: Migrant Education Program**

**Status: ADOPTED**

**Original Adopted Date:** 03/26/2019 | **Last Revised Date:** | **Last Reviewed Date:**

The Governing Board desires to provide a comprehensive program for students who are migratory that attempts to mitigate the impact of educational disruption, cultural and language barriers, social isolation, health-related problems, and other factors that may inhibit their ability to succeed in school. The district shall make use of available funds to provide supplementary services for students who are migratory.

The Superintendent or designee shall cooperate with the regional migrant service center in outreach and identification of eligible students who are migratory and in the provision of migrant education services. Additionally, the Superintendent or designee shall coordinate migrant education services with other programs within the district and with other public agencies that serve migrant workers and their families.

The district shall give first priority for services to students who are migratory and have made a qualifying move within the previous one year period, and are failing or are most at risk of failing to meet state academic standards or have dropped out of school. (20 USC 6394, 6399)

The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. (20 USC 7881; 34 CFR 200.87)

The Superintendent or designee shall ensure that each student who is migratory is placed at the appropriate grade level upon enrollment and is provided services in accordance with an individual needs assessment and learning plan.

The Superintendent or designee shall annually report to the Board regarding student performance on statewide assessments of core academic subjects and English language development, as appropriate, for students enrolled in the district's migrant education program. Additionally, the Superintendent or designee shall periodically report to the Board regarding the alignment of district services with the needs of students as identified in student needs assessments conducted pursuant to Education Code 54443.1. As necessary, the Board shall seek technical assistance from the migrant education regional service center and/or make changes in the services provided by the district in order to improve student achievement.

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**State**

**Description**

ALAMEDA UNIFIED SCHOOL DISTRICT  
SPECIAL AGENDA ITEM

---

**Item Title:** Staff Recommended Update to Board Policy 4156.3/4256.3/4356.3:  
Employee Property Reimbursement (5 Mins/Action)

**Item Type:** Action

**Background:** *Board Policy 4156.3/4256.3/4356.3: Employee Property Reimbursement* is being brought to the committee for review and approval. Staff recommends updating the policy to align with the district's collective bargaining agreements.

**AUSD LCAP Goals:**

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Recommendation:** Other

This item is being brought forward by staff for review and approval by the subcommittee.

**AUSD Guiding Principle:** #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.

**Submitted By:** Tim Erwin, Assistant Superintendent of Human Resources

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**ATTACHMENTS:**

Description	Upload Date	Type
□ BP 4156.3/4256.3/4356.3_Employee Property Reimbursement_6.10.26	6/2/2026	Backup Material

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 4156.3: Employee Property Reimbursement**

**Status:** ADOPTED

**Original Adopted Date:** [04/28/1998](#)09/01/1988 | **Last Revised Date:** [08/25/2009](#)02/01/2026 |  
**Last Reviewed Date:** [08/25/2009](#)02/01/2026

The Board of Education authorizes the Superintendent or designee to pay the cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.

No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.

The maximum payment shall be the amount specified by the district's insurance carrier for such loss or the amount specified in the applicable collective bargaining agreement, whichever is less.

Reimbursement for personal items used for work-related purposes shall be made only if: (Education Code 35213)

- 1.—Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises
- 2.—At that time, the employee and district representative agreed on the value of the property

For employees covered by a collective bargaining agreement, reimbursement for loss, destruction, or damage to personal property shall be governed exclusively by the applicable collective bargaining agreement. Nothing in this policy is intended to modify, limit, or supersede any provision of a negotiated agreement.

For non-represented employees, reimbursement may be authorized by the Superintendent or designee when:

- The personal property was approved for work-related use in advance by the principal, site supervisor, or designee;
- The employee and administrator agreed upon the value of the property at the time of approval; and
- The loss, destruction, or damage was not the result of the employee's negligence, misuse, normal wear and tear, or failure to secure the property; and
- The employee has properly filed a claim with the Superintendent or designee.

Reimbursement shall not exceed \$500.00

Nothing in this policy creates a guarantee of reimbursement or alters the district's legal liability standards.

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State	Description
Civ. Code 1714.1	<a href="#">Liability of parent/guardian for act of willful misconduct by a minor</a>
Ed. Code 35213	<a href="#">Reimbursement for loss or damage of personal property</a>
Ed. Code 48904	<a href="#">Liability of parent/guardian</a>
Management Resources	Description
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

**Cross References**

Code	Description
1313	<del>Civility</del> Civility
3512	<del>Equipment</del> Equipment
3512-E-PDF(1)	<del>Equipment</del> Equipment
<a href="#">3513.1</a>	<a href="#">Cellular Phone Reimbursement</a>
3515.4	<del>Recovery For Property Loss Or Damage</del> Recovery For Property Loss Or Damage
3515.4	<del>Recovery For Property Loss Or Damage</del> Recovery For Property Loss Or Damage
3530	<del>Risk Management/Insurance</del> Risk Management/Insurance
3530	<del>Risk Management/Insurance</del> Risk Management/Insurance
<a href="#">4113.5</a>	<a href="#">Working Remotely</a>
4158	<del>Employee Security</del> Employee Security
4158	<del>Employee Security</del> Employee Security
<a href="#">4213.5</a>	<a href="#">Working Remotely</a>
4258	<del>Employee Security</del> Employee Security
4258	<del>Employee Security</del> Employee Security
<a href="#">4313.5</a>	<a href="#">Working Remotely</a>

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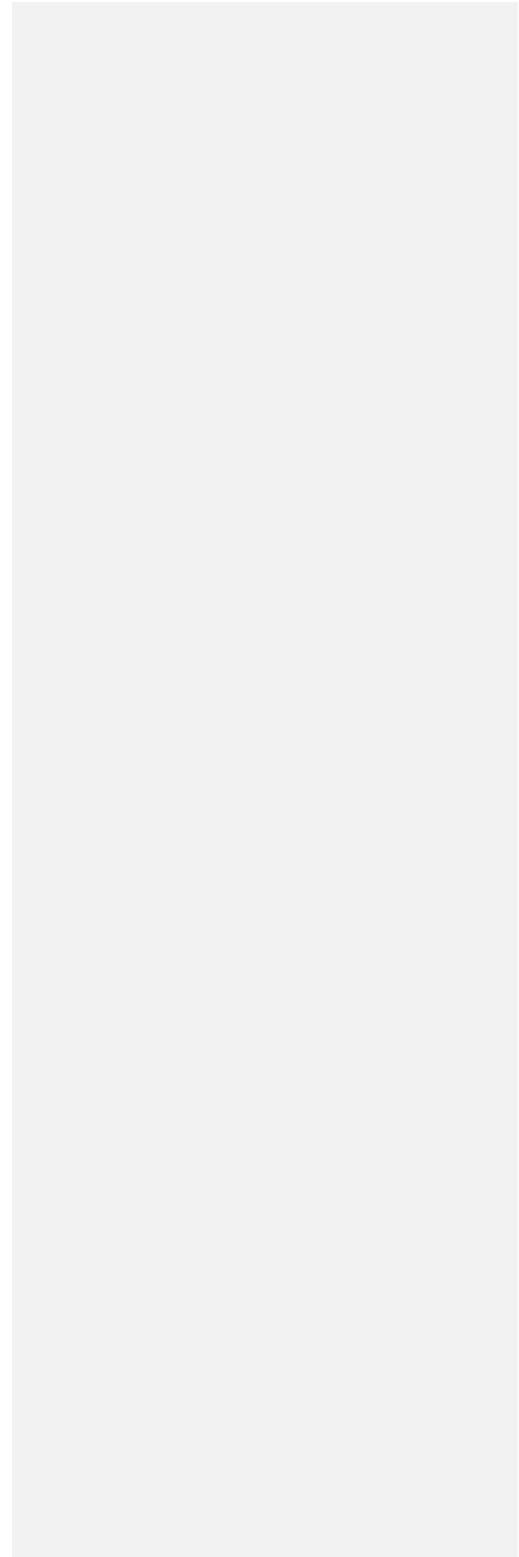
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~~Employee Security~~Employee Security

5131.5

~~Vandalism And Graffiti~~Vandalism And Graffiti



**Policy 4156.3: Employee Property Reimbursement**

Status: ADOPTED

Original Adopted Date: 09/01/1988 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

For employees covered by a collective bargaining agreement, reimbursement for loss, destruction, or damage to personal property shall be governed exclusively by the applicable collective bargaining agreement. Nothing in this policy is intended to modify, limit, or supersede any provision of a negotiated agreement.

For non-represented employees, reimbursement may be authorized by the Superintendent or designee when:

- The personal property was approved for work-related use in advance by the principal, site supervisor, or designee;
- The employee and administrator agreed upon the value of the property at the time of approval; and
- The loss, destruction, or damage was not the result of the employee’s negligence, misuse, normal wear and tear, or failure to secure the property; and
- The employee has properly filed a claim with the Superintendent or designee.

Reimbursement shall not exceed \$500.00

Nothing in this policy creates a guarantee of reimbursement or alters the district’s legal liability standards.

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**State**

Civ. Code 1714.1

**Description**

[Liability of parent/guardian for act of willful misconduct by a minor](#)

Ed. Code 35213

[Reimbursement for loss or damage of personal property](#)

Ed. Code 48904

[Liability of parent/guardian](#)

**Management Resources**

Website

**Description**

[CSBA District and County Office of Education Legal Services](#)

**Cross References**

**Code**

**Description**

1313	Civility
3512	Equipment
3512	Equipment
3513.1	Cellular Phone Reimbursement
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4113.5	Working Remotely
4158	Employee Security
4158	Employee Security
4213.5	Working Remotely
4258	Employee Security
4258	Employee Security
4313.5	Working Remotely
4358	Employee Security
4358	Employee Security
5131.5	Vandalism And Graffiti

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 4256.3: Employee Property Reimbursement**

Status: ADOPTED

Original Adopted Date: 04/28/199809/01/1988 | Last Revised Date: 08/25/200902/01/2026 |  
Last Reviewed Date: 08/25/200902/01/2026

The Board of Education authorizes the Superintendent or designee to pay the cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.

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Reimbursement shall not exceed \$500.00

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State	Description
Civ. Code 1714.1	<a href="#">Liability of parent/guardian for act of willful misconduct by a minor</a>
Ed. Code 35213	<a href="#">Reimbursement for loss or damage of personal property</a>
Ed. Code 48904	<a href="#">Liability of parent/guardian</a>
Management Resources	Description
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

**Cross References**

Code	Description
1313	<del>Civility</del> Civility
3512	<del>Equipment</del> Equipment
3512-E-PDF(1)	<del>Equipment</del> Equipment
<a href="#">3513.1</a>	<a href="#">Cellular Phone Reimbursement</a>
3515.4	<del>Recovery For Property Loss Or Damage</del> Recovery For Property Loss Or Damage
3515.4	<del>Recovery For Property Loss Or Damage</del> Recovery For Property Loss Or Damage
3530	<del>Risk Management/Insurance</del> Risk Management/Insurance
3530	<del>Risk Management/Insurance</del> Risk Management/Insurance
<a href="#">4113.5</a>	<a href="#">Working Remotely</a>
4158	<del>Employee Security</del> Employee Security
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<a href="#">4213.5</a>	<a href="#">Working Remotely</a>
4258	<del>Employee Security</del> Employee Security
4258	<del>Employee Security</del> Employee Security
<a href="#">4313.5</a>	<a href="#">Working Remotely</a>

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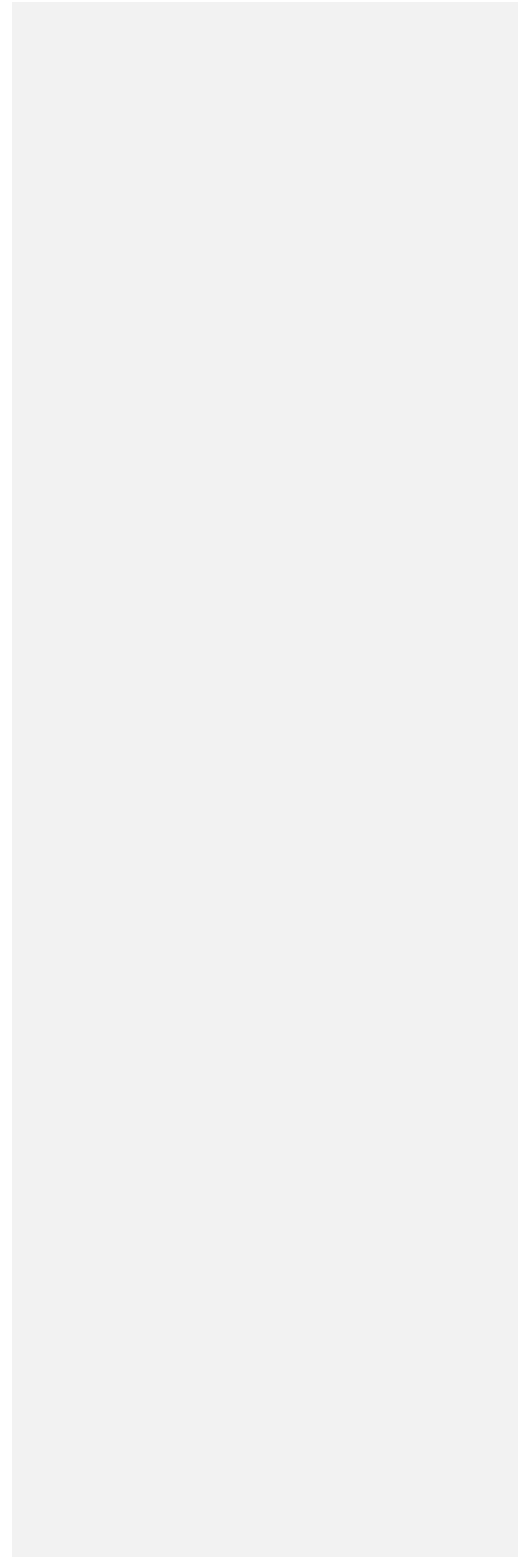
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5131.5

~~Vandalism And Graffiti~~Vandalism And Graffiti



**Policy 4256.3: Employee Property Reimbursement**

Status: ADOPTED

Original Adopted Date: 09/01/1988 | Last Revised Date: | Last Reviewed Date:

For employees covered by a collective bargaining agreement, reimbursement for loss, destruction, or damage to personal property shall be governed exclusively by the applicable collective bargaining agreement. Nothing in this policy is intended to modify, limit, or supersede any provision of a negotiated agreement.

For non-represented employees, reimbursement may be authorized by the Superintendent or designee when:

- The personal property was approved for work-related use in advance by the principal, site supervisor, or designee;
- The employee and administrator agreed upon the value of the property at the time of approval; and
- The loss, destruction, or damage was not the result of the employee’s negligence, misuse, normal wear and tear, or failure to secure the property; and
- The employee has properly filed a claim with the Superintendent or designee.

Reimbursement shall not exceed \$500.00

Nothing in this policy creates a guarantee of reimbursement or alters the district’s legal liability standards.

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**State**

Civ. Code 1714.1

**Description**

[Liability of parent/guardian for act of willful misconduct by a minor](#)

Ed. Code 35213

[Reimbursement for loss or damage of personal property](#)

Ed. Code 48904

[Liability of parent/guardian](#)

**Management Resources**

Website

**Description**

[CSBA District and County Office of Education Legal Services](#)

**Cross References**

**Code**

1313

**Description**

Civility

3512	Equipment
3512	Equipment
3513.1	Cellular Phone Reimbursement
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3530	Risk Management/Insurance
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4113.5	Working Remotely
4158	Employee Security
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4213.5	Working Remotely
4258	Employee Security
4258	Employee Security
4313.5	Working Remotely
4358	Employee Security
4358	Employee Security
5131.5	Vandalism And Graffiti

**Board District Policy Manual**  
**Alameda Unified School District**  
**CSBA Policy Management Console**

**Policy 4356.3: Employee Property Reimbursement**

**Status:** ADOPTED

**Original Adopted Date:** 04/28/199809/01/1988 | **Last Revised Date:** 08/25/200902/01/2026 |  
**Last Reviewed Date:** 08/25/200902/01/2026

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Ed. Code 35213	<a href="#">Reimbursement for loss or damage of personal property</a>
Ed. Code 48904	<a href="#">Liability of parent/guardian</a>
Management Resources	Description
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>

**Cross References**

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1313	<del>Civility</del> Civility
3512	<del>Equipment</del> Equipment
3512-E-PDF(1)	<del>Equipment</del> Equipment
<a href="#">3513.1</a>	<a href="#">Cellular Phone Reimbursement</a>
3515.4	<del>Recovery For Property Loss Or Damage</del> Recovery For Property Loss Or Damage
3515.4	<del>Recovery For Property Loss Or Damage</del> Recovery For Property Loss Or Damage
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3530	<del>Risk Management/Insurance</del> Risk Management/Insurance
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4158	<del>Employee Security</del> Employee Security
4158	<del>Employee Security</del> Employee Security
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4258	<del>Employee Security</del> Employee Security
4258	<del>Employee Security</del> Employee Security
<a href="#">4313.5</a>	<a href="#">Working Remotely</a>

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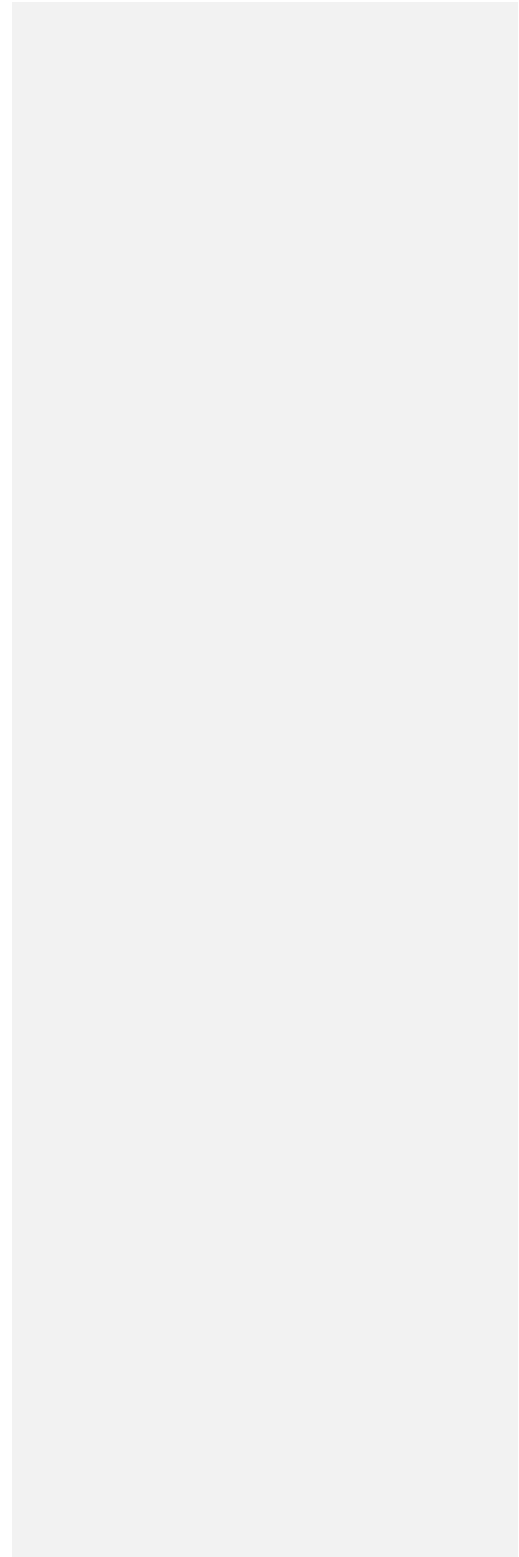
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~~Employee Security~~Employee Security

5131.5

~~Vandalism And Graffiti~~Vandalism And Graffiti



**Policy 4356.3: Employee Property Reimbursement**

Status: ADOPTED

Original Adopted Date: 09/01/1988 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

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- The loss, destruction, or damage was not the result of the employee’s negligence, misuse, normal wear and tear, or failure to secure the property; and
- The employee has properly filed a claim with the Superintendent or designee.

Reimbursement shall not exceed \$500.00

Nothing in this policy creates a guarantee of reimbursement or alters the district’s legal liability standards.

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**State**

Civ. Code 1714.1

**Description**

[Liability of parent/guardian for act of willful misconduct by a minor](#)

Ed. Code 35213

[Reimbursement for loss or damage of personal property](#)

Ed. Code 48904

[Liability of parent/guardian](#)

**Management Resources**

Website

**Description**

[CSBA District and County Office of Education Legal Services](#)

**Cross References**

**Code**

**Description**

1313	Civility
3512	Equipment
3512	Equipment
3513.1	Cellular Phone Reimbursement
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4313.5	Working Remotely
4358	Employee Security
4358	Employee Security
5131.5	Vandalism And Graffiti

ALAMEDA UNIFIED SCHOOL DISTRICT  
SPECIAL AGENDA ITEM

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**Item Title:** Review DRAFT Administrative Regulation 5131.8: Mobile Communication Devices (15 Mins/Action)

**Item Type:** Action

**Background:** ***DRAFT Administrative Regulation 5131.8: Mobile Communication Devices*** is being brought to the subcommittee for review and discussion.

- AR 5131.8 Mobile Communication Devices (DRAFT)

It is not necessary to obtain full Board approval for the implementation/adoption of an Administrative Regulation. After discussion, one of the following action steps will be taken:

1. The administrative regulation will be added to the next Board Policy Subcommittee meeting for further discussion and possible revision by subcommittee members.
2. Edits made to the administrative regulation at this meeting will be incorporated and brought back for final review by the subcommittee and approval to adopt.

**AUSD LCAP Goals:** 1. Eliminate barriers to student success and maximize learning time.| 2a. Support all students in becoming college and career ready.| 2b. Support all English Learners (ELs) in becoming college and career ready.| 3. Support parent/guardian development as knowledgeable partners and effective advocates for student success.| 4. Ensure that all students have access to basic services.

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Recommendation:** Other

This item is being presented to the committee for review and discussion and will be presented for Board approval at a subsequent meeting.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success.| #2 - Teachers must challenge and support all students to reach their highest academic and personal potential.| #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.| #4 - Parental involvement and community engagement are integral to student success.| #5 - Accountability, transparency, and trust are necessary at all levels of the organization.| #6 - Allocation of funds must support our vision, mission, and guiding principles.| #7 - All employees must receive respectful treatment and professional support to achieve district goals.

**Submitted By:** Pasquale Scuderi, Superintendent

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
□ DRAFTAR 5131.8	6/9/2026	Backup Material

## **DRAFT AR 5131.8 Mobile Communication Devices**

### [AUSD BP 5131.8](#)

#### **Purpose**

This regulation implements Board Policy No. 5131.8 regarding student possession and use of mobile communication devices, including phones, smartphones, smart watches, tablets, and other smart devices on school sites in alignment with the Board Policy.

The description of devices in this policy includes but is not limited to, cell phones, smartphones, and smart devices such as smartwatches, air pods, and meta glasses. Earbuds and headphones connected to these devices are also included in this regulation.

This AR provides uniform procedures for classroom management, enforcement, exceptions, and communication to families.

#### **Procedures by Grade Level**

##### **Elementary Schools (TK–5)**

1. Upon entering campus, students must keep devices turned off and stored in their backpacks for the entire school day.
2. Devices may not be used during recess, lunch, or transitions.
3. Students in these grade levels who need to call parents may use phones located in the school administrative office.
4. If a device is seen outside a backpack during the school day without permission, it may be collected by staff and returned at dismissal.

##### **Middle Schools (Grades 6–8)**

1. Upon entering campus, students must turn off and store devices during instructional time.
2. Teachers may require students to place devices in a designated spot during class.
3. Students may retrieve their devices at the end of the class period.
4. Students may not use devices:
  - In restrooms, locker rooms, or other areas where privacy is expected
  - To record or photograph anyone without their clear and express permission
  - In any other way that infringes on the safety or rights to privacy of others

Device use is permitted before school, after school, and during break/lunch/passing periods.

## **High Schools (Grades 9–12)**

1. Upon entering campus, students must turn off and store devices during instructional time.
2. Teachers may require students to place devices in a designated spot during class.
3. Students may retrieve their devices at the end of the class period.
4. Students may not use phones:
  - In restrooms, locker rooms, or other areas where privacy is expected
  - To record or photograph anyone without their clear and express permission
  - In any other way that infringes on the safety or rights to privacy of others

Device use is permitted before school, after school, and during break/lunch/passing periods.

## **Exceptions**

In accordance with Education Code 48901.5 and 48901.7, teachers and administrators may permit device use under the following circumstances:

- When a licensed physician, surgeon, or licensed therapist determines that possession or use is necessary for the student's health and well-being
- When device use is identified in the student's IEP or 504 Plan
- When emergency communication is required during a safety or active threat scenario
- When the teacher authorizes device use for instructional purposes

## **Enforcement and Consequences**

Students must adhere to AUSD's Electronic Device policy.

When a student violates the policy:

### **First Offense**

- The student will be warned, and discipline may occur.

### **Second Offense**

- Electronic device confiscated by teacher and brought to the office on day of confiscation.
- Student may pick up device at the end of the school day.
- Discipline may occur.

### **Third Offense**

- Electronic device confiscated by teacher and brought to the office on day of confiscation.
- Parent contacted with instructions to not allow student to have it on campus.
- Parent must pick up electronic device.
- Discipline may occur.

### **Additional infractions**

- Will result in all of the above with possible loss of privileges and disciplinary consequences

### **Device Searches**

When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP 5145.12 - Search and Seizure.

### **Refusal to Comply:**

- If a student refuses to put their phone away or surrender it when requested, the teacher shall notify the office immediately.
- An administrator or designee will intervene and apply disciplinary consequences.

### **Responsibilities**

- **Teachers:**
  - Determine where they want devices stored (e.g., backpacks or caddies)
  - Communicate rules clearly to students at the beginning of the year
  - Enforce policy consistently
- **Administrators:**
  - Support staff with enforcement
  - Communicate policy to families annually via handbooks, websites, and orientations
- **Parents/Guardians:**

- Support district rules by ensuring students understand the policy
- Pick up devices when required after violations

Neither the school nor AUSD for lost, stolen, or damaged personal cell phones brought to campus.

### **Review and Evaluation**

The Superintendent or designee shall review implementation annually and gather input from site administrators, teachers, students, and families. Adjustments shall be recommended to the Board as necessary.

**Administrative Regulation Approved:**  
**Alameda Unified School District**

ALAMEDA UNIFIED SCHOOL DISTRICT  
SPECIAL AGENDA ITEM

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**Item Title:** Review DRAFT Administrative Regulation and Exhibit 6145.8: Assemblies and Special Events/Guest Speakers (15 Mins/Action)

**Item Type:** Action

**Background:** *DRAFT Administrative Regulation and Exhibit 6145.8: Assemblies and Special Events/Guest Speakers* are being brought to the committee for review and discussion.

At the February 4th Board Policy Subcommittee meeting, Board Policy and Administrative Regulation 6144 Controversial Issues were brought for discussion by referral of Board President Ryan LaLonde. The topic of discussion was around procedures and protocols for guest speakers on campus.

Since the district already has a policy BP 6145.8 Assemblies and Special Events, staff have drafted an Administrative Regulation and Exhibit to tie in with this policy to include guest speakers.

- AR 6145.8 Assemblies and Special Events/Guest Speakers (DRAFT)
- Exhibit 6145.8 Assemblies and Special Events/Guest Speakers (DRAFT)

It is not necessary to obtain full Board approval for the implementation/adoption of an Administrative Regulation. After discussion, one of the following action steps will be taken:

1. The administrative regulation and exhibit will be added to the next Board Policy Subcommittee meeting for further discussion and possible revision by subcommittee members.
2. Edits made to the administrative regulation and exhibit at this meeting will be incorporated and brought back for final review by the subcommittee and approval to adopt.

**AUSD LCAP Goals:** 4. Ensure that all students have access to basic services.

**Fiscal Analysis**

**Amount (Savings) (Cost):** N/A

**Recommendation:** Other

This item is being presented for review and discussion and will either return to the committee for further review at the next meeting or presented for Board approval at a subsequent meeting.

**AUSD Guiding Principle:** #1 - All students have the ability to achieve academic and personal success. | #2 - Teachers must challenge and support all students to reach their highest

academic and personal potential. #3 - Administrators must have the knowledge, leadership skills and ability to ensure student success.

**Submitted By:** Pasquale Scuderi, Superintendent

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
▣ DRAFTAR 6145.8	6/9/2026	Backup Material
▣ DRAFT Exhibit 6145.8	6/9/2026	Cover Memo

**AR 6145.8 Guest Speakers on Campus**

Students or employees of each school may invite persons to speak on campus to classes, assemblies or other groups of students only after administrative permission to extend the invitation has been obtained. Such permission is not required where an invitation is to be extended to a member of the Board or regular staff members of the district.

Before granting permission to extend an invitation to any speaker, the school principal shall determine the qualifications of the speaker and the educational appropriateness of the subject to be presented in accordance with the administrative regulations hereafter defined. The school principal may designate reasonable time, place and manner rules for the implementation of this rule.

Certificated teachers will submit the following information to the designated school administrator for approval using exhibit 61454.8:

1. Teacher requesting speaker.
2. The name of the speaker, agent or representative of an organization.
3. The content standards related to the presentation.
4. The time, location and date for the speaker.
5. The speaker's qualifications.
6. The speaker's topic for presentation.
7. The tentative outline of the presentation and amount of time requested.
8. The previous places where the speaker has made a presentation.
9. Payment (or no payment) for the speaker.

Student clubs or organizations, sanctioned by the school, meeting on or off campus, shall provide the following information to the club sponsor who will then sign off and submit to the designated site administrator for approval using exhibit 61454.8:

1. Student, club, group or organization requesting a speaker.
2. The name of the speaker, agent or representative of an organization.
3. The time, location and date for the speaker.
4. The speaker's qualifications.
5. The speaker's topic for presentation.
6. The tentative outline of the presentation and amount of time requested.

## Alameda Unified School District

7. The previous places where the speaker has made a presentation.
8. Payment (or no payment) for the speaker.

Should the principal deny a request, the teacher and or sponsor may, within two days after notification (which will include the basis for denial), ask for a hearing which will be convened before the Superintendent. The decision of the Superintendent shall be final.

Prior to his/her presentation, the guest speaker shall be given, in writing, and shall agree, in writing, to abide by the rules established by the Board of Education. These rules shall include but not be limited to:

1. The speaker agrees to answer all questions from students and staff that are germane to the issue.
2. The speaker agrees to allocate an appropriate amount of time for questions and answers.
3. The speaker agrees to abstain from using profanity, vulgarity or any derogatory remark made in reference to ethnic, religious or other groups or individuals.

Immediately upon entering any school building or grounds, a speaker or group representative shall report his/her presence and reason for being on campus to the principal or a person designated to receive such a report.

The teacher or club sponsor responsible for the invitation to speak, or any member of the administrative staff, has the right and duty to interrupt and/or suspend any proceedings if the conduct of the speaker is judged to be in poor taste or endangers the safety and health of students or staff.

**Exhibit 6145.8: Assemblies And Special Events**

Status: ADOPTED

Original Adopted Date: | Last Revised Date:

**Guest Speakers on Campus**

Teachers shall obtain consent for a guest speaker to address his/her class by submitting a written request to his/her site administrator no later than ten (10) school days prior to the date of the guest speaker's appearance, on the form attached below. The site administrator will provide a response no later than five (5) business days prior to the date of the guest speaker's appearance. The site administrator's decision will be final.

**REQUEST FOR GUEST SPEAKER**

Teacher: \_\_\_\_\_ School: \_\_\_\_\_

Grade Level and/or Subject Matter: \_\_\_\_\_

Date of Request: \_\_\_\_\_ Date of Proposed Appearance: \_\_\_\_\_

Name of Proposed Speaker: \_\_\_\_\_

Meeting Type: \_\_\_\_\_ In-Person \_\_\_\_\_ Virtual

Is the guest speaker receiving payment for their appearance: \_\_\_\_\_ Yes \_\_\_\_\_ No

If YES, who is paying for their appearance: \_\_\_\_\_

Please describe the subject matter to be addressed by the guest speaker:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the California and Common Core Standards being addressed by this speaker:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe how the subject matter to be addressed by the guest speaker is related to the subject matter content or a particular assignment or lesson plan in your class:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe the steps you have taken to determine that the content of the guest speaker's presentation is age-appropriate and in compliance with all Education Code requirements and Administrative Regulation 6161.1 regarding permissible areas of instruction:

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*I agree that I am responsible for the information being presented. Further, I agree that I am obligated to intervene and discontinue the presentation of a guest speaker should the guest speaker violate any provision of this Exhibit.*

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Signature of Teacher

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Date

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Approval by Site Administrator

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Date

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**State**

Ed. Code 37200

Ed. Code 37220-37223

Ed. Code 46010

Ed. Code 46100

Ed. Code 48980

Ed. Code 51202

**Description**

[School calendar](#)

[Holidays](#)

[Total days of attendance](#)

[Length of school day](#)

[Parent/Guardian notifications](#)

[Instruction in personal and public health and safety](#)

Ed. Code 51240 [Excuse from instruction due to religious beliefs](#)

Ed. Code 51513 [Personal beliefs](#)

Ed. Code 51930-51939 [California Healthy Youth Act](#)

### Management Resources

Website

### Description

[CSBA District and County Office of Education Legal Services](#)

### Cross References

#### Code

5131

#### Description

[Conduct](#)

5131.4

[Student Disturbances](#)

5131.4

[Student Disturbances](#)

5137

[Positive School Climate](#)

5141.52

[Suicide Prevention](#)

5141.52

[Suicide Prevention](#)

5141.52-E PDF(1)

[Suicide Prevention](#)

5144

[Discipline](#)

5144

[Discipline](#)

5144.1

[Suspension And Expulsion/Due Process](#)

5144.1

[Suspension And Expulsion/Due Process](#)

5145.2

[Freedom Of Speech/Expression](#)

5145.2

[Freedom Of Speech/Expression](#)

6000

[Concepts And Roles](#)

6111

[School Calendar](#)

6112

[School Day](#)

6112

[School Day](#)

6115

[Ceremonies And Observances](#)

6115

[Ceremonies And Observances](#)

6141.2

[Recognition Of Religious Beliefs And Customs](#)

6141.2

[Recognition Of Religious Beliefs And Customs](#)

6142.1	<a href="#"><u>Sexual Health And HIV/AIDS Prevention Instruction</u></a>
6142.1	<a href="#"><u>Sexual Health And HIV/AIDS Prevention Instruction</u></a>
6142.6	<a href="#"><u>Visual And Performing Arts Education</u></a>
6142.8	<a href="#"><u>Comprehensive Health Education</u></a>
6142.8	<a href="#"><u>Comprehensive Health Education</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6144	<a href="#"><u>Controversial Issues</u></a>
6144	<a href="#"><u>Controversial Issues</u></a>
6145.8	Assemblies and Special Events
6145.8	Assemblies and Special Events

DRAFT